



RE:MISSION

(A Company Limited by Guarantee
and a Registered Charity)

Trustees' Annual Report and Financial Statements

for the year ended 31 March 2017



Company Registration No 9517906

Charity Registration No 1161892

RE:MISSION

Trustees' Annual Report and Financial Statements

for the year ended 31 March 2017

CONTENTS

Page

Officers and Professional Advisers	3
Annual Report of the Directors and Trustees	4 - 6
Independent Examiner's Report	7
Statement of Financial Activities and Income & Expenditure Account	8
Consolidated Balance Sheet	9
Notes to the Financial Statements	10 - 11

RE:MISSION**Report of the Trustees
For the year ended 31st March 2017****OFFICERS AND PROFESSIONAL ADVISERS**

Company Number	9517906
Charity Number	1161892
Registered Office	Arden, 33 Cambridge Road, Clevedon, North Somerset BS12 7DN
Directors and Trustees	David Tomlinson (Chair) Terry Mears (Company / Charity Secretary) Jeff Peacock Christopher Hibbs Ray Wilson CBE
Appointed after the year-end (on 28 April 2017)	Ian Burnham FCA
Bankers for RE:MISSION	CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Bankers for Subsidiary Companies	Lloyds Bank plc (Changing Lives in Clevedon Limited) and Santander UK plc (Business4Mission Limited)
Independent Examiner	David Seabright, Yew Tree Barn, Langford, North Somerset BS40 5DL
Other Professional Advisors	
Solicitors (Property & Commercial)	Wards Solicitors, 1-3 Alexandra Rd, Clevedon BS21 7QF
Solicitors (Structure & Charity)	Veale Wasbrough Vizards, Narrow Quay House, Narrow Quay, Bristol BS1 4QA
Charity & Accounting	Burton Sweet, Pembroke House, 15 Pembroke Road, Bristol BS8 3BA
Business Valuation	Business Partnership, Partnership House, 32 Batts Park, Taunton TA1 4RE
IT / Communications	Worthers, Long Barn, Folly Farm, Tickenham, Bristol BS21 6RY
Chartered Building Surveyors	Kendall Kingscott Ltd., Windward House, Fitzroy Road, Exeter EX1 3LJ

RE:MISSION Annual Report of the Directors and Trustees.

Year ended 31st March 2017

The Trustees are pleased to present their Annual Report together with the independently reviewed, consolidated Financial Statements of the Charity and its subsidiary companies for the year ended 31st March 2017.

The Financial Statements comply with the requirements of the Charities Act 2011, the Companies Act 2006, the Articles and Memorandum of Association of the Company and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

OBJECT: The Object of the Charity is for the public benefit, the relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other social or economic disadvantage. Within the Articles of Association is the power to make grants, donations or loans to organisations which further the aims of **RE:MISSION**.

RE:MISSION's initial remit was to secure the viability and future security of Andrew House. However, the charitable Object allow for a much wider vision, towards which the Trustees will work as resources become available.

MANAGEMENT AND ACHIEVEMENTS: During the year the Trustees have concentrated on consolidating the charity in terms of its management and strategy. The following have been achieved:

- The appointment of a part-time Project Manager to facilitate progress with the essential features of good management.
- Seven Working Groups, each headed by a Trustee, were formed to ensure all areas of activity are under proper management.
- A Data Protection Policy was agreed, and the Data Controller designated.
- Steps to establish regular income streams have been made.
- Andrew House building was purchased from the Muller Foundation on 30th October 2016.
- Alabaré Christian Care and Support continue to be responsible for delivering and managing the service, and **RE:MISSION** granted a lease to Alabaré to govern their occupation.
- All expenditure during the year 2016-17 was for the public benefit in accordance with the Objects of the charity

RESOURCES: It was recognised early in 2016 that the financial support promised by the local churches in Clevedon would come to an end by May 2017. The Christian community in Clevedon fulfilled their promise, and, together with other donations we were able to meet all financial obligations.

The Fundraising Group has maintained an active programme, and £8,410 was raised during the year. In addition, several local organisations have designated **RE:MISSION** as their Charity of the Year, and have made donations.

DELIVERING THE VISION: The Annual report for 2015-2016 described in some detail the vision of the Trustees for the future of the charity's development. The following is a summary of progress during the year 2016-2017.

Andrew House

Andrew House, a residential unit for men recovering from drug and alcohol misuse, is under the day-to-day management of Alabaré Christian Care & Support. This service is the principle way in which **RE:MISSION** fulfils its Object at present. The Trustees are satisfied that the service delivery to the residents has a reputation for excellence, and there are no plans to change the current partnership arrangement. The condition of the fabric of the building has been a cause for concern for a considerable time, and a programme for tackling this situation is currently being drawn up with professional advice. The replacement of the boiler system has already been programmed, and the work is scheduled for April 2017. Also in April all asbestos that presents a risk to those who live and work in the property will be removed.

A Training and Work Experience Facility

As an alternative to the long-haul of growing a social enterprise from scratch, the purchase of Changing Lives offers an immediate solution to this essential part of our vision. Its brief is to offer volunteering opportunities and training for work readiness to men and women from a wider population than just Andrew House and with its chain of outlets from Weston-Super-Mare to Bristol already provides the Charity with a presence throughout its designated area.

The wider vision

A Strategy Group started meeting in 2014, when saving Andrew House from certain closure was the sole aim. Since then the Charity's vision has expanded to supporting anyone who experiences barriers to independent living and a fulfilling life.

STRUCTURE, GOVERNANCE AND ADMINISTRATION

The Charity is governed by its Memorandum and Articles of Association, signed by all formation Trustees on 16th March 2015. The Charity is also a Company limited by guarantee and not having a share capital. It was incorporated on 30th March 2015.

STRUCTURE, GOVERNANCE AND ADMINISTRATION (Cont'd)

The Trustees are determined to ensure good practice is followed, and in particular are aware of their obligation to abide by charity and other relevant law. During the year, policies on Data Protection and Reserves have been approved. Oversight of fund-raising events is exercised to ensure safe practice, with risk assessments made, and other health and safety features observed.

A web-site for the charity is programmed to be launched in April 2017.

The Management Board, set up in 2014 to facilitate joint working between **RE:MISSION** and Alabaré, continues to provide an effective means of oversight and support to the staff and residents of Andrew House and for liaison between the two charities.

PUBLIC BENEFIT: The trustees confirm that they have fulfilled their duty to have due regard to compliance with the guidance on public benefit rules.

TRAINING FOR TRUSTEES: Local training has been undertaken by reference to the obligations of trustees and the need for planned retirement of trustees. Further opportunities through the availability of appropriate study days and conferences are monitored and used. However, vigilance over potential benefit and value for money is maintained.

VOLUNTEERS: The charity has few volunteers at present, and these are recorded in the Volunteers Register. The Trustees are aware that there is great potential in using volunteers in pursuit of their aims and objectives, and are working towards recruiting and training a larger number.

FINANCIAL REVIEW

The Charity generated a surplus in the year of some £75k (2016: £40k) against gross income of £115k (2016: £ 52k). This is after meeting its commitment to support the work at Andrew House and completing the purchase of the property. The surplus has been achieved by raising funds which are needed to make repayment of loans taken out to fund the purchase, which is aimed at securing work at Andrew House in the long term. The financial details are shown later in this report. In addition, **RE:MISSION** acquired the business of Changing Lives on 31st March 2017 with the medium-term intention that it will provide a source of income to **RE:MISSION** and also to act as a social enterprise in the town of Clevedon, the remainder of North Somerset and Bristol.

SUBSIDIARY COMPANIES

Business4Mission Limited is a wholly owned subsidiary company of the charity. Throughout this period the business was dormant. The acquisition of Changing Lives in Clevedon Limited at the end of the period was undertaken by the purchase of the shares of the company from the previous owners. This created a second, wholly-owned subsidiary company of the Charity. The accounts for **RE:MISSION** (the 'Company') and the Group (the Charity and its subsidiary companies) are reported in the following sections.

MANAGEMENT OF RISK

The trustees meet regularly, and are sensitive to the risks which attend all charities (such as to reputation), and also to any special potential risks arising from the Charity's activities. Expert advice had been sought in relation to the specific risk issues surrounding the purchase of Andrew House and entering into the loan agreement with Mullers.

Bulletins are regularly received from Burton Sweet and from the Charity Commission which alert them to new risks or to new legislation which could require them to perform in ways of which otherwise they would be ignorant.

Operational risks are low due to the partnership working with Alabaré, who take day-to-day responsibility for running Andrew House. The main risks that fall to **RE:MISSION** are therefore financial risks, e.g. managing the income and expenditure of the charity, and the longer-term risks around the repayment of the debt that the charity has taken on, for which a sustainable financing strategy is acknowledged to be a high priority.

The purchase of Changing Lives in Clevedon Limited, that took place at the end of the period, is also a major undertaking. The responsibility for financial performance of the business rests with the Senior Managers and Directors of Changing Lives. Regular, detailed reports on performance of the business are required from the Directors of the Company to ensure that the financial well-being of the Company and the sustainability of the Charity is maintained and enhanced.

RESERVES POLICY

At their meeting on the 21st November 2016, the Trustees considered a policy for the level of reserves to be held by the charity. As there are refurbishment costs of the order of £200k to be incurred in maintenance and upgrade of the exterior of Andrew House as well as the long-term desire to be free of the burden of loans of c £472k relating to its purchase, the Trustees consider that there should be no upper limit for the level of reserves. This will be reviewed once these major commitments have been addressed.

In terms of the minimum level of reserves, the current liabilities of the charity, should a major uninsured event occur are limited to the continuing payment of interest on the loan to Mullers, which part-funded the property purchase. This amounts to £12,000 pa. Therefore, the Trustees consider that a minimum of £20,000 should be maintained as unrestricted reserve.

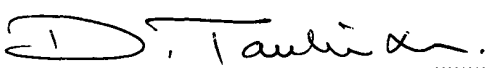
RESPONSIBILITIES OF THE TRUSTEES

The directors are responsible for preparing the Annual Report and Financial Statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the directors to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including income and expenditure, of the charitable company for the period. In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe methods and principles in the charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departure disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. The directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on: 04 December 2017

and signed on their behalf by 

RE:MISSION

Independent Examiners Report on behalf of RE:MISSION

I report on the accounts for RE:MISSION for the year ended 31 March 2017.

It is my responsibility to:

- examine the accounts.
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

An examination includes a review of the accounting records kept by **RE:MISSION** and a comparison of the accounts with those records. It also includes consideration of any unusual items of disclosure in the accounts and seeking explanations concerning such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

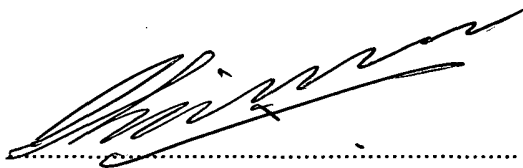
In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to:

- keep accounting records
- prepare accounts which accord with the accounting records and comply with accounting requirements

have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



DAVID EATON SEABRIGHT
YEW TREE BARN
LANGFORD
NORTH SOMERSET
BS40 5DL

Date: 7th December 2017

RE:MISSION

STATEMENT OF FINANCIAL ACTIVITIES and INCOME & EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2017

	2017	2016
Incoming Resources		
Donations	£68,684	£35,229
Other Income (Gift Aid)	£10,800	£0
Fund raising	£7,893	£2,406
Rental Income	£14,774	£0
Income from Investments	£186	£98
Grant Income	£12,500	£14,676
Total Incoming Resources	£114,837	£52,409
Resources Expended		
Grants paid out	£25,000	£21,075
Professional fees	£624	£3,564
Loan interest on property	£5,877	£0
Administration costs	£8,349	£1,011
Formation costs	£0	£500
Total Resources Expended	£39,850	£26,150
Net Income	£74,987	£26,259
Balance brought forward at 1 April 2016	£40,480	£14,221
Balance carried forward at 31 March 2017	£115,467	£40,480

RE:MISSION

BALANCE SHEET AS AT 31 MARCH 2017

	Note	Group		Company	
		2017	2016	2017	2016
FIXED ASSETS					
Tangible Fixed Assets	2	£464,494	£0	£460,574	
Shares in Group undertakings		£0	£0	£40,002	£0
Goodwill on Consolidation		£92,226	£0	£0	£0
		£556,720	£0	£500,576	£0
CURRENT ASSETS					
Stock	3	£15,000	£0	£0	£0
Debtors	4	£36,616	£0	£8,958	£0
Cash at Bank		£124,572	£116,480	£122,933	£116,480
		£176,188	£116,480	£131,891	£116,480
CREDITORS					
Amounts falling due within one year	5	£100,441	£0	£25,000	£0
NET CURRENT ASSETS					
		£632,467	£116,480	£607,467	£116,480
DEBTORS					
Amounts falling due after more than one year	6	£0	£0	£25,000	£0
CREDITORS					
Amounts falling due after more than one year	7	£517,000	£76,000	£517,000	£76,000
TOTAL NET ASSETS		£115,467	£40,480	£115,467	£40,480
FUNDS					
Unrestricted Charitable Funds		£115,467	£40,480	£115,467	£40,480

Approved by the Board of Trustees on: 04 December 2017

and signed on their behalf by 

RE:MISSION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

1 ACCOUNTING POLICIES

Basis of Preparation

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

- a) **Basis of Preparation:** The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Companies Act 2006.

RE:MISSION meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

- b) **Reconciliation with Generally Accepted Accounting Practice (GAAP):** In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS 102 the restatement of comparative items was required. No restatement of comparative items is required.

Incoming Resources

All incoming resources are included in the SOFA when the Company is legally entitled to the income and the amount can be quantified with reasonable accuracy. Donations and gifts are accounted for when received. Income Tax reclaimed in relation to amounts received under gift aid is included in the same period as the income to which it relates.

Resources Expended

All resources expended are accounted for on an accruals basis.

Fixed Assets

All fixed assets are stated at purchase cost plus incidental expenses of acquisition

Taxation

No charge to taxation arises in respect of any of the activities of the Company by reason of its charitable status.

2 TANGIBLE FIXED ASSETS

	Freehold Land & Buildings	Fixtures & Fittings	Motor Vehicle	TOTAL
Group & Company Cost				
Additions	£460,574	£0	£0	£460,574
Acquisitions	£0	£3,600	£320	£3,920
	<u>£460,574</u>	<u>£3,600</u>	<u>£320</u>	<u>£464,494</u>

3 STOCK

	Group		Company	
	2017	2016	2017	2016
Bought in Goods	<u>£15,000</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>

4 DEBTORS

Trade Debtors	£5,387	£0	£0	£0
Other Debtors	<u>£31,229</u>	<u>£0</u>	<u>£8,958</u>	<u>£0</u>
	<u>£36,616</u>	<u>£0</u>	<u>£8,958</u>	<u>£0</u>

5 CREDITORS: Amounts falling due within one year

	Group		Company	
	2017	2016	2017	2016
Bank Loans and Overdrafts	£7,532	£0	£0	£0
Trade Creditors	£52,924	£0	£0	£0
Social Security and other taxes	£6,395	£0	£0	£0
Other Creditors	£33,590	£0	£25,000	£0
	<u>£100,441</u>	<u>£0</u>	<u>£25,000</u>	<u>£0</u>

6 DEBTORS: Amounts falling due after more than one year

Loan to Changing Lives from *RE:MISSION*:

Over 1 year, under 5 years

£0	£0	£25,000	£0
<u>£0</u>	<u>£0</u>	<u>£25,000</u>	<u>£0</u>

7 CREDITORS: Amounts falling due after more than one year

Loans from Directors / Trustees:

Over 5 years	£50,000	£50,000	£50,000	£50,000
Over 1 year, under 5 years	£30,000	£26,000	£30,000	£26,000
Company loan (over 1 year, under 5 years)*	£100,000	£0	£100,000	£0
Mortgage loan on property repayable in under 5 yrs.	£322,000	£0	£322,000	£0
Other Creditor due 31 March 2019	£15,000	£0	£15,000	£0
	<u>£517,000</u>	<u>£76,000</u>	<u>£517,000</u>	<u>£76,000</u>

* From Arden Resources Limited (of which David Tomlinson, a trustee of *RE:MISSION*, is a director and 30% shareholder)

8 STAFF COSTS AND TRANSACTIONS WITH DIRECTORS

No staff costs were incurred in either year and no director / trustee has received any remuneration for services as a director/trustee in either year.