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**OUR PARKLIFE C.I.C.**  
**(A company limited by guarantee)**

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**UNAUDITED**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

MONDAY



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**OUR PARKLIFE C.I.C.**  
**(A company limited by guarantee)**

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**COMPANY INFORMATION**

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**DIRECTORS**

J Quinn  
G Parry  
B Coles  
A Kauffman  
L Busfield  
J Hitchin  
A Mitton  
C Conroy  
M Harris  
P Phillips

**COMPANY SECRETARY**

S Gregory

**REGISTERED NUMBER**

09242285

**REGISTERED OFFICE**

ENGIE Q3 Office  
Quorum Business Park  
Benton Lane  
Newcastle-upon-Tyne  
Tyne and Wear  
NE12 8EX

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**OUR PARKLIFE C.I.C.**  
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**DIRECTORS' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

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The Directors present their report and the financial statements for the year ended 31 December 2018.

**PRINCIPAL ACTIVITIES**

The principal activity of Our Parklife C.I.C. ("the Company") is the delivery of the regeneration legacy commitments related to the management of the Queen Elizabeth Olympic Park estate and many of its venues.

**DIRECTORS**

The Directors who served during the year and up to the date of signing the financial statements were:

G Sheret (resigned 1 August 2018)  
J Quinn  
G Parry  
B Coles  
A Kauffman  
L Busfield  
A Bayford (resigned 31 March 2018)  
T Peters (resigned 9 August 2018)  
J Hitchin  
A Mitton (appointed 22 August 2018)  
C Conroy (appointed 22 August 2018)  
M Harris (appointed 22 August 2018)  
K Stott (appointed 3 April 2018; resigned 31 October 2018)  
P Phillips (appointed 26 November 2018)  
S Hockman (appointed 3 April 2018; resigned 24 July 2018)

**FINANCIAL INSTRUMENTS**

The Company monitors its exposure to risk on an ongoing basis. The Company's activities do not expose it to any material price risk, cash flow risk or foreign exchange risk. Owing to the nature of the Company's business and the assets and liabilities contained within the balance sheet, the financial risks the Directors consider relevant to the Company are credit risk and liquidity risk. The Company has not used financial instruments to manage its exposure to these risks.

**Credit risk**

Credit risk arises on the Company's principal financial assets, which are cash at bank and trade debtors. The credit risk associated with cash is limited, as the Company uses financial institutions with a high credit rating for banking requirements. All customers are credit checked prior to any sales and only customers with an appropriate credit rating are offered credit terms. The Company has no significant concentration of credit risk, with exposure spread over a number of customers.

**Liquidity risk**

The Company is exposed to liquidity risk on its financial liabilities, including amounts owed to related parties. In order to maintain liquidity to ensure sufficient funds are available for ongoing operations and future developments, the Company has access to banking facilities and loans from related parties.

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**OUR PARKLIFE C.I.C.**  
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**DIRECTORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

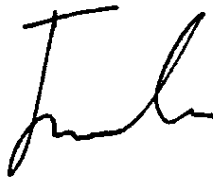
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**SMALL COMPANIES NOTE**

In preparing this report, the Directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board on 30 July 2019 and signed on its behalf.

**J Quinn**  
Director

A handwritten signature in black ink, appearing to be 'J Quinn', written over a horizontal line.

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**OUR PARKLIFE C.I.C.**  
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**DIRECTORS' RESPONSIBILITIES STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2018**

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The Directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law the directors have prepared the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period.

In preparing these financial statements, the Directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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**INCOME STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

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	Note	2018 £000	2017 £000
Turnover		142	80
Cost of sales		(2)	(9)
<b>Gross profit</b>		<u>140</u>	<u>71</u>
Administrative expenses		(82)	(31)
<b>Operating profit</b>	4	<u>58</u>	<u>40</u>
Tax on profit		(11)	(8)
<b>Profit for the financial year</b>		<u><u>47</u></u>	<u><u>32</u></u>

There were no recognised gains and losses for 2018 or 2017 other than those included in the income statement.

The notes on pages 7 to 11 form part of these financial statements.

**OUR PARKLIFE C.I.C.**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 09242285**

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 DECEMBER 2018**

	Note	2018 £000	2017 £000
<b>Current assets</b>			
Debtors: amounts falling due within one year	5	-	3
Cash at bank and in hand	6	237	217
		<u>237</u>	<u>220</u>
Creditors: amounts falling due within one year	7	(153)	(183)
<b>Net current assets</b>		<u>84</u>	<u>37</u>
<b>Total assets less current liabilities</b>		<u>84</u>	<u>37</u>
<b>Net assets</b>		<u>84</u>	<u>37</u>
<b>Capital and reserves</b>			
Profit and loss account		84	37
<b>Total equity</b>		<u>84</u>	<u>37</u>

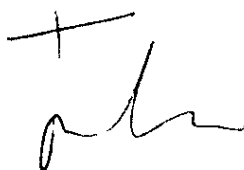
The Directors consider that the Company is entitled to exemption from audit under section 477 of the Companies Act 2006 and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 30 July 2019.

**J Quinn**  
Director



The notes on pages 7 to 11 form part of these financial statements.



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**OUR PARKLIFE C.I.C.**  
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**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 DECEMBER 2018**

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	Profit and loss account £000	Total equity £000
<b>At 1 January 2017</b>	<b>5</b>	<b>5</b>
<b>Comprehensive Income for the year</b>		
Profit for the financial year	<b>32</b>	<b>32</b>
<b>Total comprehensive income for the year</b>	<b>32</b>	<b>32</b>
<b>At 1 January 2018</b>	<b>37</b>	<b>37</b>
<b>Comprehensive income for the year</b>		
Profit for the financial year	<b>47</b>	<b>47</b>
<b>Total comprehensive income for the year</b>	<b>47</b>	<b>47</b>
<b>At 31 December 2018</b>	<b>84</b>	<b>84</b>

The notes on pages 7 to 11 form part of these financial statements.

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**OUR PARKLIFE C.I.C.**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018**

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**1. GENERAL INFORMATION**

The financial statements of Our Parklife C.I.C. for the year ended 31 December 2018 were authorised for issue by the Board of Directors on 30 July 2019 and the statement of financial position was signed on the board's behalf by J Quinn.

The Company is a private company limited by guarantee and a community interest company, incorporated and domiciled in the United Kingdom. The address of its registered office is ENGIE Q3 Office, Quorum Business Park, Benton Lane, Newcastle-upon-Tyne, Tyne and Wear, NE12 8EX.

**2. ACCOUNTING POLICIES**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies (see note 3).

The functional and presentation currency of the Company is Pounds Sterling ("£") and all values in these financial statements are rounded to the nearest pound ("£") except when otherwise indicated.

The following principal accounting policies have been applied:

**2.2 Going concern**

The Directors have reviewed the future prospects of the Company and have concluded that it is appropriate to adopt the going concern basis in preparing the financial statements.

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**OUR PARKLIFE C.I.C.**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.3 Revenue**

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

**Sale of goods**

Revenue from the sale of goods is recognised when all of the following conditions are satisfied:

- the Company has transferred the significant risks and rewards of ownership to the buyer;
- the Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the transaction; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

**Rendering of services**

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and
- the costs incurred and the costs to complete the contract can be measured reliably.

**2.4 Taxation**

Tax is recognised in the income statement, except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the Company operates and generates income.

**2.5 Debtors**

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, plus transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

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**OUR PARKLIFE C.I.C.**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.6 Cash and cash equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

**2.7 Creditors**

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

**2.8 Financial instruments**

The Company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors and amounts owed by and to related parties.

Debt instruments that are payable or receivable within one year, typically trade creditors or trade debtors, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration, expected to be paid or received.

Financial assets that are measured at cost and amortised cost are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, an impairment loss is recognised in the income statement.

For financial assets measured at amortised cost, the impairment loss is measured as the difference between an asset's carrying amount and the present value of estimated cash flows discounted at the asset's original effective interest rate. If a financial asset has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract.

Financial assets and liabilities are offset and the net amount reported in the statement of financial position when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**3. JUDGMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY**

There are no areas involving a higher degree of judgment or complexity, or area where assumptions and estimates are significant to the financial statements.

**4. OPERATING PROFIT**

The Company has no employees other than the directors (2017: none). The Company does not directly employ any staff. All employees hold contracts of employment with other related parties, with the costs allocated to the Company via an overhead recharge. The Directors received no remuneration for their services to the Company during the year (2017: *Nil*).

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**OUR PARKLIFE C.I.C.**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018**

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**5. DEBTORS**

	<b>2018</b>	<b>2017</b>
	<b>£000</b>	<b>£000</b>
Trade debtors	-	3
	<u>-</u>	<u>3</u>
	<u>-</u>	<u>3</u>

**6. CASH AND CASH EQUIVALENTS**

	<b>2018</b>	<b>2017</b>
	<b>£000</b>	<b>£000</b>
Cash at bank and in hand	<b>237</b>	<b>217</b>
	<u>237</u>	<u>217</u>

**7. CREDITORS: Amounts falling due within one year**

	<b>2018</b>	<b>2017</b>
	<b>£000</b>	<b>£000</b>
Amounts owed to related parties	<b>93</b>	<b>117</b>
Corporation tax	<b>20</b>	<b>9</b>
Accruals and deferred income	<b>40</b>	<b>57</b>
	<u>153</u>	<u>183</u>
	<u>153</u>	<u>183</u>

Included within 'accruals and deferred income' are two grants, the funds of which are restricted and allocated to investment activities that contribute to the long term viability and sustainability of the company.

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**OUR PARKLIFE C.I.C.**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

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**8. FINANCIAL INSTRUMENTS**

	<b>2018</b>	<b>2017</b>
	<b>£000</b>	<b>£000</b>
<b>FINANCIAL ASSETS</b>		
Loans and receivables	<u><b>237</b></u>	<u><b>220</b></u>
<b>FINANCIAL LIABILITIES</b>		
Financial liabilities measured at amortised cost	<u><b>93</b></u>	<u><b>117</b></u>

Financial assets measured at amortised cost comprise cash and cash equivalents and trade debtors.

Financial liabilities measured at amortised cost comprise amounts owed to related parties.

**9. COMPANY STATUS**

The Company is a private company limited by guarantee and a community interest company and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the Company in the event of liquidation.

ENGIE Services Limited as one of the founding partners of Our Parklife C.I.C. has provided a range of core company functions such as financial, procurement, HR, Commercial, Premises and office overheads. This is estimated at approximately £34,620. ENGIE Services Limited has provided this Value in Kind in order to support Our Parklife C.I.C. develop into a sustainable organisation. In addition to this the leadership and management of the C.I.C. totals £56,200 and is not directly captured in the Company's financial statements.

**10. CONTROLLING PARTY**

The Company has been established under a joint venture agreement between ENGIE Services Limited, Groundwork London, Renaisi Limited and idverde UK Limited and therefore there is no one controlling party.

## Community Interest Company Report

For official use  
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Please  
complete in  
typescript, or  
in bold black  
capitals.

Company Name in full

Our Parklife CIC

Company Number

9242285

Year Ending

2018

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

## PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

Within its fourth full year of operation Our Parklife has continued to deliver a range of services and programmes on and around Queen Elizabeth Olympic Park which have directly benefitted the local community. From an extensive volunteer programme to supporting educational activities, facilitating employment services and running a tour programme, Our Parklife is deeply committed to ensuring local communities benefit from the opportunities available to them on the Park.

### 2018 highlights include

- **12,500 Hours of volunteering**
- **Over £6 million<sup>1</sup> of Social Value created** through delivery and support of a range of volunteering, employment, training and educational activities
- **66,700 visitors welcomed** and supported at the Information Point
- **5,800 mobility service customers** assisted through the buggy, scooter and wheelchair services
- Our Parklife was a **Finalist** in the BIFM (British Institute of Facilities Management) Impact on Society category
- **Delivered Corporate Volunteering** opportunities on the Park, further engaging businesses in the Park with a financial contribution going to the CIC to be reinvested in its activities generating social value of over £33,400<sup>2</sup>
- **Supported 14 apprentices**, with 5 Apprentices successfully completing qualifications in 2018.

<sup>1</sup> Calculated using National TOMs - Social Value Framework associated with Employment, training and skills programmes combined with the Social Value of our Volunteer Programme calculated based on the New Economy Manchester Study (2014)

- Facilitated 20 Education and Careers visits.
- Delivery of supported volunteer placements for young people with Special Educational Needs.
- **Facilitated local employment** – with an average of 66% of ENGIE and idverde's workforce living locally, 32% female, 7% with a declared disability and 62% from a BAME background
- In 2018, 4 of the Park's workforce were previously unemployed. We calculate that this has created a Social Value of £60,300<sup>3</sup>
- Development of revenue generating proposals which will be reinvested back into the Social purpose of the CIC – supporting volunteering, training and employment of local people

### **The Park Champion Volunteer Programme**

Our Parklife delivers the Park Champion Volunteer Programme on the Queen Elizabeth Olympic Park on behalf of the London Legacy Development Corporation. Now entering its fourth year the Park Champion Programme has evolved and developed with the Park into an extensive and inclusive programme, benefiting over 450 volunteers from all walks of life. The volunteers are a valued and dynamic team, engaging in over 7 different roles, supporting all aspects of the Park's day to day life. This includes delivering customer and mobility services to over 75,700 visitors, tending to the iconic Parklands, energising visitors at events and delivering tours for private groups and members of the public. Volunteers also support on a range of educational activities involving schools, colleges, universities and special interest groups. We have also worked with the LLDC to develop a dedicated 'School Chaperone' Role in order to further support schools in visiting the Park.

### **Corporate Volunteering**

During 2018 we have seen a significant increase in the number of businesses wishing the volunteer on the Park and give back to the local community. In 2018 we welcomed over 430 volunteers from 13 different businesses. Collectively they cleared over 250 tonne bags of green waste, improved over 1800m<sup>2</sup> of parkland and provided a financial contribution to Our Parklife.

### **Employment and Training**

Our Parklife oversees the delivery of Employment and Skills targets and programmes on the Park on behalf of ENGIE and idverde. In 2018 this included the support and employment of 7 local people who were long term unemployed and living with a long-term health condition or disability.

### **Education and Careers**

Our Parklife delivered 20 Education Visits for schools or colleges. These focussed on Energy and Sustainability, Conservation and Biodiversity or Careers. These engaging and dynamic sessions bring topics to life such as renewable and decentralised energy systems, the Park's sustainability story, and a range of other environmental topics.

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<sup>2</sup> Calculated using National TOMS – Social Value Framework

<sup>3</sup> Calculated using National TOMs - Social Value Framework



Young people from the Princes Trust took part in a 'Get into Facilities Management' programme as part of a placement which led into wider employment for some of the participants. Students were gaining experience in the Facilities Management contract which covered cleaning, security, engineering, visitor services and events.

### **Tour Delivery**

Throughout 2018 Our Parklife has developed its touring services providing tours for members of the public and groups. With a team of 50 guides Our Parklife has delivered over 70 tours, attended by over 700 people.

### **Customer and Mobility Services**

The Our Parklife team provides dedicated Customer and Mobility Services from the Park's Information Point. Duty Managers are supported by a passionate team of volunteers who, in 2018, provided over 7600 hours of their time – welcoming visitors both local and international to the Park every day of the week. Their extensive knowledge about their Park exudes along with pride and enthusiasm ensuring that all visitors get the most out of their visit. In 2018 the team supported over 66,700 visitors, which includes (day to day) visitors from all over the world, event goers, football supporters, school trips, contractors, those working on the Park, art and nature lovers, Olympic legacy enthusiasts, students and many more.

### **Landscaping and Volunteering**

The Our Parklife team worked with event and placemaking agency Produce UK to design, install and maintain a range of planting beds to enliven key areas of the public realm with the International Quarter London. Our Parklife also organised a range of engagement events for staff and members of the public to raise awareness increase use of the site, provide feedback on development proposals and meet colleagues.

### **Measuring our Social Value**

Social value is an important outcome for any business, particularly for a Social Enterprise like Our Parklife. Our activities are founded on a mission to improve the livelihoods of the communities in and around the Park and the environment. Our Parklife creates social value for people in different ways and is focussed on four key areas. These are:

- Social Impact
- Environmental Impact
- Economic Impact
- Community Regeneration impact

In 2018 Our Parklife has delivered a Social Value of £6,081,981<sup>4</sup> through its support and delivery of the below:

- 1) Facilitated long term, local employment - of the current ENGIE EFM workforce 200 people have been employed locally of which 66% are from our surrounding boroughs and have worked on the contract for at least a year

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<sup>4</sup> Calculated using National TOMs - Social Value Framework

- 2) Supported 14 Apprentices in Facilities Management, Horticulture, Cleaning and Team Leading.
- 3) Facilitated 20 School/Education Visits inspiring local young people to learn about Biodiversity, Sustainability, Career opportunities, Energy and Landscape Architecture
- 4) In 2018, 4 of our staff were previously unemployed. We calculate that this has created a Social Value of £60,343.80
- 5) Inclusive workforce with 7% of the workforce have a disability, 32% of the workforce are women and 62% of the workforce are from a BAME background.
- 6) Facilitated 4 weeks of work placements including both paid and unpaid placements. We calculate that this has created a Social Value of £3,742.57
- 7) Supported 4 unemployed people into work by providing career mentoring

### **Subjective wellbeing and value created through volunteering**

We calculate that over £1,876,500 of value has been created through subjective wellbeing as part of our volunteer programme<sup>5</sup> and that over £142,560 of value has been created through volunteering<sup>6</sup>

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Our Parklife engages with a range of stakeholders as part of its diverse activities. Aligning with its core mission and purpose as a CIC it listens to and involves its stakeholders in decision making in a range of ways. These include the following groups and methods:

#### **1. Key Groups**

##### **1.1 Volunteers**

We currently have over 450 volunteers registered on our database and 500 people on our mailing list who have registered an interest in receiving updates from us about our volunteering activities. Bimonthly 'meet the manager' sessions enable volunteers to provide feedback on our programme as well as targeted meetups for groups of volunteers trained and committed to certain areas such as Community Guiding and Conservation. Volunteers can also provide feedback on every shift via our online system as well as contacting the staff team directly.

<sup>5</sup> 158 volunteers have done over 20 hours in 2018 158 x £13,500 = £2,133,000. We consider a volunteer who has completed over 20 hours as a regular volunteer

<sup>6</sup> This is calculated by taking the total number of volunteer hours delivered (6,302 and multiplying it by the London Living Wage in 2018 (£10.55)

## **1.2 Employees both existing and prospective**

Our Parklife supports a range of employers in the Park. It coordinates the ILM (Intermediate Labour Market) programme on behalf of ENGIE and ensures that employment opportunities are targeted on underrepresented groups in the local area. Our Parklife also supports in the delivery of Apprenticeships, sharing of employment opportunities, delivery of training and development activities as well as supporting key employee engagement events such as Town Hall Forums with ENGIE.

### **The Intermediate Labour Market (ILM) and ACE (Able Capable Employed) programme**

In 2018 eight participants took part in the Intermediate Labour Market (ILM) Programme and part of the ACE (Able Capable Employed) programme, with 3 progressing into employment with ENGIE on a long-term basis. This programme focussed on supporting motivated and enthusiastic job seekers with a long-term health condition or disability back into work.

## **1.3 Representation at local forums and panels**

### **The Park Panel consultation (led by LLDC)**

The Park Champion volunteers are a key stakeholder group and are represented on the Park Panel. This group is composed of representatives from local organisations, interest groups and businesses and provide feedback on a range of issues associated with the Park's development. The Park Panel representative acts as a conduit for issues that concern the Park Champions as well as feeding back from the LLDC.

### **The Park Engagement Group (led by LLDC)**

Our Parklife continues to attend and input into monthly Park Engagement group meetings where operators, developers, organisations, institutions and local authority representatives with a Community development remit meet to discuss their activities, share ideas and collaborate on projects.

### **Hackney Wick and Fish Island Cultural Interest Group (HWFI CIG)**

Our Parklife attends monthly meetings hosted by the HWFI CIG – a local interest group representing the diverse interests of the Hackney Wick and Fish Island Community. Being a key local group directly adjacent to the Park it represents a key community that Our Parklife has an interest in serving.

### **Our founding Partners**

Our Parklife Community Interest Company (CIC) is a truly innovative joint venture being the first CIC to bring together skills and experience from the private, charitable and social enterprise sectors in one organisation. Our four founding partners are:

- ENGIE, the principal contractor for estates and facilities management
- idverde, the parklands management sub-contractor to ENGIE
- Renaisi, a local social enterprise specialising in regeneration; Groundwork London, an environmental and social regeneration charity

A board of directors meets every two months to discuss issues affecting the company and progress services and programmes that allow it to fulfil its mission and Community purpose.

#### **1.4 Collaboration and partnership working with other Park stakeholders**

During 2018 Our Parklife collaborated with a range of Park stakeholders to ensure that its programmes and services were meeting their needs and the needs of local communities and volunteers. Our Parklife was involved in the development of the following groups and volunteer roles:

#### **1.5 Key partnerships with Park Partners**

##### **LS185**

LS185 offered a unique opportunity to Park Champions to volunteer during 6 concerts hosted in the Stadium. Park Champions gave up over 1,900 hours of their time to enhance the customers' experience.

##### **GLL**

The London Aquatics Centre involved volunteers in a range of their events including swimming galas and triathlons.

##### **Loughborough University London**

Loughborough University London and Our Parklife have worked together for over a year to promote the benefits of volunteering to students and make them feel part of the Park by becoming Park Champions.

## **2 Methods of consultation**

### **2.1 Consulting with our volunteers**

Our volunteers actively shape the programme that we deliver. This was reflected in our Investing in Volunteers Assessment which showed that our volunteers recognise that we take value their ideas, views and opinions on the programme and how it is shaped. Volunteers provide feedback on an ongoing basis for each shift through our database and dedicated 'Come and meet us' sessions which occur bimonthly. We consulted our volunteers through targeted surveys on their progression from Volunteering to Employment and their language skills.

### **2.2 Events**

Throughout the year we organise and attend a range of events that help us engage with local stakeholders. As part of the volunteer programme we organise a range of get-togethers that provide the volunteers with the opportunity to meet the Our Parklife team and each other. We also attend a range of careers days, volunteer fairs and consultation events held by other park partners.

## 2.3 Social Media

Our Parklife continues to promote its activities and achievements on its website, through social media channels such as Twitter and Instagram. We currently have over 930 followers on Twitter and 200 followers on Instagram.

## 2.4 Visitor Feedback

The team running our customer and mobility services receive regular feedback about the Park and its activities and events. Our team receives regular feedback about our mobility services which ensures that visitors can access the entire Park.

**PART 3 – DIRECTORS’ REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received you must state that “no remuneration was received” below.

No Remuneration was received.

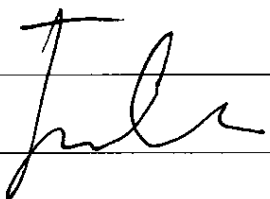
**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No transfer of assets other than for full consideration has been made.

## PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

30/07/19.

*Office held (delete as appropriate) Director/Secretary*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 cannot be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**