

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 9 0 9 0 8 3 3

Company name in full Estrans Developments (Smallfield) Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Victor

Surname Ellaby

3 Liquidator's address

Building name/number Staverton Court

Street Staverton

Post town

County/Region Cheltenham

Postcode G L 5 1 0 U X

Country

4 Liquidator's name ①

Full forename(s) Peter Richard James

Surname Frost

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number Staverton Court

Street Staverton

Post town

County/Region Cheltenham

Postcode G L 5 1 0 U X

Country

② Other liquidator

Use this section to tell us about
another liquidator.

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6

Period of progress report

From date	^d 1	^d 7	^m 1	^m 2	^y 2	^y 0	^y 2	^y 1
To date	^d 1	^d 6	^m 1	^m 2	^y 2	^y 0	^y 2	^y 2

7

Progress report

☐ The progress report is attached

8

Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 1	^d 6	^m 0	^m 2	^y 2	^y 0	^y 2	^y 3
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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Gina Clare**

Company name **Hazlewoods LLP**

Address **Staverton Court**

Staverton

Post town

County/Region **Cheltenham**

Postcode **G L 5 1 0 U X**

Country

DX

Telephone **01242 680000**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Estrans Developments (Smallfield) Limited
(In Liquidation)
JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT

	Declaration of Solvency £	From 17/12/2021 To 16/12/2022 £	From 17/12/2019 To 16/12/2022 £
RECEIPTS			
Cash at Bank	988,324.00	0.00	711,985.96
Retention	10,895.00	0.00	22,875.00
Bank Interest Gross		0.25	6.72
		<u>0.25</u>	<u>734,867.68</u>
PAYMENTS			
Specific Bond		0.00	245.00
Office Holders Fees		0.00	3,000.00
Statutory Advertising		0.00	286.50
Other Property Expenses		0.00	9,490.00
Ordinary Shareholders	(100.00)	0.00	721,500.00
		<u>0.00</u>	<u>734,521.50</u>
Net Receipts/(Payments)		<u>0.25</u>	<u>346.18</u>
MADE UP AS FOLLOWS			
Bank Current		0.25	346.18
		<u>0.25</u>	<u>346.18</u>

J J COMMS LIMITED – IN MEMBERS' VOLUNTARY LIQUIDATION

LIQUIDATORS' PROGRESS REPORT TO MEMBERS

For the year ending 15 December 2022

STATUTORY INFORMATION

Company name:	J J Comms Limited
Registered office:	Staverton Court Staverton Cheltenham GL51 0UX
Former registered office:	14 Tirley Way Milton Weston Super Mare BS22 9QT
Registered number:	07306931
Liquidator's name:	Victor Henry Ellaby & Peter Richard James Frost
Liquidator's address:	Staverton Court Staverton Cheltenham GL51 0UX
Liquidator's date of appointment:	16 December 2019

LIQUIDATOR'S ACTIONS SINCE APPOINTMENT

In the reporting period I have continued to pursue HMRC's authorities to finalise the Liquidation and I have made a capital distribution along with the work that I am required by the insolvency legislation to undertake in connection with the liquidation that provides no financial benefit for the members. A description of the routine work undertaken since my appointment is attached.

RECEIPTS AND PAYMENTS ACCOUNT

My Receipts & Payments Account for the period 16 December 2021 to 15 December 2022 is attached.

The balance of funds is held in an interest bearing estate bank account and has been reconciled with the books and records that I am obliged to maintain.

ASSETS

Furniture & Equipment

Furniture and equipment were listed in the Company records at £1,357. Immediately on appointment this was distributed in specie to the shareholders at book value in a previous reporting period.

Cash at Bank

In his declaration of solvency, the director noted £228,285 cash at bank. Upon appointment an immediate capital distribution of £226,817 was made. The bank closed the account and remitted £6,159 into the liquidation estate account in a previous reporting period.

Bank Interest Gross

No bank interest has been earned on funds held in the estate account in the reporting period. £1.33 has been earned in total since my appointment.

Tax Refund

After the reporting period a refund of £39.14 has been received from HM Revenue & Customs.

No further asset realisations are anticipated.

LIABILITIES

Secured Creditors

An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company has no current charges over its assets.

Preferential Creditors

There are no preferential creditors.

Crown Creditors

The declaration of solvency noted no Crown Creditors.

Non-preferential unsecured Creditors

There are no known unsecured creditors.

Share Capital

The following distributions have been made to the Members:

Date	Amount distribution	Rate of distribution per share
16/12/2019	£226,817 cash	£113,408.50 per share
16/12/2019	£1,357 distribution in specie	£678.50 per share
22/04/2021	£1,657.62 cash	£828.81 per share

I anticipate paying a further dividend of £39.16 shortly, immediately before closing the liquidation.

LIQUIDATOR'S REMUNERATION

My remuneration was authorised by Members at a meeting held on 16 December 2019 on a fixed fee basis of £4,000 plus VAT. This was drawn in full in the previous reporting period.

The present hourly rates of staff and the disbursement policy of Hazlewoods are attached. These are reviewed annually on 1 November and 1 May. A Members' guide to the remuneration of Liquidators can be obtained either on written request to me, or from www.hazlewoods.co.uk. Please note that there are different versions of the Guidance Notes and in this case members should refer to the October 2015 version.

LIQUIDATOR'S EXPENSES

Expenses are any payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a Member. Expenses also includes disbursements. Disbursements are payments which are first met by the office holder and then reimbursed to the office holder from the estate. Expenses are split into:

- Category 1 expenses, which are payments to persons providing the service to which the expense relates who are not an associate of the office holder; and
- Category 2 expenses, which are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as an office holder's remuneration.

No expenses have been incurred in the reporting period. I incurred expenses of £502.50 plus VAT, £240 plus VAT in respect of the Statutory Bond and £262.50 plus VAT in placing three notices in the London Gazette since my appointment. They were incurred and drawn in full in a previous accounting period. Nothing has been incurred or drawn in this reporting period.

FURTHER INFORMATION

A Member may, with the permission of the court or with at least 5% of the total voting rights of all the Members having the right to vote at general meetings of the company request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report.


A Member may, with the permission of the court or with at least 10% of the total voting rights of all the Members having the right to vote at general meetings of the company, apply to Court to challenge the amount of remuneration charged by the Liquidator as being excessive, and/or the basis of the Liquidator's remuneration, and/or the amount of the expenses incurred as being excessive, within 8 weeks of their receipt of this report.

The Liquidation will remain open until HMRC provide their clearances to finalise the liquidation. I have received their authority in respect of Corporation Tax but I am awaiting the authorities in respect of VAT and PAYE. The timing of such is entirely in HMRC's hand although I will continue to chase them.

Matters Preventing Closure

HMRC have given their authority to finalise the liquidation in respect of Corporation Tax but I have yet to receive their authority in respect of PAYE or VAT. I continue to chase them. I have, after the reporting period received a pre liquidation tax refund which may indicate that HMRC have finalised their review of the Company and will be providing their authority shortly.

If you have any queries or require hard copies of any of the documents made available on-line, please contact Gina Clare on 01242 680000 or email creditors@hazlewoods.co.uk.



VH Ellaby
Joint Liquidator

Routine Work

1. Administration

This represents the work involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder. It does not give direct financial benefit to the members, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

- Dealing with all routine correspondence and emails relating to the case.
- Maintaining and managing the office holder's estate bank account.
- Maintaining and managing the office holder's cashbook.
- Undertaking regular bank reconciliations of the bank account containing estate funds.
- Reviewing the adequacy of the specific penalty bond on a quarterly basis.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Preparing, reviewing and issuing annual progress reports to Members.
- Filing returns at Companies House.
- Preparing and filing VAT returns.
- Preparing and filing Corporation Tax returns.

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(In Liquidation)
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		<u>0.25</u>	<u>346.18</u>

HAZLEWOODS LLP

FEES AND DISBURSEMENTS POLICY STATEMENT

Fees and Charging Policy

- Grades of staff are charged at an hourly rate that is subject to periodic review. Below are the present hourly rates.
- Work undertaken by cashiers and support staff relating to specific tasks is charged. Support staff time is charged to the case and the rates are within the Administrator grade banding.
- Time spent by partners and all staff in relation to the insolvency estate are charged to the estate.
- Time is recorded in six-minute units.
- Time billed is subject to Value Added Tax (VAT) at the applicable rate.

Time properly incurred in connection with the case is charged at the following hourly rates.

Grade	Present £	01/11/22 £	01/05/22 £
Partner	305 & 340	305 & 330	305 & 320
Director	232 & 245	232 & 240	232
Manager	145-195	140-190	140-188
Associate	108-134	108-134	108-134
Administrator	52-96	52-96	52-96

Hourly rates are periodically reviewed.

Expenses

Where expenses are incurred in respect of the insolvent estate, they will be recharged and comprise two categories.

Category 1 (Approval not required)

These are where Hazlewoods LLP has met a specific cost to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), searches at Companies House, land registry searches, fees in respect of swearing legal documents, external printing costs, bonding etc. In each case, the charge will be reimbursement of a specific expense incurred.

Category 2 (Approval required)

These are not capable of precise identification and allocation, eg: expenses that include an element of shared or allocated costs. This type of expense requires the approval of Members prior to being drawn from the estate.

This includes the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. A charge is made at HM Revenue & Customs approved rate, presently 45p per mile.

Summarised below are the categories of expenses, which may be incurred in connection with the administration of this case.

Expense	Charge policy	Category of disbursement
Business mileage	HM Revenue & Customs approved rate (currently 45p per mile)	2
Postage	At cost	1
Storage	Offsite storage at cost	1
Company searches	At cost	1
Individual/Directors searches	At cost	1
Other third-party expenses incurred directly in connection with the case	At cost	1

Where applicable, disbursements will be subject to VAT at the prevailing rate