

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number	0	9	3	7	7	7	1	2
Company name in full	Belmont Hotel Management Limited							

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s)	Robert
Surname	Armstrong

### 3 Liquidator's address

Building name/number	Kroll Advisory Ltd.
Street	The Shard
	32 London Bridge Street
Post town	
County/Region	London
Postcode	S E 1 9 S G
Country	

### 4 Liquidator's name ①

Full forename(s)	Mark
Surname	Blackman

① **Other liquidator**  
Use this section to tell us about  
another liquidator.


### 5 Liquidator's address ②

Building name/number	Kroll Advisory Ltd.
Street	The Chancery
	58 Spring Gardens
Post town	
County/Region	Manchester
Postcode	M 2 1 E W
Country	

② **Other liquidator**  
Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

<b>6</b>	<b>Period of progress report</b>															
From date	d	0	d	3	m	1	m	2	y	2	y	0	y	2	y	2
To date	d	0	d	2	m	1	m	2	y	2	y	0	y	2	y	3
<b>7</b>	<b>Progress report</b>															
<input checked="" type="checkbox"/> The progress report is attached																
<b>8</b>	<b>Sign and date</b>															
Liquidator's signature	<div>Signature</div> <div>  </div>															
Signature date	d	2	d	3	m	0	m	1	y	2	y	0	y	2	y	4

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Stephanie Blanchard**

Company name **Kroll Advisory Ltd**

Address **The Chancery**

**58 Spring Gardens**

Post town **Manchester**

County/Region

Postcode **M 2 1 E W**

Country

DX

Telephone

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

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# Progress Report to Creditors

23 January 2024

## Belmont Hotel Management Limited (In Creditors' Voluntary Liquidation)

*Joint Liquidators' Progress Report to Creditors and Members  
for the period from 3 December 2022 to 2 December 2023*

Kroll Advisory Ltd.  
The Chancery  
58 Spring Gardens  
Manchester  
M2 1EW

## Definitions

Word or Phrase	Definition
the Act	The Insolvency Act 1986 (as amended)
Addleshaws	Addleshaw Goddard LLP, the Joint Liquidators solicitors
the Administration Appointment Date	12 December 2019, being the date of appointment of the Joint Administrators
the Appointment Date	3 December 2020, being the date of appointment of the Joint Liquidators
Assured	Assured Hotels Limited (Company Number: 06757100), independent agents instructed to oversee the operational management of the Hotel
Category 1 Expenses	The Joint Liquidators' expenses, in dealing with the Liquidation, to persons providing the service to which the expense relates and who are not an associate of the Liquidator. These expenses can be paid without prior approval.
Category 2 Expenses	The Joint Liquidators' expenses, in dealing with the Liquidation, to associates or where there is an element of shared costs. Such expenses require approval by creditors before payment.
the Company	Belmont Hotel Management Limited (In Creditors' Voluntary Liquidation) (Company Number: 09377712)
the Cumulative Period	3 December 2020 to 2 December 2023
the Director	Iain Andrew Shelton, the sole director of the Company at the Administration Appointment Date
the Former Joint Administrators	Philip Duffy and Sarah Bell of Kroll
HMRC	HM Revenue and Customs
the Hotel	Belmont Hotel, 21 North Parade, Llandudno, LL30 2LP
the Joint Liquidators	Philip Duffy and Sarah Bell of Kroll – 3 December 2020 to 16 June 2021 Robert Armstrong and Andrew Knowles of Kroll – 16 June 2021 to 16 November 2023 Robert Armstrong and Mark Blackman of Kroll – 16 November 2023 to date
Kroll	Kroll Advisory Ltd, The Shard, 32 London Bridge Street, London SE1 9SG

Word or Phrase	Definition
NPD Group	Northern Powerhouse Developments Limited (Company Number: 09940469) (In Creditors' Voluntary Liquidation)
the First Order	Block Transfer Order (High Court of Justice, Business & Property Courts in Manchester CR-2021-MAN-000356) obtained on 16 June 2021
the Second Order	Block Transfer Order (High Court of Justice, Manchester District Registry, Chancery Division, No. 001380 of 2023) obtained on 16 November 2023
Preferential Creditor/s	A creditor with a claim that ranks in priority to other non-preferential unsecured creditors, to floating charge holders and the Prescribed Part.
Prescribed Part	Pursuant to Section 176A of the Act where a floating charge is created after 15 September 2003 a designated amount of a company's net property (floating charge assets less costs of realisation) shall be made available to non-preferential unsecured creditors
the Previous Reports	The Joint Liquidators' Progress Report to creditors dated 27 January 2023 and 28 January 2022 and the Former Joint Administrators' Progress Reports to creditors dated 25 November 2020, 8 October 2020, 8 April 2020 and the Former Joint Administrators' Statement of Proposals dated 1 November 2019
the Reporting Period	3 December 2022 to 2 December 2023
the Rules	The Insolvency (England & Wales) Rules 2016 (as amended)
SIP 9	Statement of Insolvency Practice 9 – Industry Best Practice for Insolvency Practitioners in relation to disclosure of remuneration and expenses
VAT	Value Added Tax

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1. Joint Liquidators' Receipts and Payments Account
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3. Analysis of Time Charged
4. Statement of Creditors' Rights

## **1. Introduction**

As you are aware, Philip Duffy and Sarah Bell were appointed Joint Liquidators of the Company on the Appointment Date, following the filing of Form AM22, being a notice to move from Administration to Creditors' Voluntary Liquidation.

Following a Block Transfer Order passed in the High Court of Justice, Manchester District Registry, Chancery Division, No. 000356 of 2021, Robert Armstrong and Andrew Knowles replaced the above as Joint Liquidators on 16 June 2021.

The purpose of this progress report is to detail the Joint Liquidators' acts and dealings, together with the conduct of the Liquidation, for the period 3 December 2022 to 2 December 2023.

Please note that during the Reporting Period, Andrew Knowles was replaced as Joint Liquidator by Mark Blackman of Kroll on 16 November 2023, pursuant to a Block Transfer Order passed in the High Court of Justice, Manchester District Registry, Chancery Division, No. 001380 of 2023. Robert Armstrong remains in office as Joint Liquidator.

Please refer to the Previous Reports for details regarding the background of the Company, events leading up to the Administration and details regarding action taken and assets realised during the Administration or earlier in the Liquidation.

## **2. Progress of the Liquidation**

The manner in which the affairs and business of the Company have been managed and financed during the Reporting Period are set out in the remainder of this report.

### **2.1 Asset Realisations**

#### **2.1.1 Trading Period**

The Former Joint Administrators traded the Hotel since the Appointment Date until the closure of the Hotel on 26 May 2020.

No trading costs were incurred or paid during the Reporting Period and the net trading deficit at the end of the Cumulative Period was £61,406.42.

During the Administration and subsequent Liquidation, the trading deficit totals £85,545 and all trading expenses have been settled. Please note, some expenses have been reclassified from the Previous Progress Report and no additional costs have been paid.

#### **2.1.2 Intercompany Loan**

During the Previous Reporting Period, the Company repaid all the loans received from other NPD Group Companies and there are no further sums outstanding.

During the Reporting Period, the sum of £5,000 was received from Fourcroft Hotel (Tenby) Limited (In Liquidation) in regard to sums due to the Company and is shown as a negative figure in the attached Receipts and Payments Account at Appendix 1. No further loans are outstanding to the Company.



### **2.1.3 Bank Interest**

Bank interest totalling £490 has been realised during the Reporting Period.

## **2.2 Statutory and Compliance Matters**

Certain work has been performed solely to comply with statutory and compliance requirements. Whilst many of these tasks do not have a direct benefit in enhancing realisations, they assist in the efficient compliant progress of the Liquidation, ensuring that work is carried out to a high professional standard.

Such matters in this period relate to certain aspects of reporting to creditors, cashiering (including submission of VAT and tax returns and preparation of receipts and payments accounts), bonding, case reviews and general case management.

Regular reviews and planning add value in terms of the time taken to carry out activities ensures a coherent planned process.

## **3. Investigations**

As previously reported, the Joint Liquidators' investigations into the Company's affairs remain ongoing. The Joint Liquidators cannot at this stage, detail the nature of these investigations as it may hamper any further action that may be required. However, should any of the Company's creditors have any information concerning the Company's affairs that they would like to bring to the Joint Liquidators' attention, please contact this office.

Investigations into the greater NPD Group remain ongoing, however, the Joint Liquidators have now issued legal proceedings against the former legal advisors of the companies and served on the defendants ("the Proceedings"). The Company is included in the overall 43 claimant companies in the NPD Group participating in the Proceedings and their costs of the claim will be shared across the insolvent estates of the claimant companies.

The Joint Liquidators' legal advisors are in correspondence with the defendants and their legal advisors. Litigation funding has been obtained to fund the pursuit of the claims subject to the Proceedings. The details of the Proceedings and of the litigation funding are confidential and privileged.

Since 12 August 2022, Kroll staff have engaged in work relating to the Proceedings and have been recording time costs to a separate shared time code. During the period, £49,980 has been recorded to this shared code, representing 79 hours at an average hourly rate of £634, of which 1/43rd is chargeable to each of the claimants. This time has been incurred in:

- Reviewing company books and records for information required to bring the aforementioned claims;
- Preparing and maintaining an estimated outcome statement in relation to the litigation;
- Preparing particulars of claim;
- Liaising with the litigation funder; and
- Meetings with solicitors and other relevant parties.

All of the above time costs are in addition to those incurred and detailed at section 5 and Appendix 3 below.

As specified in this report, the details of the above work are privileged and confidential. The work is expected to continue whilst the Proceedings are ongoing, as well as other ad hoc duties which are required to facilitate the Proceedings, the details of which are also privileged and confidential.

A further update will be provided in the next report.

## **4. Liabilities and Dividends**

### **4.1 Secured Creditor**

At the Appointment Date, the Company had no outstanding charges registered at Companies House and therefore there are no secured creditors.

### **4.2 Preferential Creditors**

#### **Primary Preferential Creditors**

As previously reported, all employees of the Company were made redundant on 26 May 2020, following the sale of the Hotel.

As the employees had been retained by the Joint Administrators since the Appointment Date, wages and holiday pay were paid up to date and therefore no preferential claims have been received by the Joint Liquidators and no claims are anticipated.

#### **Secondary Preferential Creditors**

Certain debts owing to HMRC including VAT, PAYE, employee NIC, student loan deductions and construction industry scheme deductions rank as a Secondary Preferential claim against the insolvent estate.

During the Cumulative Period, the Joint Liquidators received a claim totalling £82,214 in relation to the outstanding debt with HMRC. It should be noted that HMRC are yet to confirm the preferential split of their debt and the Joint Liquidators await confirmation. An update will be provided within the next progress report.

Based upon current information available, it is uncertain whether there will be sufficient asset realisations to enable a distribution to the Preferential Creditors. This is subject to future asset realisations and the costs of the Liquidation.

### **4.3 Prescribed Part**

As previously advised, the Company had no outstanding charges registered at Companies House and therefore the Prescribed Part provisions are not applicable.

#### **4.4 Unsecured Creditors**

As at the Administration Appointment Date, the Company's records indicated Unsecured Creditors totalling £394,000. During the Liquidation, claims received from Unsecured Creditors total £83,998.

As detailed above, HMRC is yet to confirm the preferential split of their debt and the Joint Liquidators await confirmation. An update will be provided within the next progress report.

Based upon current information available, it is uncertain whether there will be sufficient asset realisations to enable a distribution to Unsecured Creditors. This is subject to future asset realisations and the costs of the Liquidation.

A further update will be provided in the next progress report.

### **5. Costs and Expenses**

#### **5.1 Former Joint Administrators' and Joint Liquidators' Remuneration and Time Costs**

The Former Joint Administrators, with the assistance of Addleshaws, made an application to Court for the approval of the basis of the Joint Administrators' fees and fee estimate. The application made a further request of the Court to make provision for how to fix the quantum of the Former Joint Administrators' fees. The Former Joint Administrators were legally obliged to make the application as the relevant timeframe in which to apply to Court is 18 months from the Administration Appointment Date where the basis of remuneration cannot be agreed with creditors.

An initial one-hour directions hearing took place on 15 June 2021 and, in line with the Former Joint Administrators' request, the Court adjourned the applications so that they could be considered on an efficient basis once more information regarding the outcome of the Administration was known.

A further directions hearing took place on 10 October 2022. No creditors sought to attend the hearing and the Court made a further direction order broadly in the terms sought by the Joint Liquidators. In summary, the Court ordered a timetable ahead of a final hearing of the Former Joint Administrators' applications for the approval of their fees and fee estimate.

The Joint Liquidators subsequently made an application on 9 February 2023 to extend the timetable. At the Joint Liquidators request, the Court also appointed an independent assessor on 20 October 2023 to assist the Court in considering certain elements of the Former Joint Administrators' and Joint Liquidators' remuneration. The Court also confirmed that the timetable remains as follows:

- The applicants have permission to file further evidence in support of the applications by 9 February 2024.
- By 23 February 2024, notice shall be given to all creditors of the companies of a link or data room from which they can access the evidence;
- By 5 April 2024, any creditor who wishes to oppose the Former Joint Administrators' application must file a "notice of opposition";

- Within 14 days of the expiry of the time for creditors to file a notice of opposition, the Joint Liquidators must write to the Court to confirm whether any notices of opposition have been received;
- If there is no opposition, the final hearing shall be listed for a 1-day hearing on the first available date after 10 May 2024.

If there is opposition, the one-day hearing on or after 10 May 2024 shall be retained but the Joint Liquidators will liaise with the opposer(s) and the Court to determine whether a longer final hearing might be needed (in which case the hearing may need to be relisted, or if a separate hearing dealing just with the opposition might be appropriate).

The Joint Liquidators will provide further updates as and when this matter has progressed. In accordance with the further directions order, creditors will be informed once the further evidence in support of the applications has been filed.

Finally, creditors should also note that as part of the application to Court for the Former Joint Administrators' remuneration, approval is also being sought for the Joint Liquidators' remuneration.

The Joint Liquidators will provide further updates as and when this matter has progressed. Under the order made by the Court, creditors are entitled to request details from the Joint Liquidators of future hearings relating to this matter.

## **5.2 Time Costs**

Time has been charged in six-minute units. A breakdown of the time costs incurred in the Reporting Period is attached at Appendix 3.

Time costs incurred in the Reporting Period total £13,428, which represents 39 hours at an average hourly rate of £347.

In accordance with SIP 9, the Joint Liquidators provide further commentary below in respect of areas where significant time was incurred in the Reporting Period:

- Time costs of £3,961 have been incurred in respect of statutory matters. This relates to time spent dealing with all statutory requirements for the Liquidation, preparing and issuing the last progress report to creditors; documenting decision procedures; and statutory filing requirements.
- Time costs of £2,768 were incurred in respect of tax compliance and planning. This is related to time spent dealing with the corporation tax and VAT positions of the Company.
- Time costs of £2,649 have been incurred in respect of strategy planning and control. This related to time spent on the completion of periodical reviews as required by the Joint Liquidators' regulatory body in accordance with best practice, completing regular monitoring of internal case diary prompts, and reviewing outstanding matters to ensure the case is progressed in an efficient and timely manner.
- Time costs of £2,273 were incurred in respect of cashiering and accounting. This related to time spent dealing with bank reconciliations and associated matters, raising payments to settle ongoing liabilities, and the journaling of receipts received during the Reporting Period.

No remuneration has been drawn during the Reporting Period.

During the Cumulative Period, time costs of £70,828 have been incurred, which represents 259 hours at an average hourly rate of £274. No fees have been paid during the Cumulative Period.

### **5.3 Expenses**

Expenses are any payments from the Liquidation which are neither a Liquidator's remuneration nor a distribution to a creditor or member. Expenses also include disbursements. Disbursements are payments which are first met by the Liquidator and then reimbursed to the Liquidator from the Liquidation.

Expenses are divided into those that do not need approval before they are charged to the Liquidation (Category 1 Expenses) and those that do (Category 2 Expenses).

Details of the Joint Liquidators' expenses for the Reporting Period are attached at Appendix 2.

In the Reporting Period, Category 1 Expenses of £5,900 were incurred and paid in full.

In the Cumulative Period, Category 1 Expenses of £16,422 were incurred and paid in full.

No Category 2 Expenses have been incurred in the Reporting Period or the Cumulative Period.

## **6. Joint Liquidators' Receipts and Payments Account**

A detailed receipts and payments account for the Reporting Period and the Cumulative Period is shown at Appendix 1.

As at the end of the Reporting Period there is a cash balance of £66,947 in the Liquidation estate and VAT recoverable of £9,171.

## **7. Statement of Creditors' Rights**

Information regarding the fees and expenses of Liquidators, including the rights to challenge such costs, is attached at Appendix 4.

## **8. Conclusion**


Creditors will continue to receive formal reports annually until the conclusion of the Liquidation. It is currently uncertain if the Liquidation will be finalised in the next 12 months and this timeline is subject to ongoing investigations and litigation.

In the meantime, if you require any further information, please contact Stephanie Blanchard of this office at [stephanie.blanchard@kroll.com](mailto:stephanie.blanchard@kroll.com).

Yours faithfully

For and on behalf of

Belmont Hotel Management Limited

A handwritten signature in black ink, appearing to read 'R. Armstrong', written over the printed name.

**Robert Armstrong**

Joint Liquidator

Encs.

## **Appendix 1 - Joint Liquidators' Receipts and Payments Account**

**Belmont Hotel Management Limited (in Liquidation) ("the Company")**  
**Joint Liquidators' Receipts and Payment Account for the Trading Period**

Statement of Affairs £	From 03/12/2022 To 02/12/2023 £	From 03/12/2020 To 02/12/2023 £
<b>POST APPOINTMENT SALES</b>		
Credit card sales	NIL	1,562.50
	NIL	1,562.50
<b>TRADING EXPENDITURE</b>		
PAYE.NI	NIL	17,237.88
Sales Commission	NIL	2,766.65
Food	NIL	586.53
Payroll Costs	NIL	639.79
Direct Expenses	NIL	496.74
Heat & Light	NIL	17,885.94
Prof Fees: Hotel Operating Agent	NIL	8,747.38
Wages	NIL	13,078.34
Telephone	NIL	291.68
Pension Contributions	NIL	1,237.99
	NIL	(62,968.92)
<b>TRADING SURPLUS/(DEFICIT)</b>	<b>NIL</b>	<b>(61,406.42)</b>



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**Belmont Hotel Management Limited (in Liquidation) ("the Company")**

**Joint Liquidators' Receipts and Payment Account**

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Statement of Affairs £	From 03/12/2022 To 02/12/2023 £	From 03/12/2020 To 02/12/2023 £
<b>ASSET REALISATIONS</b>		
Bank Interest Gross	489.82	508.20
Business Interruption Claim	NIL	100,000.00
Furniture & Equipment	NIL	25,000.00
Refund of Ground Rent	NIL	8,699.65
Surplus from Administration	NIL	19,738.42
TRADING SURPLUS/(DEFICIT)	NIL	(61,406.42)
	<hr/> 489.82	<hr/> 92,539.85
<b>COST OF REALISATIONS</b>		
Accountants Fees	5,900.00	5,900.00
Agent Fees (BI Claim)	NIL	4,936.82
Insurance of Assets	NIL	2,497.19
Irrecoverable VAT	NIL	125.42
Legal Disbursements	NIL	1,132.39
Legal Fees	NIL	393.08
Loan to Fourcroft Hotel	(5,000.00)	NIL
Media Agents	NIL	627.08
Professional Fees	NIL	600.00
Record destruction	NIL	60.00
Stationery & Postage	NIL	86.55
Statutory Advertising	NIL	189.00
	<hr/> (900.00)	<hr/> (16,547.53)
	<b>(410.18)</b>	<b>75,992.32</b>
REPRESENTED BY		
Floating/main current account		66,946.90
General VAT control account		8,500.84
VAT receivable		544.58
		<b>75,992.32</b>

## Appendix 2 – Analysis of Expenses Incurred

### Joint Liquidators' Expenses: comparison with estimate

Expenses	Original expenses estimate £	Actual expenses incurred in the Reporting Period £	Actual Expenses incurred in the Cumulative Period £	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
Sanderson Weatherall LLP	6,000.00	-	-	
Hewlett Swanson	27,000.00	-	-	
Addleshaw Goddard LLP	-	-	1,525.47	Not included in original estimate but required for Court applications.
Assured Hotels Limited	-	-	4,936.82	Not included in original estimate, however the Joint Liquidators required assistance for the Business Interruption Scheme whilst trading
Insolvency Risk Services Limited	10,000.00	-	2,497.19	
Courts Advertising Limited	85.00	-	189.00	
Bonding (Willis Limited)	225.00	-	-	
Barclays Bank Plc (Bank Charges)	2,000.00	-	-	
Antur Waunfawr	-	-	60.00	
Hurst Accountants Limited	-	5,900.00	5,900.00	Not included in original estimate but required for statutory compliance.
Accurate Mailing Services Limited	-	-	86.55	
Clumber Consultancy Limited	-	-	600.00	Not included in original estimate but required for statutory compliance.
Northern Powerhouse Developments Limited - Media Agent Costs recharge	-	-	627.08	This was a repayment to NPD following re-charge for PR Costs attributed to the Company
<b>Total</b>	<b>45,310.00</b>	<b>5,900.00</b>	<b>16,422.11</b>	

## Joint Liquidators' Expenses – Category 1

Category 1 Expenses			Reporting Period		Cumulative Period	
Company	Activity	Fee Basis	Incurred	Paid	Incurred	Paid
			£	£	£	£
Addleshaw Goddard LLP	Legal costs and disbursements	Time costs	-	-	1,525.47	1,525.47
Courts Advertising Limited	Statutory advertising	Fixed fee per unit	-	-	189.00	189.00
Antur Waunfawr	Record destruction	As incurred	-	-	60.00	60.00
Assured Hotels Limited	Storage of books & records	As incurred	-	-	4,936.82	4,936.82
Insolvency Risk Services Limited	IT costs	As incurred	-	-	2,497.19	2,497.19
Accurate Mailing Services Limited	Stationery & Postage	Fixed fee per unit	-	-	86.55	86.55
Hurst Accountants Limited	Accountant costs	Fixed fee per unit	5,900.00	5,900.00	5,900.00	5,900.00
Clumber Consultancy Limited	Consultancy costs	As incurred	-	-	600.00	600.00
Northern Powerhouse Developments Limited - Media Agent Costs recharge	Media costs	As incurred	-	-	627.08	627.08
<b>Total</b>			<b>5,900.00</b>	<b>5,900.00</b>	<b>16,422.11</b>	<b>16,422.11</b>

## Notes

The above costs exclude VAT.

The Joint Liquidators' choice of professional advisors was based on their perception of the experience and ability of the respective firms/individuals to perform their work, the complexity and nature of the assignment and the basis of their fee.

Kroll Advisory Ltd., being the employer of the Liquidator and the staff working on the Liquidation, is considered an associate of the Liquidator.

It is considered that these expenses are fair and reasonable and proportionate to the Liquidation.

No Category 2 Expenses were incurred.

## Appendix 3 – Analysis of Time Charged

### Belmont Hotel Management Limited (In Creditors' Voluntary Liquidation)

#### Analysis of the Joint Liquidators' time costs for the Reporting Period

Classification of Work Function	Hours				Total Hours	Time Cost (£)	Avg. Hourly Rate (£)
	Managing Director	Manager	Senior	Assistant			
Administration & Planning							
Case review & Case Diary management	0.00	1.10	0.80	0.95	2.85	1,110.00	389.47
Cashiering & accounting	0.00	0.30	4.90	2.15	7.35	2,772.50	377.21
Insurance	0.00	0.00	0.30	0.00	0.30	114.00	380.00
Statutory matters (Meetings & Reports & Notices)	0.00	4.90	0.70	5.80	11.40	3,961.00	347.46
Strategy planning & control (incl engagement financial control)	0.50	2.40	1.20	2.25	6.35	2,648.50	417.09
Tax Compliance / Planning	0.00	0.00	5.50	4.70	10.20	2,768.00	271.37
Creditors							
Dealings with creditors and employees	0.00	0.00	0.00	0.20	0.20	36.00	180.00
Non Pref Creditors / Employee claims handling	0.00	0.00	0.00	0.10	0.10	18.00	180.00
Total Hours	0.50	8.70	13.40	16.15	38.75		346.53
Total Time Costs (£)	375.00	4,906.00	5,074.00	3,073.00		13,428.00	

## Belmont Hotel Management Limited (In Creditors' Voluntary Liquidation)

### Analysis of the Joint Liquidators' time costs for the Cumulative Period

Classification of Work Function	Hours				Total Hours	Time Cost (£)	Avg. Hourly Rate (£)
	Managing Director	Manager	Senior	Assistant			
<b>Administration &amp; Planning</b>							
Case review & Case Diary management	0.00	3.35	0.80	10.70	14.85	3,860.00	259.93
Cashiering & accounting	0.00	11.55	15.70	51.05	78.30	21,591.50	275.75
IPS set up & maintenance	0.00	0.00	0.00	0.90	0.90	135.00	150.00
Insurance	0.00	16.05	0.30	0.50	16.85	6,498.50	385.67
Statutory matters (Meetings & Reports & Notices)	0.50	11.45	0.70	21.20	33.85	10,282.00	303.75
Strategy planning & control (incl engagement financial control)	1.00	7.05	1.20	52.15	61.40	13,971.00	227.54
Tax Compliance / Planning	0.00	0.60	5.50	9.40	15.50	3,775.00	243.55
<b>Creditors</b>							
Dealings with creditors and employees	0.00	0.00	0.00	2.70	2.70	481.00	178.15
Non Pref Creditors / Employee claims handling	0.00	0.00	0.00	0.85	0.85	205.50	241.76
Secured Creditors	0.00	0.00	0.00	0.20	0.20	38.00	190.00
<b>Investigations</b>							
Financial review and investigations (S238/239 etc)	0.00	2.40	0.70	0.00	3.10	1,723.00	555.81
<b>Realisation of Assets</b>							
Freehold and Leasehold Property	0.00	0.75	0.00	22.10	22.85	5,176.50	226.54
Other Tangible Assets	0.00	0.00	0.00	0.25	0.25	47.50	190.00
Sale of business	0.00	0.25	0.00	0.00	0.25	97.50	390.00
<b>Trading</b>							
Trading - Accounting	0.00	4.70	0.00	0.00	4.70	2,489.00	529.57
Trading - Employees	0.00	0.25	0.00	1.50	1.75	457.50	261.43
<b>Total Hours</b>	<b>1.50</b>	<b>58.40</b>	<b>24.90</b>	<b>173.50</b>	<b>258.30</b>		<b>274.21</b>
<b>Total Time Costs (£)</b>	<b>1,075.00</b>	<b>27,757.50</b>	<b>9,911.50</b>	<b>32,084.50</b>		<b>70,828.50</b>	

## **Appendix 4 - Statement of Creditors' Rights**

Rule numbers refer to *Insolvency (England & Wales) Rules 2016* (as amended)

Section numbers refer to *Insolvency Act 1986*

If you require a copy of any relevant rule or section, please contact [stephanie.blanchard@kroll.com](mailto:stephanie.blanchard@kroll.com)

### **Information for creditors on remuneration and disbursements of Liquidators**

Information regarding the fees and disbursements of Liquidators, including details of the Kroll disbursements policy and hourly charge out rates for each grade of staff that may undertake work on this case, is in a document called "A Creditors' Guide to Liquidators' Fees". This can be viewed and downloaded from the Joint Liquidators' website at;

<https://www.kroll.com/en-gb/services/restructuring-advisory/creditor-guides-and-employee-fact-sheets>

(click on 'Liquidations'). Should you require a copy, please contact this office.

### **Creditors have the right to request information from the officeholder under rule 18.9**

A secured creditor, an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question) or any unsecured creditor with the permission of the Court may make a written request to the officeholder for further information concerning remuneration or expenses. Such a request must be made within 21 days of receipt of this report and a response will be provided within 14 days of receipt of the request.

Creditors have recourse to Court, application to be made within 21 days of the officeholder giving reasons for not providing all the information requested or the expiry of the 14 days within which an officeholder must respond to a request.

### **Creditors have the right to challenge the office-holder's remuneration and expenses under rule 18.34**

A secured creditor, an unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors (including that creditor) or any unsecured creditor with the permission of the Court, may make an application to Court on the grounds that the remuneration charged, or expenses incurred are excessive and/or that the basis fixed for the office-holder's remuneration is inappropriate. The application to Court must be made no later than eight weeks after receipt of the progress report where the charging of the remuneration or the incurring of expenses in question occurs.