

Registration number 09899579

**Horfield Common CIC
Company limited by guarantee**

Directors' report and financial statements

for the year ended 31 December 2016

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Horfield Common CIC
Company limited by guarantee

Company information

Directors	Geoffrey Boot Susan Ford Timothy Malnick Christopher Thomson Kay Thomson Samantha Thomson Fiona Wright
Company number	09899579
Accountants	Linden Accountants Limited Scrapstore House 21 Sevier Street St Werburghs Bristol BS2 9LB
Business address	The Ardagh Pavillion Horfield Common Horfield Bristol BS6 7YL

Horfield Common CIC
Company limited by guarantee

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Horfield Common CIC
Company limited by guarantee

Directors' report
for the year ended 31 December 2016

The directors present their report and the financial statements for the year ended 31 December 2016.

Incorporation and change of name

The company was incorporated on 2 December 2015 as Horfield Common CIC. The company commenced trade on 2 December 2015.

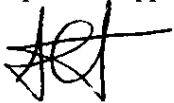
Directors

The directors who served during the year are as stated below:

Geoffrey Boot	Samantha Thomson
Susan Ford	Fiona Wright
Timothy Malnick	
Christopher Thomson	
Kay Thomson	

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

This report was approved by the Board on 28 March 2017, and signed on its behalf by:



Samantha Thomson
Director

Horfield Common CIC
Company limited by guarantee

Profit and loss account
for the year ended 31 December 2016

Continuing operations

		2016
	Notes	£
Turnover	2	63,245
Cost of sales		(13,050)
Gross profit		<u>50,195</u>
Administrative expenses		(39,709)
Profit on ordinary activities before taxation		10,486
Tax on profit on ordinary activities	5	(2,045)
Profit for the year		<u><u>8,441</u></u>

There are no recognised gains or losses other than the profit or loss for the above financial year.

The notes on pages 5 to 7 form an integral part of these financial statements.

Horfield Common CIC
Company limited by guarantee

Balance sheet
as at 31 December 2016

	Notes	2016	
		£	£
Fixed assets			
Tangible assets	6		8,540
Current assets			
Cash at bank and in hand		5,118	
		<u>5,118</u>	
Creditors: amounts falling due within one year	7	<u>(5,217)</u>	
Net current liabilities			<u>(99)</u>
Total assets less current liabilities			<u>8,441</u>
Net assets			<u>8,441</u>
Reserves			
Profit and loss account			<u>8,441</u>
Members' funds	8		<u>8,441</u>

The directors' statements required by Sections 475(2) and (3) are shown on the following page which forms part of this Balance Sheet.

The notes on pages 5 to 7 form an integral part of these financial statements.

Horfield Common CIC
Company limited by guarantee

Balance sheet (continued)

Directors' statements required by Sections 475(2) and (3)
for the year ended 31 December 2016

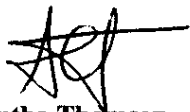
For the year ended 31 December 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime .

These accounts were approved by the directors on 28 March 2017, and are signed on their behalf by:



Samantha Thomson
Director

Registration number 09899579

The notes on pages 5 to 7 form an integral part of these financial statements.

Horfield Common CIC
Company limited by guarantee

Notes to the financial statements
for the year ended 31 December 2016

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and comply with financial reporting standards of the Accounting Standards Board.

The company has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small company.

1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	Straight line over three years
Fixtures, fittings and equipment	-	33% straight line

2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK.

3. Operating profit

2016

£

Operating profit is stated after charging:

Depreciation and other amounts written off tangible assets

4,206

4. Directors' remuneration

2016

£

Remuneration and other benefits

3,333

Horfield Common CIC
Company limited by guarantee

Notes to the financial statements
for the year ended 31 December 2016

..... continued

5. Tax on profit on ordinary activities

Analysis of charge in period	2016
	£
Current tax	
UK corporation tax	2,045
	<u>2,045</u>

6. Tangible fixed assets

	Land and buildings freehold £	Fixtures, fittings and equipment £	Total £
Cost			
Additions	8,279	4,467	12,746
At 31 December 2016	<u>8,279</u>	<u>4,467</u>	<u>12,746</u>
Depreciation			
Charge for the year	2,732	1,474	4,206
At 31 December 2016	<u>2,732</u>	<u>1,474</u>	<u>4,206</u>
Net book value			
At 31 December 2016	<u>5,547</u>	<u>2,993</u>	<u>8,540</u>

**7. Creditors: amounts falling due
within one year**

	2016
	£
Trade creditors	1,038
Corporation tax	2,045
Other taxes and social security costs	934
Accruals and deferred income	1,200
	<u>5,217</u>

8. Reconciliation of movements in shareholders' funds

	2016
	£
Profit for the year	<u>8,441</u>

Horfield Common CIC
Company limited by guarantee

Notes to the financial statements
for the year ended 31 December 2016

..... continued

9. Company limited by guarantee

Horfield Common CIC is a company limited by guarantee, and accordingly does not have share capital.

Every member of the company undertakes to contribute such amount as may be required to the assets of the company in the event of it being wound up while they are a member, not exceeding £1, or within one year after they cease to be a member.

Horfield Common CIC
Company limited by guarantee

The following pages do not form part of the statutory accounts.

Horfield Common CIC
Company limited by guarantee

Detailed trading profit and loss account
for the year ended 31 December 2016

	2016	
	£	£
Sales		
Cafe income		32,613
Event income		108
Grant income		18,352
Fundraising income		146
General income		200
Donation income		11,826
		<u>63,245</u>
Cost of sales		
Direct costs	7,905	
Consumables	5,145	
	<u>13,050</u>	
		<u>(13,050)</u>
Gross profit	79%	50,195
Administrative expenses	39,709	
		<u>(39,709)</u>
		10,486
Operating profit	17%	10,486
	<u> </u>	<u> </u>

Horfield Common CIC
Company limited by guarantee

Administrative expenses
for the year ended 31 December 2016

2016
£

Administrative expenses

Wages and salaries	28,547
Directors' remuneration	3,333
Staff training	75
Insurance	174
Small equipment	53
Repairs and maintenance	1,511
Printing, postage and stationery	15
Telephone	15
Computer costs	35
Travelling and entertainment	255
Legal and professional	35
Accountancy	1,440
Subscriptions	15
Depreciation on freehold property	2,732
Depreciation on fixtures & equipment	1,474
	<u>39,709</u>

Horfield Common Community Interest Company – Annual Report

January – December 2016

Company Name	Horfield Common Community Interest Company
Company Number	09899579
Year Ending	31 December 2016

Horfield Common Community Interest Company's purpose is to *'provide leisure and sports facilities at the Ardagh, Horfield Common for community-generated activities which support community development, social cohesion, healthy and active living, increased active citizenship and civic engagement.* We also work in partnership with other local and citywide groups to support improvements to the wider Horfield Common area, maximising the impact of diminishing local authority and charitable resources for the local community, sharing expertise, experiences and opportunities.

Horfield Common Community Interest Company (Horfield Common CIC) was incorporated in December 2015, and we are delighted to now present our first annual report and accounts which cover the period 1st January – 31st December 2016.

Horfield Common CIC was established to take forward, and to realise a community-led vision for the regeneration and improvement of the Ardagh site on Horfield Common following more than 5 years previous work by volunteers from a range of local volunteer and community organisations. The Ardagh had been threatened with disposal for development in 2010/11 and the local community, a range of grass roots groups, organisations and existing users had worked together to develop a vision and plan for a sustainable future for this wonderful local asset under community management.

Our first year has been one of incredible progress and achievements.

In 2016, we secured funding through the Department of Communities and Local Government's *Community Owned and Managed Assets* scheme to employ a Project Coordinator to support our volunteer-Directors to complete the work necessary to enable us to submit our final application for a Community Asset Transfer of the Ardagh site to Bristol City Council.

The Café on the Common was transferred from Friends of Horfield Common to Horfield Common CIC's management in 2016 reopening in May for the Summer season. Café Manager, Sara Manley and the wider staff team worked collaboratively with Horfield Common CIC and FOHC volunteers to further establish the café as a community facility providing access to a range of services and opportunities to get involved in an increasing range of activities (including volunteering) in addition to providing a friendly welcome to all and good quality, fairly priced food and drinks. The café gardens began to be established by volunteers, who won an RHS It's Your Neighbourhood Gardening Award of 'outstanding' in recognition of their efforts which have helped to transform this previously derelict and disused space into a vibrant and welcoming community hub for local people to use and enjoy. The range of community events that the café has enabled us to run have increased

through 2016 and have been very well supported by local residents of all ages. It has been wonderful to see the café and its community programme developing to respond to feedback, identified need and interest from local people and wider site users. Thank you to all for your support.

The café's presence at the Ardagh has helped to increase use of this wonderful community asset by increasingly broad user groups. The café employed 9 part-time staff through the summer season 2016 and was open daily throughout the school holidays from July – September.

To help us to understand the impact of the work that we have done to date, and to ensure that local residents and wider site users were aware of, and able to contribute to the developing plans for the future of the site, we secured funding through the University of the West of England's graduate internship scheme to employ a full-time researcher through Summer 2016 to undertake consultation on our proposals for the future of the Ardagh site. Sophie Hill worked on site for 3 months talking to everyone who used the site about how they would like to see it develop, and also about their perceptions of our work to date and any concerns about the plans for the site to move into community management under the CAT scheme from Bristol City Council. The outcomes from the survey have further informed a range of funding applications and planning for immediately post-CAT lease being achieved. This survey work has also provided us with a wide range of baseline data that will enable us to begin to monitor our impact as a community anchor organisation, and respond to local views and ideas about how the site can best meet the needs of the widest range of user groups possible.

In mid-2016, we welcomed Rob Savage as Project Ardagh Coordinator and thank him for his work to support the project's development and success to date. Rob has thrown himself into the project, establishing strong working relationships locally and citywide. Throughout 2016, Horfield Common CIC supported Rob to participate in the first Community Business Leaders Development Programme offered by the RSA in partnership with a range of organisations including Power To Change, Real Ideas Organisation and Sheffield University Management School. This was useful learning for Rob, and for Horfield Common CIC as a developing organisation, and supported the development of new approaches to a range of business processes as we established and further developed our work.

It has been useful and informative to be part of a growing network of community businesses across the UK run by local people to deliver services and facilities. Many groups are working to achieve improved outcomes for local people through the sustainable management of ex-local authority assets, and learning from them as well as sharing our experiences has been beneficial. We have been invited to share our work at a range of fora including to an audience of 'My Local' community organisers at M-Shed, Bristol in Summer 2016. This is in addition to the wide range of hyper-local community consultation we engage in ongoing; this year has included participation in the Bishopston, Cotham and Redland Neighbourhood Partnership Community Fair in Sept 2016 where developing plans for improvements to the Ardagh site in response to need and demand from the local community, as well as wider users of the site were presented to a very positive reception!

- We were thrilled to secure funding for a Shedmen project at the Ardagh from Bristol Ageing Better (BAB). Bristol Ageing Better (BAB) is a partnership working to reduce social isolation and loneliness among older people and help them live fulfilling lives. The Community Kick Start fund aimed to support increased opportunities for older local residents to participate in activities and develop friendships locally.

The Ardagh ShedMen project launched in May 2016 and has developed a strong and committed core group of participants and volunteers. They have made a range of wooden items for the Ardagh site, including planters, a pitch and putt shed. The group have also undertaken a number of small commissions for local charities and other organisations. The Ardagh ShedMen team presented the project at Bristol Ageing Better's September partnership meeting. Our reflections on the project were very well received and we look forward to working with the BAB partnership further to develop increased opportunities for local older people to benefit from the facilities that the Ardagh is able to provide.

The project team were invited onto the 'Babbers' Show – a radio programme for older local Bristol residents broadcast citywide by Ujima Radio – to talk about the project & received a great reception from listeners prompting a number of new participants to come along to get involved in the project.

One of our major community projects this year has been the refurbishment of a container which had previously been used by the RNLI when they were based at Birnbeck Pier in Weston-Super-Mare. It was windswept and had seen its fair share of salty air, but was essentially sound & we knew that with a bit of TLC, it could be exactly what we needed! Volunteers worked with Project Coordinator, Rob to refurbish and reanimate this space to provide an indoor meeting room for volunteers working on a range of projects, as well as indoor seating for café customers in the event of poor weather! The space was refurbished using reclaimed wood from palettes which would otherwise have gone into landfill, and our volunteers were helped enormously by a range of groups including Good Gym, Bristol who came to help dismantle palettes on a number of rainy evenings, and the Bristol Wood Recycling Project who were happy to deliver palettes and offer advice. Thank you to all involved in the project!

Alongside the café-container space project, Rob coordinated the Community-Architecture project through which UWE's School of Architecture Masters students worked with local residents, existing site users and representatives from a wide range of user groups to develop the initial plans for the Ardagh site which were developed in response to extensive consultation as part of a Community Concept & Vision Project in 2014 in to full plans which could be realised if both planning, and funding were secured. The outcomes of this project are both inspirational and achievable, and demonstrate the creativity of local people who participated in a range of open workshops, contributing their views, ideas, critiques, time and energy to support the development of proposals which could make the site more accessible to a wider range of user groups, financially sustainable under community management & inclusive – ensuring that the site meets all equalities legislation at minimum, and aims to be a model of best practice in inclusive and sustainable design.

We are incredibly grateful to Bishopston Matters magazine for our monthly column which enables us to ensure that all local people are kept up to date with our work in print media, delivered through their door. We have also continued to develop our social media and

- online presences throughout 2016, launching a new Twitter handle @TheArdagh through which we can keep followers up to date with the latest news.

- On November 24th a tweet from the account shared some great news!

Throughout 2016, Horfield Common CIC was led by 8 volunteer-Directors working together to achieve the shared vision for a sustainable future for the Ardagh site. The Directors met monthly to continue to develop the business planning, governance structures and sustainable funding models which could enable the Community Asset Transfer application to proceed and succeed. We continued to develop strong, productive working relationships with local organisations and stakeholders including new BCC Councillors and Neighbourhood Partnership representatives. We are very grateful to all for their support and critical friendship as the project has progressed.

One of our volunteer Directors attended the National Locality Conference in November 2016 through a bursary awarded by Locality – the national organisation supporting groups and organisations running community-led projects across England – thank you very much to Locality for their support for this. Learning from the conference and the many presentations, connections and links made were used by the Directors in planning for the next stages of Project Ardagh, including initial development of plans for the future of the sports courts and facilities at the site which will be delivered through a second stage of fundraising and development after improvements to the pavilion to enable access for all and to provide a year-round community café facility – which in turn will enable the organisation to become increasingly sustainable – is achieved.

In November 2016 as part of our due-diligence work to secure a sustainable future for the Ardagh site under community management, Horfield Common CIC Directors resolved to establish a charitable organisation – Ardagh Community Trust – to take the project forward and to become the formal leaseholder for the CAT. This was for 2 reasons:

1. To enable future Trustees of the Ardagh to access and benefit from the widest possible range of charitable grants and funding; many trusts and foundations will only support organisations which are registered charities.
2. To protect the organisation as much as possible against exposure to future financial risk; registered charities are eligible for a range of reductions in both statutory and non-statutory fees.

The final details of the business plan for the Community Asset Transfer were agreed at the meeting on 24th November with a unanimous vote by all Directors to make an application for funding for a large capital project which will enable the first stage of the project to be achieved. Work is underway on this & we hope very much to be making considerable progress on this through 2017!

Thank you very much to all of our supporters, volunteers, wider stakeholders and local partners for your support throughout what has been an incredibly busy year! We look forwards to 2017 which will see Project Ardagh begin to come to fruition with some significant changes and improvements to the community facilities available at the Ardagh site, and which will also enable us to extend our work to engage with groups working across the

. local area to achieve improved outcomes for the benefit of all who live and work in the local area.

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Horfield Common Community Interest Company, Jan 2017.

CIC 34**Community Interest Company Report**

For official use
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*Please
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typescript, or
in bold black
capitals.*

**Company Name in
full**

Horfield Common Community Interest Company

Company Number

09899579

Year Ending

31 December 2016

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

A social audit report covering these points is attached.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

A social audit report covering these points is attached.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

Please see accounts. There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

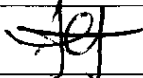
No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

25/8/17

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

sam@theardagh.com	
Tel 07790095162	
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG