

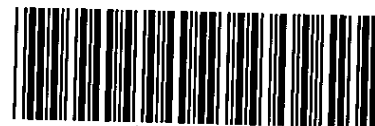
# AM03

## Notice of administrator's proposals



Companies House

THURSDAY



A20 \*A686CO2G\* 08/06/2017 #108  
COMPANIES HOUSE

### 1 Company details

Company number **09668975**  
Company name in full **DITECSA UK LIMITED**

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

### 2 Administrator's name

Full forename(s) **PETER**  
Surname **O'HARA**

### 3 Administrator's address

Building name/number **WESLEY HOUSE**  
Street **HUDDERSFIELD ROAD**  
**BIRSTALL**  
Post town **BATLEY**  
County/Region **WEST YORKSHIRE**  
Postcode **WF17 9EJ**  
Country **ENGLAND**

### 4 Administrator's name ①

Full forename(s) **N/A**  
Surname

① **Other administrator**  
Use this section to tell us about  
another administrator.

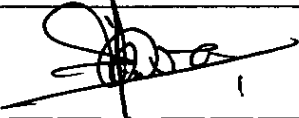
### 5 Administrator's address ②

Building name/number **N/A**  
Street  
  
Post town  
County/Region  
Postcode  
Country

② **Other administrator**  
Use this section to tell us about  
another administrator.

AM03  
Notice of Administrator's Proposals

6	Statement of proposals	
	<input checked="" type="checkbox"/> I attach a copy of the statement of proposals	

7	Sign and date	
Administrator's Signature	<div>Signature</div> <div>X</div> <div></div> <div>X</div>	
Signature date	<div><div>d</div><div>0</div><div>6</div></div> <div><div>m</div><div>0</div><div>6</div></div> <div><div>y</div><div>2</div><div>0</div><div>y</div><div>1</div><div>7</div></div>	

# AM03

## Notice of Administrator's Proposals



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



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**IN THE HIGH COURT OF JUSTICE  
CHANCERY DIVISION  
LEEDS DISTRICT REGISTRY**

**330 of 2017**

**DITECSA UK LIMITED  
In Administration  
("the Company")**

**Administrator's Report and Proposals  
for achieving the purpose of the  
Administration of the Company**

**Pursuant to Schedule B1 paragraph 49 of the  
Insolvency Act 1986 and Rule 3.35 of the  
Insolvency (England & Wales) Rules 2016**

**25 May 2017**

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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# **DITECSA UK LIMITED (IN ADMINISTRATION)**

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## **1. Introduction**

- 1.1 Peter O'Hara was appointed as the Administrator of the Company on 31 March 2017 by the High Court of Justice Leeds District Registry (330 of 2017) on an application by the Director of the Company, Gonzalo Madariaga Parias, pursuant to paragraph 10 of Schedule B1 to the Insolvency Act 1986 (the "Act").

Peter O'Hara (IP No 6371) is authorised to act as an insolvency practitioner by the Insolvency Practitioners Association.

The EC Regulation on Insolvency Proceedings 2000 will apply in this matter and these proceedings will be the main proceedings as defined in Article 3 of the EC Regulation. The Company's registered office and centre of main interests are in the United Kingdom. This means that the administration will be conducted according to English Insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

In accordance with Paragraph 49 of Schedule B1 to the Act, I now set out my proposals for achieving the purpose of the Administration and for the conduct of the Administration. These proposals include certain information required to be provided to creditors in accordance with Rule 3.35 of the Insolvency (England & Wales) Rules 2016.

The requisite statutory information in respect of the Company is attached at Appendix I.

## **2. Background**

- 2.1 The Company carried on business as the main contractor for contracts to undertake the design and construction of a food processing plant ("Workshop") and bio-mass plant ("Manchester").
- 2.2 The Manchester contract has been completed without complications.
- 2.3 The Workshop contract has not been completed due to a dispute between the client ("SIRO") and the Company in circumstances set out below.
- 2.4 Due to a breakdown in the relationship with SIRO in respect of the Workshop contract and the company, a number of operational problems occurred relating to the management and completion of works. This resulted in a decline in work which in turn affected cash flow. Consequently the Company became unable to meet its liabilities as and when they fell due.
- 2.5 In March 2017, a creditor issued a winding up petition.

## **3. Events Leading to the Administrator's Appointment**

- 3.1 The Workshop contract related to a two stage tender process. Having taken on stage one of the tender process SIRO wanted the Company to commence works before stage two had been agreed. There arose significant variations to the extent of the contract. These changes have not only added extra cost to the contract but also extended the time frame for the contract to be completed without any clear acceptance and agreement of the financial and timescale consequences from SIRO.
- 3.2 SIRO became frustrated with the level of progress on the contract which culminated in it terminating the contract on 25<sup>th</sup> January 2017 and refusing the Company access to the site.
- 3.3 In accordance with the terms of the contract the Company, via its solicitors, submitted an application for adjudication on the basis that SIRO had committed a repudiatory breach of it. Almost simultaneously, SIRO made reference to adjudication to determine the level of its claim for breach of contract. The issue for adjudication is whether SIRO were entitled to terminate the contract in the circumstances and the financial consequences emanating from the adjudicator's decision.
- 3.4 As a consequence of the termination of the contract and the refusal of SIRO to forward any further payments, the Company was unable to pay its creditors in particular its subcontractors and parent company. Letters of demand threatening winding up proceedings were received from some

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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subcontractors. The director recognised that the Company could not pay all creditors out of available funds and sought insolvency advice from O'Hara & Co on 2 March 2017.

- 3.5** O'Hara & Co established that on 3 March 2017, a creditor had issued a winding up petition against the Company. As a result of that development and in particular the need for the Company to deal with both its pursuit of its adjudication and the defence of SIRO's adjudication, it was considered, to protect all stakeholders positions, that the placing of the company into administration would be the best solution. The administration would also allow the administrator to complete the final works on the Manchester contract to enable significant further realisations to be released for the benefit of creditors and avoid a claim from the Manchester contractor (LINDE) for breach of contract.
- 3.6** The only alternatives available would have been to allow the compulsory winding up of the Company or to place the Company into Creditors Voluntary Liquidation. However in addition to the costs of Compulsory Liquidation which would far exceed the costs of Administration there was a serious risk that under either of those insolvency regimes, the adjudication process would fail, due to the timescale required for the winding up to take place. Also, the Manchester contract would not have been completed within the timescale of the contract with LINDE and the Company would have incurred penalty charges for non-completion.
- 3.7** Having decided to commence the Administration process, the director instructed Wilkinson Legal Services Limited to assist with the necessary filing documentation and witness statements. A notice of intention to appoint an administrator was subsequently filed at the High Court in Leeds on 23 March 2017 with an administration hearing heard on 31 March 2017.
- 3.8** At the hearing, the Judge had no hesitation in making the administration order pointing out that the adjudication process required immediate attention. Whilst there was a challenge to the Insolvency Practitioner to be appointed as administrator, the judge concluded that I, Peter O'Hara of O'Hara & Co was best placed to deal with this matter on behalf of creditors and could proceed with matters relating to the adjudication expeditiously.

## **4. Purpose, Initial Strategy and Progress of the Administration**

### **4.1 Purpose of the Administration**

Paragraph 3(1) of Schedule B1 of the Insolvency Act 1986 states that the Administrator of a company must perform his functions with the objective of:

- (a) Rescuing the company as a going concern;
- (b) Achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up; or
- (c) Realising property in order to make a distribution to one or more secured or preferential creditors.

I formed the view that one of the objectives as set out in paragraph 3(1) of Schedule B1 of the Insolvency Act 1986, namely achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up could be achieved.

### **4.2 Progress of the Administration**

- 4.2.1** Since the date of administration, the works at Manchester have been completed. I have instructed Hawkswell Kilvington specialist construction solicitors (who were previously instructed by the Company prior to the administration in relation to the dispute with SIRO) to pursue and defend the adjudications on the Company's behalf. Initial documentation has been submitted by both parties to the adjudicator to preserve each side's position. By agreement, the adjudication process has been stayed until 31 July 2017 for each side to produce its evidence.
- 4.2.2** In the meantime, I have instructed Cooper & Hall Limited, (a firm of quantity surveyors) to provide their advice on the level of the claim against SIRO. Additionally, I have retained the employment of an employee to assist Cooper & Hall with its calculations and production of evidence in support of the final account. The company's parent company (Ditecsa SA) has provided the services of

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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another key person to assist in this regard. Finally, a former employee who completed the initial stages of the contract has agreed to provide his assistance in the production of evidence. All three have been the project manager (at different times) throughout this contract and a full track record can therefore be put together from its commencement to its premature termination.

- 4.2.3** Since my appointment, it has also become apparent that SIRO may have paid some subcontractors directly and these payments require further investigation. Furthermore efforts have been made to retrieve the Company's records from the Worksop site and most have now been secured. In addition, the Company had property at Manchester and Worksop and at a site in Wellingborough where work was carried out on behalf of the parent company. Efforts are ongoing to retrieve materials which still belong to the Company from each of those sites. A number of creditors have contacted me with regards their own property left on site and arrangements have been made for each creditor to uplift their items, so as to minimise their claims in the administration.

### **4.3 Business and Assets**

#### **4.3.1 Cash at Bank (Sterling & Euro Accounts)**

Following my appointment, I contacted the company bank to remit the balance they held and to close the account. Having done this, I received the sum of £622,545.

#### **4.3.2 Worksop Contract**

As mentioned in paragraph 3.1 above, the contract relates to a design and fit of a food processing plant at Claylands Avenue Worksop. The initial contract value for circa £12m, however, this has now escalated due to significant variations.

This contract is subject to ongoing adjudication proceedings and therefore it is uncertain to the value of the final account (see paragraph 4.2.1)

#### **4.3.3 Manchester Contract**

This contract has now been completed within the timescales agreed. The final account amounts to €144,518 and is awaiting the final agreement of the contractor. As I have no knowledge of any disputes, it is anticipated that this amount will be received shortly.

#### **4.3.4 Items Left on Site**

Shortly after my appointment, I had a number of meetings with the company employee and it transpired there were a number of items left on site at Worksop and Wellingborough. I have made arrangements to visit both sites with my agent (CW Harrison & Son) to remove the items.

Having done so, my agent has uplifted a number of chattel assets from the Wellingborough site and will take steps to place all items in their next auction for sale.

In their opinion, they believe the assets are valued on an ex-situ basis the sum of £2,050.

#### **4.3.5 Contribution towards Costs**

Prior to the granting of the administration order, the company transferred the sum of £20,000 to cover the costs of the administration application and pre administration costs. These funds have been transferred to the estate account.

#### **4.3.6 Cash in Hand of Solicitor**

Prior to my appointment, Hawkswell Kilvington was instructed to assist the company with the adjudication process with the Worksop contract and in doing so they held funds on account of their fees.

Since my appointment, I have instructed Hawkswell Kilvington to continue with assisting with the adjudication process. I have authorised them to draw their fees, as mentioned later in this report, from the funds they hold (see paragraph 7.1.5)



## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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### **5. Future Conduct of the Administration**

#### **5.1 Administrators Actions**

The Administrator will continue to manage the business and affairs of the Company.

The key remaining issues to be dealt with are, but not limited to:

- My Quantity Surveyor to continue with the completion of the final account in respect of the Worksof contract;
- Continue with the adjudication process;
- Realise the outstanding amount on the Manchester contract;
- Further statutory reporting to creditors on the progress of the Administration;
- Statutory investigation into the conduct of the director;
- Any other matters arising

Upon completion of these remaining issues, I will take the necessary steps to end the Administration.

#### **5.2 End of Administration**

The Administration automatically ends on 30 March 2018, although it can be extended by application to the Court or with the consent of creditors. In the event that the purpose of the Administration cannot be completed by 30 March 2018, I will either seek an extension of time to complete the Administration or place the Company into other insolvency proceedings to enable any remaining issues to be resolved.

If and where appropriate I cease to act as administrator, I will seek to organise the voluntary or compulsory winding up of the Company or the dissolution of the Company from the Register of Companies, whichever is deemed appropriate. I expect to notify creditors of the appropriate end to the Administration in the first six monthly progress report.

### **6. Investigations**

I am required to investigate the affairs of the Company and the conduct of the Director in the period leading up to the Administration Order. Findings are reported to the Department of Business, Energy and Industrial Strategy. In accordance with the Company's Directors Disqualification Act 1986, an appropriate report will be filed in due course. The contents of the report are confidential.

Should creditors have any information which they consider may assist the Administrator in carrying out his investigations, or if they are aware of any matters which they believe should be brought to my attention, please provide details in writing to this office. Request for information forms part of the usual investigation proceedings and does not imply that there may be any course of action lying against any person concerned in the Company's affairs.

### **7. Receipts & Payments Account**

#### **7.1 Expenses Incurred**

##### **7.1.1 Labour costs / employee expenses**

You will note from the receipts and payments account that I have incurred costs in relation to the continued employment of the sole employee. The employee has incurred expenses in the sum of £860 to enable to continued support for my Quantity Surveyor.

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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### **7.1.2 Accountants**

#### ***Corporation Tax***

I have instructed the Company's accountants to complete the final accounts of the Company and to calculate and agree the Corporation Tax liability up to the cessation of trading.

#### ***Payroll Expenses***

It has been necessary to instruct the former accountant to continue with their payroll facility to provide the necessary monthly calculations and submission to the "Real Time" system.

Their fees in completing this task are £50 plus VAT. This will be a monthly expense until the employee is made redundant.

### **7.1.3 Quantity Surveyors fees**

As mentioned in paragraph 4.2.2, I have instructed Cooper & Hall Limited of Tadcaster to review the Worksop contract in its entirety to produce a final account and provide evidence to assist my solicitors (Hawkswell Kilvington) with the adjudication process.

Their fees in this matter to date are £7,235.60 plus VAT of which they have been paid £3,125 from asset recoveries.

### **7.1.4 Agents fees**

As mentioned in paragraph 4.3.4, I have instructed C W Harrison & Sons of Ossett to assist with the recovery and sale of the Company's tangible assets.

Their fees in this matter are £2,214 plus VAT although this amount remains unpaid.

### **7.1.5 Legal fees**

As mentioned in paragraph 4.3.6, Hawkswell Kilvington ("HK") have been retained for the adjudication process. HK had been already instructed by the company prior to administration to assist with submitting the company's adjudication against SIRO and responding to SIRO's adjudication.

Their fees in this matter are £3,498 plus VAT and have been paid from funds held prior to the administration. It should be noted that they currently hold the sum of £356 on account of their fees.

Wilkinson Legal Services Limited ("WLS") have assisted with the administration application to court. WLS assisted with the preparation of initial documentation for the administration which included providing instructions to counsel to attend at the administration hearing.

Their fees in this matter are £2,791 plus VAT (and include counsel fees) and have been paid from monies received from the Company on account to cover these costs.

### **7.1.6 Petitioner Legal Fees**

A creditor instructed solicitors to issue a winding up petition against the company and their fees were in the sum of £5,290. The court ordered that the costs of the petition be an expense of the administration.

The creditor had paid a deposit of £1,550 to the Official Receiver in respect of the winding up petition. This deposit has subsequently been recovered by the petitioning creditor. The net amount paid out of the administration in this regard is £3,740.

### **7.2**

An abstract of the Administrator's receipts and payments for the period 31 March 2017 to 24 May 2017 including all of the above is attached at Appendix IV. Payments made by the Administrator consist of statutory costs. All transactions are shown net of VAT.

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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### **8. Administrator Time Costs**

#### **8.1 Pre-appointment time costs and Expenses**

I was engaged by the Director and his advisors to provide insolvency advice generally and helped place the Company into Administration. Upon instruction, the amount of work required was unclear.

I have detailed below the work undertaken:

- Taking instructions and advising on the insolvency options available and the implications of each
- Advising the director of his responsibilities and obligations as a result of the insolvency of the Company
- Ascertaining the issue of a winding up petition, liaising with petitioning creditors solicitors and explaining the implications to the Company of the winding up order being made.
- Liaising with Director's advisors to obtain the relevant information to estimate the assets of the Company and likely levels of recoveries
- Liaising with Company's solicitors regarding the adjudication process, the timescales and requirements in the context of the insolvency of the Company
- Processing of creditor information to be able to send notices
- Processing of Company and shareholder information
- Instructing solicitors to provide advice generally in respect of the administration order
- Instructing solicitors to undertake the necessary documentation for the Administration order
- Reviewing the contracts of the Company with solicitors and its other advisors
- Receiving details of and reviewing the liabilities of the Company
- Finalising the estimated outcome statement with the Director's advisors
- Attending court for submission of Notice of Intention to Appoint Administrator
- Attending the Administration Order hearing

The administrator's pre appointment time costs for the period 2 March 2017 to 31 March 2017 are in the sum of £14,190. A full analysis of these costs, prepared in accordance with SIP 9, is attached at Appendix II.

#### **8.2 Administrator Time Costs and Expenses**

The statutory provisions in relation to remuneration are set out in Rule 18.16 & 18.18 of the Insolvency Rules (England & Wales) 2016.

The Administrator post appointment time costs from 31 March 2017 to 24 May 2017 are £41,595. A full analysis of these costs, prepared in accordance with SIP 9, is attached at Appendix II.

Attached at Appendix III is an estimate of the time that I envisage the above work will take to complete.

Please note that the estimates have been provided on the assumptions given below. Should it prove necessary for me to incur additional expenses in performing my duties, we will provide further details in our progress reports, but there is no statutory obligation to ask creditors to approve any adjusted Expenses Estimate. In the event that we incur time costs in excess of the Fees Estimate, we will only revert to creditors for approval if we propose to draw any additional fees from the insolvent estate.

The Fees and Expenses Estimates have been compiled on the assumptions set out below. Please note that these are assumptions only for the purposes of preparing the estimates in accordance with the statutory provisions:

- The investigations will not reveal any matters that require further investigation with a view to pursuing a recovery for the insolvent estate;
- No exceptional work will need to be conducted in order to realise the remaining assets; and
- The administration will be concluded in approximately nine months' time.

On the basis of these assumptions, we do not anticipate that it will be necessary to seek additional approval from the relevant creditors for fees in excess of the estimate. However, in the event that the administration does not proceed as envisaged, we will seek approval for any fees in addition to those estimated that we wish to draw from the administration estate.

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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### **8.2.1 Proposed Work to be Undertaken**

Substantial work needs to be undertaken in order to progress and conclude the administration. Set out in Appendix III is a detailed list of tasks that we propose that our staff will undertake, together with estimates of the time these tasks will take to carry out. The most material tasks are summarised below.

### **8.2.2 Administration and Planning**

- Preparing the documentation and dealing with the formalities of appointment
- Statutory notifications and advertising
- Preparing statutory documentation generally
- Dealing with routine correspondence
- Maintaining physical case files and electronic case details on IPS
- Case bordereau
- Case planning and administration
- Preparing reports to members and creditors
- File reviews
- Cashiering including statutory lodgements and managing estate bank account

### **8.2.3 Creditors**

- Dealing with creditor correspondence and telephone calls
- Convening and holding meetings of creditors
- Maintaining creditor information on IPS
- Reviewing and adjudicating on proofs of debt received from creditors
- Dealing with employees and the relevant statutory claims against the Company via the Redundancy Payments Service

### **8.2.4 Investigations**

- Review and storage of books and records
- Preparing a report pursuant to the Company Directors Disqualification Act
- Conducting investigations into antecedent transactions
- Review books and records to identify any transactions or actions the office holder may take against a third party, in order to recover funds for the benefit of creditors

### **8.2.5 Realisation of Assets**

- Liaising with the Company's bank regarding the closure of the account and realising the balance
- Liaising with my Quantity Surveyor and Solicitors in order to realise final accounts and maximise realisations
- Dealing with the adjudication of the Worksop contract
- Market and complete sale of assets and identifying, securing and insuring of assets

Irrespective of whether sufficient realisations are achieved to pay a dividend to unsecured creditors, I envisage carrying out the following key tasks which are detailed in my fees estimate at Appendix III.

In the event that a creditors' committee is not formed, in accordance with Rule 18.18(4) of the Insolvency Rules (England & Wales) 2016, the Administrator's remuneration may be fixed by the approval of the creditors of the Company.

## **8.3 The Administrator's Expenses**

Our expenses are divided into two categories.

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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Category 1 expenses are costs that can be specifically identified as relating to the administration of the case. These are charged to the estate at cost, with no uplift. These include, but are not limited to, such items as advertising, bonding and other insurance premiums and properly reimbursed expenses. Legislation provides that Administrators may discharge Category 1 expenses from the funds held in the insolvent estate without further recourse to creditors.

Category 2 expenses are costs that are also directly referable to the appointment in question but not to a payment to an independent third party. Payments may only be made in relation to Category 2 expenses after the creditors have approved the basis of their calculation. The Category 2 expenses that I propose to recover from the insolvent estate, such as the stationery and photocopying costs relating to the issuing of reports to creditors.

### **8.4 Other Information**

Further information on the insolvency process may be found on the R3 Creditors website <http://www.creditorinsolvencyguide.co.uk/>.

Please also be advised that we are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

### **9. Statement of Affairs**

Attached at Appendix VI is a copy of the statement of affairs which was presented to the court by the director on the 31 March 2017. In accordance with section 47 of Schedule B1 of the Insolvency Act, I have asked the director to provide me with a signed copy of the statement of affairs. To date I have not yet received a sworn Statement of Affairs, but understand that it will be in the same form as the statement of affairs lodged with the court. Attached to the report is a list of unsecured creditors provided by the director.

### **10. Creditors**

#### **10.1 Secured Creditors**

There are no floating charge creditors in this matter.

As there are no floating charge creditors, section 176A of the Insolvency Act 1986 does not apply.

#### **10.2 Preferential Creditors**

Although the Statement of Affairs shows £3,000 due, subsequent investigations show that it is unlikely that there will be any preferential creditors in this matter.

#### **10.3 Unsecured Creditors**

The director has provided details of unsecured creditors which he estimated to total circa £4.6m. To date I have received twenty seven claims from trade creditors totalling circa £2.4m. During the course of the completion of the final account, my quantity surveyor will be considering the work undertaken during the course of the Worksop contract. Currently a number of claims are disputed.

It is anticipated that there will be a distribution to unsecured creditors although at present the quantum is uncertain

### **11. Prescribed Decision Procedure**

I am proposing to deal with this report and the approval of the proposals by correspondence in accordance with Rule 15.3(a) of the Insolvency (England & Wales) Rules 2016.

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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### **12. Administrator's Proposals**

I have concluded that the first prescribed objective under Paragraph (3)(1)(a) of Schedule B1 of the Act; rescuing the company as a going concern is unlikely to be achieved but this is subject to the outcome of the adjudication process and recovery of funds from same.

I have concluded that the second prescribed objective under paragraph (3)(1)(b) of schedule B1 of the Act namely achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up is likely to be achieved as the costs will be significantly lower than under a compulsory liquidation and the prospects of a successful outcome of the adjudication are significantly enhanced.

I propose the following resolutions 1, 2 & 3

#### **Resolution (1):**

- To continue to do all such things reasonably expedient and generally exercise all his powers as contained in Schedule B1 to the Act as Administrator as he, in his discretion, considers desirable in order to maximise realisations from the assets of the Company.
- To collect the outstanding balance from the Manchester contract;
- The completion of the final account on the Worksop contract and completion of the adjudication process; the collection of funds should the adjudication be successful;
- The sale of assets recovered from site visits;
- To investigate all transactions;
- To seek an extension to the Administration period if deemed necessary by the Administrator pursuant to paragraph 76 of Schedule B1 to the Act;
- To seek if appropriate, permission of the Court to make a distribution to unsecured creditors of the Company pursuant to paragraph 65 of Schedule B1 to the Act;
- When it is considered that no further distributions to creditors will be made and that the Administrator has concluded his duties, to take necessary steps to move the Company from Administration to Dissolution, pursuant to paragraph 84 of Schedule B1 to the Act. If the Administrator considers that a distribution will be made to unsecured creditors of the Company, to take the necessary steps to move the Company into Creditors Voluntary Liquidation pursuant to paragraph 83 of Schedule B1 to the Act;
- If Creditors Voluntary Liquidation is deemed appropriate, the Administrator will seek the appointment of Peter O'Hara Liquidator of the Company, without any further recourse to creditors. The Liquidator will be remunerated on a time cost basis in line with the standard charge out rates employed by O'Hara & Co, which may be revised from time to time. In accordance with paragraph 83(7) of schedule B1 to the Act and Rule 3.60(6) of the Insolvency Rules (England & Wales) 2016, creditors may nominate a different person as the proposed Liquidator, provided that the nomination is made after the receipt of the proposals and before the proposals are approved;
- If one of the criteria set out in paragraph 79(2) of Schedule B1 to the Act apply to the Company, to make an application to Court to end the Administration and, if deemed appropriate, to petition the Court for the winding up of the Company. If appropriate, the Administrator will, at the same time, apply to be appointed as Liquidator under Section 140(1) of the Act; and the Administrator will seek a resolution from creditors to be discharged from liability 14 days after the cessation of his appointment, in respect of any action of the Administrator pursuant to paragraph 98(1) of Schedule B1 to the Act;
- The Administrator will be discharged from liability under paragraph 98 of Schedule B1 to the Act immediately upon his appointment as Administrator ceasing to have effect.

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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### **Resolution (2):**

In relation to the Administrator's fees:

That in the event that no creditors' committee is formed, the Administrator will be authorised to draw fees on account from the assets of the Company from time to time during the period of Administration based on time properly spent at O'Hara & Co's, charge out rates that reflect the complexity of the assignment. Also, the Administrator will be authorised to draw category 2 disbursements from time to time.

### **Resolution (3):**

That the Administrator draw pre appointment time costs in the sum of £14,290

## **DITECSA UK LIMITED (IN ADMINISTRATION)**

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### ***Appendix I***

#### ***Statutory Information***

Date of Incorporation:	3 July 2015
Registered Number:	09668975
Registered Office:	Wesley House, Huddersfield Road, Birstall, Batley, West Yorkshire, WF17 9EJ
Trading Address:	Unit 4, The Courtyard, Staplefield Road, Cuckfield, West Sussex, RH17 5JT
Principal Activity:	Construction
Share Capital:	10,000 ordinary £1 Shares
Shareholders:	Disensos Y Proyectos Technicos S.A. 10,000
Director:	Gonzalo Madariaga Parias
Company Secretary:	N/A
Date of Appointment of Administrator	31 <sup>st</sup> March 2017
Date of delivery of Proposals to creditors	26 <sup>th</sup> May 2017



# **DITECSA UK LIMITED (IN ADMINISTRATION)**

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## *Appendix II*

### ***Administrator's Pre Appointment Time Costs to 31 March 2017***

# Time Entry - SIP9 Time & Cost Summary

D396 - Dilecsa UK Limited  
All Pre Appointment Project Codes  
From: 02/03/2017 To: 31/03/2017

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	25.00	0.00	30.50	0.50	60.00	13,050.00	217.50
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	0.20	0.00	0.20	40.00	200.00
Investigations	0.00	0.00	5.50	0.00	5.50	1,100.00	200.00
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>25.00</b>	<b>0.00</b>	<b>36.20</b>	<b>0.50</b>	<b>65.70</b>	<b>14,190.00</b>	<b>215.98</b>
<b>Total Fees Claimed</b>						<b>0.00</b>	
<b>Total Disbursements Claimed</b>						<b>0.00</b>	

# **DITECSA UK LIMITED (IN ADMINISTRATION)**

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## ***Appendix III***

### ***Administrator's Post Appointment Time costs 31 March 2017 to 24 May 2017***

# Time Entry - SIP9 Time & Cost Summary

D396 - Ditecsa UK Limited  
All Post Appointment Project Codes  
From: 31/03/2017 To: 26/05/2017

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	50.00	0.00	9.60	11.80	71.40	20,020.00	280.39
Case Specific Matters	0.00	0.00	4.00	0.00	4.00	1,062.50	265.63
Creditors	22.40	0.00	9.70	0.60	32.70	8,655.00	264.68
Investigations	0.00	0.00	4.10	0.00	4.10	1,127.50	275.00
Realisation of Assets	26.40	0.00	5.20	0.00	31.60	8,832.50	279.51
Trading	2.70	0.00	4.20	0.00	6.90	1,897.90	275.00
<b>Total Hours</b>	<b>101.50</b>	<b>0.00</b>	<b>36.80</b>	<b>12.40</b>	<b>150.70</b>	<b>41,595.00</b>	<b>276.01</b>
<b>Total Fees Claimed</b>						<b>0.00</b>	
<b>Total Disbursements Claimed</b>						<b>0.00</b>	

# **DITECSA UK LIMITED (IN ADMINISTRATION)**

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## ***Appendix IV***

### ***Administrator's Estimate of Costs***

# DITECSA UK LIMITED (IN ADMINISTRATION)

## Summary of Estimated Time Costs

	Partner		Manager		Other Senior Professionals		Assistants & Support staff		Total	Time	Average Hourly
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Costs	Rate
Administration & Planning	56.93	15,655.50	89.45	15,655.50	27.83	6,262.20	166.99	25,048.80	341.21	62,632.00	183.53
Case Specific	2.05	563.60	6.44	1,127.20	2.50	563.60	10.02	1,502.93	21.01	3,757.32	-
Creditors	6.38	1,753.42	30.06	5,260.25	7.79	1,753.42	58.45	8,767.08	102.67	17,534.16	170.77
Investigations	6.83	1,878.66	21.47	3,757.32	11.13	2,504.88	37.57	5,635.98	77.01	12,524.40	162.64
Realisation of Assets	18.22	5,009.76	35.78	6,262.20	16.70	3,757.32	66.80	10,019.52	137.50	25,048.80	182.18
Trading	3.42	939.33	5.37	939.33	1.67	375.73	10.02	1,502.93	20.47	3,757.32	-
<b>Total Hours</b>	<b>93.82</b>	<b>25,800.26</b>	<b>188.58</b>	<b>33,001.79</b>	<b>67.63</b>	<b>15,217.15</b>	<b>349.85</b>	<b>52,477.24</b>	<b>699.88</b>	<b>125,244.00</b>	<b>178.95</b>

## Charge out rates

Partner	275-350
Managers	175-225
Other Senior Professionals	175-225
Assistants & Support Staff	100-200

## Estimated Summary of Disbursements

Agents	1,500
Solicitors	25,000
Other Professionals:	(Accountants Fees)
	(Quantity Surveyor)
Other Category 1	1,000
Category 2	1,000

**Creditors' Guide to Administrator's Fees**

# **A CREDITORS' GUIDE TO ADMINISTRATORS' FEES**

## **ENGLAND AND WALES**

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### **1 Introduction**

- 1.1 When a company goes into administration the costs of the proceedings are paid out of its assets. The creditors, who hope eventually to recover some of their debts out of the assets, therefore have a direct interest in the level of costs, and in particular the remuneration of the insolvency practitioner appointed to act as administrator. The insolvency legislation recognises this interest by providing mechanisms for creditors to determine the basis of the administrator's fees. This guide is intended to help creditors be aware of their rights under the legislation to approve and monitor fees and explains the basis on which fees are fixed.

### **2 The nature of administration**

- 2.1 Administration is a procedure which places a company under the control of an insolvency practitioner and the protection of the court in order to achieve one or more of the following statutory purposes:

- the survival of the company and its business in whole or in part;
- the approval of a company voluntary arrangement;
- the sanctioning of a scheme under section 425 of the Companies Act 1985;
- a better realisation of assets than would be possible in a liquidation.

Administration may be followed by a company voluntary arrangement or liquidation.

### **3 The creditors' committee**

- 3.1 The creditors have the right to appoint a committee with a minimum of 3 and a maximum of 5 members. One of the functions of the committee is to determine the basis of the administrator's remuneration. The committee is established at the meeting of creditors which the administrator is required to hold within 3 months of the administration order to consider his proposals. The administrator must call the first meeting of the committee within 3 months of its establishment, and subsequent meetings must be held either at specified dates agreed by the committee, or when a member of the committee asks for one, or when the administrator decides he needs to hold one. The committee has power to summon the administrator to attend before it and provide such information as it may require.

### **4 Fixing the administrator's fees**

- 4.1 The basis for fixing the administrator's remuneration is set out in Rules 18.18 of the Insolvency (England & Wales) Rules 2016, which states that it shall be fixed either:

- as a percentage of the value of the property which the administrator has to deal with; or
- by reference to the time properly given by the administrator and his staff in attending to matters arising in the administration.

It is for the creditors' committee (if there is one) to determine on which of these bases the remuneration is to be fixed, and if it is fixed as a percentage, to fix the percentage to be applied. In arriving at its decision the committee shall have regard to the following matters:

- the complexity (or otherwise) of the case;
- any responsibility of an exceptional kind or degree which falls on the administrator;
- the effectiveness with which the administrator appears to be carrying out, or to have carried out, his duties;
- the value and nature of the property which the administrator has to deal with.

- 4.2 If there is no creditors' committee, or the committee does not make the requisite determination, the administrator's remuneration may be fixed by a resolution of a meeting of creditors having regard to the same matters as the committee would. If the remuneration is not fixed in any of these ways, it will be fixed by the court on application by the administrator.



## **5 What information should be provided by the administrator?**

- 5.1 When seeking agreement to his fees the administrator should provide sufficient supporting information to enable the committee or the creditors to form a judgement as to whether the proposed fee is reasonable having regard to all the circumstances of the case. The administrator should always make available an up to date receipts and payments account. Where the fee is to be charged on a time basis the administrator should be prepared to disclose the amount of time spent on the case and the charge-out value of the time spent, together with such additional information as may reasonably be required having regard to the size and complexity of the case. Where the fee is charged on a percentage basis the administrator should provide details of any work which has been or is intended to be contracted out which would normally be undertaken directly by an administrator or his staff.
- 5.2 The payment of expenses and disbursements is not subject to approval by the committee or the creditors. However, where an administrator makes, or proposes to make, a separate charge by way of expenses and disbursements to recover the cost of facilities provided by his own firm, he should disclose those charges to the committee or the creditors when seeking approval of his fees, together with an explanation of how those charges are made up and the basis on which they are arrived at.

## **6 What if a creditor is dissatisfied?**

- 6.1 If a creditor believes that the administrator's remuneration is too high he may, if at least 25 per cent in value of the creditors (including himself) agree, apply to the court for an order that it be reduced. If the court does not dismiss the application (which it may if it considers that insufficient cause is shown) the applicant must give the administrator a copy of the application and supporting evidence at least 14 days before the hearing. Unless the court orders otherwise, the costs must be paid by the applicant and not as an expense of the administration.

## **7 What if the administrator is dissatisfied?**

- 7.1 If the administrator considers that the remuneration fixed by the creditors' committee is insufficient he may request that it be increased by resolution of the creditors. If he considers that the remuneration fixed by the committee or the creditors is insufficient, he may apply to the court for it to be increased. If he decides to apply to the court he must give at least 14 days' notice to the members of the creditors' committee and the committee may nominate one or more of its members to appear or be represented on the application. If there is no committee, the administrator's notice of his application must be sent to such of the company's creditors as the court may direct, and they may nominate one or more of their number to appear or be represented. The court may order the costs to be paid as an expense of the administration.

## **8 Other matters relating to fees**

- 8.1 Where there are joint administrators it is for them to agree between themselves how the remuneration payable should be apportioned. Any dispute arising between them may be referred to the court, the creditors' committee or a meeting of creditors. If the administrator is a solicitor and employs his own firm to act on behalf of the company, profit costs may not be paid unless authorised by the creditors' committee, the creditors or the court.

# **DITECSA UK LIMITED (IN ADMINISTRATION)**

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*Appendix VI*

***Administrator's Abstract of Receipts and Payments  
From 31 March 2017 to 24 May 2017***

**Ditecsa UK Limited  
(In Administration)**

**Administrator's Summary of Receipts and Payments  
From 31 March 2017 To 26 May 2017**

<b>RECEIPTS</b>	<b>Total (£)</b>
Cash at Bank (Sterling Account)	622,545.35
Cash in Hand of Solicitors	4,553.86
Contribution to Costs	20,000.00
Petitioners Deposit	1,550.00
	<hr/>
	<b>648,649.21</b>
<b>PAYMENTS</b>	
Direct Labour	6,322.79
Employees Expenses	859.63
Rents	1,000.00
Telephone	444.86
PAYE/NIC	1,582.00
Payroll Expenses	50.00
Specific Bond	1,030.00
Quantity Surveyors Fees	3,125.10
Legal Fees	6,289.00
Petitioners Legal Fees	5,290.00
Statutory Advertising	71.50
Vat Receivable	2,520.92
	<hr/>
	<b>28,585.80</b>
Balance	<hr/>
	<b>620,063.41</b>
<b>MADE UP AS FOLLOWS</b>	
Bank 1 Current	619,707.15
Cash Held by Solicitors	356.26
	<hr/>
	<b>620,063.41</b>
	<hr/>

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Peter O'Hara  
Administrator

# **DITECSA UK LIMITED (IN ADMINISTRATION)**

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*Appendix VII*

*Director's Draft Statement of Affairs*

Insolvency Act 1986

Ditecsa UK Limited  
Estimated Statement Of Affairs as at 31 March 2017

	Book Value £	Estimated to Realise £
<b>ASSETS</b>		
Work in Progress (Manchester)	Uncertain	Uncertain
Work-In-Progress (Workshop)	2,348,528.00	1,174,264.00
Book Debts (Manchester)	Uncertain	Uncertain
Book Debts (Workshop)	3,461,596.00	1,730,798.00
Cash at Bank (Euro Account)	212,128.00	212,128.00
Cash at Bank (Sterling Account)	433,778.00	433,778.00
		<u>3,550,968.00</u>
<b>LIABILITIES</b>		
<b>PREFERENTIAL CREDITORS:-</b>		
Employee Arrears/Hol Pay		3,000.00
		<u>3,000.00</u>
		3,547,968.00
<b>DEBTS SECURED BY FLOATING CHARGES PRE 15 SEPTEMBER 2003</b>		
<b>OTHER PRE 15 SEPTEMBER 2003 FLOATING CHARGE CREDITORS</b>		
		<u>NIL</u>
		3,547,968.00
Estimated prescribed part of net property where applicable (to carry forward)		<u>NIL</u>
		3,547,968.00
<b>DEBTS SECURED BY FLOATING CHARGES POST 14 SEPTEMBER 2003</b>		
		<u>NIL</u>
		3,547,968.00
Estimated prescribed part of net property where applicable (brought down)		<u>NIL</u>
		3,547,968.00
<b>Unsecured non-preferential claims (excluding any shortfall to floating charge holders)</b>		
Trade & Expense Creditors	3,741,249.00	
Employees	1,500.00	
Inter-Company	822,526.00	
HM Revenue & Customs (PAYE / NIC)	1,753.00	
HM Revenue & Customs (VAT)	85,590.00	
HM Revenue & Customs (CIS)	538.00	
		<u>4,653,156.00</u>
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall in respect of F.C's post 14 September 2003)		<u>(1,105,188.00)</u>
		(1,105,188.00)
Issued and called up capital		
Ordinary Shareholders	10,000.00	
		<u>10,000.00</u>
<b>TOTAL SURPLUS/(DEFICIENCY)</b>		<u><u>(1,115,188.00)</u></u>

# **DITECSA UK LIMITED (IN ADMINISTRATION)**

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*Appendix VIII*

## **List of Creditors**

**O'Hara & Co**  
**Ditecsa UK Limited**  
**B - Company Creditors**

Key	Name	Address	£
CA00	A&H Holdings	REGUS HOUSE, PEGUSUS BUSINESS PARK, HERALD WAY, EAST MIDLANDS AIRPORT, CASTLE DONINGTON, DE74 2TZ	4,952.00
CA01	Ainscough Crane Hire Limited	c/o Begbies Traynor, C/o Begbies Traynor, National Creditor Services, Kendal House, 41 Scotland Street, Sheffield, S3 7BS	13,841.00
CA02	Air Products PLC	2 MILLENNIUM GATE, WETSMERE DRIVE, CREWE, CHESHIRE, CW1 6AP	8,315.00
CA03	Anglian Water Services Limited	Lancaster House, Lancaster Way, Ermine Business Park, Huntingdon, Cambridgeshire, PE29 6XU	108.00
CA04	Applus	West Mains Industrial Estate, Unit 2 Block C & D, Grangemouth, FK3 8YE	6,899.00
CB00	Babcock Wanson	7 Elstree Way, Borehamwood, Hertfordshire, WD6 1SA	197.00
CB01	SDI Lion Hotel	112-114 Bridge Street, Worksop, Nottinghamshire, S80 1HT	66.00
CB02	BJB Services Limited	21 Clixby Lane, Grasby, Barnetby, North Lincolnshire, DN38 6AJ	5,626.00
CB03	Blackrow Engineering Co Limited	Blackrow Business Centre, Estate Road 7, South Humberside Industrial Estate, Grimsby	774,399.00
CB04	Blundells Lettings		1,800.00
CB05	BOC (Linde Group)	The Priestley Centre, 10 Priestley Road, Surrey Research Park, Guildford, Surrey, GU2 7XY	8,467.00
CB06	Bowers Electricals Ltd	Heanor Gate Road, Heanor, Derbyshire, DE75 7GX	14,133.00
CB07	Brit-Scaff Limited	12 Eastglade Place, Hackenthorpe, Sheffield, S12 4QQ	158,516.00
CB08	Brooktherm Refrigeration Limited	3 Kelvin Park, Birkenhead, Wirral, CH41 1LT	793,389.00
CC00	City Electrical Factors	11 Kenyon Road, Lomeshaye Industrial Estate, Nelson, BB9 5SP	297.00
CC01	Construction & Shopfitting Services Limited	Unit D, Rowan Court, Rawdon, LS19 7DT	37,968.00
CD00	Distribucion De Puertas Y Paneles S.L.U	Calle Fomento N°6, Parque Pisa 41927, Mairena Del Aljarafe, Sevilla, SPAIN	473,031.00
CD01	DJW Engineering Services	21 Ling Park Avenue, Wilsden, Bradford, BD15 0NE	2,220.00
CD02	Door System AS Limited	Alexandra Dock, Business Centre, Fisherman's Wharf, Grimsby, North East Lincolnshire, DN31 1UL	38,571.00
CD03	Ditecsa Spain	1ª planta oficina 3 , Av. de la Buhaira 28, 41018 Sevilla, SPAIN	822,526.00
CE00	Elliott Group Ltd	Manor Drive, Peterborough, PE4 7AP	5,827.00
CE01	Euro (Fluid) Hydraulic	Unit 7 Harp Trading Estate, Harp Road, Off Guinness Road, Trafford Park, Manchester, M17 1SR	6,618.00
CE02	Employees	C/o Insolvency Service, PO Box 16685, Birmingham, B2 2LX	4,500.00
CF00	FBS Flues Limited	Unit 5b The Old Silk Works, Beech Avenue, Warminster, Wiltshire, BA12 8LX	4,545.00

**O'Hara & Co**  
**Ditecsa UK Limited**  
**B - Company Creditors**

Key	Name	Address	£
CG00	Greenham	Greenham House, 671 London Road, Isleworth, Middlesex, TW7 4EX	140.00
CH00	HBCL Coldstores Limited	Unit 9 Gb Business Park, Cutler Heights Lane, Bradford, BD4 9HZ	71,106.00
CH01	HBPW LLP	43 Bridgegate, Relford, Nottinghamshire, DN22 7UX	3,096.00
CH02	HILTI (GT Britain) Limited	1 Trafford Wharf Road, Trafford Park, Manchester, M17 1BY	2,732.00
CH03	HM Revenue & Customs	Debt Management Enforcement &, Insolvency Service, Durrington Bridge House, Barrington Road, Worthing, BN12 4SE	87,881.00
CI00	Industrial & Welding Supplies	Unit C2, Fallons Road, Wardley Industrial Estate, Worsley, M28 2NY	802.00
CI01	ITCL Blue Inspection Limited	Suite 3, The Exchange, 1 St John Street, Chester, CH1 1DA	13,967.00
CI02	IRIS NDT	Middleplatt Road, Immingham, North East Lincolnshire, DN40 1AH	5,890.00
CJ00	Jehan Safety Limited	271 Towngate, Ossett, West Yorkshire, WF5 9QE	8,320.00
CJ01	Jackson Mechanical Services Limited	32 Cold Harbour Lane, Harpenden, Herts, AL5 4UN	15,433.00
CM00	Maxmade Limited	Hemmingsway Off Stoney Lane, Rainhill, Prescot, Merseyside, L35 9ND	1,075.00
CM01	Atradius for MCL Site Projects Limited	c/o Atradius Collections, 3 Harbour Drive, Cardiff Bay, CF10 4WZ	15,261.00
CM02	METS Midland Electrical & Testing Services Ltd	129 Boscastle Road, Alveston, Derby, DE24 0NR	64,096.00
CM03	MFH Construction Projects Limited	Charlotte House, 500 Charlotte Road, Sheffield, S2 4ER	30,086.00
CN00	Northants Weldings Supplies Limited	8/9 Vaux Road, Finedon Road Industrial Estate, Wellingborough, Northamptonshire, NN8 4TG	8,179.00
CP00	Peak Fire Protection Limited	Peak House, Greaves Road, Rotherham, S61 1SZ	19,710.00
CR00	Redheads	Unit 5, Claylands Avenue, Dukeries Industrial Estate, Worksop, Nottinghamshire, S81 7DL	40.00
CR01	Rent A Lift Limited	12 Tatton Court, Kingsland Grange, Warrington, Cheshire, WA1 4RR	62,664.00
CS00	Safety Solutions Midlands Limited	63 Rixon Road, Finedon Road Industrial Estate, Wellingborough, Northamptonshire, NN8 4BA	1,462.00
CS01	Samuelson Consulting Limited	34 Cardale Road, Mansfield, Notts, NG19 7RP	1,224.00
CS02	Smart Care FDI Limited	Unit 4 The Courtyard, Staplefield Road, Cuckfield, RH17 5JF	1,790.00
CS03	Surface Solutions (Manchester) Limited	23 Sutherland Street, Swinton, Manchester, M27 6AT	13,222.00
CT00	Tolent Construction Limited	Ravensworth House, 5th Avenue Business Park, Team Valley, Gateshead, Tyne & Wear, NE11 0HF	812,213.00
CT01	Turner Hire and Sales	Fitzwilliam House, Thames Street, Rotherham, S60 1LU	16,766.00
CT02	Tyco Group	Tyco Park, Grimshaw Lane, Newton Heath, Manchester, M40 2WL	186,982.00



**O'Hara & Co**  
**Ditecsa UK Limited**  
**B - Company Creditors**

<b>Key</b>	<b>Name</b>	<b>Address</b>	<b>£</b>
CU00	UMC Architects	Newark Beacon Innovation Centre, Cafferata Way, Newark, Nottinghamshire, NG24 2TN	23,856.00
CW00	Wyse Power Limited	Unit 4 Shawcross Court, Shawcross Business Park, Dewsbury, WF12 7RF	1,352.00
<b>51 Entries Totalling</b>			<b>4,656,156.00</b>