

**REGISTERED NUMBER: 09863042 (England and Wales)**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH NOVEMBER 2017**

**FOR**

**DAY GROUP PROCESS SERVERS LIMITED**

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FOR THE YEAR ENDED 30TH NOVEMBER 2017**

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**DAY GROUP PROCESS SERVERS LIMITED (BY SHARES)**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 30TH NOVEMBER 2017**

**DIRECTOR:** J T Day

**SECRETARY:** G D Day

**REGISTERED OFFICE:** Brighton Business Centre  
95 Ditchling Road  
Brighton  
BN1 4ST

**REGISTERED NUMBER:** 09863042 (England and Wales)

**ACCOUNTANTS:** Russell New Limited  
The Courtyard  
Shoreham Road  
Upper Beeding  
Steyning  
West Sussex  
BN44 3TN

**BALANCE SHEET  
30TH NOVEMBER 2017**

	2017		2016
	£	£	£
<b>FIXED ASSETS</b>		250	375
<b>CURRENT ASSETS</b>	15,661		25,522
<b>CREDITORS</b>			
Amounts falling due within one year	<u>(15,311)</u>		<u>(25,161)</u>
<b>NET CURRENT ASSETS</b>		<u>350</u>	<u>361</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>600</u>	<u>736</u>
<b>CAPITAL AND RESERVES</b>		<u>600</u>	<u>736</u>

**NOTES TO THE FINANCIAL STATEMENTS**

**1. AVERAGE NUMBER OF EMPLOYEES**

The average number of employees during the year was 2 (2016 - 2) .

**2. DIRECTOR'S ADVANCES, CREDITS AND GUARANTEES**

At 1 December 2016 the director and shareholders owed the company £12,034. Repayments totalling £16,689 were made during the year and at the balance sheet date the company owed the director and shareholders £4,655.

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th November 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th November 2017 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395
- (b) and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

**BALANCE SHEET - continued**  
**30TH NOVEMBER 2017**

The financial statements have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 20th February 2018 and were signed by:

J T Day - Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.