

On Course South West CIC
Annual Report and Unaudited Financial Statements
Year Ended 31 July 2018
Registration number: 08875959

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On Course South West CIC

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On Course South West CIC

Company Information

Directors Mr J A Hamblin
 Mr V P Burke
 Mrs A Clements
 Mrs M Azzopardi
 Mr A Robertson
 Mrs J L Dennison

Company secretary Mrs L J Barraud

Registered office Hyde Park House
 Mutley Plain
 Plymouth
 Devon
 PL4 6LF

Accountants Francis Clark LLP
 Lowin House
 Tregolls Road
 Truro
 Cornwall
 TR1 2NA

On Course South West CIC

Balance Sheet

31 July 2018

	Note	2018 £	2017 £
Fixed assets			
Tangible assets	4	105,289	156,254
Current assets			
Stocks		-	2,506
Debtors	5	360,201	246,287
Cash at bank and in hand		40,424	358,181
		<u>400,625</u>	<u>606,974</u>
Creditors: Amounts falling due within one year	6	<u>(178,394)</u>	<u>(141,110)</u>
Net current assets		<u>222,231</u>	<u>465,864</u>
Net assets excluding pension asset/(liability)		327,520	622,118
Net pension liability		<u>(646,000)</u>	<u>(690,000)</u>
Net liabilities		<u>(318,480)</u>	<u>(67,882)</u>
Capital and reserves			
Other reserves		263,653	263,653
Profit and loss account		<u>(582,133)</u>	<u>(331,535)</u>
Total equity/(deficit)		<u>(318,480)</u>	<u>(67,882)</u>

For the financial year ending 31 July 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared and delivered in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and the option not to file the Profit and Loss Account has been taken.

 **AJ CLEMENTS**
DIRECTOR

On Course South West CIC

Notes to the Financial Statements

Year Ended 31 July 2018

6 Creditors

Creditors: amounts falling due within one year

	Note	2018 £	2017 £
Due within one year			
Loans and borrowings	7	-	2,317
Trade creditors		62,033	44,834
Social security and other taxes		30,885	10,922
Outstanding defined benefit pension costs		8,442	7,429
Other creditors		335	710
Accrued expenses		73,267	58,054
Deferred income		3,432	16,844
		<u>178,394</u>	<u>141,110</u>

7 Loans and borrowings

	2018 £	2017 £
Current loans and borrowings		
Finance lease liabilities	<u>-</u>	<u>2,317</u>

8 Financial commitments, guarantees and contingencies

Amounts not provided for in the balance sheet

The total amount of financial commitments not included in the balance sheet is £84,954 (2017 - £31,125).

9 Post balance sheet event

Post year end the Directors decided that from 1st August 2019 the trade and assets of the company will be transferred back to the Local Authority which will continue to provide adult and community learning. For further details see the accounting policies.

On Course South West CIC

Notes to the Financial Statements

Year Ended 31 July 2018

3 Staff numbers

The average number of persons employed by the company (including directors) during the year, was 50 (2017 - 52).

4 Tangible assets

	Leasehold improvements £	Furniture, fittings and equipment £	Other property, plant and equipment £	Total £
Cost or valuation				
At 1 August 2017	160,629	70,660	2,270	233,559
Additions	-	6,450	-	6,450
At 31 July 2018	160,629	77,110	2,270	240,009
Depreciation				
At 1 August 2017	51,772	24,625	908	77,305
Charge for the year	42,139	14,822	454	57,415
At 31 July 2018	93,911	39,447	1,362	134,720
Carrying amount				
At 31 July 2018	66,718	37,663	908	105,289
At 31 July 2017	108,857	46,035	1,362	156,254

5 Debtors

	2018 £	2017 £
Trade debtors	26,472	6,388
Other debtors	281,698	189,256
Prepayments	52,031	50,643
	360,201	246,287
Less amounts due after one year	-	(63,580)
	360,201	182,707

Details of non-current trade and other debtors

£Nil (2017 -£63,580) of deferred tax related to the defined benefit pension liability is classified as non current.

On Course South West CIC

Notes to the Financial Statements

Year Ended 31 July 2018

Defined benefit pension obligation

Retirement benefits to employees of the company are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the company in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the company in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of comprehensive income and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

Financial instruments

Classification

The company holds the following financial instruments:

- Short term trade and other debtors and creditors;
- Cash and bank balances.

All financial instruments are classified as basic.

Recognition and measurement

The company has chosen to apply the recognition and measurement principles in FRS102.

Financial instruments are recognised when the company becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the company's obligations are discharged, expire or are cancelled.

Such instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

On Course South West CIC

Notes to the Financial Statements

Year Ended 31 July 2018

Revenue recognition

Turnover comprises the fair value of the consideration received or receivable for the sale of goods and provision of services in the ordinary course of the company's activities. Turnover is shown net of returns, rebates and discounts and after eliminating sales within the company. Turnover from training courses provided is recognised in the period in which the associated training course occurs.

Tax

Tax is recognised in profit or loss, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

The current corporation tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates taxable income.

Deferred tax is recognised on all timing differences at the balance sheet date unless indicated below. Timing differences are differences between taxable profits and the results as stated in the profit and loss account and other comprehensive income. Deferred tax is determined using tax rates and laws that have been enacted or substantively enacted by the reporting date.

The carrying amount of deferred tax assets are reviewed at each reporting date and a valuation allowance is set up against deferred tax assets so that the net carrying amount equals the highest amount that is more likely than not to be recovered based on current or future taxable profit.

Tangible assets

Tangible assets are stated in the balance sheet at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

Depreciation

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Asset class	Depreciation method and rate
Land and buildings	Over the life of the lease
Furniture, fittings and equipment	12.5% - 33% Straight Line
Other property, plant and equipment	20% Straight Line

Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee.

Assets held under finance leases are recognised at the lower of their fair value at inception of the lease and the present value of the minimum lease payments. These assets are depreciated on a straight-line basis over the shorter of the useful life of the asset and the lease term. The corresponding liability to the lessor is included in the Balance Sheet as a finance lease obligation.

Lease payments are apportioned between finance costs in the Profit and Loss Account and reduction of the lease obligation so as to achieve a constant periodic rate of interest on the remaining balance of the liability.

On Course South West CIC

Notes to the Financial Statements

Year Ended 31 July 2018

1 General information

The company is a private company limited by share capital, incorporated in England and Wales.

The address of its registered office is:

Hyde Park House
Mutley Plain
Plymouth
Devon
PL4 6LF

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', including Section 1A, and the Companies Act 2006. There are no material departures from FRS102.

Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

Going concern

Post year end the Directors decided that from 1st August 2019 the trade and assets of the company will be transferred back to the Local Authority which will continue to provide adult and community learning. The balance sheet will likely be in a net liability position and will be transferred at book value for nil consideration. The exact details of the transfer are still being negotiated. Therefore the company, On Course South West CIC, is not deemed to be a going concern for a period of 12 months following the date of signing this report. The accounts have therefore not been prepared on a going concern basis as follows:

(1) Fixed assets - at the current time the Directors believe that the fixed assets held by the company will continue to be used in the trade following transfer to the Local Authority. They have therefore determined that no impairment is required as at 31st July 2018 and they continue to be classified as non-current.

(2) Stock - the Directors judged that the recoverable value of hairdressing stock held by the company was Nil as at 31st July 2018 and therefore this balance has been fully written down.

(3) Debtors - the Directors have provided for all trade debts as at 31st July 2018 not recovered by the date of signing the accounts. Previously the company recognised a deferred tax asset relating to the defined benefit pension scheme. As the Local Authority is not subject to corporation tax, the Directors deem that this balance is no longer recoverable and the brought forward asset of £78,211 has been written off in the accounts for the year ended 31st July 2018.

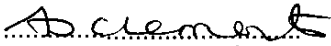
(4) Creditors - as the decision to transfer the trade and assets to the Local Authority occurred post year end, no costs associated with the close down of the company have been recognised as at 31st July 2018.

On Course South West CIC

Balance Sheet

31 July 2018

Approved and authorised by the Board on and signed on its behalf by:


.....
~~Mr J A Hamblin~~ A J CLEMENTS
Director

Company Registration Number: 08875959

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CIC 34

Community Interest Company Report

For official use
(Please leave blank)

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*Please
complete in
typescript, or
in bold black
capitals.*

Company Name in
full

On Course South West CIC

Company Number

08875959

Year Ending

31st July 2018

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

On Course South West is a community interest company which delivers courses funded by the Education and Skills Funding Agency for those aged 19 and above in the city and travel to work area.

On Course South West provided adult learning courses, both accredited and non-accredited locally, delivering programmes aligned to city priorities with clear strategies in place to target disadvantaged learners.

Our learning courses were run in community venues across the City and offered a wide range of day and evening classes for people to enjoy, ranging from Functional Skills, GCSE Maths and English, accountancy courses to crafts, watercolour painting and foreign language courses.

The majority of courses were funded by the Education & Skills Funding Agency via Plymouth City Council and we engaged with people to upskill them for progression into or within work. Maths, English and a wide range of introductory workplace qualifications were offered. We work alongside a range of specialist organisations to support those furthest from the workplace into mainstream opportunities.

Our courses are either accredited or bespoke. Working with employers we can tailor the delivery to truly benefit both the organisation and the employers.

SOCIAL VALUES

Our company is: Approachable, adaptable, flexible and responsive, high quality, professional, honest and transparent, caring

Our People are: Optimistic, honest, supportive, responsible, ambitious, hard working, self-disciplined, positive, passionate, focussed, accountable, flexible

We believe in: Reinvestment in our community – not profit, diversity and real equality, social justice, trading with integrity, supporting each other to be the best we can be, respect and compassion

Our Vision (Why we exist)

By working across communities, we deliver excellent, agile and accessible learning that enables strong personal and professional foundations for people to progress in their lives.

Our Mission (What we want to achieve)

Achievement of excellence in learning and learning leadership that is trusted, sustainable and relevant, empowering individuals and communities to be informed, enriched and successful.

Our Values (What drives us)

Our learner, within their community, is at the heart of all that we do

We are passionate about learning

We foster excellence, empowerment, change leadership, resilience and creativity

We celebrate compassion, diversity and inclusion and the breaking down of barriers to success

We have high expectations of ourselves, our learners and our partners

Any surplus generated will support opportunities in learning which otherwise would be unfunded.

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Stakeholders: Staff, volunteers, learners, commissioners, Board members, Plymouth's public, private voluntary, community, third sector and social enterprises.

The organisation listens to the views of its stakeholders via a variety of methods, including open evenings, community events, meetings, networks and learner feedback forms. In addition, we receive feedback from an annual in-house staff survey and during inspection; an Ofsted staff survey and an Ofsted employer view. We also promote feedback surveys on our Twitter and Facebook pages.

The impact from learner feedback data and other sources informs our self-assessment and quality improvement process which we are required to collect this as part of our compliance.

The organisation aligns with strategic intent regionally and locally via strategic documents and network affiliations. This includes the productivity plan and the economic strategy of the Heart of the South West LEP, the Plymouth and South Devon Joint Commissioning Plan, the Plan for Employment and Skills, the Plan for Education, the Post 16 Plan and the STEM Plymouth Strategic Plan. Furthermore, links with Public Health, social inclusion, social mobility and community cohesion priorities also drive our curriculum planning including workforce development in Health and wellbeing hubs and bespoke delivery for DWP, as examples.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS’ REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received, you must state that “no remuneration was received” below.

The aggregate amount of emoluments paid to or receivable by directors in respect of salary/pension contributions for the period 1st August 2017 to 31st July 2018 was as follows:

Salaries - £91,828 NI - £8,975 Pension Contributions - £10,688

Loss of Office - £9,118

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

There has been no transfer of assets, other than for full consideration

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

Daement

Date

24/6/19

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)