

Bristol Food Network CIC

Company No. 08838348

Information for Filing with The Registrar

31 January 2022

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Bristol Food Network CIC
Directors Report Registrar

The Directors present their report and the accounts for the year ended 31 January 2022.

Principal activities

The principal activity of the company during the year under review was promoting a sustainable food strategy for Bristol.

Directors

The Directors who served at any time during the year were as follows:

H.F. Balme

L.J. Blake

J.K. Carey

S. Davies (Resigned 23 September 2021)

D.J. Finch

E. Harrison

D.S. Rochman


S. Sharma (Resigned 24 June 2022)

K. Sponsler (Resigned 6 January 2022)

J. Stevenson

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006.

Signed on behalf of the board



D.J. Finch
Director

Dated: 12th July 2022

Bristol Food Network CIC**Balance Sheet Registrar**at **31 January 2022**Company No. **08838348**

	Notes	2022 £	2021 £
Current assets			
Debtors	5	2,351	9,025
Cash at bank and in hand		76,631	97,707
		<u>78,982</u>	<u>106,732</u>
Creditors: Amount falling due within one year	6	<u>(60,992)</u>	<u>(92,516)</u>
Net current assets		17,990	14,216
Total assets less current liabilities		17,990	14,216
Provisions for liabilities			
Deferred taxation	7	-	-
Net assets		<u>17,990</u>	<u>14,216</u>
Reserves			
Income and expenditure account		17,990	14,216
Total equity		<u>17,990</u>	<u>14,216</u>

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime of the Companies Act 2006.

For the year ended 31 January 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

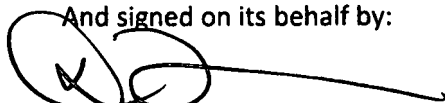
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

As permitted by section 444 (5A) of the Companies Act 2006 the directors have not delivered to the Registrar a copy of the company's income and expenditure account.

Approved by the board on 12th July 2022

And signed on its behalf by:



D.J. Finch

Director

Dated: 12th July 2022

Bristol Food Network CIC
Notes to the Accounts Registrar
for the year ended 31 January 2022

1 General information

Bristol Food Network CIC is a private company limited by guarantee and incorporated in England and Wales.

Its registered number is: 08838348

Its registered office is:

34 Portland Square

Bristol

BS2 8RG

The functional and presentational currency of the company is Sterling. The accounts are rounded to the nearest pound.

The accounts have been prepared in accordance with FRS 102 Section 1A - The Financial Reporting Standard applicable in the UK and Republic of Ireland (March 2018) and the Companies Act 2006.

2 Accounting policies

Turnover

Turnover is measured at the fair value of the consideration received or receivable. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

Revenue from the sale of goods is recognised when all the following conditions are satisfied:

- the Company has transferred to the buyer the significant risks and rewards of ownership of the goods;
- the Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits associated with the transaction will flow to the Company; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Specifically, revenue from the sale of goods is recognised when goods are delivered and legal title is passed.

Taxation

Income tax expense represents the sum of the tax currently payable and deferred tax.

The tax currently payable is based on taxable profit for the year. Taxable profit differs from the surplus as reported in the income and expenditure account because of items of income or expense that are taxable or deductible in other years and items that are never taxable or deductible. The Company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the end of the reporting period.

Deferred tax is recognised on timing differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit. Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are generally recognised for all deductible timing differences to the extent that it is probable that taxable profits will be available against which those deductible temporary differences can be utilised. The carrying amount of deferred tax assets is reviewed at the end of each reporting period and reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow all or part of the asset to be recovered.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply in the period in which the liability is settled or the asset realised, based on tax rates (and tax laws) that have been enacted or substantively enacted by the end of the reporting period.

Current or deferred tax for the year is recognised in the income and expenditure account, except when they relate to items that are recognised in other comprehensive income or directly in equity, in which case, the current and deferred tax is also recognised in other comprehensive income or directly in equity respectively.

Trade and other debtors

Trade and other debtors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method, less impairment losses for bad and doubtful debts.

Trade and other creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

Grants

Grants are credited to deferred income. Grants towards capital expenditure are released to the profit and loss account over the expected useful life of the assets. Grants towards revenue expenditure are released to the profit and loss account as the related expenditure is incurred.

Provisions

Provisions are made where an event has taken place that gives the Company a legal or constructive obligation that probably requires settlement by a transfer of economic benefit, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to the income and expenditure account in the year that the Company becomes aware of the obligation, and are measured at the best estimate at balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the balance sheet.

3 Items of income or expenses of exceptional size or incidence

	2022	2021
	£	£
Grants received from Bristol City Council	9,750	60,000
Grants received from the Soil Association	8,000	17,000
Grants received from Innovate UK	9,073	4,974
Grants received from Norwegian Institute of Bioeconomy Research	3,311	2,539

4 Employees

	2022	2021
	Number	Number
The average monthly number of employees (including directors) during the year was:	6	6

5 Debtors

	2022	2021
	£	£
Trade debtors	2,192	4,000
Deferred tax asset (see note 7)	135	1,021
VAT recoverable	24	1,004
Prepayments and accrued income	-	3,000
	<u>2,351</u>	<u>9,025</u>

6 Creditors:

amounts falling due within one year

	2022	2021
	£	£
Trade creditors	9,278	6,919
Accruals and deferred income	51,714	85,597
	<u>60,992</u>	<u>92,516</u>

Deferred income includes £51,314 (2021: £85,197) in respect of grants received not yet expensed.

7 Provisions for liabilities

Deferred taxation

	Accelerated Capital Allowances, Losses and Other Timing Differences	Total
	£	£
At 1 February 2021	(1,021)	(1,021)
Charge to the income and expenditure account for the year	886	886
At 31 January 2022	<u>(135)</u>	<u>(135)</u>
Deferred tax asset (see note 5)		
	2022	2021
	£	£
Tax losses	(135)	(1,021)
	<u>(135)</u>	<u>(1,021)</u>

8 Reserves

Income and expenditure account - includes all current and prior period retained surpluses and deficits.

Community Interest Company Report

For official use
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**Please
complete in
typescript, or
in bold black
capitals.**

Company Name in full

Bristol Food Network C I C

Company Number

08838348

Year Ending

31 January 2022

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

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PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

Bristol Food Network C.I.C. supports, informs and connects individuals, community projects, organisations and businesses who share a vision to transform Bristol into a sustainable food city. In 2022 Bristol Food Network was involved in the following projects:

Going for Gold / Bristol Bites Back Better campaign

As for 2019 and 2020, Bristol Food Network's primary focus during the first part of 2021 was on the culmination of the Going for Gold / Bristol Bites Back Better campaign, and the submission of Bristol's bid to Sustainable Food Places for a Gold award for the city:

Bristol Going for Gold was an initiative to involve the whole city in an ambition to make Bristol's food system more sustainable, and to be recognised as one of the UK's first Gold Sustainable Food Cities through the Sustainable Food Cities (SFC) awards scheme.

In the period of this CIC report, we were primarily rounding-up evidence for our Gold submission, and working with a writer to create an engaging presentation of Bristol's Going for Gold journey:
<https://www.goingforgoldbristol.co.uk/resources/bristols-gold-food-submission/>

Our Gold bid was submitted in May 2021, and we learned that Bristol had been successful in being awarded a "Gold Sustainable Food Place" award in June – making Bristol only the second city in the UK, after Brighton & Hove to be awarded 'Gold'.

Bristol Good Food 2030

We spent the summer having preliminary conversations about what should be the next phase of work in the city, in agreeing funding and a work plan with Bristol City Council, and securing follow-on funding from Sustainable Food Places. We also continued to lay the way to Good Food 2030 with the Bristol Bites Back Better 'Join the Conversation' campaign, asking everyone in the city to share 'One change that you want to see happen for food in the city or in your community' and 'How can Bristol make this happen?' <https://www.goingforgoldbristol.co.uk/jointheconversation/>

From September 2021 we officially started work on Bristol Good Food 2030 – to develop a framework and set of action plans for the city and to coordinate a local food partnership to oversee this collaborative initiative.

Bristol Good Food 2030 will pool the ambitions and targets of the city's existing climate & ecological emergency plans, and Bristol's One City plan. But it will be an action plan rather than purely aspirational, documenting what everyone is doing in order to meet those ambitions. It will be an action plan not just for the Council, but to collectively demonstrate what the whole city is doing in order to meet shared aims. The work will be supported by a strong Comms/Campaigns element.

During the initial phase we did quite a lot of work to strengthen Bristol Food Network as an organisation, and to consult with potential partners to build the foundations for the project:

We arranged a zoom session with Going for Gold steering group members to review how things have worked to-date, and how we might work together during this next phase. This was a follow-up session to a discussion we held on 'Building the Good Food Movement'. Both sessions facilitated by Ben Messer from Food Matters.

We recruited 4 additional directors to Bristol Food Network, to help strengthen the organisation and bring in the skills we think are needed for this next phase of work. This brings the board size up to 8 directors, including one who will now act as company secretary. We have also developed a Strategy for Bristol Food Network.

Summary of activity October 2021–January 2022:

- A work plan and funding agreement put in place with Bristol City Council
- Two part-time coordinators recruited to establish next phase of Bristol's partnership food work (Bristol Good Food 2030)
- Major stakeholder one-to-one meetings held to scope next phase
- Project themes and Working Group structure developed to underpin BGF2030 action plans
- Review undertaken of relevant goals from Bristol City Council, Sustain, The Milan Urban Food Plan, The National Food Strategy and other relevant plans to ensure our programme is aligned with these.
- Framework documents developed, including:
 - Action Plan proposal
 - Full year project plan
 - Governance structure design
 - Inclusive stakeholder plan (draft)
 - Project Initiation Document (draft)
- Outreach – represented BGF2030 at Black & Green Ambassadors event 'Save money, save the planet'
- Established regular 'food, climate and ecology' comms meetings with comms stakeholders working on city climate and ecological emergency strategies.
- Comms background documents developed to underpin eventual comms plan, including proposal for a new BGF2030 website.
- Continuous delivery of comms as we transition from Going for Gold to BGF2030, including regular newsletter capturing activity in Bristol's Good Food Movement, social media and online stories.

Thanks to our grants from various sources, we were able to employ various people on a part-time self-employed basis in the following roles.

Most of the following roles were contracted on a 1-day or 2-day a week basis:

- Going for Gold coordinator
- Food Waste coordinator
- Communications coordinator
- Communications content
- Social media

From the start of the Good Food 2030 project in October, we split the main coordinator role into three, with coordinators developing the new Good Food Partnership and starting to work on the Good Food 2030 Action Plan, and with the original Going for Gold coordinator acting as advisor/steer to the work.

Other activities

Food Waste Action Group (FWAG): FWAG continued to be run by Resource Futures, holding quarterly meetings. The group was originally set up in order to coordinate and document the Food Waste area of excellence for the Going for Gold campaign, but carried on meeting after the award submission in order to share best practice in food waste, and to foster further moves towards zero food waste in the city. BFN are a member of the group.

Bristol's Get Growing Garden Trail 2021: The Get Growing Garden Trail is a shared open day (or days) for community growing projects in Bristol. It allows visitors to explore allotments, community orchards and smallholdings which are not normally open to the public, and for participating groups to attract new volunteers. Bristol Food Network have helped to run the event since 2011. We had to cancel the Trail in 2020 due to COVID, and made the decision in 2021 that a June event – when we normally hold the Trail – was still too high a risk in respect of possible COVID restrictions. Instead, we held a harvest festival Get Growing Garden Trail over the weekend of 18 & 19 September. We had slightly fewer groups participating than in previous years, but still managed to have open days at 22 community gardens, including 6 sites which were participating for the first time.

Bristol's Local Food Update newsletter and website: We continued sending out our MailChimp newsletter. Content and production of the newsletter transferred to the person managing Going for Gold/Bristol Bites Back Better Communications content, allowing better integration of Comms across campaign and Bristol Food Network publications. The newsletter has been completely redesigned to be more engaging, but with the aim still of reflecting the full breadth of what's going on in food in the city. The number of subscribers has increased from around 1,500 to 1,750.

Waste FEW-ULL project: This three-year collaborative project, of which Bristol Food Network was a minor partner, concluded in 2021. The project examined the Water-Energy-Food nexus, with a particular focus on food waste. The learning from the project is feeding-in to a 2022 Harvard-Bloomberg investigation into food waste, which will hopefully foster city-wide collaboration on the issue.

Working with partners: Bristol Food Network extends its reach by being represented on several city-wide organisations such as Bristol Green Capital Partnership board, West of England Procurement Group and has instigated the Bristol Good Food Alliance.

BFN continued to contribute to the Bristol One City Plan and participate in the biannual Bristol One City Gatherings and the Health and Wellbeing Board in March 2021. Bristol's success in winning a Gold Sustainable Food City award in June 2021 was announced in the One City July 2021 newsletter and celebrated at a virtual City Gathering, attended by c200 Bristol organisations.

The Bristol Green Capital Partnership is now made up of over 1000 member organisations across the city. During 2021 the Monthly Green Mingle meetups were held online. BFN continued to be a member and attend these events. BFN is also a member of VOSCUR, Bristol's third sector network.

In 2021 BFN continued to work with Norwegian partners, contributing to a comparative study on local food between Oslo and Bristol and meeting visitors on a study tour to Bristol from Norway.

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

- We consulted with members of the Going for Gold Steering Group, arranging for 2 facilitated zoom sessions to review how things have worked to-date, and to gauge enthusiasm for a new phase of work.
- We consulted with community growing groups around the city by email, to see how they felt about opening their sites to the public as we emerged from COVID restrictions, and whether they would prefer a summer or autumn date for the event. We adapted the Get Growing Garden Trail according to the groups' feedback.
- We continue to use our e-newsletter to communicate with our wider stakeholders – anyone who's interested in sustainable food in the city – to share what work we're doing, and to try to engage as many people, organisations and businesses in our campaigns.
- So far, work on Good Food 2030 has been primarily about consultation, holding one-to-one meetings with major stakeholders, and adapting the structure of the Good Food project as a result of that feedback.

Adaptations to Good Food 2030 in the light of stakeholder consultation

Stakeholder conversations have revealed a hesitancy to commit regular organisational time without sufficient resource. To overcome this, we have restructured the partnership so that it is led from the ground up by the working groups. This means the energy for the project is in the actions being taken, rather than planning. The new structure reduces the ask to top-level stakeholders as there is no longer a need for top-down direction from a steering group. Instead, feedback loops between working groups will ensure that the project remains cohesive while being action driven.

This new system of governance is based on a sociocratic model. This will allow for greater flexibility, greater representation of marginalised viewpoints, and a reduction in planning time, leading to more efficient use of resources.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

The aggregate amount paid to directors during the period was £28,333.

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed. All transactions are identified in the accounts.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

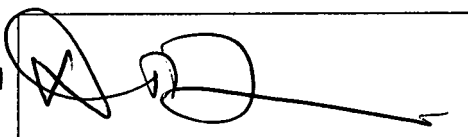
No transfer of assets other than for full consideration has been made

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

26 June 2022

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Diana Finch	
71 Summit Close, Bristol BS15 9AB	
Tel 07765 413121	
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 cannot be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)