

**THE COMPANIES ACT 2006**  
**COMPANY LIMITED BY SHARES**

**ARTICLES OF ASSOCIATION**

**OF**

**FRESTON PROPERTY BARD LIMITED**

**(Company Number 9891476)**

**Adopted pursuant to a special resolution dated 26<sup>th</sup> January 2021**

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## **PART 1 INTERPRETATION AND LIMITATION OF LIABILITY**

### **Defined terms**

- 1. In the articles, unless the context requires otherwise—
  - "articles" means the company's articles of association;
  - "bankruptcy" includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy;
  - "Called Shareholders" has the meaning given in article 31(1);
  - "Called Shares" has the meaning given in article 30(2)(a);
  - "chairman" has the meaning given in article 12;
  - "chairman of the meeting" has the meaning given in article 39;
  - "Companies Acts" means the Companies Acts (as defined in section 2 of the Companies Act 2006), in so far as they apply to the company;
  - "Deemed Transfer Notice" has the meaning given in article 26(2);
  - "director" means a director of the company, and includes any person occupying the position of director, by whatever name called;
  - "distribution recipient" has the meaning given in article 31;
  - "document" includes, unless otherwise specified, any document sent or supplied in electronic form;
  - "Drag Along Notice" has the meaning given in article 30(2);
  - "Drag Along Option" has the meaning given in article 30(1);
  - "electronic form" has the meaning given in section 1168 of the Companies Act 2006;

"fully paid" in relation to a share, means that the nominal value and any premium to be paid to the company in respect of that share have been paid to the company;

"hard copy form" has the meaning given in section 1168 of the Companies Act 2006;

"holder" in relation to shares means the person whose name is entered in the register of members as the holder of the shares;

"instrument" means a document in hard copy form;

"ordinary resolution" has the meaning given in section 282 of the Companies Act 2006;

"paid" means paid or credited as paid;

"participate", in relation to a directors' meeting, has the meaning given in article 10;

"Privileged Relation" shall mean in relation to a shareholder, that shareholder's spouse for the time being or parent or brother or sister of that shareholder and all lineal descendants of that shareholder (including for this purpose any step-child, adopted child or illegitimate child of any such shareholder) or any person who is married to any such lineal descendent);

"Proposed Buyer" has the meaning given in article 30(1);

"proxy notice" has the meaning given in article 45;

"Purchaser" has the meaning given in article 26(8);

"Sale Price" has the meaning given in article 26(3);

"Sale Shares" has the meaning given in article 26(2);

"Sellers' Shares" has the meaning given in article 30(1);

"Selling Shareholders" has the meaning given in article 30(1);

"shareholder" means a person who is the holder of a share;

"shares" means shares in the company;

"special resolution" has the meaning given in section 283 of the Companies Act 2006;

"subsidiary" has the meaning given in section 1159 of the Companies Act 2006;

"Tag Along Offer" has the meaning given in article 31(1);

"transmittee" means a person entitled to a share by reason of the death or bankruptcy of a shareholder or otherwise by operation of law; and

"Transferor" has the meaning given in article 26(2);

"writing" means the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

Unless the context otherwise requires, other words or expressions contained in these articles bear the same meaning as in the Companies Act 2006 as in force on the date when these articles become binding on the company.

#### **Liability of members**

2. The liability of the members is limited to the amount, if any, unpaid on the shares held by them.

## **PART 2 DIRECTORS**

## **DIRECTORS' POWERS AND RESPONSIBILITIES**

### **Directors' general authority**

3. Subject to the articles, the directors are responsible for the management of the company's business, for which purpose they may exercise all the powers of the company.

### **Shareholders' reserve power**

4.
  - (1) The shareholders may, by special resolution, direct the directors to take, or refrain from taking, specified action.
  - (2) No such special resolution invalidates anything which the directors have done before the passing of the resolution.

### **Directors may delegate**

5.
  - (1) Subject to the articles, the directors may delegate any of the powers which are conferred on them under the articles—
    - a. to such person or committee;
    - b. by such means (including by power of attorney);
    - c. to such an extent;
    - d. in relation to such matters or territories; and
    - e. on such terms and conditions;as they think fit.
  - (2) If the directors so specify, any such delegation may authorise further delegation of the directors' powers by any person to whom they are delegated.
  - (3) The directors may revoke any delegation in whole or part, or alter its terms and conditions.

### **Committees**

6.
  - (1) Committees to which the directors delegate any of their powers must follow procedures which are based as far as they are applicable on those provisions of the articles which govern the taking of decisions by directors.
  - (2) The directors may make rules of procedure for all or any committees, which prevail over rules derived from the articles if they are not consistent with them.

## **DECISION-MAKING BY DIRECTORS**

### **Directors to take decisions collectively**

7.
  - (1) The general rule about decision-making by directors is that any decision of the directors must be either a majority decision at a meeting or a decision taken in accordance with article 8.
  - (2) If—
    - a. the company only has one director, and

- b. no provision of the articles requires it to have more than one director, the general rule does not apply, and the director may take decisions without regard to any of the provisions of the articles relating to directors' decision-making.

#### **Unanimous decisions**

##### **8.**

- (1) A decision of the directors is taken in accordance with this article when all eligible directors indicate to each other by any means that they share a common view on a matter.
- (2) Such a decision may take the form of a resolution in writing, copies of which have been signed by each eligible director or to which each eligible director has otherwise indicated agreement in writing.
- (3) References in this article to eligible directors are to directors who would have been entitled to vote on the matter had it been proposed as a resolution at a directors' meeting.
- (4) A decision may not be taken in accordance with this article if the eligible directors would not have formed a quorum at such a meeting.

#### **Calling a directors' meeting**

##### **9.**

- (1) Any director may call a directors' meeting by giving notice of the meeting to the directors or by authorising the company secretary (if any) to give such notice.
- (2) Notice of any directors' meeting must indicate—
  - a. its proposed date and time;
  - b. where it is to take place; and
  - c. if it is anticipated that directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting.
- (3) Notice of a directors' meeting must be given to each director, but need not be in writing.
- (4) Notice of a directors' meeting need not be given to directors who waive their entitlement to notice of that meeting, by giving notice to that effect to the company not more than 7 days after the date on which the meeting is held. Where such notice is given after the meeting has been held, that does not affect the validity of the meeting, or of any business conducted at it.

#### **Participation in directors' meetings**

##### **10.**

- (1) Subject to the articles, directors participate in a directors' meeting, or part of a directors' meeting, when—
  - a. the meeting has been called and takes place in accordance with the articles, and
  - b. they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting.
- (2) In determining whether directors are participating in a directors' meeting, it is irrelevant where any director is or how they communicate with each other.
- (3) If all the directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is.

### **Quorum for directors' meetings**

#### **11.**

- (1) At a directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting.
- (2) The quorum for directors' meetings may be fixed from time to time by a decision of the directors, but it must never be less than one, and unless otherwise fixed it is one.
- (3) If the total number of directors for the time being is less than the quorum required, the directors must not take any decision other than a decision—
  - a. to appoint further directors, or
  - b. to call a general meeting so as to enable the shareholders to appoint further directors.

### **Chairing of directors' meetings**

#### **12.**

- (1) The directors may appoint a director to chair their meetings.
- (2) The person so appointed for the time being is known as the chairman.
- (3) The directors may terminate the chairman's appointment at any time.
- (4) If the chairman is not participating in a directors' meeting within ten minutes of the time at which it was to start, the participating directors must appoint one of themselves to chair it.

### **No Casting vote**

13. The Chairman shall not have a casting vote.

### **Conflicts of interest**

#### **14.**

- (1) If a proposed decision of the directors is concerned with an actual or proposed transaction or arrangement with the company in which a director is interested, that director is not to be counted as participating in the decision-making process for quorum or voting purposes.
- (2) But if paragraph (3) applies, a director who is interested in an actual or proposed transaction or arrangement with the company is to be counted as participating in the decision-making process for quorum and voting purposes.
- (3) This paragraph applies when—
  - a. the company by ordinary resolution disapplies the provision of the articles which would otherwise prevent a director from being counted as participating in the decision-making process;
  - b. the director's interest cannot reasonably be regarded as likely to give rise to a conflict of interest;
  - c. the director's conflict of interest arises from a permitted cause; or
  - d. the company has only one director.
- (4) For the purposes of this article, the following are permitted causes—
  - a. a guarantee given, or to be given, by or to a director in respect of an obligation incurred by or on behalf of the company or any of its subsidiaries;

- b. subscription, or an agreement to subscribe, for shares or other securities of the company or any of its subsidiaries, or to underwrite, sub-underwrite, or guarantee subscription for any such shares or securities; and
  - c. arrangements pursuant to which benefits are made available to employees and directors or former employees and directors of the company or any of its subsidiaries which do not provide special benefits for directors or former directors.
- (5) For the purposes of this article, references to proposed decisions and decision-making processes include any directors' meeting or part of a directors' meeting.
- (6) Subject to paragraph (7), if a question arises at a meeting of directors or of a committee of directors as to the right of a director to participate in the meeting (or part of the meeting) for voting or quorum purposes, the question may, before the conclusion of the meeting, be referred to the chairman whose ruling in relation to any director other than the chairman is to be final and conclusive.
- (7) If any question as to the right to participate in the meeting (or part of the meeting) should arise in respect of the chairman, the question is to be decided by a decision of the directors at that meeting, for which purpose the chairman is not to be counted as participating in the meeting (or that part of the meeting) for voting or quorum purposes.

#### **Records of decisions to be kept**

- 15. The directors must ensure that the company keeps a record, in writing, for at least 10 years from the date of the decision recorded, of every unanimous or majority decision taken by the directors.

#### **Directors' discretion to make further rules**

- 16. Subject to the articles, the directors may make any rule which they think fit about how they take decisions, and about how such rules are to be recorded or communicated to directors.

### **APPOINTMENT OF DIRECTORS**

#### **Methods of appointing directors**

##### **17.**

- (1) Any person who is willing to act as a director, and is permitted by law to do so, may be appointed to be a director—
  - a. by ordinary resolution, or
  - b. by a decision of the directors.
- (2) In any case where, as a result of death, the company has no shareholders and no directors, the personal representatives of the last shareholder to have died have the right, by notice in writing, to appoint a person to be a director.
- (3) For the purposes of paragraph (2), where 2 or more shareholders die in circumstances rendering it uncertain who was the last to die, a younger shareholder is deemed to have survived an older shareholder.

#### **Termination of director's appointment**

- 18. A person ceases to be a director as soon as—

- a. that person ceases to be a director by virtue of any provision of the Companies Act 2006 or is prohibited from being a director by law;
  - b. a bankruptcy order is made against that person;

- c. a composition is made with that person's creditors generally in satisfaction of that person's debts;
- d. a registered medical practitioner who is treating that person gives a written opinion to the company stating that that person has become physically or mentally incapable of acting as a director and may remain so for more than three months;
- e. by reason of that person's mental health, a court makes an order which wholly or partly prevents that person from personally exercising any powers or rights which that person would otherwise have;
- f. notification is received by the company from the director that the director is resigning from office, and such resignation has taken effect in accordance with its terms.

#### **Directors' remuneration**

**19.**

- (1) Directors may undertake any services for the company that the directors decide.
- (2) Directors are entitled to such remuneration as the directors determine—
  - a. for their services to the company as directors, and
  - b. for any other service which they undertake for the company.
- (3) Subject to the articles, a director's remuneration may—
  - a. take any form, and
  - b. include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death, sickness or disability benefits, to or in respect of that director.
- (4) Unless the directors decide otherwise, directors' remuneration accrues from day to day.
- (5) Unless the directors decide otherwise, directors are not accountable to the company for any remuneration which they receive as directors or other officers or employees of the company's subsidiaries or of any other body corporate in which the company is interested.

#### **Directors' expenses**

- 20.** The company may pay any reasonable expenses which the directors properly incur in connection with their attendance at—
- a. meetings of directors or committees of directors,
  - b. general meetings, or
  - c. separate meetings of the holders of any class of shares or of debentures of the company,
- or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the company.

### **PART 3 SHARES AND DISTRIBUTIONS SHARES**

#### **All shares to be fully paid up**

**21.**

- (1) No share is to be issued for less than the aggregate of its nominal value and any premium to be paid to the company in consideration for its issue.
- (2) This does not apply to shares taken on the formation of the company by the subscribers to the company's memorandum.

#### **Powers to issue different classes of share**

##### **22.**

- (1) Subject to the articles, but without prejudice to the rights attached to any existing share, the company may issue shares with such rights or restrictions as may be determined by ordinary resolution.
- (2) The company may issue shares which are to be redeemed, or are liable to be redeemed at the option of the company or the holder, and the directors may determine the terms, conditions and manner of redemption of any such shares.

#### **Company not bound by less than absolute interests**

23. Except as required by law, no person is to be recognised by the company as holding any share upon any trust, and except as otherwise required by law or the articles, the company is not in any way to be bound by or recognise any interest in a share other than the holder's absolute ownership of it and all the rights attaching to it.

#### **Share certificates**

##### **24.**

- (1) The company must issue each shareholder, free of charge, with one or more certificates in respect of the shares which that shareholder holds.
- (2) Every certificate must specify—
  - a. in respect of how many shares, of what class, it is issued;
  - b. the nominal value of those shares;
  - c. that the shares are fully paid; and
  - d. any distinguishing numbers assigned to them.
- (3) No certificate may be issued in respect of shares of more than one class.
- (4) If more than one person holds a share, only one certificate may be issued in respect of it.
- (5) Certificates must—
  - a. have affixed to them the company's common seal, or
  - b. be otherwise executed in accordance with the Companies Acts.

#### **Replacement share certificates**

##### **25.**

- (1) If a certificate issued in respect of a shareholder's shares is—
  - a. damaged or defaced, or
  - b. said to be lost, stolen or destroyed,that shareholder is entitled to be issued with a replacement certificate in respect of the same shares.
- (2) A shareholder exercising the right to be issued with such a replacement certificate—

- a. may at the same time exercise the right to be issued with a single certificate or separate certificates;
- b. must return the certificate which is to be replaced to the company if it is damaged or defaced; and
- c. must comply with such conditions as to evidence, indemnity and the payment of a reasonable fee as the directors decide.

#### Share transfers

##### 26.

- (1) Subject to the provisions of this article 26, no shareholder shall be permitted to sell, transfer or otherwise dispose of any share except:
  - a. to a Privileged Relation at any time;
  - b. with the consent of the holders of 75% or more of the voting shares in issue at such time;
  - c. pursuant to articles 26(2) to (8) (inclusive) (Bankruptcy);
  - d. pursuant to article 27 (Transmission of Shares);
  - e. pursuant to article 30 (Drag Along); or
  - f. pursuant to article 31 (Tag Along).
- (2) Upon the bankruptcy of a shareholder (in each case such shareholder shall become a **"Transferor"**), such shareholder shall be deemed immediately prior to his bankruptcy to have given a transfer notice (**"Deemed Transfer Notice"**) to the Company in respect of all shares registered in the name of such shareholder (**"Sale Shares"**). A Deemed Transfer Notice once deemed to have been given shall not be capable of being withdrawn.
- (3) Within 7 days after a Deemed Transfer Notice has been deemed to have been given, the directors of the Company instruct the auditors of the Company to determine the Sale Price. For the purposes of this article 26, **"Sale Price"** shall mean the fair market value per Sale Share (if any) at the date the Deemed Transfer Notice is deemed to have been given as determined by the auditors, acting as experts and not as arbitrators, in writing to be, in their opinion, the fair selling value of the Sale Shares on the open market having regard to the fair value of the business of the Company as a going concern and on the basis of an arm's length transaction as between a willing vendor and a willing purchaser. The determination of the auditors shall (in the absence of manifest error or fraud) be final and binding on all concerned. The cost of obtaining the certificate of the auditors shall be borne by the Company.
- (4) Within 7 days after the Sale Price is determined in accordance with article 26(3), the directors shall offer the Sale Shares, giving details in writing of the number of Sale Shares and the Sale Price, to all shareholders (other than the Transferor) holding shares of the same class set out in the Deemed Transfer Notice and in the case of competition the shares so offered shall be sold to the shareholders accepting the offer in proportion (as nearly as may be) to their existing holdings of shares of such class. Shareholders shall be invited to state in writing within 21 days from the date of the notice of such offer whether they are willing to purchase any of the Sale Shares at the Sale Price and, if so, the maximum number thereof. Such offer shall be deemed to have been refused by a shareholder if not accepted by such shareholder within 21 days of the date of the notice given pursuant to this article 26(4).

- (5) Insofar as such shares first offered pursuant to article 26(4) shall not be allocated during the period referred to in article 26(4), further offers shall be made, in the manner hereinbefore provided, to shareholders holding shares of other classes. Shareholders shall be invited to state in writing within 21 days from the date of the notice of such further offer whether they are willing to purchase any of the Sale Shares at the Sale Price and, if so, the maximum number thereof. Such further offer shall be deemed to have been refused by a shareholder if not accepted by such shareholder within 21 days of the date of the notice given pursuant to this article 26(5).
- (6) At the expiration of the period referred to in article 26(5) the balance of any Sale Shares offered to the shareholders (other than the Transferor) pursuant to articles 26(4) and 26(5) but not so accepted shall be offered in the manner hereinbefore provided to the shareholders who have accepted all the Sale Shares to which they are respectively entitled who shall, if more than one, be entitled to purchase such balance of Sale Shares in the proportion as nearly as the circumstances will admit to the number of Sale Shares in question (including any accepted pursuant to the foregoing provisions of this article) then held by each of them respectively. Such further offer shall be deemed to have been refused by a shareholder if not accepted by such shareholder within 14 days of the date of the notice given pursuant to this article 26(6).
- (7) Any share transferred pursuant to a holder of another class of share shall pursuant to this article 26 (without further authority than is herein contained being necessary) forthwith on the transfer of the same be deemed to have been converted into that other class of share having all the rights and privileges attaching to that other class of share.
- (8) If the directors shall have found shareholders pursuant to articles 26 (4) to (6) (inclusive) willing to purchase some or all of the Sale Shares (each a "Purchaser"), the Transferor shall be bound to transfer such Sale Shares at the Sale Price per share to the Purchaser(s) specified by the directors of the Company in accordance with this article 26. The directors shall authorise some person to execute any necessary transfers of the Sale Shares in favour of the Purchaser(s) and shall enter the name(s) of the Purchaser(s) in the register of members as the holder(s) of such of the Sale Shares as shall have been transferred to them as aforesaid and share certificate(s) in the name(s) of such Purchaser(s) and in respect of the relevant shares shall be delivered. The Company shall receive the purchase money on behalf of the Transferor but shall not be bound to earn or pay interest thereon. The receipt of the Company for the purchase money shall be a good discharge to any Purchaser who shall not be bound to see to the application thereof, and after the name of the Purchaser has been entered in the register of members in purported exercise of the aforesaid powers the validity of the proceedings shall not be questioned by any person. The sale and purchase of the Sale Shares shall be completed as soon as reasonably practicable at a place and time appointed by the directors of the Company.
- (9) If following the procedure laid out in article 26 (2) to (8) (inclusive) the directors have not found Purchaser(s) in respect of any or all of the Sale Shares, then the person becoming entitled to such shares in consequence of the bankruptcy of the relevant shareholder shall upon such evidence being produced as the directors may require, be entitled to be registered as holder of such shares.
- (10) Shares may be transferred by means of an instrument of transfer in any usual form or any other form approved by the directors, which is executed by or on behalf of the transferor.
- (11) No fee may be charged for registering any instrument of transfer or other document relating to or affecting the title to any share.
- (12) The company may retain any instrument of transfer which is registered.

(13) The transferor remains the holder of a share until the transferee's name is entered in the register of members as holder of it.

(14) The directors may refuse to register the transfer of a share, and if they do so, the instrument of transfer must be returned to the transferee with the notice of refusal unless they suspect that the proposed transfer may be fraudulent.

#### **Transmission of shares**

##### **27.**

(1) Notwithstanding any other provision of these Articles or the Companies Acts, title to a share may pass to a transmittee without the consent of any other shareholder, provided that the provisions of this Article 27 are complied with.

(2) If title to a share passes to a transmittee, the company may only recognise the transmittee as having any title to that share.

(3) A transmittee who produces such evidence of entitlement to shares as the directors may properly require:

- a. may, subject to the articles, choose either to become the holder of those shares or to have them transferred to another person, and
- b. subject to the articles, and pending any transfer of the shares to another person, has the same rights as the holder had.

(4) But transmittees do not have the right to attend or vote at a general meeting, or agree to a proposed written resolution, in respect of shares to which they are entitled, by reason of the holder's death or bankruptcy or otherwise, unless they become the holders of those shares.

#### **Exercise of transmittees' rights**

##### **28.**

(1) Transmittees who wish to become the holders of shares to which they have become entitled must notify the company in writing of that wish.

(2) If the transmittee wishes to have a share transferred to another person, the transmittee must execute an instrument of transfer in respect of it.

(3) Any transfer made or executed under this article is to be treated as if it were made or executed by the person from whom the transmittee has derived rights in respect of the share, and as if the event which gave rise to the transmission had not occurred.

#### **Transmittees bound by prior notices**

29. If a notice is given to a shareholder in respect of shares and a transmittee is entitled to those shares, the transmittee is bound by the notice if it was given to the shareholder before the transmittee's name has been entered in the register of members.

#### **Drag Along**

##### **30.**

(1) If two or more shareholders who in aggregate hold 75% or more of the entire issued share capital of the company ("**Selling Shareholders**") wish to sell all of their shares ("**Sellers' Shares**") to a bona fide arm's length purchaser ("**Proposed Buyer**"), the Selling Shareholders may require all of the other shareholders (and not just some of them) ("**Called Shareholders**") to sell and transfer all of their shares to the Proposed Buyer ("**Drag Along Option**").

- (2) The Selling Shareholders may exercise the Drag Along Option by giving written notice to that effect ("**Drag Along Notice**") at any time before the transfer of any of the Seller's Shares to the Proposed Buyer. The Drag Along Notice shall specify:
- a. that the Called Shareholders are required to transfer all of their shares ("**Called Shares**");
  - b. the person to whom the Called Shares are to be transferred;
  - c. the consideration payable for the Called Shares which shall, for each Called Share, be an amount equal to the price per share (in money or money's worth) offered by the Proposed Buyer for the Seller's Shares;
  - d. the proposed date of the sale and transfer; and
  - e. all other relevant terms applying to the proposed sale and transfer.
- (3) Once issued, a Drag Along Notice shall be irrevocable. However, a Drag Along Notice shall lapse if, for any reason, the Selling Shareholders has not sold the Seller's Shares to the Proposed Buyer within 40 Business Days of serving the Drag Along Notice. The Selling Shareholders may serve further Drag Along Notices following the lapse of any particular Drag Along Notice.
- (4) Completion of the sale and transfer of the Called Shares shall take place on the date proposed for completion of the sale of the Seller's Shares unless:
- (5) the Called Shareholders and the Selling Shareholders agree otherwise in which case the completion date shall be the date agreed in writing by the Called Shareholders and the Selling Shareholders; or
- (6) that date is less than 10 Business Days after the date on which the Drag Along Notice is served, in which case the completion date shall be the fifteenth Business Day after the Drag Along Notice.
- (7) No rights of pre-emption shall apply to any transfer of shares to a Proposed Buyer (or as it may direct) pursuant to a sale for which a Drag Along Notice has been duly served or pursuant to a Tag Along Offer (as defined below).
- (8) The Called Shareholders shall deliver on the completion date stock transfer form(s) for the Called Shares, together with the relevant share certificate(s) (or a suitable indemnity for any lost share certificates) to the company. On the completion date, the Selling Shareholders shall procure that the Called Shareholders are paid the amount they are due for their Shares pursuant to article 30(2).
- (9) To the extent that the Proposed Buyer has not, on the completion date, paid, the Called Shareholder shall be entitled to the return of the stock transfer form and share certificate(s) (or suitable indemnity) for the Called Shares and the Called Shareholder shall have no further rights or obligations under such Drag Along Option in respect of their shares.
- (10) If the Called Shareholders do not, on completion of the sale of the Called Shares, execute transfers in respect of all of the Called Shares held by them, the defaulting Called Shareholder shall be deemed to have irrevocably appointed any person nominated for the purpose by the Selling Shareholders to be his agent and attorney to execute the necessary transfer on his behalf, against receipt by the company (on trust for such holder) of the consideration payable for the Called Shares, to deliver such transfer to the Proposed Buyer (or as they may direct) as the holder thereof. After the Proposed Buyer (or its nominee) has been registered as the holder, the validity of such proceedings shall not be questioned by

any such person. Failure to produce a share certificate shall not impede the registration of shares under this article 30.

#### **Tag Along**

##### **31.**

- (1) If a Drag Along Option Notice has not been served then no actions shall be taken by the Selling Shareholders which would result in the occurrence of a sale or transfer of any of their Shares without the Selling Shareholders first having procured that the Proposed Buyer make a written offer ("**Tag Along Offer**") to the Called Shareholders to purchase all of their Shares on the same terms as are being offered to the Selling Shareholders.
- (2) A Tag Along Offer once made shall be irrevocable and the Called Shareholders shall each be entitled either accept or reject the Tag Along Offer by giving written notice to the Proposed Buyer within 15 Business Days of the date of the Tag Along Offer. Any failure by any of the Called Shareholders to respond shall be deemed to be a rejection of the Tag Along Offer by such Called Shareholders. Any acceptance of a Tag Along Offer by any of the Called Shareholders shall be irrevocable and shall mean that the Called Shareholders who accept the Tag Along Offer shall be required to sell and transfer all of their Shares to the Proposed Buyer as if they were Called Shares and the provisions of articles 30(1) to (10) (inclusive) shall apply mutatis mutandis thereto.
- (3) If a Tag Along Offer is rejected (or deemed rejected) by any or all of the Called Shareholders then the Selling Shareholders shall be entitled to sell and transfer their Shares to the Proposed Buyer on the same and no different terms to those set out in the Tag Along Offer notwithstanding that any of the Called Shareholders who have rejected (or shall be deemed to have rejected) the Tag Along Offer are not selling any Shares to the Proposed Buyer, provided that the rights of those Called Shareholders who have served a notice rejecting or accepting the Tag along Offer pursuant to article 31(2) shall not be affected.
- (4) Once a Tag Along Offer has been made and actually rejected (but not deemed rejected) by the Called Shareholders a Drag Along Notice in respect of the same Proposed Buyer (or any Affiliate thereof) who has made the rejected Tag Along Offer shall not be capable of being made provided that such a Drag Along Notice shall be capable of being made to the Called Shareholders if all such Called Shareholders shall be deemed to have rejected such Tag Along Offer.
- (5) Once a Drag Along Notice has been served there shall be no obligation to procure any Tag Along Offer to be made by the same Proposed Buyer the subject of such Drag Along Notice.

#### **DIVIDENDS AND OTHER DISTRIBUTIONS**

##### **Procedure for declaring dividends**

##### **32.**

- (1) The company may by ordinary resolution declare dividends, and the directors may decide to pay interim dividends.
- (2) A dividend must not be declared unless the directors have made a recommendation as to its amount. Such a dividend must not exceed the amount recommended by the directors.
- (3) No dividend may be declared or paid unless it is in accordance with shareholders' respective rights.

- (4) Unless the shareholders' resolution to declare or directors' decision to pay a dividend, or the terms on which shares are issued, specify otherwise, it must be paid by reference to each shareholder's holding of shares on the date of the resolution or decision to declare or pay it.
- (5) If the company's share capital is divided into different classes, no interim dividend may be paid on shares carrying deferred or non-preferred rights if, at the time of payment, any preferential dividend is in arrear.
- (6) The directors may pay at intervals any dividend payable at a fixed rate if it appears to them that the profits available for distribution justify the payment.
- (7) If the directors act in good faith, they do not incur any liability to the holders of shares conferring preferred rights for any loss they may suffer by the lawful payment of an interim dividend on shares with deferred or non-preferred rights.

#### **Payment of dividends and other distributions**

##### **33.**

- (1) Where a dividend or other sum which is a distribution is payable in respect of a share, it must be paid by one or more of the following means—
  - a. transfer to a bank or building society account specified by the distribution recipient either in writing or as the directors may otherwise decide;
  - b. sending a cheque made payable to the distribution recipient by post to the distribution recipient at the distribution recipient's registered address (if the distribution recipient is a holder of the share), or (in any other case) to an address specified by the distribution recipient either in writing or as the directors may otherwise decide;
  - c. sending a cheque made payable to such person by post to such person at such address as the distribution recipient has specified either in writing or as the directors may otherwise decide; or
  - d. any other means of payment as the directors agree with the distribution recipient either in writing or by such other means as the directors decide.
- (2) In the articles, "the distribution recipient" means, in respect of a share in respect of which a dividend or other sum is payable—
  - a. the holder of the share; or
  - b. if the share has two or more joint holders, whichever of them is named first in the register of members; or
  - c. if the holder is no longer entitled to the share by reason of death or bankruptcy, or otherwise by operation of law, the transmittee.

#### **No interest on distributions**

- 34. The company may not pay interest on any dividend or other sum payable in respect of a share unless otherwise provided by—
  - a. the terms on which the share was issued, or
  - b. the provisions of another agreement between the holder of that share and the company.

#### **Unclaimed distributions**

##### **35.**

(1) All dividends or other sums which are—

- a. payable in respect of shares, and
- b. unclaimed after having been declared or become payable,

may be invested or otherwise made use of by the directors for the benefit of the company until claimed.

(2) The payment of any such dividend or other sum into a separate account does not make the company a trustee in respect of it.

(3) If—

- a. twelve years have passed from the date on which a dividend or other sum became due for payment, and
- b. the distribution recipient has not claimed it,

the distribution recipient is no longer entitled to that dividend or other sum and it ceases to remain owing by the company.

#### **Non-cash distributions**

**36.**

(1) Subject to the terms of issue of the share in question, the company may, by ordinary resolution on the recommendation of the directors, decide to pay all or part of a dividend or other distribution payable in respect of a share by transferring non-cash assets of equivalent value (including, without limitation, shares or other securities in any company).

(2) For the purposes of paying a non-cash distribution, the directors may make whatever arrangements they think fit, including, where any difficulty arises regarding the distribution—

- a. fixing the value of any assets;
- b. paying cash to any distribution recipient on the basis of that value in order to adjust the rights of recipients; and
- c. vesting any assets in trustees.

#### **Waiver of distributions**

**37.** Distribution recipients may waive their entitlement to a dividend or other distribution payable in respect of a share by giving the company notice in writing to that effect, but if—

- c. the share has more than one holder, or
- d. more than one person is entitled to the share, whether by reason of the death or bankruptcy of one or more joint holders, or otherwise,

the notice is not effective unless it is expressed to be given, and signed, by all the holders or persons otherwise entitled to the share.

### **CAPITALISATION OF PROFITS**

#### **Authority to capitalise and appropriation of capitalised sums**

**38.**

(1) Subject to the articles, the directors may, if they are so authorised by an ordinary resolution—

- a. decide to capitalise any profits of the company (whether or not they are available for distribution) which are not required for paying a preferential dividend, or any sum standing to the credit of the company's share premium account or capital redemption reserve; and
  - b. appropriate any sum which they so decide to capitalise (a "capitalised sum") to the persons who would have been entitled to it if it were distributed by way of dividend (the "persons entitled") and in the same proportions.
- (2) Capitalised sums must be applied—
- a. on behalf of the persons entitled, and
  - b. in the same proportions as a dividend would have been distributed to them.
- (3) Any capitalised sum may be applied in paying up new shares of a nominal amount equal to the capitalised sum which are then allotted credited as fully paid to the persons entitled or as they may direct.
- (4) A capitalised sum which was appropriated from profits available for distribution may be applied in paying up new debentures of the company which are then allotted credited as fully paid to the persons entitled or as they may direct.
- (5) Subject to the articles the directors may—
- a. apply capitalised sums in accordance with paragraphs (3) and (4) partly in one way and partly in another;
  - b. make such arrangements as they think fit to deal with shares or debentures becoming distributable in fractions under this article (including the issuing of fractional certificates or the making of cash payments); and
  - c. authorise any person to enter into an agreement with the company on behalf of all the persons entitled which is binding on them in respect of the allotment of shares and debentures to them under this article.

#### PART 4

### DECISION-MAKING BY SHAREHOLDERS

### ORGANISATION OF GENERAL MEETINGS

#### Attendance and speaking at general meetings

**39.**

- (1) A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting.
- (2) A person is able to exercise the right to vote at a general meeting when—
  - a. that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and
  - b. that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.
- (3) The directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it.

- (4) In determining attendance at a general meeting, it is immaterial whether any two or more members attending it are in the same place as each other.
- (5) Two or more persons who are not in the same place as each other attend a general meeting if their circumstances are such that if they have (or were to have) rights to speak and vote at that meeting, they are (or would be) able to exercise them.

#### **Quorum for general meetings**

40. No business other than the appointment of the chairman of the meeting is to be transacted at a general meeting if the persons attending it do not constitute a quorum.

#### **Chairing general meetings**

##### **41.**

- (1) If the directors have appointed a chairman, the chairman shall chair general meetings if present and willing to do so.
- (2) If the directors have not appointed a chairman, or if the chairman is unwilling to chair the meeting or is not present within ten minutes of the time at which a meeting was due to start—
  - a. the directors present, or
  - b. (if no directors are present), the meeting,must appoint a director or shareholder to chair the meeting, and the appointment of the chairman of the meeting must be the first business of the meeting.
- (3) The person chairing a meeting in accordance with this article is referred to as "the chairman of the meeting".

#### **Attendance and speaking by directors and non-shareholders**

##### **42.**

- (1) Directors may attend and speak at general meetings, whether or not they are shareholders.
- (2) The chairman of the meeting may permit other persons who are not—
  - a. shareholders of the company, or
  - b. otherwise entitled to exercise the rights of shareholders in relation to general meetings,to attend and speak at a general meeting.

#### **Adjournment**

##### **43.**

- (1) If the persons attending a general meeting within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be present, the chairman of the meeting must adjourn it.
- (2) The chairman of the meeting may adjourn a general meeting at which a quorum is present if—
  - a. the meeting consents to an adjournment, or
  - b. it appears to the chairman of the meeting that an adjournment is necessary to protect the safety of any person attending the meeting or ensure that the business of the meeting is conducted in an orderly manner.

- (3) The chairman of the meeting must adjourn a general meeting if directed to do so by the meeting.
- (4) When adjourning a general meeting, the chairman of the meeting must—
  - a. either specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the directors, and
  - b. have regard to any directions as to the time and place of any adjournment which have been given by the meeting.
- (5) If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the company must give at least 7 clear days' notice of it (that is, excluding the day of the adjourned meeting and the day on which the notice is given)—
  - a. to the same persons to whom notice of the company's general meetings is required to be given, and
  - b. containing the same information which such notice is required to contain.
- (6) No business may be transacted at an adjourned general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

#### **VOTING AT GENERAL MEETINGS**

##### **Voting: general**

##### **44.**

- (1) A resolution put to the vote of a general meeting must be decided on a show of hands unless a poll is duly demanded in accordance with the articles.
- (2) The company undertakes that it shall not, and the shareholders from time to time undertake that they shall procure that the company shall not:
  - a. without the consent of both shareholders, where there are two shareholders; or
  - b. without the consent of the holders of at least 75% of the voting shares in the capital of the company in issue at such time, where there are more than two shareholders,in each case take any action and/or make any decision (nor refrain from taking any action or making any decision) in each case in relation to the company in respect of any matter whatsoever (including but not limited to the acquisition, sale, transfer or other disposal of any asset of the company, the appointment or removal of any director of the company, the issue of any new shares in the capital of the company, the grant of any options over any shares in the capital of the company and/or carrying on any business), notwithstanding any other provision of these articles and/or the Companies Acts.

##### **Errors and disputes**

##### **45.**

- (1) No objection may be raised to the qualification of any person voting at a general meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid.
- (2) Any such objection must be referred to the chairman of the meeting, whose decision is final.

##### **Poll votes**

##### **46.**

- (1) A poll on a resolution may be demanded—

- a. in advance of the general meeting where it is to be put to the vote, Or
- b. at a general meeting, either before a show of hands on that resolution or immediately after the result of a show of hands on that resolution is declared.

(2) A poll may be demanded by—

- a. the chairman of the meeting;
- b. the directors;
- c. two or more persons having the right to vote on the resolution; or
- d. a person or persons representing not less than one tenth of the total voting rights of all the shareholders having the right to vote on the resolution.

(3) A demand for a poll may be withdrawn if—

- a. the poll has not yet been taken, and
- b. the chairman of the meeting consents to the withdrawal.

(4) Polls must be taken immediately and in such manner as the chairman of the meeting directs.

#### **Content of proxy notices**

**47.**

(1) Proxies may only validly be appointed by a notice in writing (a “proxy notice”) which—

- a. states the name and address of the shareholder appointing the proxy;
- b. identifies the person appointed to be that shareholder’s proxy and the general meeting in relation to which that person is appointed;
- c. is signed by or on behalf of the shareholder appointing the proxy, or is authenticated in such manner as the directors may determine; and
- d. is delivered to the company in accordance with the articles and any instructions contained in the notice of the general meeting to which they relate.

(2) The company may require proxy notices to be delivered in a particular form, and may specify different forms for different purposes.

(3) Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions.

(4) Unless a proxy notice indicates otherwise, it must be treated as—

- a. allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and
- b. appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself.

#### **Delivery of proxy notices**

**48.**

(1) A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid proxy notice has been delivered to the company by or on behalf of that person.

- (2) An appointment under a proxy notice may be revoked by delivering to the company a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given.
- (3) A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates.
- (4) If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointor's behalf.

#### **Amendments to resolutions**

**49.**

- (1) An ordinary resolution to be proposed at a general meeting may be amended by ordinary resolution if—
  - a. notice of the proposed amendment is given to the company in writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chairman of the meeting may determine), and
  - b. the proposed amendment does not, in the reasonable opinion of the chairman of the meeting, materially alter the scope of the resolution.
- (2) A special resolution to be proposed at a general meeting may be amended by ordinary resolution, if—
  - a. the chairman of the meeting proposes the amendment at the general meeting at which the resolution is to be proposed, and
  - b. the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution.
- (3) If the chairman of the meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chairman's error does not invalidate the vote on that resolution.

### **PART 5**

#### **ADMINISTRATIVE ARRANGEMENTS**

##### **Means of communication to be used**

**50.**

- (1) Subject to the articles, anything sent or supplied by or to the company under the articles may be sent or supplied in any way in which the Companies Act 2006 provides for documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the company.
- (2) Subject to the articles, any notice or document to be sent or supplied to a director in connection with the taking of decisions by directors may also be sent or supplied by the means by which that director has asked to be sent or supplied with such notices or documents for the time being.
- (3) A director may agree with the company that notices or documents sent to that director in a particular way are to be deemed to have been received within a specified time of their being sent, and for the specified time to be less than 48 hours.

## **Company seals**

**51.**

- (1) Any common seal may only be used by the authority of the directors.
- (2) The directors may decide by what means and in what form any common seal is to be used.
- (3) Unless otherwise decided by the directors, if the company has a common seal and it is affixed to a document, the document must also be signed by at least one authorised person in the presence of a witness who attests the signature.
- (4) For the purposes of this article, an authorised person is—
  - a. any director of the company;
  - b. the company secretary (if any); or
  - c. any person authorised by the directors for the purpose of signing documents to which the common seal is applied.

## **No right to inspect accounts and other records**

- 52.** Except as provided by law or authorised by the directors or an ordinary resolution of the company, no person is entitled to inspect any of the company's accounting or other records or documents merely by virtue of being a shareholder.

## **Provision for employees on cessation of business**

- 53.** The directors may decide to make provision for the benefit of persons employed or formerly employed by the company or any of its subsidiaries (other than a director or former director or shadow director) in connection with the cessation or transfer to any person of the whole or part of the undertaking of the company or that subsidiary.

## **DIRECTORS' INDEMNITY AND INSURANCE**

### **Indemnity**

**54.**

- (1) Subject to paragraph (2), a relevant director of the company or an associated company may be indemnified out of the company's assets against—
  - a. any liability incurred by that director in connection with any negligence, default, breach of duty or breach of trust in relation to the company or an associated company,
  - b. any liability incurred by that director in connection with the activities of the company or an associated company in its capacity as a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006),
  - c. any other liability incurred by that director as an officer of the company or an associated company.
- (2) This article does not authorise any indemnity which would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law.
- (3) In this article—
  - a. companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate, and

- b. a "relevant director" means any director or former director of the company or an associated company.

#### **Insurance**

##### **55.**

(1) The directors may decide to purchase and maintain insurance, at the expense of the company, for the benefit of any relevant director in respect of any relevant loss. .

(2) In this article—

- a. a "relevant director" means any director or former director of the company or an associated company,
- b. a "relevant loss" means any loss or liability which has been or may be incurred by a relevant director in connection with that director's duties or powers in relation to the company, any associated company or any pension fund or employees' share scheme of the company or associated company, and
- c. companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate.