

Registered in England No. 8884935

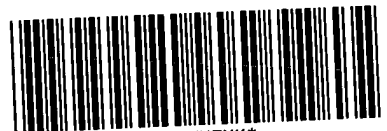


NATIONAL EQUINE WELFARE COUNCIL C.I.C

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

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NATIONAL EQUINE WELFARE COUNCIL C.I.C.

Annual report and financial statements year ended 31 December 2021

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MISSION STATEMENT

'To raise awareness of equine welfare issues and to help improve
equine welfare standards nationwide'

NATIONAL EQUINE WELFARE COUNCIL C.I.C.

Directors and advisors

Founded March 1977

Office: National Equine Welfare Council
c/o The Horse Trust
Home of Rest for Horses
Slad Lane
Speen
Princes Risborough
HP27 0PP

President: Dr David Marlin

Vice Presidents: Mrs Lesley Barwise-Munro BVM&S BSc CertEP MRCVS
Mary King

Directors: Nicolas de Brauwere BVSc MRCVS (Chairman)
Claire Gordon (Vice-Chair)
Dr Carol Hall
Gemma Stanford
Ruth Court
Hannah Bryer
Carolyn Madgwick
Kirsty Withnall
Dr Mark Kennedy

Hon Treasurer: Sarah Peacock, Bransby Horses

Bankers: Barclays, 48/50 The Parade, Leamington Spa, Warwickshire CV32 4DD

NATIONAL EQUINE WELFARE COUNCIL C.I.C.

Directors Report year ended 31 December 2021

The Directors present their report and financial statements for the year ended 31 December 2021

Structure, Governance and Management

Status and Administration

NEWC was founded in March 1977. On 10 February 2014, it became Incorporated as a Community Interest Company governed in accordance with its Articles of Association and Regulations by an elected Board of Directors. The Board of Directors, the members of which are set out on page 5 of this report, is responsible for the activities of the organisation.

Recruitment of Directors

Directors represent their individual organisations, they are elected as individuals normally serving for a period of 3 years, with each retiring member becoming eligible for re-election at the next AGM. There is no limit to occasions individual members may offer themselves for election to the Board.

In the event of a vacancy occurring between elections, the Board may, at its discretion, call a general meeting to elect a replacement, or co-opt a member.

Organisation

The Directors meet at least four times a year and are supported by Welfare Sub-Committees which meet as required and report to the Directors. The Directors execute policy and manage the administrative and day-to-day operations of NEWC.

Financial Review

Investment Policy

The Directors have the power to invest in such assets as it sees fit. Currently, surplus funds are transferred into a high-interest 30-day account.

NATIONAL EQUINE WELFARE COUNCIL C.I.C.

Directors Report year ended 31 December 2021 *(Continued)*

Objectives and Activities

The Council aims to raise awareness of equine welfare issues and to help improve equine welfare standards nationwide.

The Council's objects are:

- (a) To promote effective methods of dealing with abuse, neglect, cruelty or unnecessary suffering of any sort concerned with equines.
- (b) To encourage and assist all equestrian and equine-related organisations to meet and maintain the standards laid down in the NEWC Code of Practice for Organisations involved in the Keeping of Horses, Ponies & Donkeys.
- (c) To provide government, statutory and other bodies, and the general public with an authoritative and unified source of advice and information on equine welfare.
- (d) To disseminate information and educational material to assist better horse management.
- (e) To support, within the limits of its resources, campaigns agreed by the Directors, having received the support of the membership.
- (f) To facilitate discussion between Member organisations (herein referred to as 'Members').
- (g) To coordinate an appropriate response to Members and other equine organisations in difficulty.
- (h) To encourage equine charities and related organisations to become Members of NEWC.
- (i) To provide advice and support to Members, access to training and information relating to the business of running a charity.
- (j) To coordinate and/or run equine welfare initiatives in the UK that may be beyond the capability or willingness of individual charities.

NATIONAL EQUINE WELFARE COUNCIL C.I.C.
Directors Report for the year ended 31 December 2021 (Continued)

Achievements and Performance

- Director meetings (DM) and both the AGM and GM were held virtually on Zoom. This was found to facilitate attendance by a larger number of NEWC members (72 attendees at AGM, 73 attendees at GM). DMs will continue to be hosted on Zoom due to the savings on time, fuel costs and environmental impact. This move to virtual meetings has also facilitated more frequent but shorter meetings which have been more efficient in terms of progress and continuity. The potential for future AGMs / GMs to be hosted as hybrid events to facilitate accessibility will be reviewed.
- The biannual Regional Operational Partnership meetings were not held in person throughout 2021 due to the continuing impact of the pandemic affecting our ability to bring groups of people from different organisations together indoors. The NEWC newsletter was distributed by the regional chairs to each group to ensure the updates and engagement remained in place.
- The Rehoming Network Spring and Autumn workshops were held virtually in May and October both with ~50 attendees representing 16 different member organisations and focused on sharing best practices. The subjects covered included working within the law with intakes, and the impact of coronavirus on ways of working and managing long term loan horses.
- A 2-day course organised by the NEWC Rehoming Network was delivered by Suzanne Rogers from Human Behaviour Change for Animals in February, with 23 members in attendance. The course examined the principles of Human Behaviour Change and how the techniques can be applied to instigate and maintain change while supporting horses in loan homes.
- The Research and Education Group met in Spring with updates from attendees on their organisational involvement in education/research projects. The Autumn meeting was well attended by 22 member representatives and three invited speakers; Amber Batson, Tamsin Coombs (SRUC) and Tamzin Furtado – focusing on member experiences of alternative grazing systems. A meeting was planned for early 2022 to discuss the structure and future direction of this Group.
- Appleby Multi-agency Project (Fair-MAP) Memorandum of Understanding has been signed by nine NEWC organisations involved with outreach activities. Almost all signatories to the Fair-MAP MoU have committed funding to permit progression of the proposed Theory of Change development project with support from RSPCA Silver Command. The project is likely to commence after this year's fair where baseline data collection will take place along with the piloting of data collection methods for future years. Organisations are currently planning the engagement strategy for this year's Fair after two years of no NEWC engagement team presence due to the impact of the Covid-19 pandemic.
- Spring and Autumn 2021 NEWC newsletter distributed to the membership.
- NEWC, in collaboration with The Horse Trust, World Horse Welfare and the University of Liverpool, held a virtual workshop in March 2021 to discuss the concept of the happy equine athlete. A summary of the workshop findings was published as an open-access paper in 'Animals' journal in November 2021.
- The PetPlan Charitable Trust together with NEWC, World Horse Welfare, RSPCA, Redwings, BHS and The Donkey Sanctuary awarded emergency grants to 27 equine charities throughout 2020 and early 2021.

NATIONAL EQUINE WELFARE COUNCIL C.I.C.

- The updated NEWC website was launched in April 2021 to increase NEWC member engagement through improved functionality and clarify the benefits of NEWC membership to prospective members. NEWC member organisations are encouraged to share job vacancy adverts, events and equines for loan on the NEWC website to create a hub of resources to reach a larger target audience.
- NEWC representatives attended the BFBA Farrier Focus event with the NEWC stand at Stoneleigh in October 2021. Representation at the event aims to forge better links between farriers and welfare organisations by promoting the support and guidance available from NEWC member organisations to farriers should they come across welfare concerns with their clients or on yards they attend.
- NEWC members that include Equine Assisted Activities (EAA) within their organisation were identified for consultation on developing guidelines for protecting the welfare of equines involved in EAA.
- A working group comprised of representatives from across the NEWC membership has been formed to create a new NEWC member-devised and agreed minimum standards framework and self-accreditation process.
- The NEWC directors performed a skills audit to establish their existing skillset and identify any gaps that might drive the selection of individuals to the Board in future.
- The directors met with David Marlin to provide an overview of the work of NEWC and discuss its initiatives and activities.
- NEWC directors attended a 'Governance updates and developments' training session provided by Redwings CEO, Lynn Cutress.
- An effective system for reporting to the British Horse Council on behalf of NEWC members has been established via NEWC Director, Carolyn Madgwick, who liaises between NEWC/BHC.
- NEWC welcomed eight new member organisations: Dean Farm Trust, The Cavalier Centre (Perry RDA), The HUGS Foundation, Dartmoor Pony Heritage Trust, Hopton Rehab and Homing Centre, The Moorland Mousie Trust, ABTC, and Equine Market Watch Sanctuaries (UK).
- NEWC directors carried out 15 re-accreditation visits for existing equine-keeping members and 7 new member accreditations.

The Year Ahead

- Target specific types of organisations to promote NEWC membership to – including media outlets, educational establishments, and sports' governing bodies.
- Ongoing engagement discussions held with colleges/universities are planned for early 2022.
- NEWC plans to offer students the opportunity to get involved with NEWC by becoming a student supporter for a small annual fee with a discount for students registered with NEWC member institutions. Student supporters will be able to access a private Facebook group to access equine welfare news and information, discuss research project ideas, and find out about job and career opportunities within the welfare sector.

NATIONAL EQUINE WELFARE COUNCIL C.I.C.

- Increase collaboration across the animal welfare sector to identify, share and apply best practices.
- Develop a structured and proactive approach to producing and disseminating NEWC-specific press releases we are looking to bring the Horse Crisis network communications group under the NEWC banner. This will better facilitate and represent NEWC communications on welfare matters.
- The Elise Pilkington Charitable Trust in partnership with NEWC is hosting a friendly, free, grant writing workshop where the trustees will share insight and guidance on applying for grant and trust funding. They will outline the key steps and processes from how to find funders through to writing and submitting applications. Exploring the barriers faced and the benefits to be gained by writing a compelling application as well as understanding what is important for funders to consider when deciding which projects to support. The attendees will have an opportunity to share their experiences of challenges when applying for funding and seek feedback and insight through an open question session. Attendance is aimed at small member charities by invitation only on Monday 20th June from 7 pm – 8.30 pm.
- Form a new subcommittee to develop best practice guidance for EAA to safeguard the role of the horse in response to the increase in recent years of horses being used for therapeutic purposes.
- Work with representatives from the HEIR working group on a Code of Practice to protect the welfare of equines involved in Equine Assisted Activities which will be incorporated into the NEWC accreditation process and the HEIR (due for launch in March 2022).
- Create and launch a new minimum standards framework and self-accreditation process via the minimum standards working group, which is comprised of representatives from across the NEWC membership.
- The NEWC Rehoming Network sub-group is planning 2 virtual workshops and an in-person meeting in the summer. The workshops will focus on how to decline offers of loan homes, the elderly horse, and will include member highlight sessions.
- Operational Regional Partnership meeting, with the relaxing of the COVID-19 restrictions it is hoped that 2022 will see a mix of hybrid and in-person meetings throughout the country based on a local led risk-based assessment as to whether individuals are comfortable hosting and meeting up indoors as we adjust to the government strategy of living with COVID. Plans are underway to host a virtual meeting for all the regional partnership meeting chairs to review how the groups run and brainstorm ideas to develop in the future. Members are encouraged to suggest subject areas they would like discussed with their regional chairs.
- Legislative amendments are expected, and NEWC plans to offer training on any changes to our members and partners via the Operational Regional Partnership Groups.
- The Research and Education sub-group plans to form a working party of member organisations interested in sharing ideas/current practices and initiatives on environmental sustainability in the equine sector. The Group are also looking at producing guidelines on alternative grazing systems. To promote wider engagement with NEWC from across the equine sector the Group identified potential links and will discuss further the opportunities for mutually beneficial collaborations.

NATIONAL EQUINE WELFARE COUNCIL C.I.C.
Directors Report year ended 31 December 2021 (Continued)

Board of Directors

The members of the Board of Directors during the year were as follows:

Nicolas de Brauwere	Head of Welfare	Redwings Horse Sanctuary
Claire Gordon	Chief Field Officer	World Horse Welfare
Dr Carol Hall	Senior Visiting Research Fellow	Nottingham Trent University
Gemma Stanford	Director of Welfare	British Horse Society
Ruth Court	Horse Welfare Manager	Blue Cross
Hannah Bryer	Head of Welfare	The Donkey Sanctuary
Carolyn Madgwick	Director of Legislation and Enforcement	The Horse Trust
Kirsty Withnall	RSPCA Inspector	RSPCA
Dr Mark Kennedy	Senior Scientific Manager for Equines	RSPCA

Register of Members

The register of member organisations is available on the website.

Statement of responsibilities of the Directors

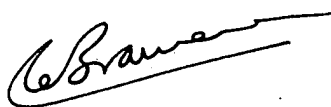
The directors are responsible for preparing the directors' report and financial statements in accordance with applicable laws and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the organisation will continue its non-profit-making activities.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report was approved by order of the current Board of Directors on 28th April 2022.



Mr Nicolas de Brauwere
Chairman

NATIONAL EQUINE WELFARE COUNCIL C.I.C.
NATIONAL EQUINE WELFARE COUNCIL
INCOME STATEMENT
YEAR ENDED 31st DECEMBER 2021

	NEWC Unrestricted Funds	AWRN	EWGC	EHWS	Ragwort	Code of Practice	Total	31/12/2020
INCOME								
Subscriptions	10,361.00						10,361.00	7,730.42
AWRN Workshop Grant							-	1,700.00
Donations	28,500.00						28,500.00	29,000.00
Interest Received	-						-	1.86
HBCA training sessions	760.00						760.00	-
INCOME TOTAL	39,621.00	-	-	-	-	-	39,621.00	38,432.28
EXPENDITURE								
Compendium Costs			-				-	1.72
Event costs	750.00	1,681.02					2,431.02	-
Website	140.00		3,875.00				4,015.00	172.66
Wages	22,776.72						22,776.72	23,248.66
Insurance	313.60						313.60	313.60
Office Expenses	345.48						345.48	839.32
Travel & Subsistence	-						-	445.50
Legal Fees	15.00						15.00	-
Accountancy Fees	-						-	720.00
EXPENDITURE TOTAL	24,340.80	1,681.02	3,875.00	-	-	-	29,896.82	25,741.46
SURPLUS / (DEFICIT)	15,280.20	(1,681.02)	(3,875.00)	-	-	-	9,724.18	12,690.82
BALANCE B/FWD	(10,646.37)	1,700.00	22,603.78	(39.50)	5,311.68	6,724.00	25,653.59	12,962.77
Fund reallocation	12,658.42	(18.98)	(6,317.26)	39.50	(5,311.68)	(1,050.00)	-	-
BALANCE C/FWD	17,292.25	-	12,411.52	-	-	5,674.00	35,377.77	25,653.59

NATIONAL EQUINE WELFARE COUNCIL C.I.C.
NATIONAL EQUINE WELFARE COUNCIL

BALANCE SHEET

	31 st DECEMBER 2021	31 st DECEMBER 2020
Assets	-	-
Debtors	1,105.00	175.00
Cash at bank and in hand		
Current Account	25,294.42	15,475.24
Deposit Account	<u>10,003.35</u>	<u>10,003.35</u>
	35,297.77	25,478.59
	36,402.77	25,653.59
Less: Creditors	1,025.00	-
Total	<u><u>35,377.77</u></u>	<u><u>25,653.59</u></u>

Represented by:

Restricted Funds

Code of Practice	5,674.00	6,724.00
Ragwort	-	5,311.68
EHWS	-	(39.50)
EWGC	12,411.52	22,602.06
AWRN	<u>-</u>	<u>1,700.00</u>
	18,085.52	36,298.24
General Fund	17,292.25	(10,644.65)
Total	<u><u>35,377.77</u></u>	<u><u>25,653.59</u></u>


For the financial year to 31st December 2021, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provision applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Board on 28th April 2022.



Mr Nicolas de Brauwere
Chairman

Company Registration Number 8884935

NATIONAL EQUINE WELFARE COUNCIL C.I.C.

Summary of significant accounting policies

1.1. General information and basic preparation

National Equine Welfare C.I.C is a Community Interest Company limited by guarantee incorporated in England within the United Kingdom. The address of the registered office is given on the company information page of these financial statements.

The financial statements are presented in sterling which is the functional currency of the company, no rounding is applied.

The financial statements have been prepared under the historic cost conversion and in accordance with Financial Reporting Standards 102 Section 1A, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland and the Companies Act 2006.

- 1.2. In 2021 the directors committed to and undertook, a review of historic projects and related expenditures. This was to ensure that appropriate costs were recognised against the respective restricted funds for which they were given. It was identified that expenditure totalling £12,658 had been charged against general funds but which related to projects or activities for which restricted funds had been given. A sum correcting this misallocation has therefore been processed in 2021. This does not change the overall financial position of NEWC and directors are satisfied that this now represents the fund allocations correctly along with the overall financial position.

NATIONAL EQUINE WELFARE COUNCIL C.I.C.
ACKNOWLEDGEMENTS

Thank you to Bransby Horses for accounting support and for carrying out the Treasurer role.

NEWC is very grateful for the continued support of the following members who have kindly agreed to provide additional annual financial contributions to NEWC during its growth: The BHS, Blue Cross, Bransby Horses, HAPPA, HorseWorld Trust, The Mare and Foal Sanctuary, Redwings Horse Sanctuary, RSPCA, The Donkey Sanctuary, The Horse Trust and World Horse Welfare.

EQUINE WELFARE MEMBERS (Organisations that keep equines)

Ash Rescue Centre
Blue Cross
Bransby Horses
Cavalier Centre (Perry RDA)
Crosskennan Lane Animal Sanctuary
Dartmoor Pony Heritage Trust
Dean Farm Trust
Devon Horse & Pony Sanctuary
Equine Market Watch Sanctuaries (UK)
Ferne Animal Sanctuary
Greatwood Charity
HACK Horse Sanctuary
HAPPA
Here 4 Horses
HEROS
Hope Pastures
Hopton Rehab and Homing Centre
Horse Rescue Fund
HorseWorld Trust
Isle of Man Home of Rest for Old Horses
Isle of Wight Donkey Sanctuary
Lluest Horse & Pony Trust
Mane Chance Sanctuary
Mare and Foal Sanctuary
Margaret Green Animal Rescue
Moorcroft Racehorse Welfare Centre
Munchkins Miniature Shetland Rescue
New Beginnings
Northern Counties Horse Protection Society
Nottingham Trent University
Oak Tree Animals Charity
Redwings Horse Sanctuary
Riding for the Disabled Association
Royal (Dick) School of Veterinary Studies
RSPCA
Scottish SPCA
Shy Lowen Horse and Pony Sanctuary
The British Racing School
The British Thoroughbred Retraining Centre

NATIONAL EQUINE WELFARE COUNCIL C.I.C.

The Donkey Sanctuary
The Horse Trust
The Hugs Foundation
The Moorland Mousie Trust
Thornberry Animal Sanctuary
World Horse Welfare

WELFARE MEMBERS (No animals held)

Animal Behaviour and Training Council (ABTC)
Association of British Riding Schools
Association of Polo Schools & Pony Hire (APSPH)
BEVA
British Animal Rescue and Trauma Care Association (BARTA)
British Connemara Pony Society
British Farriers and Blacksmiths Association (BFBA)
British Horseracing Authority
British Showjumping
British Skewbald & Piebald Association
Dartmoor Livestock Protection Society
Donkey Breed Society
Equiculture
Equine Behaviour and Training Association (EBTA)
Equine Grass Sickness Fund
Exmoor Pony Society
Greek Animal Welfare Fund (GAWF)
Horses4homes
Horsescotland
National Pony Society
North Wales Horse Watch
Racehorse Owners Association
RAMP Register of Animal Musculoskeletal Practitioners
Retraining of Racehorses
Safe Haven for Donkeys in the Holy Land
South Essex Insurance Brokers
The British Horse Society
The Brooke
The Thoroughbred Breeders' Association
Welsh Pony & Cob Society
Westgate Laboratories
Worshipful Company of Farriers

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CIC 34

Community Interest Company Report

For official use
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*Please
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typescript, or
in bold black
capitals.*

**Company Name in
full**

National Equine Welfare Council C.I.C

Company Number

8884935

Year Ending

31/12/21

(The date format is required in full)

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

- Director meetings (DM) and both the AGM and GM were held virtually on Zoom. This was found to facilitate attendance by a larger number of NEWC members (72 attendees at AGM, 73 attendees at GM). DMs will continue to be hosted on Zoom due to the savings on time, fuel costs and environmental impact.
- The biannual Regional Operational Partnership meetings were not held in person throughout 2021 due to the continuing impact of the pandemic affecting our ability to bring groups of people from different organisations together indoors. The NEWC newsletter was distributed by the regional chairs to each group to ensure the updates and engagement remained in place.
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- The PetPlan Charitable Trust together with NEWC, World Horse Welfare, RSPCA, Redwings, BHS and The Donkey Sanctuary awarded emergency grants to 27 equine charities throughout 2020 and early 2021.
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- Representation at the BFBA Farrier Focus event which aims to forge better links between farriers and welfare organisations.
- The NEWC directors performed a skills audit to establish their existing skillset and identify any gaps that might drive the selection of individuals to the Board in future.
- NEWC directors attended a 'Governance updates and developments' training session provided by Redwings CEO, Lynn Cutress.
- NEWC welcomed eight new member organisations which will give greater reach to NEWC's activities.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The stakeholders are the member organisations as listed in the accounts.

No consultations have been carried out with stakeholders in relation to NEWC's C.I.C related business.

The stakeholders, in the form of our membership receive regular communications such as the distribution of minutes and agendas as part of the secretarial role to the Equine Sector Council, from regional meetings and NEWC general meetings.

NEWC communicates with its members when issues of significance to equine welfare comes to light and NEWC circulates calls for information, requests to participate in consultations e.g. government consultations relevant to our members. NEWC also requests assistance in dealing with equine situations when multi-agency responses to major equine welfare cases is required.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No remuneration was received.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made.


(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY (Please note this must be a live signature)

(DD/MM/YY)

The original report must be signed by a director or secretary of the company

Signed



Date

23/05/22

Please note that it is a legal requirement for the date format to be provided in full throughout the CIC34 report.

Applications will be rejected if this information is incorrect.

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

(N.B. Please enclose a cheque for £15 payable to Companies House)