HAWTHORN TREE COMMUNITY CHILDREN'S CENTRE (LIMITED BY GUARANTEE)

Company Number 09351488 (England & Wales) Charity Number 1161751

DIRECTORS' AND TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

Dexter & Sharpe
Chartered Certified Accountants
The Old Vicarage
Church Close
Boston
Lincolnshire
PE21 6NA



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COMPANY INFORMATION

Directors and Trustees:

Mrs E Bursnell Mrs S M Gaunt Mr S P Griffiths Mrs S M C Scott

Registered Office

Hawthorn Tree Community Children's Centre

Toot Lane Boston Lincolnshire PE21 0PT

Company Number

09351488 (England & Wales)

Charity Number

1161751

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

The Charity was formed to provide childcare and education facilities for children aged 0 to 11 years. The governing document is the PPA Playgroup Constitution 1992 which was adopted 16 July 2001. The charitable company was incorporated on 11 December 2014 and commenced trading on 1 May 2016, at which point all the assets and liabilities from the unincorporated charity were transferred across.

In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's general guidance on public benefits.

During the year the main source of income continued to be from the Nursery Education Grant and parents' fees.

Various fund raising activities were also held, and other small amounts of income were received as detailed in the notes to the accounts.

FINANCIAL REVIEW

The balance sheet as at 31 December 2022 shows unrestricted reserves of £996,107 and restricted reserves of £3,750. The trustees consider this to be adequate to continue the charity's current level of activity.

FUTURE PLANS

The charity will continue to provide childcare facilities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Directors and trustees

All directors of the company are also trustees of the charity, and there are no other trustees. The board has the power to appoint additional trustees as it considers fit to do so.

Risk management

The trustees actively review the major risks which the charity faces on a regular basis and, combined with an annual review of the controls over key financial systems, they believe the charity could provide sufficient resources in the event of adverse conditions.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

09351488 (England and Wales)

Registered Charity number

1161751

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 Contd.....

Registered office

Hawthorn Tree Community Children's Centre Toot Lane Boston Lincolnshire PE21 0PT

Trustees

Mrs E Bursnell Mrs S M Gaunt Mr S P Griffiths Mrs S M C Scott

The report was approved by the board of directors on 01 August 2023 and signed on their behalf

Mr Stuart Griffiths **Treasurer**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

I report to the trustees on my examination of the accounts of the Company for the year ended 31 December 2022 set out on pages 6 to 14.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purpose of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited this year under Part 16 of the 2006 Act and are eligible for the independent examination, I report in respect of my examination of your charity's accounts as carried out under section 45 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material maters have come to my attention which gives me cause to believe:

- Account records were not kept in accordance with section 386 of the Companies Act 2006; or
- The accounts do not accord with such records; or
- The accounts do not comply with such records; or
- The accounts do comply with the relevant accounting requirements under section 386 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of the independent examination; or
- The accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D.lenton.

NICOLA LENTON FCCA
Independent Examiner
Dexter & Sharpe
Chartered Certified Accountants
The Old Vicarage
Church Close
Boston
Lincolnshire
PE21 6NA

01 August 2023

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022 (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

					•
Note	s	Unrestricted	Restricted	2022 Total	2021 Total
		Fund	Fund	Funds	Funds
	Income and endowments from:	£	£	£	£
3.	Charitable activities	368,197	· -	368,197	297,766
4.	Grants .	11,503	-	11,503	69,343
	Investments	40	-	40	8
5.	Other Income	500	-	500	7,553
	Total	380,240	-	380,240	374,670
	Expenditure:	· ·	 		
6.	Charitable activities	342,791	-	342,791	274,031
7.	Governance costs	2,753	-	2,753	1,725
	Total	345,544	-	345,544	275,756
,	Net Income / (Expenditure)	34,696	-	34,696	98,914
	Transfer between funds	-	-	-	-
-	Total	34,696	-	34,696	98,914
	Reconciliation of Funds				
9.	Funds brought forward	961,411	3,750	965,161	866,247
15.	Total Funds Carried Forward	996,107	3,750	999,857	965,161

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes on pages 8 to 14 form part of these accounts

HAWTHORN TREE COMMUNITY CHILDREN'S CENTRE COMPANY NUMBER: 302819 (LIMITED BY GUARANTEE)

BALANCE SHEET AS AT 31 DECEMBER 2022

		•		•
			2022	2021
	Unrestricted	Restricted	Total	Total
	Fund	Fund -	Funds	Funds
·	£	£	£	. £
Fixed Assets				
Tangible Assets	895,637	-	895,637	865,135
Current Assets		•		
Debtors	27,252	-	27,252	15,508
Cash at Bank and in Hand	116,179	3,750	119,929	136,249
•	143,431	3,750	147,181	151,757
Creditors				
Amounts falling due within one year	(12,961)		(12,961)	(11,731)
Net Current Assets	130,470	3,750	134,220	140,026
Amounts falling due after one year	(30,000)	-	(30,000)	(40,000)
Net Assets	996,107	3,750	999,857	965,161
Funds				
Unrestricted Funds	996.107	_	996,107	961,411
Restricted Funds		3,750	3,750	3,750
	996,107	3,750_	999,857	965,161
	Tangible Assets Current Assets Debtors Cash at Bank and in Hand Creditors Amounts falling due within one year Net Current Assets Amounts falling due after one year Net Assets Funds Unrestricted Funds	Fixed Assets Tangible Assets Current Assets Debtors Cash at Bank and in Hand 116,179 143,431 Creditors Amounts falling due within one year Net Current Assets 130,470 Net Assets 996,107 Funds Unrestricted Funds Restricted Funds Restricted Funds 127,252 143,431 143,431 143,431 143,431 130,470 130,470	Fixed Assets Fund £ Fund £ Tangible Assets 895,637 - Current Assets 27,252 - Debtors 27,252 - Cash at Bank and in Hand 116,179 3,750 Creditors 143,431 3,750 Amounts falling due within one year (12,961) - Net Current Assets 130,470 3,750 Amounts falling due after one year (30,000) - Net Assets 996,107 3,750 Funds Unrestricted Funds 996,107 - Restricted Funds - 3,750	Fixed Assets Restricted Fund Restricted Funds Total Funds Fixed Assets 895,637 - 895,637 Current Assets 27,252 - 27,252 Cash at Bank and in Hand 116,179 3,750 119,929 Creditors 143,431 3,750 147,181 Creditors 130,470 3,750 134,220 Net Current Assets 130,470 3,750 134,220 Amounts falling due after one year (30,000) - (30,000) Net Assets 996,107 3,750 999,857 Funds Unrestricted Funds 996,107 - 996,107 Restricted Funds - 3,750 3,750

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 01 August 2023 and were signed on its behalf by:

Mr Stuart Griffiths
Treasurer

The notes on pages 8 to 14 form part of these accounts

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold Property – Nil Plant and Machinery – 20% Reducing balance Play Equipment – 20% Reducing balance Office Equipment – 20% Reducing balance Fixtures and Fittings – 20% Reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Administration expenditure

Administration expenditure includes all expenditure not directly related to the charitable activity or fundraising ventures. This includes costs of running the office premises, and governance costs and are allocated to expenditure on the raising of funds or charitable activities as appropriate.

NOTES TO THE ACCOUNTS CONTINUED FOR THE YEAR ENDED 31 DECEMBER 2022

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022.

				Total	Total
	•	Unrestricted	Restricted	Funds	Funds
		2022	2022	2022	2021
		£	£	£	£
3.	INCOME FROM CHARITABLE ACTIVITIES				
	LCC-Funding – 3 yr EYE funding	173,530	-	173,530	151,804
	LCC-Funding – 2 yr EYE funding	30,615	<u>,-</u>	30,615	29,826
	LCC-Funding – Fees	2,108	· -	2,108	3,771
	LCC-Funding – Disadvantage funding	2,231	_	2,231	865
	LCC Vouchers	, -	_	, -	2,924
	Fees	159,632	_	159,632	108,576
	Photograph commission	81	_	81	
	·	368,197		368,197	297,766
4.	GRANTS		•		
	LCC - New Build	-	_	_	69,313
	LCC – Maintenance	11,503	_	11,503	-
	LCC – Covid winter grant	,	_	,	30
	200 00000000000000000000000000000000000		·		
		11,503		11,503	69,343
5.	OTHER INCOME	11,505		11,303	07,545
	Covid-19 Grant	-	-	-	1,289
	HMRC JRS	-	-	-	2,764
	Apprentice Incentive	500	-	500	3,500
		500		500	7,553

NOTES TO THE ACCOUNTS CONTINUED FOR THE YEAR ENDED TO 31 DECEMBER 2022

Independent examination 1,658 - 1,658 1,52 Loan Interest 1,095 - 1,095 20		Unrestricted 2022 £	Restricted 2022	Total Funds 2022 £	Tota Fund 202
Cleaner 225	RESOURCES EXPENDED - C	HARITABLE ACTIVITI	ES		
Cleaner 225	Wages	268.124	_	268.124	213.840
Social security			-		
Pension 3,353 - 3,353 2,62 Provisions and resources 27,925 - 27,925 21,71 Travelling			_		
Provisions and resources 27,925 27,925 21,71-1			_		
Travelling Electricity 7,147 - 7,147 6,11 Rates and water 3,251 - 3,251 50 Insurance 3,624 - 3,624 2,96 Telephone and postage 896 896 99 Repairs and maintenance 4,460 - 4,460 5,50 Rent 13 Sundries 4,200 - 4,200 2,89 Professional fees 144 - 144 13 Uniforms 631 - 631 38 Course fees 637 - 637 3 Depreciation 10,542 - 10,542 9,39 GOVERNANCE COSTS Independent examination 1,658 - 1,658 1,52 Loan Interest 1,095 - 1,095 20 STAFF COSTS No. No. The average monthly number of employees during the year was as follows: 21 16 Wages 268,124 213,840 Social Security 7,632 6,566 Pension 3,353 2,623			_		
Electricity		21,723	_	21,72,5	21,71
Rates and water 3,251 - 3,251 50 Insurance 3,624 - 3,624 2,96 Telephone and postage 896 - 896 99 Repairs and maintenance 4,460 - 4,460 5,50 Rent 13 Sundries 4,200 - 4,200 2,89 Professional fees 144 - 144 13 Uniforms 631 - 631 38 Course fees 637 - 637 3		7 147	_	7 147	6.11
Insurance 3,624 - 3,624 2,96 Telephone and postage 886 - 886 99 Repairs and maintenance 4,460 - 4,460 5,50 Rent -			_		
Telephone and postage R96 - 896 99 Repairs and maintenance 4,460 - 4,460 5,50 Rent 13 Sundries 4,200 - 4,200 2,89 Professional fees 144 - 144 13 Uniforms 631 - 637 33 Course fees 637 - 637 3 Depreciation 10,542 - 10,542 9,39 GOVERNANCE COSTS Independent examination 1,658 - 1,658 1,52 Loan Interest 1,095 - 1,095 20 STAFF COSTS No. No. The average monthly number of employees during the year was as follows: 21 16 Wages 268,124 213,840 Social Security 7,632 6,566 Pension 3,353 2,623			. -		
Repairs and maintenance 4,460 - 4,460 5,50 Rent			-		
Rent			-		
Sundries	•	4,460	-	4,460	
Professional fees		<u>-</u>	-	-	
Uniforms 631 - 631 38 Course fees 637 - 637 3 Depreciation 10,542 - 10,542 9,39 342,791 - 342,791 274,03 GOVERNANCE COSTS Independent examination 1,658 - 1,658 1,52 Loan Interest 1,095 - 1,095 20 2022 2021 STAFF COSTS No. No. No. The average monthly number of employees during the year was as follows: 21 16 Wages 268,124 213,840 Social Security 7,632 6,566 Pension 3,353 2,623			-		•
Course fees Depreciation 637 10,542 637 2 3,39 3 GOVERNANCE COSTS Independent examination 1,658 1,52 1,095 1,658 20 1,095 20 Loan Interest 2,753 - 2,753 1,72 STAFF COSTS No. No. No. The average monthly number of employees during the year was as follows: 21 16 Wages 2022 2021 E £			-		
Depreciation 10,542			-		
342,791 - 342,791 274,03			-		
Independent examination 1,658 - 1,658 1,52 Loan Interest 1,095 - 1,095 20	Depreciation	10,542	-	10,542	9,39
Independent examination Loan Interest 1,658 1,52 1,095 20 2,753 - 2,753 1,72 STAFF COSTS No. No. No. The average monthly number of employees during the year was as follows: 21 16 16 16 16 16 16 16		342,791	·	342,791	274,03
Loan Interest 1,095 - 1,095 20	GOVERNANCE COSTS				
2,753 - 2,753 1,72 2022 2021 STAFF COSTS No. No. No. No. The average monthly number of employees during the year was as follows: 21 16 2022 2021 £ <td></td> <td>1,658</td> <td>-</td> <td>1,658</td> <td>1,52</td>		1,658	-	1,658	1,52
2022 2021 STAFF COSTS No. No. The average monthly number of employees during the year was as follows: 21 16	Loan Interest	1,095	-	1,095	20
STAFF COSTS No. No. No. No. The average monthly number of employees during the year was as follows: 21 16 2022 2021 £ £ £ £ £ £ £ £ £ £ £ £ £ £ Social Security 7,632 6,566 Pension 3,353 2,623		2,753	_	2,753	1,72
STAFF COSTS No. No. No. No. The average monthly number of employees during the year was as follows: 21 16 2022 2021 £ £ £ £ £ £ £ £ £ £ £ £ £ £ Social Security 7,632 6,566 Pension 3,353 2,623	•			2022	2021
The average monthly number of employees during the year was as follows: 2022 2021 £ £ £ £ Wages Social Security Pension 7,632 6,566 Pansion 3,353 2,623	STAFF COSTS			Nô.	No.
Wages 268,124 213,840 Social Security 7,632 6,566 Pension 3,353 2,623		employees during the year w	vas as follows:		. 16
Wages 268,124 213,840 Social Security 7,632 6,566 Pension 3,353 2,623			,		
Wages 268,124 213,840 Social Security 7,632 6,566 Pension 3,353 2,623		· .			
Social Security 7,632 6,566 Pension 3,353 2,623	***	•			
Pension 3,353 2,623					
279.109 223.029			· . ·		
		•		279,109	223,029

NOTES TO THE ACCOUNTS CONTINUED FOR THE YEAR ENDED TO 31 DECEMBER 2022

COMPARITIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

Income and endowments from:	Unrestricted 2021 £	Restricted 2021	Total Funds 2021 £
Charitable activities	297,766	-	297,766
Grants	69,343	•	69,343
Investments	. 8	-	8
Other Income	7,553		7,553
Total	374,670	-	374,670
Expenditure:			
Charitable activities	274,031	· _	274,031
Governance costs	1,725		1,725
Total	275,756		275,756
Reconciliation of Funds			
Surplus for the year	98,914	-	98,914
Transfer between funds	-	-	-
Funds brought forward	862,497	3,750	866,247
Total Funds Carried Forward	961,411	3,750	965,161

NOTES TO THE ACCOUNTS CONTINUED FOR THE YEAR ENDED 31 DECEMBER 2022

10. TANGIBLE FIXED ASSETS

At 31 December 2022

At 31 December 2021

	Play Equipment £	Plant and Machinery £	Freehold Property
Cost	_	· —	_
At January 2022	2,126	5,535	827,532
Additions	12,223	458	25,938
At 31 December 2022	14,349	5,993	853,470
Depreciation			
At January 2022	960	2,043	-
Charge for the year	2,678	790	-
At 31 December 2022	3,638	2,833	•
Net Book Value			
At 31 December 2022	10,711	3,160	853,470
At 31 December 2021	1,166	3,492	827,532
	Office	Fixtures &	
	Equipment	Fittings	Totals
	£	£	£
Cost			
At January 2022	6,715	44,444	886,352
Additions	2,425	-	41,044
At 31 December 2022	9,140	44,444	927,396
Depreciation			
At January 2022	2,698	15,516	21,217
Charge for the year	1,288	5,786	10,542
At 31 December 2022	3,986	21,302	31,759
Net Book Value			

5,154

4,017

23,142

28,928

895,637

865,135

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDEDTO 31 DECEMBER 2022

			•
		2022 £	2021 £
1.	DEBTORS DUE WITHIN ONE YEAR	T	
	Fees Prepayments	22,384 4,868	11,018 4,490
		27,252	15,508
2.	CASH AT BANK	2022	2021
		£	£
	Business Account	51,259	52,489
	Fundraising Account	-	882
	Build Account	32,020	32,004
	Reserve Account	10,024	10,019
	Savings Account	4,258	4,258
	Treasurers Account	1	1
	Treasurers Account – Build	4	4
	LCC Grant	22,352	36,574
	Cash	11	18
		119,929	136,249
		2022	2021
		£ 2022	2021 £
3.	CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR	ow.	۵.
	Trade Creditors	958	210
	Accruals	3,371	2,889
	Bounce Back Loan	8,333	8,333
	PAYE	299	299
		12,961	11,731
4.	CREDITORS AMOUNTS AFTER ONE YEAR		
	Bounce Back Loan	30,000	40,000
		30,000	40,000

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDEDTO 31 DECEMBER 2022

15. TOTAL FUNDS

Unrestricted £	Restricted £	Total £
961,411	3,750	965,161
34,696	-	34,696
<u>-</u> .	-	. · ·
996,107	3,750	999,857
	961,411 34,696	£ £ 961,411 3,750 34,696 -

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDEDTO 31 DECEMBER 2022

	2022	2021
	£	£
Charitable Activities		,
LCC-Funding – 3 yr EYE funding	173,530	151,804
LCC-Funding – 2 yr EYE funding	30,615	29,826
LCC-Funding – Fees	2,108	3,771
LCC-Funding – Disadvantage funding	2,231	865
Fees	159,632	108,576
LCC Vouchers	-	2,924
Photograph commission	81	,,,
Thotograph commission	01	
	368,197	297,766
Investment Income	,	_,,,,,,,,
Bank interest received	40	8
Daik literest received		o o
Other Income		
LCC Grant	11,503	69,343
Covid-19 Grant	11,503	1,289
	-	
HMRC JRS	-	2,764
Apprentice incentive	500	3,500
	12,003	76,896
TOTAL INCOME	380,240	374,670
Charitable Expenditure		
Wages	268,124	213,840
Cleaner	225	235
Social security	7,632	6,566
Pension	3,353	2,623
Provisions and resources	27,925	21,714
Travelling	. 21,323	21,/14
	7 147	6,113
Electricity	7,147	
Rates and water	3,251	506
Insurance	3,624	2,969
Telephone and postage	896	995
Repairs and maintenance	4,460	5,503
Rent	-	138
Sundries	4,200	2,893
Professional fees	144	132
Uniforms	631	383
Course fees	637	31
Depreciation	10,542	9,390
	342,791	274,031
Governance Costs	, <u>-</u>	,
Accountancy	1,658	1,521
Loan interest	1,095	204
	<u></u>	
TOTAL EXPENDITURE	345,544	275,756
SURPLUS FOR THE YEAR	34,696	98,914