

# RP CH01

## Correction of a director's date of birth which was incorrectly stated on incorporation



Companies House

☒ **What this form is for**  
You may use this form, in  
conjunction with form RP02a, to  
correct a director's date of birth that  
was incorrectly stated on form IN01.

☒ **What this form is NOT for**  
You should not use this form unless  
you have also sent form RP02a to  
rectify the director's date of birth  
which was incorrectly stated on  
form IN01.

You cannot use this form to  
change any other details of a director  
this, please use form CH01  
'of director's details'.

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)



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\*A67TL4XN\*  
03/06/2017  
COMPANIES HOUSE

#408

Please send a form RP02a along with this form. You do not need to send another RP02a if you  
have already rectified the incorrect date of birth on a previous RP02a.

### 1 Company details

Company number 08977792

Company name in full CATRIONA BURNS ARCHITECTS LTD

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Director's details on the Register ①

Title\* MS

Full forename(s) CATRIONA MARGARET

Surname BURNS

① Current details  
This information is used to identify  
the director on the public record

### 3 Correct month and year of birth

Month/year of birth ② XX 05 14 7 3

② Month and year of birth  
Please provide month and year only.  
Provide full date of birth in  
section 3a.

### 4 Signature

I am signing this form on behalf of the company.

Signature

Signature

X

*Catriona Burns*

X

This form may be signed by:  
Director, Secretary, Person authorised ③, Administrator, Administrative receiver,  
Receiver, Receiver manager, Charity commission receiver and manager, CIC  
manager, Judicial factor.

③ Person authorised  
Under either section 270 or 274 of  
the Companies Act 2006.

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **MR GARY BARHAM**

Company name **TAXASSIST ACCOUNTANTS**

Address **235 BLACKSTOCK ROAD**

Post town **LONDON**

County/Region

Postcode **N 5 2 L L**

Country **UNITED KINGDOM**

DX

Telephone **0207 354 2661**



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☒ The company name and number match the information held on the public Register.
- ☒ You have provided the month and year of birth in section 3.
- ☒ You have signed the form.
- ☒ You have also sent form RP02a to rectify the director's date of birth which was incorrectly stated on incorporation.
- ☐ If you are signed up to PROOF, that you file form PR03 alongside this form.



### Important information

Please note that all information on this form will appear on the public record, apart from information relating to the day of birth.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)