

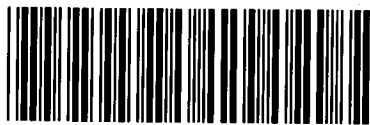
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**SPARKEN HILL ACADEMY TRUST**  
(A company limited by guarantee)

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**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**SPARKEN HILL ACADEMY TRUST**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**Members**

M Cutts  
J Hemshall  
P Gawthorpe

**Trustees**

M Cutts, Chair of Trustees  
J Hemshall  
P Gawthorpe  
N Bloomer (resigned 8 March 2018)  
J Shephard  
A Phillipson  
C Middleton  
T Padley, Staff Trustee  
S Sparks  
M Burnell  
E Rodgers, Staff Trustee  
R Lilley, Principal

**Company registered number**

09250922

**Company name**

Sparken Hill Academy Trust

**Principal and registered office**

Sparken Hill, Worksop, Notts, S80 1AW

**Company secretary**

V Dashper

**Principal & Accounting Officer**

R Lilley

**Senior management team**

R Lilley, Principal  
D Moore, Vice Principal  
E Rodgers, Vice Principal

**Independent auditors**

Streets Audit LLP, Windsor House, A1 Business Park at, Long Bennington, Notts, NG23 5JR

**Bankers**

Lloyds Bank plc, 65-67 Bridge Street, Worksop, Notts, S80 1DH

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**SPARKEN HILL ACADEMY TRUST**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 AUGUST 2018**

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**Advisers (continued)**

**Solicitors**

Centre for Education & Finance Management, Red Lion House, 9-10 High Street, High Wycombe, HP11 2AZ

**Internal Auditor**

V Lievesley, 33 Woodward Avenue, Chillwell, Nottingham, NG9 6RD

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**SPARKEN HILL ACADEMY TRUST**  
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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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The trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 1 September 2017 to 31 August 2018. The Annual report serves the purposes of both a Trustees' report, and a Directors' report under company law.

The trust operates an academy for pupils aged 3 to 11 serving a catchment area in north Worksop. It has a pupil capacity of 575 and had a roll of 501 in the school census in October 2017.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **CONSTITUTION**

The academy is a charitable company limited by guarantee and an exempt charity.

The charitable company's Memorandum of Association is the primary governing document of the academy trust.

The trustees of Sparken Hill Academy Trust are also the directors of the charitable company for the purpose of company law. The term trustee, director and governor are used synonymously throughout these accounts.

Details of the trustees who served during the period are included in the Reference and administrative details on page 1.

### **MEMBERS' LIABILITY**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

### **TRUSTEES' INDEMNITIES**

Sparken Hill Academy Trust has procured indemnity insurance from the Department for Education (DfE) under the Risk Protection Arrangement (RPA) to cover the liability of trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the academy trust: provided that any such insurance shall not extend to (i) any claim arising from any act or omission which the Trustees knew to be a breach of trust or breach of duty or which was committed by the trustees in reckless disregard to whether it was a breach of trust or breach of duty or not; and (ii) the costs of any unsuccessful defence to a criminal prosecution brought against the Trustees in their capacity as directors of the academy trust. Further, this Article does not authorise a trustee to benefit from any indemnity insurance that would be rendered void by any provision of the Companies Act 2006, the Charities Act 2011 or any other provision of law.

The insurance provides cover up to £10,000,000 for each and every loss.

### **METHOD OF RECRUITMENT AND APPOINTMENT OR ELECTION OF TRUSTEES**

The number of Governors shall be not less than three but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.

The members may appoint up to 1 governor, the Governing body may appoint staff Governors through such process as they determine. The total number of Governors (including the Principal) who are employees of the

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**SPARKEN HILL ACADEMY TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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Academy Trust shall not exceed one third of the total number of governors.

Parent Governors shall be elected by parents of registered pupils at the Academy. A Parent Governor must be a parent of a pupil at the Academy at the time when he is elected.

The Governing Body shall make all necessary arrangements for, and determine all other matters relating to, an election of Parent Governors, including any question of whether a person is a parent of a registered pupil at the Academy. Any election of Parent Governors which is contested shall be held by secret ballot.

The arrangements made for the election of a Parent Governor shall provide for every person who is entitled to vote in the election to have an opportunity to do so by post or, if he prefers, by having his ballot paper returned to the Academy Trust by a registered pupil at the Academy.

Where a vacancy for a Parent Governor is required to be filled by election, the Governing Body shall take such steps as are reasonably practical to secure that every person who is known to them to be a parent of a registered pupil at the Academy is informed of the vacancy and that it is required to be filled by election, informed that he is entitled to stand as a candidate, and vote at the election, and given an opportunity to do so.

The number of Parent Governors required shall be made up by Parent Governors appointed by the Governing Body if the number of parents standing for election is less than the number of vacancies.

In appointing a Parent Governor the Governing Body shall appoint a person who is the parent of a registered pupil at the Academy; or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.

The Community Governors may be appointed by the Governing Body provided that the person who is appointed as a Community Governor is: a person who lives or works in the community served by the Academy; or a person who, in the opinion of the Governing Body is committed to the government and success of the Academy

The Governors may not appoint an employee of the Academy Trust as a Community Governor if the number of Governors who are employed by the Academy Trust (including the Principal) would thereby exceed one third of the total number of Governors.

The Partnership Governors may be appointed by the Governing Body. The Governors may not appoint an employee of the Academy Trust as a Partnership Governor if the number of Governors who are employed by the Academy Trust (including the Principal) would thereby exceed one third of the total number of Governors.

The Governors may appoint up to 3 Co-opted Governors. A 'Co-opted Governor' means a person who is appointed to be a Governor by being Co-opted by Governors who have not themselves been so appointed. The Governors may not co-opt an employee of the Academy Trust as a Co-opted Governor if thereby the number of Governors who are employees of the Academy Trust would exceed one third of the total number of Governors (including the Principal).

The term of office for any Governor shall be four years, save that this time limit shall not apply to the Principal. Subject to remaining eligible to be a particular type of Governor, any Governor may be re-appointed or re-elected.

**POLICIES AND PROCEDURES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

Following appointment, election or co-option, new Governors are given a tour of the academy and the chance to meet staff and pupils, they will meet other Governors at full Governor meetings and will be given access to minutes of past governor meetings along with copies of policies, procedures, accounts, budget plans and any other documents that they will require to undertake their role as a governor. The Chair and Principal have responsibility for induction and training however this will be coordinated by the link Governor for training.

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**SPARKEN HILL ACADEMY TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**ORGANISATIONAL STRUCTURE**

The Academy has defined the responsibilities of each person involved in the administration of the Academy's finances to avoid duplication or omission of functions and to provide a framework of accountability for Governors & Staff. The financial reporting structure is as illustrated below.

The Board has overall responsibility and ultimate decision making authority for all the work of the Trust, including business planning and monitoring of budgets. The main responsibilities for the Board are prescribed in the funding agreement between the academy and the ESFA and in the Academy's scheme of government.

**Accounting Officer**

The Principal has a role, under trustees guidance, the trusts overall a management and staffing, however, their appointment as Accounting Officer confers specific responsibilities for financial matters. The accounting Officer is personally responsible to Parliament and to the accounting officer for the ESFA, for the resources under their control, and must be able to assure Parliament and the public of high standards of probity in the management of public funds.

**Board of Trustees**

The board of trustees will maintain a role in determining the educational and financial priorities of the academy, ensuring that the financial resources delegated to it are used effectively and that adequate controls are maintained over these.

**Finance Committee**

In order to assist the board of trustees, the responsibilities (as agreed in the School Trustees Decision Planner) have been delegated to the Finance Committee.

**Principal**

To ensure that the sound systems of internal control are in place and are implemented. To ensure that the financial administration of the academy operates in accordance with the Finance Policy. In the absence of the Principal, responsibilities outlined below will be delegated to the Vice Principal.

**Chief Financial Officer / Academy Business Manager**

The Accounting Officer is accountable for the trusts financial affairs, but the delivery of the detailed accounting processes will be delegated to the Chief Financial Officer/Academy Business Manager. The Chief Financial Officer will work closely with the Principal to ensure that the sound systems of internal control are in place and are implemented. To ensure that the day today financial administration of the Trust and each Academy operates in accordance with the trust Finance Policy.

**Finance/Administration Team**

To implement the finance policy and procedures agreed by the trust and to process financial transactions and activities in line with these. To maintain the academy's accounting system and to monitor the budget on a day to day basis. To work closely with the Chief Financial Officer and provide reports as required.

**Cost Centre Budget Holders**

To undertake the effective and efficient management of and to remain accountable for, the resources delegated to them by the board of trustees/Principal.

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**SPARKEN HILL ACADEMY TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**PAY POLICY FOR KEY MANAGEMENT PERSONNEL**

**Principal Pay Progression**

- At the end of the annual appraisal period the initial assessment of appraisal outcomes for the Principal will be made by an identified group of three Appraisal trustees advised as appropriate by the appointed external adviser and will contain a recommendation on pay progression;
- Final decisions about whether or not to ratify a pay progression recommendation will be made by the Finance and Personnel Committee of the Trustees, having regard to the appraisal report, assessment against the relevant Leadership and Teachers' Standards, advice provided by the external adviser and relevant benchmarking information. The recommendation for pay progression will be supported by sufficient information to enable the Finance and Personnel Committee to carefully consider the recommendation. The Principal's Appraisal Trustees, supported by the advice/recommendation of the external adviser, will be responsible for advising the appropriate committee of the Trustees on its decisions.

**Other Senior Leader Pay Progression**

- At the end of the appraisal period the Principal will make a written pay recommendation in the teachers' annual appraisal report for consideration by the Finance and Personnel Committee;
- The Principal will consider and moderate all assessments and make recommendations for pay progression based on the criteria in paragraph 9.10 (a), (b), (c), (d) and (e) of the Academy's Pay Policy.
- Any pay appeal submitted by a Senior Leader will be considered prior to approval by the Finance and Personnel Committee;
- Following the Principal's consideration, a report will be presented and considered by the Finance and Personnel Committee who will make a final decision to ratify pay decisions and determine any changes to the pay structure on behalf of the Trustees. The report presented will contain sufficient information to enable the committee to carefully consider the recommendations by the Principal. It will have regard to the appraisal report, assessment against the Teachers' Standards and consideration of pay progression criteria. The Principal supported as appropriate by the senior leadership team will be responsible for advising the Finance and Personnel Committee of the Board of Trustees on its decisions.

**TRADE UNION FACILITY TIME**

The academy did not have any employees who were relevant union officials during the year.

**RELATED PARTIES AND OTHER CONNECTED CHARITIES AND ORGANISATIONS**

Sparken Hill Academy operates as the base of operations for the Bassetlaw Primary Behaviour Partnership Ltd (BPBP). BPBP lease a room within the Academy under a Service Level Agreement.

B.P.B.P. is a registered company (Company Number 10073212) based at Sparken Hill Academy in Worksop under the Directorship of Mr Richard Lilley (Principal at Sparken Hill Academy). This is a "without gain" role.

The local authority devolves annual funding (approx. £82,000) to the partnership to support 56 primary schools in the local area. These funds are held in a separate company bank account and do not form part of Sparken Hill Academy Trust budget.



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**SPARKEN HILL ACADEMY TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**OBJECTIVES AND ACTIVITIES**

**OBJECTS AND AIMS**

The principal object and activity of the charitable company is set out in the Articles of Association. In summary it is to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum. Also to promote for the benefit of individuals living in Worksop and the surrounding area who have need by reason of their age, infirmity or disability, financial hardship or social and economic circumstances or for the public at large the provision of facilities for recreation or other leisure time activities in the interests of social welfare and with the object of improving the condition of life of the said individuals.

**OBJECTIVES, STRATEGIES AND ACTIVITIES**

The aim of our academy is for all children to achieve the highest standards of attainment within the school's ethos of a total commitment to the practice and principles of equal opportunities.

Children and adults of Sparken Hill Academy have equal access to every aspect of school life regardless of race, gender, sexual orientation, transgender, religion, ability or special need.

Every person is valued and discrimination is challenged. The academy remains committed to the "Every Child Matters" framework and works within the Extended School's ethos.

At Sparken Hill Academy, we aim to support our learners to:

1. Become independent learners who enjoy school and achieve their potential.
2. Become confident in basic skills to promote their future economic wellbeing.
3. Grow into confident and responsible children who make a positive contribution to the school and community.
4. Make sensible choices leading to a healthy lifestyle.
5. Learn how to stay safe.

Sparken Hill Academy aspires to:

1. Develop appropriate skills for a rapidly changing and increasingly technological world.
2. Listen to children's views and encourage them to take responsibility.
3. Extend learning beyond the classroom and out of school hours.
4. Give everyone the opportunity to succeed.
5. Involve parents in the education of their children.
6. Develop close links with our community and beyond.

**PUBLIC BENEFIT**

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

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**SPARKEN HILL ACADEMY TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**STRATEGIC REPORT**

**ACHIEVEMENTS AND PERFORMANCE**

**KEY PERFORMANCE INDICATORS**

The percentages of children working at the expected standard or above in 2018 Key Stage 1 teacher assessments are as follows:

- Reading 57.3 percent  
(52.6 percent for boys, 62.2 percent for girls)
- Writing 50.7 percent  
(50 percent for boys, 51.4 percent for girls)
- Mathematics 56 percent  
(52.6 percent for boys, 59.5 percent for girls)
- Science 82.7 percent  
(81.6 percent for boys, 83.8 percent for girls)
- Reading, Writing and Maths 44 percent  
(39.5 percent for boys, 48.6 percent for girls)
- Reading, Writing, Maths and Science 44 percent  
(39.5 percent for boys, 48.6 percent for girls)

Outcomes in all individual subjects were lower than the Nottinghamshire average.

The percentage of pupils achieving the expected standard in 2017 Key Stage 2 tests by subject are as follows:

- GPS 64.7% (71.1% girls, 56.7% boys)
- Reading 73.5% (78.9% girls, 63.3% boys)
- Maths 77.9% (86.8% girls, 66.7% boys)
- Reading, Writing & Maths 66.2% (77.4% girls, 52.9% boys)

The number of eligible children is: 68

The focus of work within the school this year is to consolidate consistency in approaches which maximize Age Related Expectations (ARE) Attainment and meeting challenging targets at each year group. This includes improving systems for interventions.

These are both a focus of whole school appraisal targets for Academic year 2018-19.

To ensure that standards are continually raised, Trustees and the Senior Leadership Team:

- Monitor closely the progress and attainment of all pupils ensuring that all pupils, including vulnerable groups, make expected progress.
- Monitor closely the quality of Teaching and Learning across the Academy

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**SPARKEN HILL ACADEMY TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**GOING CONCERN**

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies note of the financial statements.

**FINANCIAL REVIEW**

**RESERVES POLICY**

The Academy Directors/Trustees consider the level of reserves the academy holds. Levels of reserves which are too high tie up money which should be spent on current academy activities. Levels of reserves which are too low may put the future activities of the academy at risk.

The academy's reserves policy:

- Assists in strategic planning by considering how new projects or activities will be funded.
- Informs the budget process by considering whether reserves need to be used during the financial year or built up for future projects.
- Informs the budget and risk management process by identifying any uncertainty in future income streams.

During the financial year the trustees identify:

- When reserves are drawn on, so that they understand the reasons for this and can consider what corrective action, if any, needs to be taken.
- When reserve levels rise significantly above target so that they understand the reasons and can consider the corrective action, if any that needs to be taken.
- Where the reserves level is below target, and considers whether this is due to short-term circumstance or longer term reasons which might trigger a broader review of finances and reserves.

**Development of the academy's reserves policy**

When considering an appropriate level of reserves, the Directors/trustees consider:

- The risk of unforeseen emergency or other unexpected need for funds.
- Covering unforeseen day-to-day operational costs, for example employing temporary staff to cover a long-term sick absence.
- A fall in a source of income, such as lettings.
- Planned commitments, or designations, that cannot be met by future income alone, for example plans for a major capital project.
- The need to fund potential deficits in a cash budget, for example money may need to be spent before a funding grant is received.
- The financial risks identified determine the amount of reserves the academy targets to hold.

In-year reports to Directors:

- Compare the amount of reserves held with the target amount or target range set for reserves.
- Explain any shortfall or excess in reserves against target set.
- Explain any action being taken or planned to bring reserves into line with target.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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## **INVESTMENTS POLICY**

The purpose of this policy is to ensure that any surplus funds are invested well so that they achieve the best financial returns with the minimum risk. Good financial returns mean that more money can be spent on educating pupils.

Adequate cash balances must be maintained to ensure that there are always sufficient funds in the schools current account to cover financial commitments such as payroll and day to day expenses. If there is a surplus of funds after all financial commitments have been considered, this surplus can be invested.

Funds should be invested in tranches of up to £25,000. It may be beneficial to invest each tranche with a different financial institution. Funds, and any interest they earn, will be automatically be reinvested, unless they are required for immediate or anticipated expenditure.

## **PRINCIPAL RISKS AND UNCERTAINTIES**

A risk register has been compiled and identifies the main risks that the academy is exposed to. For each of these risks the impact & seriousness have been considered together with appropriate action and management plans. The risk register will undergo a full review annually although monitored regularly to avoid further or unknown risks.

Financial risks are considered as part of this process, the academy is largely reliant on continued government funding through the Education Funding Agency (ESFA) and also the Local Authority (LA). The grant issued from the ESFA is received monthly in advance, cash flow monitoring is undertaken to ensure sufficient funds are available to maintain staffing, resources and compliance.

A new residential housing development (approx. 89 houses) immediately adjacent to the Academy is now complete and as expected, the Academy has benefitted from additional pupils this year. Also, as predicted, pupils admitted from this new development do not present as being eligible for Free School Meals, therefore pupil premium funding has reduced although numbers are increasing.

## **FINANCIAL REVIEW**

The trust held fund balances at 31 August 2018 of £7,389,900, comprising £71,253 of restricted funds, a fixed asset reserve of £8,741,219, a pension reserve deficit of £1,928,000 and £505,428 of unrestricted funds.

Most of the trust's income is obtained from the ESFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the ESFA during the period ended 31 August 2018 and the associated expenditure are shown as restricted funds (non fixed assets) in the statement of financial activities.

During the period ended 31 August 2018, total expenditure of £2,584,356 was less than recurrent restricted grant funding from the ESFA together with other restricted incoming resources. The excess of income over expenditure for the period was £134,848.

The main financial performance indicator is the level of reserves held at the Balance Sheet date. In particular, the management of spending against General Annual Grant (GAG) requires special attention as the amount of carry forward is restricted. In the period under review, £68,980 was carried forward representing 3.4% of GAG. Another key financial performance indicator is staffing costs as a percentage of recurrent income. For 2018 this was 88.3% and this will be monitored in future periods.

The trust's non-teaching staff are entitled to membership of the Local Government Pension Scheme. The

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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Trust's share of the Scheme's assets is currently assessed to be less than its liabilities in the Scheme, and consequently the academy balance sheet shows a net liability of £1,928,000.

## **RISK MANAGEMENT**

Risk management is incorporated within the internal controls of the academy; Measures to control risks are taken at various levels within the academy structure and an integral part of the Management and Senior Leadership responsibility.

A risk management procedure assesses the likelihood of an event happening and assesses the impact of that event on the functioning of the academy if it were to happen.

The academy trust board of trustees has overall responsibility for risk management, risk assessment is included in the remit of the Finance & General Purpose committee and this is formally reviewed and reported to the trustees through the risk register is updated upon identification of any new risks with actions required.

Financial risk management is incorporated in the risk assessment process and included in Sparken Hill Academy Trust risk register, considering income, expenditure and financial control as well as other associated financial risks that come with other operational & reputational risks.

Financial risk management within the academy is directed by policies and guidance approved by the ESFA and board of trustees, this includes the following:

- Academies Financial Handbook
- Finance Policy
- Risk Management Policy inc Risk Register
- Health & Safety Policy
- Academy Emergency Plan
- Data Protection & GDPR

## **FUNDRAISING**

Sparken Hill Academy Trust commit to fundraising events throughout the year. These are for external charities (national and local) as well as internal fundraising events for academy equipment that benefits the students their families and community.

Sparken Hill Academy Trust adhere to the 6 principles of Charity Fundraising published in a guide for trustee duties as listed below:

- Planning Effectively
- Supervising the fundraisers
- Protecting reputation, money and other assets
- Identifying and ensuring compliance with the laws or regulations that apply specifically to the fundraising
- Identifying and following any recognised standards that apply to fundraising
- Being open and accountable

Fundraising events have consisted of non-uniform days, Fayres, Coffee mornings and Sponsored events, the academy monitors the number of fundraising events to ensure stakeholders do not feel under frequent pressure to donate.

One of this year's internal fundraising investments was the purchase of an automated external defibrillator (AED) along with a heated coded storage cabinet. The cabinet has been registered with the ambulance service and access code shared with all school staff and external lettings groups.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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SLT discuss strategic fundraising activities across the year in order that charity requests are overly demanding. We also agree one charity as a family of local schools to support per year as a collective. Pupils are not excluded from charity fundraising events if they are unable to contribute.

School council are delegated responsibility with ideas for fundraising events, particularly where the fundraising is directed towards the Academy. Proposals are agreed / ratified by SLT and where necessary, the Governing Body.

**PLANS FOR FUTURE PERIODS**

As the academy is of a stand-alone status (including foundation status), the board of trustees are considering strategic options including the potential benefits of establishing a MAT to expand the trust.

Following LA request in June 2017, the board of trustees has agreed to undertake a "school to school" partnership with another local school in order to elicit improved educational outcomes. This is ongoing.

Educational outcomes in the academy have demonstrated significant trends of improvement and we aspire to accomplish an 'outstanding' grading at our next inspection.

Post Ofsted actions include more rigorous monitoring of non-core subjects by middle leaders and reviewing opportunities for independent challenge in KS1. These will be integrated into the current SIP this year.

**FUNDS HELD AS CUSTODIAN**

No funds of this type are held.

**DISCLOSURE OF INFORMATION TO AUDITORS**

Insofar as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 19.11.18 and signed on its behalf by:



**M Cutts**  
**Chair of Trustees**

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**SPARKEN HILL ACADEMY TRUST**  
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**GOVERNANCE STATEMENT**

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**SCOPE OF RESPONSIBILITY**

As trustees, we acknowledge we have overall responsibility for ensuring that Sparken Hill Academy Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Sparken Hill Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

**GOVERNANCE**

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The board of trustees has formally met 3 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
M Cutts, Chair of Trustees	2	3
J Hemshall	3	3
P Gawthorpe	2	3
N Bloomer	0	2
J Shephard	1	3
A Phillipson	3	3
C Middleton	1	3
T Padley, Staff Trustee	2	3
S Sparks	1	3
M Burnell	1	3
E Rodgers, Staff Trustee	3	3
R Lilley, Principal	3	3

As part of governing body effectiveness reviews, an annual skills audit is undertaken by the Principal to the Governing Body. Should there be any significant changes to the governing body, commissioning of an external NCTL will be considered.

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**SPARKEN HILL ACADEMY TRUST**  
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**GOVERNANCE STATEMENT (continued)**

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The Finance and General Purposes Committee is a sub-committee of the main board of trustees. Its purpose is to monitor, evaluate and review policy and performance in relation to financial management.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
M Cutts	2	3
J Hemshall	3	3
P Gawthorpe	1	1
N Bloomer	0	2
A Phillipson	2	3
C Middleton	1	3
J Shephard	1	3
S Sparks	2	3
M Burnell	1	3
T Padley, Staff Trustee	2	3
E Rodgers, Staff Trustee	3	3
R Lilley, Principal	2	3

The Audit Committee is also a sub-committee of the main board of trustees. Its purpose is to consider all implications of internal and external audit and to action all relevant recommendations.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
M Cutts	2	3
J Hemshall	2	3
P Gawthorpe	1	3
N Bloomer	0	2
A Phillipson	2	3
C Middleton	1	3
J Shephard	1	3
S Sparks	1	3
M Burnell	1	3
R Lilley, Principal	2	3

#### **REVIEW OF VALUE FOR MONEY**

As Accounting Officer, the Principal has responsibility for ensuring that the academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the academy's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the academy has delivered improved value for money during the year by:

- Ensured that 3 quotes to consider best value re suppliers
- Selective tendering from at least three recognised sources known to be suppliers of goods/service in question
- Considered and sought out references from other educational settings regarding the effectiveness of suppliers
- Negotiated specific discount rates for specified suppliers
- Outsourced 'non-LA' service providers based on cost and service provision



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**SPARKEN HILL ACADEMY TRUST**  
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**GOVERNANCE STATEMENT (continued)**

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**THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Sparken Hill Academy Trust for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

**CAPACITY TO HANDLE RISK**

The board of trustees has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks, that has been in place for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

The senior leadership give consideration to all areas of risk within Sparken Hill Academy Trust and therefore as such take steps to mitigate risk. This year required the Senior leadership team (SLT) to embed Data Protection act 2018 in to academy policy and process due to the new General Data Protection Regulations (GDPR).

- All members of SLT attended training
- A member of the SLT lead on the process
- Policies were reviewed to encompass GDPR
- All staff attended a GDPR workshop and received copies of policies
- A Data protection officer was appointed and registered with the Information Commission Officer (ICO)
- Data breach register is held
- SLT keep ensure GDPR is live within the academy process and newly appointed staff are informed of requirements and policy
- Sparken Hill Academy learns from and shares good practice with other educational organisations, applying the knowledge or experience to its practice.
- A named GDPR governor undertakes monitoring and this is a standing item at meetings.

**THE RISK AND CONTROL FRAMEWORK**

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the Finance and General Purposes Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

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**SPARKEN HILL ACADEMY TRUST**  
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**GOVERNANCE STATEMENT (continued)**

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The board of trustees has considered the need for a specific internal audit function and has decided to appoint Mrs Vickie Lievesley as internal auditor.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. In particular the checks carried out in the current period included:

- Testing of payroll systems
- Testing of purchase systems to include Debit card transactions
- Testing of control account/bank reconciliations
- Income
- Capital Contracts
- Accounting System
- Financial reporting to Trustees
- Financial returns to the ESFA

On a termly basis, the auditor reports to the board of trustees through the audit committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

The internal auditor has delivered their schedule of work as planned. Recommendations from the internal auditor are considered and appropriate action is taken in order to ensure financial control and compliance with Academy's financial handbook and the Academy Trusts Internal policies.

**REVIEW OF EFFECTIVENESS**

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditors;
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance and General Purposes Committee and Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 18.12.18 and signed on their behalf, by:



**M Cutts**  
**Chair of Trustees**



**R Lilley**  
**Accounting Officer**

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**SPARKEN HILL ACADEMY TRUST**  
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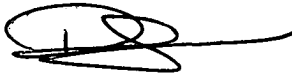
**STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

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As Accounting Officer of Sparken Hill Academy Trust I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



**R Lilley**  
**Accounting Officer**

18.12.18

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**SPARKEN HILL ACADEMY TRUST**  
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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 18.12.18 and signed on its behalf by:



**M Cutts**  
**Chair of Trustees**

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**SPARKEN HILL ACADEMY TRUST**  
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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
SPARKEN HILL ACADEMY TRUST**

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**OPINION**

We have audited the financial statements of Sparken Hill Academy Trust (the 'academy') for the year ended 31 August 2018 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

**BASIS FOR OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**CONCLUSIONS RELATING TO GOING CONCERN**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**OTHER INFORMATION**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in

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**SPARKEN HILL ACADEMY TRUST**  
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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
SPARKEN HILL ACADEMY TRUST**

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doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**RESPONSIBILITIES OF TRUSTEES**

As explained more fully in the Statement of Trustees' responsibilities, the Trustees (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the academy or to cease operations, or have no realistic alternative but to do so.

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**SPARKEN HILL ACADEMY TRUST**  
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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
SPARKEN HILL ACADEMY TRUST**

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**AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

**USE OF OUR REPORT**

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Mark Bradshaw (Senior Statutory Auditor)

for and on behalf of

**Streets Audit LLP**

Windsor House  
A1 Business Park at  
Long Bennington  
Notts  
NG23 5JR

Date: 19/11/2018

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**SPARKEN HILL ACADEMY TRUST**  
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**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO SPARKEN  
HILL ACADEMY TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY**

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In accordance with the terms of our engagement letter dated 2 October 2017 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Sparken Hill Academy Trust during the year 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Sparken Hill Academy Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Sparken Hill Academy Trust and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Sparken Hill Academy Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

**RESPECTIVE RESPONSIBILITIES OF SPARKEN HILL ACADEMY TRUST'S ACCOUNTING OFFICER AND  
THE REPORTING ACCOUNTANT**

The Accounting Officer is responsible, under the requirements of Sparken Hill Academy Trust's funding agreement with the Secretary of State for Education dated 30 October 2014, and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

**APPROACH**

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

Our audit work involved:

- a review of the Academy systems and controls and confirmation of their operation and effectiveness during the year;
- a detailed review of purchase transactions confirming the purpose, value for money and that appropriate tendering or quotation procedures had been followed in line with the Academy finance policy;
- and a review of the Internal Audit reports.



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**SPARKEN HILL ACADEMY TRUST**  
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**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO SPARKEN  
HILL ACADEMY TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY (continued)**

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**CONCLUSION**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Mark Bradshaw (Senior statutory auditor)

**Streets Audit LLP**

Windsor House  
A1 Business Park at  
Long Bennington  
Notts  
NG23 5JR

Date: 19/2/2018.

**SPARKEN HILL ACADEMY TRUST**  
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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2018**

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
<b>INCOME FROM:</b>						
Donations and capital grants	2	-	-	9,542	9,542	-
Charitable activities	5	85,691	2,719,204	-	2,804,895	2,645,712
Other trading activities	3	21,260	-	-	21,260	18,501
Investments	4	279	-	-	279	357
<b>TOTAL INCOME</b>		<b>107,230</b>	<b>2,719,204</b>	<b>9,542</b>	<b>2,835,976</b>	<b>2,664,570</b>
<b>EXPENDITURE ON:</b>						
Raising funds		2,352	-	-	2,352	118
Charitable activities		109,248	2,834,356	200,623	3,144,227	3,152,350
<b>TOTAL EXPENDITURE</b>	7	<b>111,600</b>	<b>2,834,356</b>	<b>200,623</b>	<b>3,146,579</b>	<b>3,152,468</b>
<b>NET EXPENDITURE BEFORE TRANSFERS</b>						
Transfers between Funds	16	(4,370) 2,712	(115,152) (63,680)	(191,081) 60,968	(310,603) -	(487,898) -
<b>NET EXPENDITURE BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>						
		(1,658)	(178,832)	(130,113)	(310,603)	(487,898)
Actuarial gains on defined benefit pension schemes	21	-	686,000	-	686,000	177,000
<b>NET MOVEMENT IN FUNDS</b>		<b>(1,658)</b>	<b>507,168</b>	<b>(130,113)</b>	<b>375,397</b>	<b>(310,898)</b>
<b>RECONCILIATION OF FUNDS:</b>						
Total funds brought forward		507,086	(2,363,915)	8,871,332	7,014,503	7,325,401
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>505,428</b>	<b>(1,856,747)</b>	<b>8,741,219</b>	<b>7,389,900</b>	<b>7,014,503</b>

**SPARKEN HILL ACADEMY TRUST**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 09250922**

**BALANCE SHEET**  
**AS AT 31 AUGUST 2018**

	Note	£	2018 £	£	2017 £
<b>FIXED ASSETS</b>					
Tangible assets	12		8,806,910		8,958,400
<b>CURRENT ASSETS</b>					
Stocks	13	12,818		14,821	
Debtors	14	143,541		134,016	
Cash at bank and in hand		524,437		439,944	
		<u>680,796</u>		<u>588,781</u>	
<b>CREDITORS:</b> amounts falling due within one year	15	(169,806)		(168,678)	
<b>NET CURRENT ASSETS</b>			<u>510,990</u>		<u>420,103</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>9,317,900</u>		<u>9,378,503</u>
Defined benefit pension scheme liability	21		(1,928,000)		(2,364,000)
<b>NET ASSETS INCLUDING PENSION SCHEME LIABILITIES</b>			<u><u>7,389,900</u></u>		<u><u>7,014,503</u></u>
<b>FUNDS OF THE ACADEMY</b>					
Restricted income funds:					
Restricted income funds	16	71,253		85	
Restricted fixed asset funds	16	8,741,219		8,871,332	
Restricted income funds excluding pension liability		<u>8,812,472</u>		<u>8,871,417</u>	
Pension reserve		(1,928,000)		(2,364,000)	
Total restricted income funds			<u>6,884,472</u>		<u>6,507,417</u>
Unrestricted income funds	16		<u>505,428</u>		<u>507,086</u>
<b>TOTAL FUNDS</b>			<u><u>7,389,900</u></u>		<u><u>7,014,503</u></u>

The financial statements on pages 24 to 48 were approved by the Trustees, and authorised for issue, on 18.12.18 and are signed on their behalf, by:



**M Cutts**  
**Chair of Trustees**

**SPARKEN HILL ACADEMY TRUST**  
(A company limited by guarantee)

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

	Note	2018 £	2017 £
<b>Cash flows from operating activities</b>			
Net cash provided by/(used in) operating activities	18	<u>145,182</u>	<u>(31,107)</u>
<b>Cash flows from investing activities:</b>			
Dividends, interest and rents from investments		279	357
Purchase of tangible fixed assets		(70,510)	(108,358)
Capital grants from DfE Group		<u>9,542</u>	<u>-</u>
<b>Net cash used in investing activities</b>		<u>(60,689)</u>	<u>(108,001)</u>
<b>Change in cash and cash equivalents in the year</b>		<b>84,493</b>	<b>(139,108)</b>
Cash and cash equivalents brought forward		<u>439,944</u>	<u>579,052</u>
<b>Cash and cash equivalents carried forward</b>		<u><u>524,437</u></u>	<u><u>439,944</u></u>

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**SPARKEN HILL ACADEMY TRUST**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**1. ACCOUNTING POLICIES**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

**1.1 Basis of preparation of financial statements**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Sparken Hill Academy Trust constitutes a public benefit entity as defined by FRS 102.

**1.2 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

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**SPARKEN HILL ACADEMY TRUST**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**1. ACCOUNTING POLICIES (continued)**

**1.3 Income**

All income is recognised once the academy has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities incorporating income and expenditure account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities incorporating income and expenditure account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities are costs incurred on the academy's educational operations, including support costs and those costs relating to the governance of the academy appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

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**SPARKEN HILL ACADEMY TRUST**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
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**1. ACCOUNTING POLICIES (continued)**

**1.5 Going concern**

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.6 Tangible fixed assets and depreciation**

All assets costing more than £1,000 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line (buildings only)
Furniture and fixtures	-	20% straight line
Motor vehicles	-	20% straight line
Computer equipment	-	33% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

**1.7 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

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**1. ACCOUNTING POLICIES (continued)**

**1.8 Taxation**

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**1.9 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.10 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.11 Liabilities and provisions**

Liabilities and provisions are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.12 Financial instruments**

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement basis are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment. Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment.



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**1. ACCOUNTING POLICIES (continued)**

**1.13 Pensions**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 21, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities incorporating income and expenditure account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

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**1. ACCOUNTING POLICIES (continued)**

**1.14 Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

The annual depreciation charge for each class of tangible fixed asset is based on an estimate of the useful economic life of the respective assets. This is reviewed periodically by the directors to ensure that they reflect both the external and internal factors.

Critical areas of judgment:

There are no judgements that the trustees have made in the process of applying the entity's accounting policies that have made a significant effect on the amounts recognised in the financial statements.

**2. INCOME FROM DONATIONS AND CAPITAL GRANTS**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
Capital grants	-	-	9,542	9,542	-

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**3. OTHER TRADING ACTIVITIES**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Sale of goods	2,376	-	2,376	3,016
Hire of facilities	18,884	-	18,884	15,485
	<u>21,260</u>	<u>-</u>	<u>21,260</u>	<u>18,501</u>
<i>Total 2017</i>	<u>18,501</u>	<u>-</u>	<u>18,501</u>	

**4. INVESTMENT INCOME**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Bank interest	279	-	279	357
	<u>357</u>	<u>-</u>	<u>357</u>	
<i>Total 2017</i>	<u>357</u>	<u>-</u>	<u>357</u>	

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**5. FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
<b>DfE/ESFA grants</b>				
General Annual Grant (GAG)	-	2,027,245	2,027,245	1,953,620
Other DfE/ESFA grants	-	372,300	372,300	389,969
	-	2,399,545	2,399,545	2,343,589
<b>Other government grants</b>				
Local authority grants	-	301,973	301,973	198,962
	-	301,973	301,973	198,962
<b>Other funding</b>				
Other income	85,691	17,686	103,377	103,161
	85,691	17,686	103,377	103,161
	85,691	2,719,204	2,804,895	2,645,712
<b>Total 2017</b>	81,327	2,564,385	2,645,712	

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**6. CHARITABLE ACTIVITIES**

	2018 £	2017 £
<b>DIRECT COSTS</b>		
Wages and salaries	1,282,316	1,309,038
National insurance	112,393	115,579
Pension cost	212,154	203,023
Depreciation	22,777	26,341
Other direct costs	129,392	197,229
	<u>1,759,032</u>	<u>1,851,210</u>
<b>SUPPORT COSTS</b>		
Wages and salaries	394,115	395,553
National insurance	22,410	21,365
Pension costs	251,652	222,968
Depreciation	199,223	204,318
Technology costs	45,782	41,706
Premises costs	181,188	194,597
Other support costs	200,094	193,823
Governance costs	32,084	26,810
	<u>1,326,548</u>	<u>1,301,140</u>
	<u><u>3,085,580</u></u>	<u><u>3,152,350</u></u>

**7. EXPENDITURE**

	Staff costs 2018 £	Premises 2018 £	Other costs 2018 £	Total 2018 £	Total 2017 £
Expenditure on fundraising trading					
Direct costs	-	-	2,352	2,352	118
Support costs	-	-	-	-	-
Charitable activities:					
Direct costs	1,606,863	-	212,169	1,819,032	1,851,210
Support costs	668,177	181,188	475,830	1,325,195	1,301,140
	<u>2,275,040</u>	<u>181,188</u>	<u>690,351</u>	<u>3,146,579</u>	<u>3,152,468</u>
<b>Total 2017</b>	<u><u>2,267,526</u></u>	<u><u>194,597</u></u>	<u><u>690,345</u></u>	<u><u>3,152,468</u></u>	

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**8. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Depreciation of tangible fixed assets:		
- owned by the charity	<b>222,000</b>	<b>231,426</b>
Operating lease rentals	<b>7,604</b>	<b>7,992</b>
Auditor's remuneration	<b>5,575</b>	<b>5,575</b>
	<b>=====</b>	<b>=====</b>

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**NOTES TO THE FINANCIAL STATEMENTS  
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**9. STAFF COSTS**

**a. Staff costs**

Staff costs were as follows:

	2018 £	2017 £
Wages and salaries	1,650,978	1,633,654
Social security costs	134,803	136,944
Operating costs of defined benefit pension schemes	463,806	425,991
	<u>2,249,587</u>	<u>2,196,589</u>
Agency staff costs	25,453	70,937
	<u><u>2,275,040</u></u>	<u><u>2,267,526</u></u>

**b. Staff numbers**

The average number of persons employed by the academy during the year was as follows:

	2018 No.	2017 No.
Teachers	19	20
Administration and support	78	74
Management	3	3
	<u>100</u>	<u>97</u>

Average headcount expressed as a full time equivalent:

	2018 No.	2017 No.
Teachers	17	18
Administration and support	47	45
Management	3	3
	<u>67</u>	<u>66</u>

**c. Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018 No.	2017 No.
In the band £80,001 - £90,000	1	1

The above employee participated in the Teachers' Pension Scheme.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**9. STAFF COSTS (continued)**

**d. Key management personnel**

The key management personnel of the academy trust comprise the staff trustees and the senior management team listed on Page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £262,678 (2017 - £252,496).

**10. TRUSTEES' REMUNERATION AND EXPENSES**

One or more Trustees has been paid remuneration or has received other benefits from an employment with the academy. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and other staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

		2018 £	2017 £
R Lilley, Principal	Remuneration	85,000-90,000	85,000-90,000
	Pension contributions paid	10,000-15,000	10,000-15,000
E Rodgers , Staff Trustee	Remuneration	55,000-60,000	55,000-60,000
	Pension contributions paid	5,000-10,000	5,000-10,000
T Padley, Staff Trustee	Remuneration	15,000-20,000	15,000-20,000
	Pension contributions paid	0-5,000	0-5,000

During the year ended 31 August 2018, expenses totalling £256 (2017 - £75) were reimbursed to 2 Trustees (2017 - 1).

**11. TRUSTEES' AND OFFICERS' INSURANCE**

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme.



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**12. TANGIBLE FIXED ASSETS**

	Freehold property £	Furniture and fixtures £	Motor vehicles £	Computer equipment £	Total £
<b>Cost</b>					
At 1 September 2017	9,216,910	178,125	32,050	134,368	9,561,453
Additions	6,449	16,556	-	47,505	70,510
At 31 August 2018	9,223,359	194,681	32,050	181,873	9,631,963
<b>Depreciation</b>					
At 1 September 2017	439,224	48,176	13,678	101,975	603,053
Charge for the year	155,250	37,553	6,420	22,777	222,000
At 31 August 2018	594,474	85,729	20,098	124,752	825,053
<b>Net book value</b>					
At 31 August 2018	8,628,885	108,952	11,952	57,121	8,806,910
At 31 August 2017	8,777,686	129,949	18,372	32,393	8,958,400

Included in freehold property is freehold land at valuation of £1,457,000 which is not depreciated.

Freehold property additions during the year are groundworks and new cycle shelter assembly.

**13. STOCKS**

	2018 £	2017 £
Catering	1,176	961
Uniform	11,642	13,860
	<u>12,818</u>	<u>14,821</u>

**14. DEBTORS**

	2018 £	2017 £
Trade debtors	-	4,177
Other debtors	15,344	8,504
Prepayments and accrued income	128,197	121,335
	<u>143,541</u>	<u>134,016</u>

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**15. CREDITORS: Amounts falling due within one year**

	2018 £	2017 £
Trade creditors	27,826	47,294
Other taxation and social security	33,077	30,347
Other creditors	33,607	33,053
Accruals and deferred income	75,296	57,984
	<u>169,806</u>	<u>168,678</u>
	2018 £	2017 £
<b>Deferred income</b>		
Deferred income at 1 September 2017	51,216	54,029
Resources deferred during the year	63,006	51,216
Amounts released from previous years	(51,216)	(54,029)
Deferred income at 31 August 2018	<u>63,006</u>	<u>51,216</u>

Deferred income relates to Universal Infant Free School Meals funding, local authority grants and other income for the 2018/19 academic year.

**16. STATEMENT OF FUNDS**

	Balance at 1 September 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2018 £
<b>Unrestricted funds</b>						
General Funds	420,017	107,230	(90,223)	2,712	-	439,736
Unrestricted fixed assets	87,069	-	(21,377)	-	-	65,692
	<u>507,086</u>	<u>107,230</u>	<u>(111,600)</u>	<u>2,712</u>	<u>-</u>	<u>505,428</u>
<b>Restricted funds</b>						
General Annual Grant (GAG)	-	2,027,245	(1,894,585)	(63,680)	-	68,980
Other ESFA Grants	85	372,300	(370,112)	-	-	2,273
LA Grants	-	301,973	(301,973)	-	-	-
Other Activities	-	17,686	(17,686)	-	-	-
Pension Reserve	(2,364,000)	-	(250,000)	-	686,000	(1,928,000)
	<u>(2,363,915)</u>	<u>2,719,204</u>	<u>(2,834,356)</u>	<u>(63,680)</u>	<u>686,000</u>	<u>(1,856,747)</u>

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**NOTES TO THE FINANCIAL STATEMENTS  
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**16. STATEMENT OF FUNDS (continued)**

**Restricted fixed asset funds**

Transfer for Former School	8,782,084	-	(168,380)	-	-	8,613,704
Capital expenditure from GAG	28,752	-	(14,562)	60,968	-	75,158
Other DfE/ESFA Grants	19,586	9,542	(7,187)	-	-	21,941
Other income	40,910	-	(10,494)	-	-	30,416
	<u>8,871,332</u>	<u>9,542</u>	<u>(200,623)</u>	<u>60,968</u>	<u>-</u>	<u>8,741,219</u>
Total restricted funds	<u>6,507,417</u>	<u>2,728,746</u>	<u>(3,034,979)</u>	<u>(2,712)</u>	<u>686,000</u>	<u>6,884,472</u>
Total of funds	<u>7,014,503</u>	<u>2,835,976</u>	<u>(3,146,579)</u>	<u>-</u>	<u>686,000</u>	<u>7,389,900</u>

The specific purposes for which the funds are to be applied are as follows:

Unrestricted funds

Unrestricted funds represent both those resources, as well as funds transferred to the Academy from the Local Authority upon conversion, which may be used towards meeting any of the objects of the Academy at the discretion of the Trustees. These are not currently designated for particular purposes.

Restricted Fixed Asset funds

Transfer from Local Authority on conversion represents the assets transferred to the Academy from the Local Authority upon conversion.

Capital expenditure from GAG represents fixed asset expenditure transferred from other restricted income.

Restricted Revenue funds

General Annual Grant (GAG) is made up of a number of different funding streams, all of which are used to cover the running costs of the Academy.

Other ESFA Grants, other government grants and other restricted funds represent monies received for specific purposes.

Pension Reserve represents the current deficit balance of the Local Government Pension Scheme (LGPS).

Transfers between funds represent the use of recurrent income being used to fund capital expenditure.

Summary

The balance on restricted general funds plus unrestricted general funds at 31 August 2018 results in a net surplus of £510,989.

Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.

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**NOTES TO THE FINANCIAL STATEMENTS  
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**16. STATEMENT OF FUNDS (continued)**

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
<b>General funds</b>						
General Funds	504,810	100,185	(70,664)	(114,314)	-	420,017
Unrestricted fixed assets	-	-	(11,712)	98,781	-	87,069
<b>Restricted funds</b>						
General Annual Grant (GAG)	-	1,953,620	(1,969,153)	15,533	-	-
Other ESFA Grants	65,123	389,969	(445,429)	(9,578)	-	85
LA Grants	-	198,962	(198,962)	-	-	-
Other Activities	-	21,834	(21,834)	-	-	-
Pension Reserve	(2,326,000)	-	(215,000)	-	177,000	(2,364,000)
	<u>(2,260,877)</u>	<u>2,564,385</u>	<u>(2,850,378)</u>	<u>5,955</u>	<u>177,000</u>	<u>(2,363,915)</u>
<b>Restricted fixed asset funds</b>						
Transfer for Former School	8,974,672	-	(192,588)	-	-	8,782,084
Capital expenditure from GAG	39,984	-	(11,232)	-	-	28,752
Other DfE/ESFA Grants	15,402	-	(5,394)	9,578	-	19,586
Other income	51,410	-	(10,500)	-	-	40,910
	<u>9,081,468</u>	<u>-</u>	<u>(219,714)</u>	<u>9,578</u>	<u>-</u>	<u>8,871,332</u>
Total restricted funds	<u>6,820,591</u>	<u>2,564,385</u>	<u>(3,070,092)</u>	<u>15,533</u>	<u>177,000</u>	<u>6,507,417</u>
Total of funds	<u>7,325,401</u>	<u>2,664,570</u>	<u>(3,152,468)</u>	<u>-</u>	<u>177,000</u>	<u>7,014,503</u>

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**17. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £
Tangible fixed assets	65,691	-	8,741,219	8,806,910
Current assets	439,737	241,059	-	680,796
Creditors due within one year	-	(169,806)	-	(169,806)
Provisions for liabilities and charges	-	(1,928,000)	-	(1,928,000)
	<u>505,428</u>	<u>(1,856,747)</u>	<u>8,741,219</u>	<u>7,389,900</u>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £
Tangible fixed assets	87,068	-	8,871,332	8,958,400
Current assets	588,696	85	-	588,781
Creditors due within one year	(168,678)	-	-	(168,678)
Provisions for liabilities and charges	-	(2,364,000)	-	(2,364,000)
	<u>507,086</u>	<u>(2,363,915)</u>	<u>8,871,332</u>	<u>7,014,503</u>

**18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2018 £	2017 £
Net expenditure for the year (as per Statement of Financial Activities)	(310,603)	(487,898)
<b>Adjustment for:</b>		
Depreciation charges	222,000	231,426
Dividends, interest and rents from investments	(279)	(357)
Decrease in stocks	2,003	500
(Increase)/decrease in debtors	(9,525)	57,869
Increase/(decrease) in creditors	1,128	(47,647)
Capital grants from DfE and other capital income	(9,542)	-
Defined benefit pension scheme cost less contributions payable	189,000	165,000
Defined benefit pension scheme finance cost	61,000	50,000
<b>Net cash provided by/(used in) operating activities</b>	<u>145,182</u>	<u>(31,107)</u>

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**19. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2018 £	2017 £
Cash in hand	524,437	439,944
Total	<u>524,437</u>	<u>439,944</u>

**20. CONTINGENT LIABILITIES**

The Academy had no contingent liabilities at 31 August 2018.

In the event of Sparken Hill Academy Trust ceasing to operate as an academy provisions are included in the funding agreement relating to the clawback of assets and monies paid to the academy.

**21. PENSION COMMITMENTS**

The academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Nottinghamshire County Council. Both are Multi-employer defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £33,501 were payable to the schemes at 31 August 2018 (2017 - £33,049) and are included within creditors.

**Teachers' Pension Scheme**

**Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

**Valuation of the Teachers' Pension Scheme**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

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**21. PENSION COMMITMENTS (continued)**

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge.
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £126,662 (2017 - £124,900).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website ([www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx](http://www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx)).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

**Local Government Pension Scheme**

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £195,000 (2017 - £177,000), of which employer's contributions totalled £148,000 (2017 - £134,000) and employees' contributions totalled £47,000 (2017 - £43,000). The agreed contribution rates for future years are 18.3% for employers and 5 to 7.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.  
Nottinghamshire County Council Pension Fund

Principal actuarial assumptions:

	2018	2017
Discount rate for scheme liabilities	2.70 %	2.60 %
Rate of increase in salaries	3.80 %	4.20 %
Rate of increase for pensions in payment / inflation	2.30 %	2.70 %

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**21. PENSION COMMITMENTS (continued)**

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2018	2017
Retiring today		
Males	22.7	22.6
Females	25.6	25.5
Retiring in 20 years		
Males	24.9	24.8
Females	28.0	27.9

	At 31 August 2018 £	At 31 August 2017 £
<b>Sensitivity analysis</b>		
Discount rate +0.1%	(7,000)	(8,000)
Discount rate -0.1%	8,000	8,000
Mortality assumption - 1 year increase	9,000	10,000
Mortality assumption - 1 year decrease	(9,000)	(9,000)

The academy's share of the assets in the scheme was:

	Fair value at 31 August 2018 £	Fair value at 31 August 2017 £
Equities	1,336,000	1,165,000
Gilts	58,000	56,000
Corporate bonds	218,000	212,000
Cash	-	-
Property	287,000	206,000
Cash and other liquid assets	38,000	37,000
Other	139,000	87,000
<b>Total market value of assets</b>	<b>2,076,000</b>	<b>1,763,000</b>

The actual return on scheme assets was £73,000 (2017 - £207,000).



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**21. PENSION COMMITMENTS (continued)**

The amounts recognised in the Statement of financial activities incorporating income and expenditure account are as follows:

	2018 £	2017 £
Current service cost	(337,000)	(298,000)
Interest cost	(60,000)	(50,000)
Total	<u>(397,000)</u>	<u>(348,000)</u>
Actual return on scheme assets	<u>73,000</u>	<u>207,000</u>

Movements in the present value of the defined benefit obligation were as follows:

	2018 £	2017 £
Opening defined benefit obligation	4,127,000	3,700,000
Current service cost	337,000	298,000
Interest cost	108,000	82,000
Employee contributions	47,000	43,000
Actuarial (gains)/losses	(613,000)	15,000
Benefits paid	(2,000)	(11,000)
Closing defined benefit obligation	<u>4,004,000</u>	<u>4,127,000</u>

Movements in the fair value of the academy's share of scheme assets:

	2018 £	2017 £
Opening fair value of scheme assets	1,763,000	1,374,000
Interest income	48,000	32,000
Actuarial losses	73,000	192,000
Employer contributions	148,000	134,000
Employee contributions	47,000	43,000
Benefits paid	(2,000)	(11,000)
Admin expenses	(1,000)	(1,000)
Closing fair value of scheme assets	<u>2,076,000</u>	<u>1,763,000</u>

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**22. OPERATING LEASE COMMITMENTS**

At 31 August 2018 the total of the Academy trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
<b>Amounts payable:</b>		
Within 1 year	7,604	7,992
Between 1 and 5 years	17,817	4,442
Total	<u>25,421</u>	<u>12,434</u>

**23. RELATED PARTY TRANSACTIONS**

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which Trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and with the trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took place in the period of account, other than certain trustees' remuneration and expenses already disclosed in note 10.

ND Services Limited is a business owned by the spouse of the Chief Financial Officer. Transactions during the year amount to £12,710 (2017 - £19,334) with no amounts outstanding at the year end. This supplier is used due to their competitive prices for the service provided in local area. A value for money exercise is completed regularly to ensure best value is obtained.

Bassetlaw Primary Behaviour Partnership (BPBP) is a not for profit company in which R Lilley, the Principal, is a member and director. The academy recharge rent to BPBP at market rate, and during the year this amounted to £7,009 (2017 - £2,486) with no amounts outstanding at the year end. All transactions are at arms length.

**24. MEMBERS' LIABILITY**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £ 10 for the debts and liabilities contracted before he/she ceases to be a member.