

GORSE HILL STUDIOS CREATIVE COMMUNITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

Registered Charity No. 1172118
Company Registration No. 09646545

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GORSE HILL STUDIOS CREATIVE COMMUNITY

INDEX

<u>PAGE NUMBER</u>	<u>CONTENTS</u>
1 - 7	TRUSTEES ANNUAL REPORT
8	INDEPENDENT EXAMINERS REPORT
9	STATEMENT OF FINANCIAL ACTIVITIES
10	BALANCE SHEET
1	STATEMENT OF CASH FLOWS
12 - 20	NOTES TO THE ACCOUNTS

GORSE HILL STUDIOS CREATIVE COMMUNITY

Report of the trustees for the year ended 30th June 2020

The trustees present their annual directors' report and financial statements of the charity for the year ended 30th June 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and activities

The purposes of the charity are to promote and advance involvement, participation and access to the arts for the general public and especially for young people in Greater Manchester and particularly Gorse Hill ward and neighbouring areas.

Vision

Empower and challenge young people through creativity, an ambitious and creative youth charity, that connects and empowers young people to understand, challenge and change their future.

Youth Work targeted services for children and young people:

- creative opportunities and pathways
- access to education and learning
- formal learning in an informal setting
- providing nurturing and challenging support through youth work and mentoring
- building trusted relationships

The core activity is to provide:

- bespoke alternative creative education programmes
- mentoring opportunities, including developing young people as Advocates and peer leaders
- develop career aspirations and pathways, including providing a link to creative industries
- arts projects and activities, specialising in combining art forms
- specialism in delivering support to young people with additional needs
- youth work services, maintaining young people's engagement
- a social action programme, taking a 'youth-led approach
- affordable and desirable creative spaces, resources and support

We continuously work towards delivering the following key objectives:

- supporting young people's personal and social development
- Using the Arts to develop leadership, aspirations and potential
- provide an accessible resource for young people to engage in creative arts
- help to reduce isolation and improve wellbeing

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The trustees and the senior management team have identified the charities 3 strategic themes that underpins the charities youth centred approach.

Learning, Education & Support

Alternative learning and education

Special Education Needs (D)

Projects that will develop audiences

Mentoring

Partnership and coproduction

Volunteering

Targeted, issue based creative engagement

Creative Engagement

Youth clubs

Arts activities

SEN(D) short breaks

Saturday Challenge

Music provision targeted and open access

Sound & Vision open access arts activities

Creative mentoring

Event management and consultation

Youth Voice

Trafford Youth Cabinet

Community Reporters

Care Leavers Forum (What is Next)

GMVCA

Children in Care Council

Social Action

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

The charity furthers its charitable purposes for the public benefit through:

- providing a youth led creative environment with particular focus on young people who are excluded from education, marginalised and disadvantaged
- strengthening community cohesion, bringing diverse communities together to learn and grow new initiatives and build resilience
- providing alternative creative education programmes to support young people with a pathway into education, employment or make better life choices
- providing affordable desirable space, resources and support to emerging artist, local creative organisations, community groups and projects

Partnership Work

The Charity continues to develop partnerships, building on relationships with the existing partner and taking opportunities where appropriate to gain new partners.

- Sport Works - has delivered creative, fun activities in partnership with Sport Works, to young people with disabilities in the evenings and at weekends.
- Trafford Council – commissioned by Trafford Council to provide nurturing support and guidance to enable the voice of young people to be present and heard at a strategic level through the following forums; Trafford Youth Cabinet and the Care Leavers Forum

GORSE HILL STUDIOS CREATIVE COMMUNITY

- St John Vianney school's sixth form pupils with termly programmes, that include social and emotional development through the arts and creative learning projects.
- Advocacy - Trafford's Participation Officer who advocates for young people in care, supporting the Children In Care Council in our mission to be a Looked after children and young people friendly organisation
- Virtual Heads from x 4 Greater Manchester Boroughs, accepting new referrals for the ACE programme.
- LCEP – Local Cultural Education Partnership, part of the steering group that is establishing the much-needed Trafford LCEP, aimed at cultural organisations, education and artists co-creating a vision that will actively promote, embed access to cultural education for children and young people across Trafford.
- Community Reporting – development opportunity, by achieving licensee status from People's Voice Media and becoming part of the story telling movement.
- Music – Partnership with Big Peoples Music, funded by Youth Music, focusing on filling the gap in access to music education.

Covid -19

The world pandemic and the national lockdown has had an immediate effect on our financial position, and will continue to do so going forward, with our income stream from space hire being cut by 95%. The final term of ACE no new referrals and funded projects being put on hold. We continue to deliver services online where possible and used the furlough scheme for 30% of the staff team. The extra costs that we now must find for PPE and extra deep cleans and supporting staffs' wellbeing through uncertain times has put added pressure on the charity. There is need for a thorough financial risk assessment and to draw up plans to future proof the Charity's financial position.

A review of our achievements and performance

The Charity continues to take steps to build and develop including a staffing restructure to match the business needs and create professional pathways, such as HR and Finance positions. Our bespoke Alternative Creative Education programmes and open access arts provision have given young people the opportunity to progress into education, employment and further education. By working together with our supporters, volunteers, partners and funders we have been able to achieve change for young people, making a real positive difference through our work.

- We are continually listening to the young people we serve and respond to changes driven by external factors – we did this by carrying out a consultation with all our ACE stakeholders
- Pilotlight – accepted onto the charities business support programme, focusing on developing a new strategic 3 year plan and building a evidence of impact so we can be awarded core funding to support our creative engagement offer.

Financial review

The charity generated a net surplus of £36,661 (prior year £126,150). The trustees were satisfied with this result and believe it to be a good foundation for the future.

GORSE HILL STUDIOS CREATIVE COMMUNITY

Investment powers and policy

The trustees will be looking to invest a proportion of funds in an interest bearing account, whilst retaining an appropriate level of cash to manage day to day activities.

Reserves policy and going concern

The balance held in unrestricted reserves at 30th June 2020 was £44,162 of which £43,620 are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The Charity's main source of income is grants and rental income. The trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

The Charity is now working toward drawing up a reserves policy that will reflect sufficient funds to act as a wind up budget giving the charity a safety net.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

The following key risks have been identified:

- The Charity continues to liaise with Trafford Council to finalise the lease arrangements for the building and as yet costs have not been agreed.
- Service Level Agreements for key services, i.e. Fire Safety, Heating Management and PAT testing are to be negotiated with Trafford Council.
- Premises costs will increase year on year, especially utility costs.
- Income is currently projected by using historic numbers of referrals to the ACE programme, fewer referrals could significantly reduce income.
- The Charity needs to continue to work towards establishing an independent reputation outside of Trafford Council.

The trustees are aware of the importance of securing a fit for purpose lease arrangement with Trafford Council, along with securing cost effective utilities providers. The board are confident that the ACE projected income is fair and appropriate.

Plans for Future Periods

We are continuing to work towards achieving our new Business Plan: 2018-2021. Work has now started on revisiting the strategic plan in a view to produce revised or new objectives for the following 3 year plan.

The focus is on income generation and securing core funding in order to widen the offer of the alternative creative education programme. We will have a focus on partnership and collaboration through facilitating networking events with alternative education providers, unlocking the potential to build a wider movement of change for young people who share our ambition for young people. We aim to produce hard evidence to detail how we bring about positive changes for young people with whom we work.

GORSE HILL STUDIOS CREATIVE COMMUNITY

Structure, governance and management

Gorse Hill Studios Creative Community is a company limited by guarantee governed by its Memorandum and Articles of Association dated 18 June 2015. It is registered as a charity with the Charity Commission and is constituted under a trust deed dated 17 March 2017.

Appointment of trustees

As set out in the Articles of Association; trustees are elected annually by the members of the charitable company attending the Annual General meeting and serve for a period of 3 years.

Trustee induction and training

Directors are recruited for their knowledge and expertise. Potential Directors are approached informally about joining the Board of Directors. They are made aware of the obligations of company Directors and referred to the Business Plan on the responsibilities of company Directors. They are then invited to attend a meeting of Directors as observers and if the potential Trustee still wishes to be a Trustee of the company and the existing Directors are in agreement about their appointment, they are invited to become members of the Board of Directors.

Directors are encouraged to remain informed about their duties as Directors and will be circulated with Company communications on issues that pertain to the good governance of the Company.

Organisation

The board of trustees administers the charity. The board normally meets 6 times per year. Senior managers are appointed by the trustees to manage the day-to-day operations of the charity.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

Reference and administrative information

Charity Name: Gorse Hill Studios Creative Community

Charity Number: 1172118

Company Registration Number: 09646545

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Key management personnel: Trustees and Directors

Simone Finegan

Justin Hopwood

(resigned September 2019)

Lee Morgan

Jennifer Riding

Kate Williams

Chair

Eleanor Wotherspoon

Ruth Hannan

(appointed September 2020)

Glynis Williams

(appointed September 2020)

GORSE HILL STUDIOS CREATIVE COMMUNITY**Senior managers**

Caroline Gleaves

Registered Office

Gorse Hill Studios

Cavendish Road

Stretford

Manchester

M32 0PR

Independent Examiners

Community Accountancy Service Limited

The Grange

Pilgrim Drive

Beswick

Manchester

M11 3TQ

Bankers

Yorkshire Bank

34 Princes Street

Stockport

SK1 1RE

Royal Bank of Scotland

488 Blackburn Road

Astley Bridge

Bolton

BL1 8PE

GORSE HILL STUDIOS CREATIVE COMMUNITY**Trustees responsibilities in relation to the financial statements**

The charity trustees (who are also the directors of Gorse Hill Studios Creative Community for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees

Kate E.L. Williams

Kate Williams
Chair

Date: 3rd March 2021.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 JUNE 2020
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

				Total Funds	Total Funds
		Unrestricted	Restricted	Year Ended 30	Year Ended
	Notes	Funds	Funds	June 2020	30 June 2019
		£	£	£	£
Income from:					
Donations and legacies	(3)	1,090	-	1,090	33
Charitable Activities	(4)	13,241	442,284	455,525	476,282
Other Trading Activities	(5)	29,821	-	29,821	42,121
Investment Income		1	-	1	1
Total		44,153	442,284	486,437	518,437
Expenditure on:					
Raising Funds	(6)	2,547	7,185	9,732	6,899
Charitable Activities	(6)	110,694	328,967	439,661	385,356
Other	(6)	383	-	383	32
Total		113,624	336,152	449,776	392,287
Net Income/(expenditure)		(69,471)	106,132	36,661	126,150
Transfers between funds	(14)	(3,788)	3,788	-	-
Net movement in funds		(73,259)	109,920	36,661	126,150
Reconciliation of funds					
Total funds brought forward	(14)	232,421	97,325	329,746	203,596
Total funds carried forward	(14)	159,162	207,245	366,407	329,746

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 12 to 20 form part of these accounts.

BALANCE SHEET AS AT 30 JUNE 2020

Company Registration Number: 09646545

	Notes	2020 £	2019 £
Fixed assets:			
Tangible assets	(10)	1,312	1
Total fixed assets		<u>1,312</u>	<u>1</u>
Current assets:			
Debtors	(11)	122,403	142,388
Cash at Bank & in Hand		264,396	191,668
Total current assets		<u>386,799</u>	<u>334,056</u>
Liabilities:			
Creditors: Amounts falling due within one year	(12)	21,704	4,311
Net current assets		<u>365,095</u>	<u>329,745</u>
Total assets less current liabilities		<u>366,407</u>	<u>329,746</u>
Total net assets		<u>366,407</u>	<u>329,746</u>
The funds of the charity:			
Restricted income funds	(14)	207,245	97,325
Unrestricted income funds	(14)	159,162	232,421
Total charity funds		<u>366,407</u>	<u>329,746</u>

For the period in question the company was entitled to the exemption conferred by section 477 of the Companies Act 2006, and that no notice has been deposited under section 476 in relation to its accounts for the financial year; and the directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 16 February 2021



Lee Morgan

Treasurer

The notes on pages 12 to 20 form part of these accounts.

Statement of Cash Flows for the year ended 30 June 2020

		Year Ended 30 June 2020	Year Ended 30 June 2019
	Notes	£	£
Net cash (provided)/used in operating activities	(17)	74,696	21,831
Cash flows from Investment activities:			
Interest Received		1	1
Purchase of fixed assets		(1,969)	-
Net cash provided by investing activities		<u>(1,968)</u>	<u>1</u>
(Decrease)/increase in cash and cash equivalents during the year		72,728	21,832
Cash and cash equivalents brought forward		191,668	169,836
Cash and cash equivalents carried forward		<u><u>264,396</u></u>	<u><u>191,668</u></u>

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 29 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 14.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 7.

(g) Costs of raising funds

The costs of raising funds consist of advertising and event costs.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

Notes to the accounts

1. Accounting policies (continued)**(i) Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Office and Music Equipment	33.33% on cost
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(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The charity currently administers contributions to an auto-enrolment pension scheme on behalf of individuals. The charity has no liability beyond administering the deductions and paying these to the pension provider.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2019: £nil). Expenses paid to the trustees in the year totalled £nil (2019: £nil).

Roberta Gleaves, the daughter of senior manager Caroline Gleaves, was paid £nil (2019: £3,307) for delivery of youth support work.

3. Donations and Legacies

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	Year Ended 30 June 2020	Year Ended 30 June 2020	Year Ended 30 June 2020	Year Ended 30 June 2019
	£	£	£	£
Donations	1,090	-	1,090	33
	<u>1,090</u>	<u>-</u>	<u>1,090</u>	<u>33</u>
Previous reporting period	33	-	33	

Notes to the accounts

4. Income from charitable activities

	Unrestricted Funds Year Ended 30 June 2020 £	Restricted Funds Year Ended 30 June 2020 £	Total Funds Year Ended 30 June 2020 £	Total Funds Year Ended 30 June 2019 £
Unrestricted grants:				
HMRC Furlough	8,492	-	8,492	-
Small grants	4,249	-	4,249	-
Restricted grants:				
Alternative Creative Education	-	305,401	305,401	329,716
Amey	-	4,777	4,777	-
Anchor Tenant	-	-	-	2,167
Trafford MBC Care Leavers	-	3,267	3,267	9,402
Sport Works Limited Challenge	-	5,371	5,371	4,936
Wythenshawe Community Housing	-	3,800	3,800	-
Peoples' Voice Media Community Reporters	-	250	250	3,990
MMU	-	-	-	250
Sport Works Limited - LDD Davyhulme	-	5,856	5,856	9,446
Sport Works Limited - Short Breaks Saturdays	-	13,420	13,420	7,485
Sport Works Limited - Sale West	-	2,851	2,851	7,787
Lauriston Trust	-	-	-	4,058
Trafford MBC Lines CCE Schools	-	17,500	17,500	7,500
Trafford MBC Apprenticeships	500	1,500	2,000	-
Trafford MBC Community Cohesion	-	5,000	5,000	-
Trafford MBC Covid-19	-	2,750	2,750	-
GMP Lines CCE Schools	-	1,500	1,500	-
Trafford MBC Mentoring	-	5,250	5,250	-
Lostock Community Partnership	-	-	-	(1,200)
Trafford MBC Behind Bars	-	14,763	14,763	-
Trafford MBC Missing from Home	-	16,667	16,667	54,166
Trafford MBC So What	-	-	-	1,220
Trafford Housing Trust Ace Development	-	12,028	12,028	12,028
Trafford MBC Short Films	-	4,296	4,296	-
St John Vianney School	-	2,300	2,300	5,350
Trafford Carers Centre	-	300	300	-
Trafford Youth Cabinet	-	6,863	6,863	-
Trafford MBC Virtual School	-	-	-	10,660
UK Youth	-	5,000	5,000	-
Thrive Pulse Regeneration	-	804	804	-
Virgin Money	-	500	500	-
The Lowry	-	270	270	-
School for Social Entrepreneurs	-	-	-	7,321
	<u>13,241</u>	<u>442,284</u>	<u>455,525</u>	<u>476,282</u>
Previous reporting period	<u>7,738</u>	<u>468,544</u>	<u>476,282</u>	

5. Income from other trading activities

	Unrestricted Funds Year Ended 30 June 2020 £	Restricted Funds Year Ended 30 June 2020 £	Total Funds Year Ended 30 June 2020 £	Total Funds Year Ended 30 June 2019 £
Fundraising events	-	-	-	168
Project income	-	-	-	11,270
Rental income	29,821	-	29,821	30,683
	<u>29,821</u>	<u>-</u>	<u>29,821</u>	<u>42,121</u>
Previous reporting period	<u>42,121</u>	<u>-</u>	<u>42,121</u>	

Notes to the accounts

6. Expenditure

		Projects	Year Ended 30 June 2020	Year Ended 30 June 2019
	Notes	£	£	£
Costs of raising funds:				
Events Costs		9,647	9,647	6,349
Advertising and marketing		85	85	550
		<u>9,732</u>	<u>9,732</u>	<u>6,899</u>
Expenditure on charitable activities:				
Employment Costs	(8)	246,364	246,364	212,458
Training		2,797	2,797	3,143
Room Hire		360	360	2,120
Freelance Costs		142,195	142,195	118,593
DBS Fees		476	476	1,904
Licences		955	955	390
Travel Expenses		9,448	9,448	10,033
Minor Equipment		41	41	364
Resources		3,908	3,908	468
Bad Debts		(360)	(360)	8,530
Repairs and Maintenance		7,084	7,084	1,230
Refreshments		5,057	5,057	6,289
Supervision		1,300	1,300	1,060
Subscriptions		-	-	117
IT Maintenance and software		4,102	4,102	2,297
Cleaning		2,186	2,186	618
Telephone		2,831	2,831	2,044
Project Expenses		2,611	2,611	7,473
Insurance		686	686	857
Governance and Support Costs	(7)	4,753	4,753	3,749
Post, Printing & Stationery		2,209	2,209	1,207
Depreciation		658	658	412
		<u>439,661</u>	<u>439,661</u>	<u>385,356</u>
Other expenditure:				
Sundry Expenses		383	383	32
		<u>383</u>	<u>383</u>	<u>32</u>
		<u>449,776</u>	<u>449,776</u>	<u>392,287</u>

	Year Ended 30 June 2020	Year Ended 30 June 2019
	£	£
Restricted expenditure	336,152	304,595
Unrestricted expenditure	113,624	9,542
	<u>449,776</u>	<u>314,137</u>

7. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total	Basis of apportionment
	£	£	£	
Independent Examination Fees	-	1,170	1,170	type of expenditure
Professional Fees	1,836	-	1,836	type of expenditure
Payroll Bureau Fees	1,747	-	1,747	type of expenditure
	<u>3,583</u>	<u>1,170</u>	<u>4,753</u>	

Notes to the accounts

8. Analysis of employment costs

	Year Ended 30 June 2020	Year Ended 30 June 2019
	£	£
Wages and Salaries	229,100	196,018
Pensions	4,302	3,979
Social Security Costs	12,962	12,461
	<u>246,364</u>	<u>212,458</u>
Allocated as follows:		
Charitable Activities	246,364	193,170
Support Costs	-	-
	<u>246,364</u>	<u>193,170</u>

The average number of employees during the year was 15 (previous period: 14).

The charity considers its key management personnel comprises the trustees and Senior Managers. The total employment benefits of the key management personnel were £41,404 (previous period: £39,318).

No employee has benefits in excess of £60,000 (previous period: none).

9. Independent Examiner Fees

	Year Ended 30 June 2020	Year Ended 30 June 2019
	£	£
Independent examination fees	1,080	1,080
Other financial services	90	290
	<u>1,170</u>	<u>1,370</u>

10. Tangible Fixed Assets

	Office and Music Equipment	Total
	£	£
Cost		
At 1 July 2019	3,003	3,003
Additions	1,969	1,969
At 30 June 2020	<u>4,972</u>	<u>4,972</u>
Depreciation		
At 1 July 2019	3,002	3,002
Charge for Year	658	658
At 30 June 2020	<u>3,660</u>	<u>3,660</u>
NET BOOK VALUE		
At 30 June 2020	<u>1,312</u>	<u>1,312</u>
At 30 June 2019	<u>1</u>	<u>1</u>

11. Analysis of debtors

	2020	2019
	£	£
Debtors	121,501	141,128
Prepayments	482	840
Other debtors	420	420
	<u>122,403</u>	<u>142,388</u>

Debtors and prepayments related to restricted funds £120,212 (2019:£7,300) and unrestricted funds £2,191 (2019: £135,088).

Notes to the accounts

12. Creditors: amounts falling due within one year

	Notes	2020 £	2019 £
Creditors		15,181	3,291
Other creditors and accruals		1,080	1,020
Deferred income	(13)	-	-
Taxation and social security costs		5,443	-
		<u>21,704</u>	<u>4,311</u>

13. Deferred Income

Deferred income comprises funding received in advance.

Balance as at 1 July 2019

Amount released to income earned from charitable activities

Amount deferred in year

Balance at 30 June 2020

-
-
-
<u>-</u>
<u>-</u>

14. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 1 July 2019 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 30 June 2020 £
General Fund	117,421	44,153	(113,624)	(3,788)	44,162
Designated Funds	115,000	-	-	-	115,000
	<u>232,421</u>	<u>44,153</u>	<u>(113,624)</u>	<u>(3,788)</u>	<u>159,162</u>

Previous reporting period

	Balance at 1 July 2018 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 30 June 2019 £
General Fund	74,678	49,893	(975)	(6,175)	117,421
Designated Funds	115,000	-	-	-	115,000
	<u>189,678</u>	<u>49,893</u>	<u>(975)</u>	<u>(6,175)</u>	<u>232,421</u>

Name of unrestricted fund:

General Fund

Designated Funds

Description, nature and purpose of the fund

The "free reserves"

For future redundancy and closure costs

Notes to the accounts

14. Analysis of charitable funds

Analysis of movements in restricted funds

Previous reporting period

	Balance at 1 July 2018	Incoming Resources	Resources Expended	Transfers	Balance at 30 June 2019
Alternative Creative Education	5,336	329,716	(300,201)	-	34,851
Trafford MBC Care Leavers	-	9,402	(6,285)	-	3,117
Sport Works Limited Challenge	-	4,936	(3,466)	605	2,075
Peoples' Voice Media Community Reporters	-	3,990	(215)	-	3,775
Sport Works Limited - LDD Davyhulme	5,324	9,446	(2,289)	46	12,527
Sport Works Limited - Short Breaks Saturdays	-	7,485	(6,802)	260	943
Sport Works Limited - Sale West	-	7,787	(3,901)	-	3,886
Lauriston Trust	-	4,058	(877)	455	3,636
Trafford MBC Lines CCE Schools	-	7,500	(2,530)	-	4,970
Lostock Community Partnership	-	(1,200)	-	1,200	-
Trafford MBC Missing from Home	-	54,166	(38,627)	-	15,539
Trafford MBC So What	-	1,220	(3,377)	2,157	-
Trafford Housing Trust Ace Development	-	12,028	(13,480)	1,452	-
St John Vianney School	3,258	5,350	(3,222)	-	5,386
Trafford MBC Virtual School	-	10,660	(5,620)	-	5,040
School for Social Entrepreneurs	-	2,000	(420)	-	1,580
	13,918	468,544	(391,312)	6,175	97,325

Name of restricted fund:

Alternative Creative Education

Amey

Trafford MBC Care Leavers

Sport Works Limited Challenge

Wythenshawe Community Housing

Peoples' Voice Media Community Reporters

Sport Works Limited - LDD Davyhulme

Sport Works Limited - Short Breaks Saturdays

Sport Works Limited - Sale West

Lauriston Trust

Trafford MBC Lines CCE Schools

Trafford MBC Apprenticeships

Trafford MBC Community Cohesion

Trafford MBC Covid-19

GMP Lines CCE Schools

Trafford MBC Mentoring

Trafford MBC Behind Bars

Trafford MBC Missing from Home

Trafford Housing Trust Ace Development

Trafford MBC Short Films

St John Vianney School

Trafford Carers Centre

Trafford Youth Cabinet

Trafford MBC Virtual School

UK Youth

Thrive Pulse Regeneration

Virgin Money

The Lowry

School for Social Entrepreneurs

Description, nature and purpose of the fund

Delivery of Alternative Creative Education programmes to young people

For kitchen refurbishment

Care Leavers Forum film project

SEN provision partnership project with SportWorks

SEN peer mentor arts project

Story telling movement, social change and consultation

Commissioned funding to deliver activity sessions for young people with disabilities and learning difficulties

A Trafford Council commissioned SEN(D) respite provision (Saturdays and school holidays) for children under 11 years

Generic youth work provision outreach and partnership project

Funding for the Youth Theatre

Theatre in education project

to support apprenticeship costs, recruitment, wages and training

for open access arts and youth work projects

to cover PPE and extra deep cleaning costs

for theatre in education commissioned project

to support creative mentoring sessions for young people

to deliver music projects focusing on reducing those at risk

Commissioned funding to plan, deliver and support young people in Trafford who go missing from home

Development grant, contribution to salaries over 2 years

to raise awareness of the needs of care experienced children

Delivery of creative activities to 6th Form College

SEN schools transition project

Youth Voice, social action - young people and politics

National Association of Virtual schools film project

to support the provision of youth engagement projects aimed at CIC

partnership project supporting youth employment

to support open access arts participation

for storage of theatre set

A programme to test out matching trading against grant payments. Thus is a grant that matches increased trading over a year. You will be able to draw this down on a quarterly basis, matched against your increased trading income as compared to your previous financial year

Notes to the accounts

14. Analysis of charitable funds

Analysis of movements in restricted funds

	Balance at 1 July 2019	Incoming Resources	Resources Expended	Transfers	Balance at 30 June 2020
	£	£	£	£	£
Alternative Creative Education	34,851	305,401	(189,657)	1,125	151,720
Amey	-	4,777	(4,777)	-	-
Trafford MBC Care Leavers	3,117	3,267	(2,950)	-	3,434
Sport Works Limited Challenge	2,075	5,371	(6,950)	413	909
Wythenshawe Community Housing	-	3,800	(3,800)	-	-
Peoples' Voice Media Community Reporters	3,775	250	(4,025)	-	-
Sport Works Limited - LDD Davyhulme	12,527	5,856	(5,917)	-	12,466
Sport Works Limited - Short Breaks Saturdays	943	13,420	(14,363)	-	-
Sport Works Limited - Sale West	3,886	2,851	(4,593)	-	2,144
Lauriston Trust	3,636	-	(3,636)	-	-
Trafford MBC Lines CCE Schools	4,970	17,500	(5,825)	-	16,645
Trafford MBC Apprenticeships	-	1,500	(1,500)	-	-
Trafford MBC Community Cohesion	-	5,000	(5,000)	-	-
Trafford MBC Covid-19	-	2,750	(3,578)	-	(828)
GMP Lines CCE Schools	-	1,500	(1,500)	-	-
Trafford MBC Mentoring	-	5,250	(5,250)	-	-
Trafford MBC Behind Bars	-	14,763	(2,146)	-	12,617
Trafford MBC Missing from Home	15,539	16,667	(32,206)	-	-
Trafford Housing Trust Ace Development	-	12,028	(12,028)	-	-
Trafford MBC Short Films	-	4,296	(4,296)	-	-
St John Vianney School	5,386	2,300	(5,550)	2,250	4,386
Trafford Carers Centre	-	300	(300)	-	-
Trafford Youth Cabinet	-	6,863	(3,111)	-	3,752
Trafford MBC Virtual School	5,040	-	(5,040)	-	-
UK Youth	-	5,000	(5,000)	-	-
Thrive Pulse Regeneration	-	804	(804)	-	-
Virgin Money	-	500	(500)	-	-
The Lowry	-	270	(270)	-	-
School for Social Entrepreneurs	1,580	-	(1,580)	-	-
	<u>97,325</u>	<u>442,284</u>	<u>(336,152)</u>	<u>3,788</u>	<u>207,245</u>

Notes to the accounts

15. Analysis of net assets between funds

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020
	£	£	£	£
Tangible fixed assets	542	-	770	1,312
Cash at bank and in hand	50,645	115,000	98,751	264,396
Other net current assets/(liabilities)	(7,025)	-	107,724	100,699
Total	44,162	115,000	207,245	366,407

Previous reporting period

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2019
	£	£	£	£
Tangible fixed assets	1	-	-	1
Cash at bank and in hand	67,482	115,000	9,186	191,668
Other net current assets/(liabilities)	133,345	-	4,732	138,077
Total	117,421	115,000	97,325	329,746

16. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

17. Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 30 June 2020	Year Ended 30 June 2019
	£	£
Net movement in funds	36,661	126,150
Add back depreciation	658	412
Deduct investment income	(1)	(1)
(Increase)/Decrease in debtors	19,985	(86,740)
(Decrease)/Increase in creditors	17,393	(17,990)
Net cash (provided)/used in operating activities	74,696	21,831