

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

TUESDAY



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03/03/2020

#22

COMPANIES HOUSE

### 1 Company details

Company number 0 9 9 7 8 0 7 8

Company name in full Beckett Business Solutions Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Clive

Surname Morris

### 3 Liquidator's address

Building name/number Heskin Hall Farm

Street Wood Lane

Post town Heskin

County/Region Preston

Postcode P R 7 5 P A

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ①

Building name/number

Street

Post town

County/Region

Postcode

Country

① Other liquidator  
Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

### 6 Period of progress report

From date	d	1	d	1	m	0	m	2	y	2	y	0	y	1	y	9
To date	d	1	d	0	m	0	m	2	y	2	y	0	y	2	y	0

### 7 Progress report

☒ The progress report is attached

### 8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

d	2	d	1	m	0	m	2	y	2	y	0	y	2	y	0
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# LIQ03

## Notice of progress report in voluntary winding up



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Josh Peacock

Company name Marshall Peters

Address Heskin Hall Farm  
Wood Lane

Post town Heskin

County/Region Preston

Postcode P R 7 5 P A

Country

DX

Telephone 01257 452021



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Beckett Business Solutions Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Declaration of Solvency £		From 11/02/2019 To 10/02/2020 £	From 11/02/2019 To 10/02/2020 £
	ASSET REALISATIONS		
	Bank Interest Net of Tax	6.90	6.90
71,990.00	Cash at Bank	72,022.64	72,022.64
		<u>72,029.54</u>	<u>72,029.54</u>
	COST OF REALISATIONS		
	Office Holders Expenses	874.78	874.78
	Office Holders Fees	2,000.00	2,000.00
		<u>(2,874.78)</u>	<u>(2,874.78)</u>
	DISTRIBUTIONS		
	Ordinary Shareholders	69,154.76	69,154.76
	Return of Shareholder Distribution	NIL	NIL
		<u>(69,154.76)</u>	<u>(69,154.76)</u>
<b>71,990.00</b>		<b>NIL</b>	<b>NIL</b>
	REPRESENTED BY		
			<b>NIL</b>



Clive Morris  
Liquidator

**Beckett Business Solutions Limited  
(In Members' Voluntary Liquidation)**

**Annual Progress Report to 10 February 2020**

**Clive Morris**

**Marshall Peters**

**Heskin Hall Farm, Wood Lane, Heskin, Preston, PR7 5PA**

## **CONTENTS**

1. Executive Summary
2. Introduction
3. Administration and Planning (including statutory reporting)
4. Asset Realisations
5. Creditors
6. Distributions to Shareholders
7. Costs and Expenses
8. Further Information
9. Conclusion

## **APPENDICES**

1. Statutory Information
2. Receipts and Payments Account for the period 11 February 2019 to 10 February 2020
3. Analysis of Time Costs, Charge-out Rates and Category 2 Disbursements
4. Detailed Narrative of Work Undertaken

## 1. EXECUTIVE SUMMARY

This Progress Report summarises the progress of the liquidation for the period from 11 February 2019 to 10 February 2020 ("the Review Period").

A summary of key information in this report is detailed below.

### Realisations

Asset	Estimated to realise per Declaration of Solvency (£)	Realisations to date (£)	Estimated future realisations (£)	Estimated total realisations (£)
Cash at Bank	71,990.00	72,022.64	Nil	72,022.64
Bank Interest Net of Tax	Nil	6.90	Nil	6.90

### Expenses

Expense	Expense incurred to date (£)	Estimated further expense to closure (£)	Estimated total expense (£)
Office Holders Fees	2,297.50	250.00	2,547.50
Office Holders Expenses	874.78	Nil	874.78

### Distributions

Class	Distribution paid to date per share (£) (1 Share)	Estimated total distribution, based upon the above (£)
Ordinary Shareholders	69,154.76	69,154.76

## 2. INTRODUCTION

The purpose of this report is to detail my acts and dealings as Liquidator of Beckett Business Solutions Limited (In Liquidation) ("the Company") for the year ended 10 February 2020 and it should be read in conjunction with my previous correspondence to members.

Attached at Appendix 1 is a summary of statutory information regarding the Company and the Liquidation.

## 3. ADMINISTRATION AND PLANNING (INCLUDING STATUTORY REPORTING)

As Liquidator, I am required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit, they assist in the efficient and compliant progressing of the liquidation, which ensures that I and my staff carry out our work to high professional standards. The narrative detail in respect of these tasks may be found in Appendix 4.

#### 4. ASSET REALISATIONS

My Receipts and Payment Account for the period ending 10 February 2020, is attached at Appendix 2.

I have detailed below key information about asset realisation, however more detailed narrative about the work undertaken may be found at Appendix 4.

According to the Declaration of Solvency lodged in these proceedings, the assets of the Company had an estimated value of £71,990, which comprised entirely of cash at bank.

##### **Cash at Bank**

The Company's bank account was closed and the closing balance of £72,022.64 was transferred to the liquidation account.

##### **Bank Interest Net of Tax**

Bank interest in the sum of £6.90 has been received during the liquidation.

#### 5. CREDITORS

I have had to carry out key tasks, which are detailed at Appendix 4.

##### **Secured Creditors**

There are no known secured creditors in this liquidation.

##### **Preferential Creditors**

There are no known preferential creditors in this liquidation.

##### **Unsecured Creditors**

A notice to creditors requiring them to submit claims was published in the Gazette. In addition, several letters were sent to HMRC seeking confirmation of their claims and that no tax liabilities remained.

Confirmation that no tax liabilities remain outstanding in this matter was subsequently received.

#### 6. DISTRIBUTIONS TO SHAREHOLDERS

The following distributions were made to the shareholders:

Date of distribution	(£) per share distributed (1 Share)	Total amount distributed (cash) (£)	Total amount distributed (in specie) (£)
08.03.2019	69,147.86	69,147.86	Nil
22.07.2019	6.90	6.90	Nil



## **7. COSTS AND EXPENSES**

The payments shown on the Receipts and Payments Account at Appendix 2 are in the main self-explanatory.

### **Pre-Appointment Costs**

#### **Fixed fee agreed with the Directors and ratified by Members**

The members authorised the fee of £2,000.00 plus VAT for assisting the director in placing the Company into Liquidation and with preparing the Declaration of Solvency on 11 February 2019.

#### **Liquidator's Disbursements**

The Liquidator's category 1 disbursements paid is detailed at Appendix 2 and represents the simple reimbursement of actual out of pocket payments made on behalf of the assignment.

The Liquidator's category 1 disbursements for the period 11 February 2019 to 10 February 2020 totals £874.78.

Category 2 disbursements are costs that are directly referable to the appointment in question but does not involve a payment to an independent third party.

There have been no category 2 disbursements drawn for the period 11 February 2019 to 10 February 2020. Members passed a resolution on 11 February 2019 in order to draw any category 2 disbursements incurred.

A copy of 'A Creditors Guide to Liquidator's Fees' may be found at [www.creditorinsolvencyguide.co.uk](http://www.creditorinsolvencyguide.co.uk). A hard copy of the Creditors' Guide may be obtained on request.

#### **Other Professional Costs**

There have been no other professional costs incurred.

## **8. FURTHER INFORMATION**

Members of the Company with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the court, may request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report.

Members of the Company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the court, may apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred on the grounds that they are excessive or inappropriate, within 8 weeks of receipt of this report.

## 9. CONCLUSION

All key outstanding issues have been concluded and based on current information, it is anticipated that the liquidation will be concluded within the next 3 months.

If you require any further information please contact Josh Peacock on 01257 452021.

A handwritten signature in black ink, appearing to read 'Clive Morris', with a stylized flourish at the end.

Clive Morris  
**Liquidator**

## **STATUTORY INFORMATION**

### **Beckett Business Solutions Limited (In Liquidation)**

<b>Registered Office:</b>	C/O Marshall Peters Ltd, Heskin Hall Farm, Wood Lane, Heskin, Preston, PR7 5PA
<b>Former Registered Office:</b>	8 Quarles Park Road, Romford, Essex, RM6 4DE
<b>Registered Number:</b>	09978078
<b>Name of Liquidator:</b>	Clive Morris
<b>Address of Liquidator:</b>	Marshall Peters Ltd, Heskin Hall Farm, Wood Lane, Heskin, Preston, PR7 5PA
<b>IP Number</b>	8820
<b>Date of Appointment of Liquidator:</b>	11 February 2019
<b>Appointed By:</b>	The Members
<b>Contact Name:</b>	Josh Peacock
<b>Email Address:</b>	Joshpeacock@marshallpeters.co.uk
<b>Telephone Number:</b>	01257 452021
<b>Nature of Business:</b>	Information Services

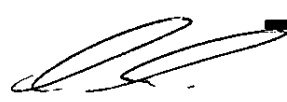
## **Appendix 2**

Receipts and Payments Account for the period 11 February 2019 to 10 February 2020

Beckett Business Solutions Limited  
(In Liquidation)  
Liquidator's Summary of Receipts and Payments  
To 10 February 2020

RECEIPTS	Declaration of Solvency (£)	Total (£)
Cash at Bank	71,990.00	72,022.64
Bank Interest Net of Tax		6.90
		<hr/>
		72,029.54
		<hr/>
PAYMENTS		
Office Holders Fees		2,000.00
Office Holders Expenses		874.78
Ordinary Shareholders		69,154.76
		<hr/>
		72,029.54
		<hr/>
Net Receipts/(Payments)		0.00
		<hr/>

MADE UP AS FOLLOWS

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	0.00
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	Clive Morris
	Liquidator

Time Entry - SIP9 Time & Cost Summary

B085 - Beckett Business Solutions Limited  
All Post Appointment Project Codes  
To: 10/02/2020

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	0.00	0.00	0.00	5.00	5.00	760.00	152.00
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	0.00	10.00	10.00	1,537.50	153.75
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	0.00	0.00	0.00	15.00	15.00	2,297.50	153.17

**HOURLY CHARGE-OUT RATES OF THE STAFF OF MARSHALL PETERS LIMITED AS AT 1 NOVEMBER 2019:-**

	£
Partner	450.00
Manager	350.00
Assistant Manager	245.00
Senior Administrator	210.00
Administrator	180.00
Senior Cashier	180.00
Cashier	135.00
Support Staff	135.00

Minimum charge-out will be in six minute units.

**DISBURSEMENTS****Category 1 Disbursements**

These are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party.

Examples of equivalent costs that may be reimbursed to the office holders without up lift and do not require prior approval are given below:

Category	Basis of Charge
Indemnity Bond	At cost of mandatory cover required in accordance with the Insolvency Act 1986 for each appointment
Insurance of Assets	At cost in relation to asset coverage requirements
Company Searches	At cost incurred
Travel	All forms other than mileage at actual cost
Room Hire	All external venues at actual cost
Stationery	At cost incurred
Storage Charge	At actual cost incurred for storage (and retrieval, when appropriate) of records
Other	At actual cost charged

**Category 2 Disbursements**

These are costs that are directly referable to the appointment in question but not to an independent third party. They may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis. In the event of charging for Category 2 disbursements the following items of expenditure are recharged on the basis specified:

Category	Basis of Charge
Business Mileage	Motor vehicle at 45 p per mile
Internal Room Hire	Held at Marshall Peters Limited, Heskin Hall, Wood Farm Lane, Preston, Heskin, PR7 5PA: £50
Photocopying	Specific calculation of 25 pence per sheet x number of creditors
Facsimiles	£1 for first page and 10 pence for each additional page

**Subcontractors**

Details and the cost of any work which has been or is intended to be sub-contracted out that could otherwise be carried out by the office holder or his staff will be provided in any report which incorporates a request for approval of the basis upon which remuneration may be charged.

**Professional Advisors**

Details of any professional advisor(s) used will be given in reports to creditors. Unless otherwise indicated the fee arrangement for each is based on hourly charge out rates, which are reviewed on a regular basis, together with the recovery or relevant disbursements. The choice of professional advisors is based around a number of factors including, but not restricted to, their expertise in a particular field, the complexity or otherwise of the assignment and their geographic location.

**HOURLY CHARGE-OUT RATES OF THE STAFF OF MARSHALL PETERS LIMITED:-**

	£
Director	350
Manager	245
Assistant Manager	200
Senior Administrator	160
Administrator	135
Senior Cashier	135
Cashier	90
Support Staff	90

Minimum charge-out will be in six-minute units.

**CATEGORY 2 DISBURSEMENTS:-**

Business Mileage	45p per mile
Meeting Room and Refreshments	£80 per hour
Document Storage and Retrieval	£1.65 per box per quarter
Photocopying	10 pence per sheet per copy



**Narrative detail of work undertaken for Beckett Business Solutions Limited (In Members' Voluntary Liquidation)**

	Setting up the case onto the IPS system and maintaining a physical file for the duration of the appointment
	Filing of documents to meet statutory requirements
	Advertising in accordance with statutory requirements
	Filing of documents
	Periodic file reviews
	Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards
	Maintenance of statutory and case progression task lists/diaries
	Updating checklists
	Preparing correspondence opening and closing accounts
	Requesting bank statements
	Bank account reconciliations
	Maintenance of the estate cash book
	Banking remittances and issuing cheques/BACS payments
	Realising the Company's cash at bank
	Realising the bank interest net of tax
	Dealing with records in storage
	Sending job files to storage
	Responding to the Members queries
	Preparing and issuing proposed final account
	Distributing the assets of the Company to its Members