

# TM02

## Termination of appointment of secretary



Companies House

Go online to file this information  
www.gov.uk/companieshouse

**What this form is for**  
You may use this form to terminate the appointment of a secretary (individual or corporate).

**What this form is NOT for**  
You cannot use this form if terminating the appointment of a director. To do this, please use TM01 'Termination of appointment of director'.

THURSDAY



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\*A5H257V6\*

06/10/2016

#51

COMPANIES HOUSE

### 1 Company details

|                      |                        |   |   |   |   |   |   |   |
|----------------------|------------------------|---|---|---|---|---|---|---|
| Company number       | 0                      | 9 | 3 | 3 | 1 | 2 | 2 | 7 |
| Company name in full | Property Selby Limited |   |   |   |   |   |   |   |

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public Register.

|                        |            |
|------------------------|------------|
| Title*                 | Mr         |
| Full forename(s)       | Mark       |
| Surname/Corporate name | Stephenson |

### 3 Termination date<sup>1</sup>

Date of termination of appointment

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| d | 3 | d | 1 | m | 0 | m | 8 | y | 2 | y | 0 | y | 1 | y | 6 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

<sup>1</sup> Only one secretary appointment can be terminated per form.

### 4 Signature

I am signing this form on behalf of the company.

|           |   |
|-----------|---|
| Signature | <p>Signature</p> <p><input checked="" type="checkbox"/>  <input checked="" type="checkbox"/></p> |
|-----------|---|

<sup>2</sup> **Societas Europaea**  
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

<sup>3</sup> **Person authorised**  
Under either section 270 or 274 of the Companies Act 2006.

This form may be signed by:  
Director<sup>2</sup>, Secretary, Person authorised<sup>3</sup>, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor.

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## Termination of appointment of secretary



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Mark Stephenson**

Company name

Address **4 Alwyne Road**

Post town **Cambridge**

County/Region **Cambridgeshire**

Postcode 

|  |   |   |   |  |   |   |   |
|--|---|---|---|--|---|---|---|
|  | C | B | 1 |  | 8 | R | R |
|--|---|---|---|--|---|---|---|

Country **UK**

DX

Telephone **07960095817**



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The company name and number match the information held on the public Register.
- You have correctly entered the name of the secretary being terminated.
- You have included the date of termination.
- You have signed the form.



### Important information

**Please note that all information on this form will appear on the public record.**



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**