

Unaudited Financial Statements
for the Year Ended 30 April 2021
for
The Outsourced Office Limited

**Contents of the Financial Statements
for the Year Ended 30 April 2021**

	Page
Company Information	1
Balance Sheet	2
Notes to the Financial Statements	3

The Outsourced Office Limited
Company Information
for the Year Ended 30 April 2021

DIRECTOR:	Mrs O Greyling
REGISTERED OFFICE:	3 The Gardens Holt Wrexham LL13 9JW
REGISTERED NUMBER:	09568255 (England and Wales)
ACCOUNTANTS:	Haines Watts Military House 24 Castle Street Chester Cheshire CH1 2DS

The Outsourced Office Limited (Registered number: 09568255)

**Balance Sheet
30 April 2021**

	Notes	30.4.21 £	£	30.4.20 £	£
FIXED ASSETS					
Tangible assets	4		38,556		3,822
CURRENT ASSETS					
Debtors	5	52,413		28,759	
Cash at bank and in hand		<u>31,062</u>		<u>7,934</u>	
		83,475		36,693	
CREDITORS					
Amounts falling due within one year	6	<u>103,098</u>		<u>40,365</u>	
NET CURRENT LIABILITIES			<u>(19,623)</u>		<u>(3,672)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>18,933</u>		<u>150</u>
CAPITAL AND RESERVES					
Called up share capital	7		100		100
Retained earnings			<u>18,833</u>		<u>50</u>
SHAREHOLDERS' FUNDS			<u>18,933</u>		<u>150</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 April 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 April 2021 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

In accordance with Section 444 of the Companies Act 2006, the Statement of Income and Retained Earnings has not been delivered.

The financial statements were approved by the director and authorised for issue on 8 November 2021 and were signed by:

Mrs O Greyling - Director

Notes to the Financial Statements
for the Year Ended 30 April 2021

1. **STATUTORY INFORMATION**

The Outsourced Office Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. **ACCOUNTING POLICIES**

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling, which is the functional currency of the company rounded to the nearest £1.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 20% on reducing balance

Taxation

Taxation for the year is comprised of current tax. Tax is recognised in the Statement of Income and Retained Earnings, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

3. **EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 4 (2020 - 4) .

4. **TANGIBLE FIXED ASSETS**

	Plant and machinery etc £
COST	
At 1 May 2020	6,336
Additions	<u>37,041</u>
At 30 April 2021	<u>43,377</u>
DEPRECIATION	
At 1 May 2020	2,514
Charge for year	<u>2,307</u>
At 30 April 2021	<u>4,821</u>
NET BOOK VALUE	
At 30 April 2021	<u>38,556</u>
At 30 April 2020	<u>3,822</u>

Notes to the Financial Statements - continued
for the Year Ended 30 April 2021

5. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.4.21	30.4.20
	£	£
Trade debtors	39,133	15,479
Other debtors	<u>13,280</u>	<u>13,280</u>
	<u>52,413</u>	<u>28,759</u>

6. **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.4.21	30.4.20
	£	£
Bank loans and overdrafts	35,574	574
Trade creditors	13,273	13,273
Taxation and social security	26,778	12,472
Other creditors	<u>27,473</u>	<u>14,046</u>
	<u>103,098</u>	<u>40,365</u>

7. **CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	30.4.21	30.4.20
			£	£
100	Ordinary	£1.00	<u>100</u>	<u>100</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.