

Company Registration No. 08791046 (England and Wales)

**COMMUNITAS EDUCATION TRUST**  
**(FORMERLY JOHN DONNE PRIMARY SCHOOL)**  
**(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT AND AUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2016**



# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

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# COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)

## REFERENCE AND ADMINISTRATIVE DETAILS

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### Trustees

T Higginson (Chair of Trustees)  
A Sparks (Chair of Finance & Resources Committee) \*  
N Tildesley (Co-Headteacher) \*  
S Wattam, appointed as a Trustee 1 September 2015 (Co-Headteacher) \*  
O Lewis  
C McCulloch  
L Ojeda-Morales, resigned as a Trustee 5 January 2016 \*  
E O'Mahony \*  
J Munetsi  
K Rose, appointed as a Trustee 9 December 2015  
S Field  
E De Carvalho \*  
A El Haouari, resigned as a Trustee 7 March 2016

\* members of the Finance & Resources Committee

### Members

T Higginson  
E O'Mahoney  
A Sparkes

### Senior management team

- Headteacher	S Wattam
- Headteacher	N Tildesley
- Deputy Headteacher	J Rooney
- Assistant Headteacher	S Field
- Assistant Headteacher	A Paul
- Academy Finance Director	S Fontaine

### Company Secretary

Wilson's (Company Secretaries) Ltd

### Company registration number

08791046 (England and Wales)

### Registered office

Wood's Road  
London  
SE15 2SW

### Independent auditor

Baxter & Co  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

### Bankers

Lloyds Bank PLC  
39 Threadneedle St, London EC2R 8AU

### Solicitors

Wilson's  
Alexandra House, St Johns Street, Salisbury, SP1 2SB

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

## **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2016**

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The Trustees present their first report together with the financial statements and auditor's report of the charitable company for the period 1 September 2015 to 31 August 2016. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Statement of Recommended Practice 2015, "Accounting and Reporting by Charities", and the Academies' Accounts Direction 2015/16 issued by the EFA.

John Donne School is situated in the heart of Peckham, a vibrant, exciting and multi-cultural area in South East London. We provide a curriculum which is strong in the arts and sports, as well as a school provision which offers care from 7.45 a.m. until 6.00 p.m. daily and during the summer break.

On 1st January 2014, John Donne Primary School became an independent academy. The school now has responsibility for admissions, although applications for reception places still need to be returned to Southwark Local Authority by the agreed deadline. The school is also able to be more creative around curriculum themes and further develop its role in supporting other schools both locally and nationally.

The trust operates an academy for pupils aged 3 to 11 serving a catchment area in Peckham. It has a pupil capacity of 520 and had a roll of 497 in the school census on 8th October.

### **Structure, governance and management**

#### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The company was incorporated on 26 November 2013, and the predecessor school converted to academy status on 1 January 2014. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

On 19 August 2016, the company changed its name to "Communitas Education Trust" following a resolution of the members on 23 June 2016. The same resolution also gave effect to the adoption of new Articles of Association. In accordance with the articles in place prior to that resolution, the Governors of John Donne Primary School were also the directors of the charitable company for the purposes of company law and the Trustees for the purpose of charity law.

With effect from 23 June 2016, the adoption of the new Articles allows the company to operate as a Multi Academy Trust (MAT), although throughout the year ended 31 August 2016, John Donne Primary School remained as the only academy operated by the company.

Details of the Trustees who served during the year are included in the Reference and Administrative Details on page 1.

#### Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### Trustees' Indemnities

No indemnities have been provided by the company to any third parties on behalf of any of the trustees.

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

## **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2016**

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### Method of recruitment and appointment or election of Trustees and Governors

In accordance with the articles that applied until 23 June 2016, the Trustees of the charitable company were the Governors of John Donne Primary School. Those Articles of Association required the Members of the charitable company to appoint at least three Governors (but no maximum) to be responsible for the statutory and constitutional affairs of the charitable company and the management of the academy. They were appointed as follows:

- Up to four community Governors appointed by the Members;
- Up to two Staff Governors appointed by the Members through such processes they may determine;
- Between two and four Parent Governors elected by parents;
- The Principal was an ex-officio Governor;
- Co-opted Governors could be appointed by Governors.

In accordance with the Articles adopted on 23 June 2016, Trustees are appointed as follows:

- The first Trustees are those persons named in the statement delivered pursuant to sections 9 and 12 of the Companies Act 2006;
- Up to 5 Trustees appointed by the members;
- Up to 2 Chairmen of Local Governing Bodies, appointed by the Trustees;
- The Executive Principal;
- A minimum of 2 Parent Trustees;
- Co-Opted Trustees may be appointed by the Trustees who are not themselves Co-Opted Trustees.

### Policies and procedures adopted for the induction and training of Trustees and Governors

The training and introduction provided for new Trustees and Governors will depend on their existing experience. Where necessary, induction will provide training in charity, educational, legal and financial matters. All Trustees and Governors are provided with the information needed (including policies, minutes, budgets, etc) to undertake their role as Trustee or Governor.

### Organisational structure

The Board of Trustees, the majority of whom are non-executive, comprises those persons appointed under the Articles of Association. The Board meets at least 3 times a year and has 2 committees;

- Finance Audit and Resources Committee
- Curriculum Committee

The Finance and Resources Committee also fulfils the function of an Audit Committee.

The committees are formally constituted with terms of reference and comprise appropriately qualified and experienced members.

Trustees delegate specific responsibilities to the committees, the activities of which are reported to and discussed at full Trust Board meetings.

Day to day management of the Academy Trust is undertaken by the Co-Head Teachers, supported by the leadership team.

One of the Co-Head Teachers is the Accounting Officer and the Academy Finance Director is the Principal Finance Officer.

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

## **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2016**

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### **Arrangements for setting pay and remuneration of key management personnel**

The senior management team (SMT) are the key management personnel of the trust. Trustees are also senior management although they receive no pay or other remuneration in respect of their role as Trustees. Where staff Trustees are in place, they receive remuneration for their role as staff and their pay is determined in the same way as applicable to all other staff. Further details of remuneration paid to staff who are Trustees is set out within the notes to the accounts.

The pay of the Co-Head Teachers is set annually by the Pay Committee, having regards to performance against objectives set the previous year. Pay of other SMT members is also set by the Pay Committee again having regard to performance against previously agreed objectives and any recommendations made by the Principal.

### **Related Parties and other Connected Charities and Organisations**

The independent academy trust has a working collaborative with Goldsmith University in order for the academy trust to deliver its school direct programme. We have collaboration with seven different primary schools in and around the London Borough of Southwark.

### **Objectives and activities**

The purpose of the academy trust is to delivery an outstanding education provision to ensure our children receive high quality provision. Our staff are trained to a high standard to ensure they understand their role within school but also within the local community.

### **Objects and aims**

The principal object of the company is the advancement of education in the United Kingdom. It achieves this object principally through the operation of John Donne Primary School, the aim being to establish, maintain, manage and develop an academy offering a broad and balanced curriculum. The Articles adopted on 23 June 2016 allow the company to operate further academies in the future.

### **Objectives, strategies and activities**

John Donne aims to maintain and improve its Ofsted rating of outstanding and to improve the quality of teaching. We also wish to maintain and develop the outreach of the school with the school direct programme and links with other schools and universities. We will continue to develop the outreach work with the National Support School.

### **Public benefit**

In setting the objectives and planning the associated activities, Trustees have given careful consideration to and complied with the Charity Commission's general guidance on public benefit.

### **Strategic report**

#### **Achievements and performance**

##### **2015-16**

##### **School Population Data:**

Statistics for autumn 2015:

Number of pupils on roll: 497

Number of full-time pupils in the Nursery: 40

Attendance for the academic year is 96.02%. This is an improvement on our attendance for last year which was 96%. The latest national figures are 95.6% for 2014/15. Attendance has improved significantly and our rate of persistent absentees (pupils with below 90% attendance) is now 5.16%, due to the threshold being increased from 85% to 90%

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

## **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2016**

Number of languages spoken in the school: 35, the most popular being English (63%) followed by Yoruba (8%) and Spanish (5%), then small numbers of children speaking a wide range of languages.

Ethnic backgrounds: Mainly West African 40%, of which 24% of families are from Nigeria. Next largest group is Caribbean 17%, followed by White British 9% then a range of other backgrounds - Chinese, Vietnamese, Kurdish, South American, Turkish Cypriot, Eastern and Western European.

The overall message of this school report to governors is increasingly positive. The attainment and progress trends over time shows that the school continues to achieve well in both attainment (the standards that pupils reach) and the rate of progress (how fast they improve).

Attainment is good, as is the level of progress from KS1 to 2. Progress for disadvantaged pupils (new name for FSM and Pupil premium) is also good and these pupils are achieving greater than expected progress. This is pleasing as we know that on average, the pupils have often started at with a low level of speech and language development.

Key points:

SEN

We are below the national average of 1.4% for the numbers of pupils identified with a statement of SEN. This is very much in accord with the changes to SEN that are proposed in the new Code of Practice. We have been very clear about the assessment of pupils for SEN and so our data reflects only children with an identifiable need. We have addressed the majority of emotional and behavioural needs through a focus on the quality of teaching for all children and this has had an impact on the outcomes for all groups.

### **Statutory outcomes - summer 2016**

	<b>2015</b>	<b>2016</b>	
<b>FSP GLD</b>	67%	81%	
<b>Year 1 Phonics</b>	89%	85%	
		<b>At expected and greater depth</b>	<b>At greater depth</b>
<b>KS1 Reading</b>		88%	16%
<b>KS1 Writing</b>		83%	14%
<b>KS1 Maths</b>		84%	16%

# COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2016

### KS2 Attainment Results 2016

	SATs 2016 attainment	
	At expected and higher standard	At higher standard
Reading	50%	6%
SPAG	80%	4%
Writing	85%	11%
Maths	85%	15%
Reading, Writing and Maths combined	48%	

### KS2 Progress Results 2016

	SATs 2016 progress score
Reading	-2.1
Writing	+2.4
Maths	+2.9

### Key Financial Performance Indicators

Trustees have set staff salary indicators at 82% for the academy trust. Also, to ensure we have a carry forward balance to ensure we have a reserve for any unforeseen expenditure.

### Other Key Performance Indicators

John Donne School was judged as 'outstanding' at its last OFSTED inspection.

### Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason the Board of Trustees continues to adopt the going concern basis in preparing the accounts. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.

### **Financial review**

We receive our income from a number of different sources. The majority of our income comes from central government via the Education Funding Agency who provide us with grant, based largely on our student numbers to cover our staffing and other general running costs (General Annual Grant -GAG). The EFA may provide us with additional grants which are earmarked for specific purposes (such as Pupil Premium which must be used to raise the attainment of disadvantaged pupils). These appear in the accounts as DfE/EFA grants. Where we receive grant or other funding from the Local Authority (such as where we undertake responsibilities on their behalf in respect of our students) this appears in the accounts as other government grants. Such income is collectively referred to as "Restricted Funds". Other income is received from parents (for example as contributions to trip or other costs) and from third parties (for example from our bank for interest on our account balances or from others who are charged for their use of our facilities). Such other income may be restricted or unrestricted, depending on whether it comes to us with conditions as to its use or whether it is available for spending at the discretion of the trustees.



# COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2016

We hold funds in two broad categories, funds which are available for spending and other funds which are not available for spending. Spendable funds are in turn sub-categorised between those which are available for spending at the discretion of trustees ("Unrestricted Funds") and those which are subject to condition or restriction, ("Restricted Funds").

Funds not available for spending include the book value of fixed assets such as land, buildings and equipment. These have a value and are therefore included as assets in the accounts but clearly, we cannot spend this value. In common with all academies and Local Authorities, our share of the Local Government Pension Scheme deficit must also be reflected in our accounts and as this is not a conventional liability, it does not need to be deducted from spendable funds. We meet our obligations in respect of the LGPS by paying over pension contributions due as calculated by the scheme's actuaries.

The following balances held were held at 31 August;

Fund	Category	2016 £'000	2015 £'000
GAG	Restricted General Funds	95	0
Other DfE/EFA Grants	Restricted General Funds	107	0
Other government grants	Restricted General Funds	0	0
Other funds	Restricted General Funds	0	0
<b>Sub-total General Restricted Funds</b>		<b>202</b>	<b>0</b>
Unspent Capital Grants	Restricted Fixed Asset Fund	18	9
Other Income	Unrestricted General Fund	0	0
<b>Sub-Total</b>	<b>Spendable Funds</b>	<b>220</b>	<b>9</b>
Net Book Value of Fixed Assets	Restricted Fixed Asset Fund	4,568	4,638
Share of LGPS Deficit	Restricted Pension Reserve	(706)	(222)
<b>Total</b>	<b>All Funds</b>	<b>4,082</b>	<b>4,425</b>

### Reserves policy

The principal policy on reserves is that accumulation of any unspent GAG balances should not breach any limits set out on the funding agreement. The level of resources should never be in deficit.

Each year the Trustees review the reserve requirements and grant and other income that is forecast for the coming year and an annual budget is finalised and approved.

### Investment policy and powers

There are no investments held beyond cash deposits retained with the major UK clearing banks. Speculative investments are not permitted.

### Principal risks and uncertainties

The principal financial risk faced by the Academy Trust is that ongoing pressure on funding results in a risk that deficits may be experienced. The budgeting and reporting process, including scrutiny by the Trustees of actual financial performance, mitigates the risk.

As the nature of the financial instruments dealt with by the Academy Trust is relatively simple (bank balances, debtors and "trade" creditors). Trustees consider the associated risk in this area to be minimal.

The risk resulting from the company's share of the LGPS deficit is managed by following the advice of the scheme's actuaries, specifically as regards the level of contributions payable, ensuring that annual budgets are drawn up to reflect the actuary's advice.

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

## **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2016**

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### **Plans for future periods**

The main objectives for 2016/17 are:

- Continue to support the transition to new curriculum expectations, particularly with a view to higher expectations at the end of KS2
- Improve the consistency of support for less able pupils so that they receive interventions quickly and effectively
- Improve the quality of reading especially in KS2 so that we see an increase in numbers of pupils (especially more able pupils) achieving in line with new national expectations.
  - Transition the organisation to a new MAT (Communitas Education Trust).
  - Increase the percentage of pupils performing at or above expected standards in Reading, Writing, SpaG and Maths, with a particular emphasis on Reading
  - Continue to support the transition to new curriculum expectations, particularly with a view to higher expectations at the end of KS2
  - Improve the consistency of support for less able pupils so that they receive interventions quickly and effectively
  - Provide for the effective development of middle leadership
  - Develop staff skills to improve educational provision both within school and across other local schools
  - Improve outside play provision and resources
  - Provide enrichment for the curriculum, particularly in Art, Music and environmental studies
  - Broaden the scope of the school's ITT work in order to provide for a well- trained teacher workforce in the future

### **Funds Held as Custodian Trustee on Behalf of Others**

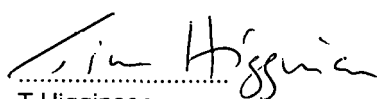
The Trust operates as "banker school" for a consortium of teacher training organisations. In this role it distributes teacher training funds to other members or incurs expenditure on their behalf, as an agent for the NCTL. The unspent balance of such funds is recorded within creditors in the accounts. Further details are set out in the notes to the accounts.

### **Auditor**

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by order of the Board of Trustees on 14 December 2016 and signed on its behalf by:

  
T Higginson  
Chair of Trustees

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

## **GOVERNANCE STATEMENT**

**FOR THE YEAR ENDED 31 AUGUST 2016**

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### **Scope of responsibility**

As Trustees we acknowledge we have overall responsibility for ensuring that John Donne Primary School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to a Co-Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Communitas Education Trust and the Secretary of State for Education. The Accounting Officer is also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

### **Governance**

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 3 times during the period. Attendance during the period at meetings of the Board of Trustees was as follows:

<b>Trustees</b>	<b>Meetings attended</b>	<b>Out of possible</b>
T Higginson (Chair of Trustees)	3	3
A Sparks (Chair of Finance & Resources Committee)	3	3
N Tildesley (Co-Headteacher)	3	3
S Wattam (Co-Headteacher)	3	3
O Lewis	2	3
C McCulloch	3	3
L Ojeda-Morales, resigned as a Trustee 5 January 2016	1	2
E O'Mahony	2	3
J Munetsi	2	3
K Rose	3	3
S Field	3	3
E De Carvalho	3	3
A El Haouari, resigned as a Trustee 7 March 2016	0	2

There have been no key changes in the composition of the governing body during 2015/16.

### **Governance reviews:**

In the coming year the Trust will review its governance structures as it moves from a single academy trust to a multi-academy trust.

The Finance and Resources Committee is a committee of the main Board of Trustees. Its purpose is to help plan and recommend the budget for approval by the full Board of Trustees; to receive regular reports from the school's auditors and the Finance Manager; the committee is involved in the strategic planning of school development which demand funding; Health and Safety and Security issues are also within the remit of this committee. The committee oversees all contracts entered into by the school and all purchases which require particular procurement processes, such as tendering. The members of the committee have been selected by the Board of Trustees because of their familiarity with issues related to financial management and issues connected to the particular work of this committee.

The committee works to ensure the best value is obtained in all aspects of the academy's business.

# COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)

## GOVERNANCE STATEMENT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2016

Attendance at Finance and Resources Committee meetings in the period was as follows:

Trustees	Meetings attended	Out of possible
A Sparks (Chair of Finance & Resources Committee)	3	3
N Tildesley (Co-Headteacher)	3	3
S Wattam (Co-Headteacher)	3	3
L Ojeda-Morales, resigned as a Trustee 5 January 2016	1	1
E O'Mahoney	1	3
E De Carvalho	3	3
J Soumahoro	1	3

#### **Review of Value for Money**

As the accounting officer, Nick Tildesley has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

- Ensuring that best value is obtained by getting 3 quotes for extensive premises works.
- Ensuring that staffing is resourced well and benchmarking of JDPS against other schools of a similar size is done.
- Ensuring more able students are achieving better outcomes through the new and innovative use of the HLTA staff structure and their intervention programmes.

#### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in John Donne Primary School for the period 1 September 2015 to 31 August 2016 and up to the date of approval of the annual report and accounts.

#### **Capacity to handle risk**

The Board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period 1 September 2015 to 31 August 2016 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the Board of Trustees.

#### **The risk and control framework**

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance & Resources Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

## **GOVERNANCE STATEMENT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

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The Board of Trustees has considered the need for a specific internal audit function and has decided to appoint School Management Support Limited, an education finance specialist firm, to conduct a programme of internal assurance work. During the year a visit was undertaken and findings and recommendations were reported to Trustees. The Trustees considered the report and agreed corrective action where needed. No material control weaknesses were identified. Trustees believe that sufficient oversight is exercised by the Finance & Resources Committee. Internal assurance visits will take place annually and there will be 1 carried out in total for 2016/17

### **Review of effectiveness**

As Accounting Officer the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

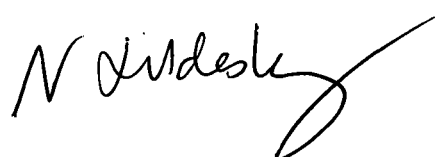
- the work of School Management Support Limited;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance & Resources Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the Board of Trustees on 14 December 2016 and signed on its behalf by:



**T Higginson  
Chair of Trustees**



**N Tildesley  
Accounting Officer**

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)**

**STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE**

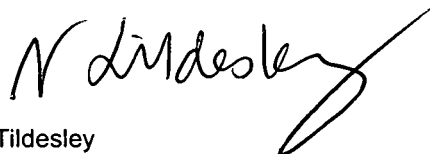
***FOR THE YEAR ENDED 31 AUGUST 2016***

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As Accounting Officer of Communitas Education Trust I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education Funding Agency (EFA) of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2015.

I confirm that I and the Academy Trust's Board of Trustees are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2015.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and EFA.



N Tildesley  
**Accounting Officer**

14 December 2016

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL) STATEMENT OF TRUSTEES' RESPONSIBILITIES**

**FOR THE YEAR ENDED 31 AUGUST 2016**

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The Trustees (who are also the Directors of Communitas Education Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with the Annual Accounts Direction published by the Education Funding Agency (EFA), United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare Financial Statements for each financial year. Under company law the Trustees must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these Financial Statements, the Trustees are required to:

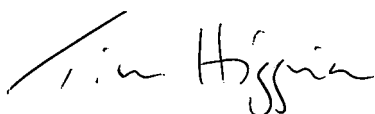
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from EFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

Approved by order of the Board of Trustees on 14 December 2016 and signed on its behalf by:



**T Higginson  
Chair of Trustees**

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL) INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF COMMUNITAS EDUCATION TRUST**

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We have audited the Financial Statements of Communitas Education Trust for the year ended 31 August 2016 set out on pages 18 to 38. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016 issued by the Education Funding Agency.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of Trustees and Auditors**

As explained more fully in the Trustees' Responsibilities Statement set out on page 2, the Trustees, who are also the Directors of Communitas Education Trust for the purposes of company law, are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the Financial Statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## **Scope of the audit of the Financial Statements**

An audit involves obtaining evidence about the amounts and disclosures in the Financial Statements sufficient to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the Financial Statements. In addition, we read all the financial and non-financial information in the Trustees' Report including the incorporated Strategic Report to identify material inconsistencies with the audited Financial Statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## **Opinion on Financial Statements**

In our opinion the Financial Statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016.

## **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Report including the incorporated Strategic Report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements.



**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE  
MEMBERS OF COMMUNITAS EDUCATION TRUST (CONTINUED)**

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**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**David John Walsh FCCA (Senior Statutory Auditor)**

**For and on behalf of Baxter & Co**

**Statutory Auditor**

**Chartered Certified Accountants**

Lynwood House

Crofton Road

Orpington

Kent

BR6 8QE

Dated: 15 December 2016

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL) INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO COMMUNITAS EDUCATION TRUST AND THE EDUCATION FUNDING AGENCY**

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In accordance with the terms of our engagement letter dated 3 January 2014 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2015 to 2016, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Communitas Education Trust during the period 1 September 2015 to 31 August 2016 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Communitas Education Trust and EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Communitas Education Trust and EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Communitas Education Trust and EFA, for our work, for this report, or for the conclusion we have formed.

## **Respective responsibilities of Communitas Education Trust's Accounting Officer and the Reporting Accountant**

The Accounting Officer is responsible, under the requirements of Communitas Education Trust's funding agreement with the Secretary of State for Education dated 19 December 2012 and the Academies Financial Handbook, extant from 1 September 2015, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2015 to 2016. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2015 to 31 August 2016 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

## **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2015 to 2016 issued by EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Review of payments to staff;
- Review of payments to suppliers and other third parties;
- Review of grant and other income streams;
- Discussions with finance staff;
- Consideration of the record maintained by the Accounting Officer of the oversight they have exercised;
- Consideration of the programme of risk review and checking of financial controls implemented by the trust in order to comply with its obligations under 2.4.7 of the Academies Financial Handbook 2015, issued by the EFA;
- Review of the internal assurance report prepared for the trust during the year.

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON  
REGULARITY TO COMMUNITAS EDUCATION TRUST AND THE EDUCATION  
FUNDING AGENCY (CONTINUED)**

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**Conclusion**

*In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2015 to 31 August 2016 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.*

**Baxter & Co**  
**Independent Reporting Accountants**  
**Chartered Certified Accountants**  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

Dated: 15 December 2016

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 AUGUST 2016**

	Notes	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2016 £'000	Total 2015 £'000
<b>Income and endowments from:</b>						(see over)
Donations and capital grants	2	-	149	9	158	143
Charitable activities:						
- Funding for educational operations	3	-	3,499	-	3,499	3,335
Investments	4	1	-	-	1	-
<b>Total income and endowments</b>		<u>1</u>	<u>3,648</u>	<u>9</u>	<u>3,658</u>	<u>3,478</u>
<b>Expenditure on:</b>						
Raising funds	5	-	42	-	42	24
Charitable activities:						
- Educational operations	6	1	3,430	77	3,508	3,550
<b>Total expenditure</b>	5	<u>1</u>	<u>3,472</u>	<u>77</u>	<u>3,550</u>	<u>3,574</u>
<b>Net income/(expenditure)</b>		-	176	(68)	108	(96)
Transfers between funds		-	(7)	7	-	-
<b>Other recognised gains and losses</b>						
Actuarial gains/(losses) on defined benefit pension schemes	16	-	(451)	-	(451)	15
<b>Net movement in funds</b>		-	(282)	(61)	(343)	(81)
<b>Reconciliation of funds</b>						
Total funds brought forward		-	(222)	4,647	4,425	4,506
Total funds carried forward		-	(504)	4,586	4,082	4,425

The comparative figures for 2015 are analysed according to fund on the next page of these financial statements.

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)  
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**SUPPLEMENTARY NOTE:  
COMPARATIVE INFORMATION FOR THE YEAR ENDED 31 AUGUST 2015**

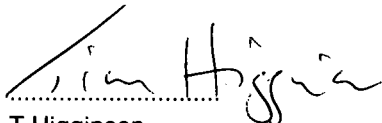
	Notes	Unrestricted Funds £'000	General £'000	Restricted funds: Fixed asset £'000	Total 2015 £'000
<b>Income and endowments from:</b>					
Donations and capital grants	2	-	134	9	143
Charitable activities:					
- Funding for educational operations	3	-	3,335	-	3,335
<b>Total income and endowments</b>		-	3,469	9	3,478
<b>Expenditure on:</b>					
Raising funds	5	-	24	-	24
Charitable activities:					
- Educational operations	6	3	3,473	74	3,550
<b>Total expenditure</b>	5	3	3,497	74	3,574
<b>Net income/(expenditure)</b>		(3)	(28)	(65)	(96)
Transfers between funds		-	(22)	22	-
<b>Other recognised gains and losses</b>					
Actuarial gains/(losses) on defined benefit pension schemes	16	-	15	-	15
<b>Net movement in funds</b>		(3)	(35)	(43)	(81)
<b>Reconciliation of funds</b>					
Total funds brought forward		3	(187)	4,690	4,506
Total funds carried forward		-	(222)	4,647	4,425

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
BALANCE SHEET**

**AS AT 31 AUGUST 2016**

		2016		2015	
	Notes	£'000	£'000	£'000	£'000
<b>Fixed assets</b>					
Tangible assets	10		4,568		4,638
<b>Current assets</b>					
Debtors	11	67		63	
Cash at bank and in hand		264		6	
		331		69	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	12	(111)		(60)	
<b>Net current assets</b>			220		9
<b>Net assets excluding pension liability</b>			4,788		4,647
Defined benefit pension liability	16		(706)		(222)
<b>Total net assets</b>			4,082		4,425
<b>Funds of the Academy Trust:</b>					
<b>Restricted funds</b>	14				
- Fixed asset funds			4,586		4,647
- Restricted income funds			202		-
- Pension reserve			(706)		(222)
<b>Total restricted funds</b>			4,082		4,425
<b>Unrestricted income funds</b>	14		-		-
<b>Total funds</b>			4,082		4,425

The Financial Statements set out on pages <sup>13</sup> ~~7~~ to <sup>38</sup> ~~23~~ were approved by the Board of Trustees and authorised for issue on 14 December 2016 and are signed on its behalf by:



T Higginson  
Chair of Trustees

Company Number 08791046

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 AUGUST 2016**

		2016		2015	
	Notes	£'000	£'000	£'000	£'000
<b>Cash flows from operating activities</b>					
Net cash provided by operating activities	17		255		14
<b>Cash flows from investing activities</b>					
Dividends, interest and rents from investments		1		-	
Capital grants from DfE and EFA		9		9	
Payments to acquire tangible fixed assets		(7)		(22)	
			3		(13)
<b>Change in cash and cash equivalents in the reporting period</b>			258		1
Cash and cash equivalents at 1 September 2015			6		5
<b>Cash and cash equivalents at 31 August 2016</b>			264		6

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL)**

## **NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2016**

---

### **1 Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **1.1 Basis of preparation**

The Financial Statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2015 to 2016 issued by EFA, the Charities Act 2011 and the Companies Act 2006.

Communitas Education Trust meets the definition of a public benefit entity under FRS 102.

These Financial Statements for the year ended 31 August 2016 are the first Financial Statements of Communitas Education Trust prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 September 2014. The reported financial position and financial performance for the previous period are not affected by the transition to FRS 102.

#### **1.2 Going concern**

The Trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the Financial Statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the Financial Statements.

#### **1.3 Income**

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants receivable

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

##### Sponsorship income

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.



**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

---

**1 Accounting policies**

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the accounts until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

Governance costs

These include the costs attributable to the Academy Trust's compliance with constitutional and statutory requirements, including audit, strategic management, Trustees' meetings and reimbursed expenses.

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

---

**1 Accounting policies**

**1.5 Tangible fixed assets and depreciation**

Assets costing £1,000 or more per item (or less if they form part of a larger purchase or project where the total cost exceeds £5,000) are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Leasehold land and buildings	50 years straight line
Computer equipment	3 years straight line
Fixtures, fittings & equipment	5 years straight line

**Fixed Asset Transfer from the Predecessor School**

Where fixed assets were transferred to the charitable company from the predecessor school, these have been included at a value determined in accordance with the policy described below:

**Land**

Where land is owned (or occupied under the terms of a long term lease), subject to a legally binding restriction as to its use, it is included at fair value, based on its existing use.

**Buildings**

In accordance with the requirements of FRS 102, specialist buildings transferred from the predecessor school are recognised at their depreciated replacement cost at the time of the transfer. Future depreciation is charged over the estimated remaining useful life of the buildings.

**Other Fixed Assets**

Other fixed assets transferred from the predecessor school are also included at depreciated replacement cost (subject to the capitalisation limit set). Assets transferred (other than fixed assets) are dealt with as a donation in kind within the Statement of Financial Activities.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

**1.6 Liabilities**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL) NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

---

## **1 Accounting policies**

### **1.7 Leased assets**

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

### **1.8 Taxation**

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### **1.9 Pensions benefits**

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the Academy Trust.

#### **Teachers' Pension Scheme**

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 16, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

#### **Local Government Pension Scheme**

The LGPS is a funded scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

### **1.10 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education Funding Agency/Department for Education.

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**1 Accounting policies**

**1.11 Agency Arrangements**

The academy trust acts as agent in distributing National College for Teaching and Leadership (NCTL) funds to other consortium members. Payments received and subsequent disbursements are excluded from the Statement of Financial Activities as the trust does not have control over charitable application of the funds. The funds received and paid, and any balances held are disclosed in note 21.

**1.12 Critical accounting estimates and areas of judgement**

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2016. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgement

In preparing these Financial Statements, the Trustees have not needed to exercise any subjective judgements that would be critical to the Academy Trust's Financial Statements.

**2 Donations and capital grants**

	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000	Total 2015 £'000
Capital grants	-	9	9	9
Other income	-	149	149	134
	<u>-</u>	<u>158</u>	<u>158</u>	<u>143</u>

**COMMUNITAS EDUCATION TRUST**  
**(FORMERLY JOHN DONNE PRIMARY SCHOOL)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**3 Funding for the Academy Trust's educational operations**

	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000	Total 2015 £'000
<b>DfE / EFA grants</b>				
General annual grant (GAG)	-	2,677	2,677	2,670
Other DfE / EFA grants	-	556	556	415
	<u>-</u>	<u>3,233</u>	<u>3,233</u>	<u>3,085</u>
<b>Other government grants</b>				
Local authority grants	-	255	255	242
	<u>-</u>	<u>255</u>	<u>255</u>	<u>242</u>
<b>Other funds</b>				
Other incoming resources	-	11	11	8
	<u>-</u>	<u>11</u>	<u>11</u>	<u>8</u>
<b>Total funding</b>	<u>-</u>	<u>3,499</u>	<u>3,499</u>	<u>3,335</u>

**4 Investment income**

	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000	Total 2015 £'000
Short term deposits	<u>1</u>	<u>-</u>	<u>1</u>	<u>-</u>

**5 Expenditure**

	Staff costs £'000	Premises & equipment £'000	Other costs £'000	Total 2016 £'000	Total 2015 £'000
<b>Academy's educational operations</b>					
- Direct costs	2,385	61	235	2,681	2,759
- Allocated support costs	<u>387</u>	<u>67</u>	<u>373</u>	<u>827</u>	<u>791</u>
	<u>2,772</u>	<u>128</u>	<u>608</u>	<u>3,508</u>	<u>3,550</u>
<b>Other expenditure</b>					
Raising funds	<u>13</u>	<u>-</u>	<u>29</u>	<u>42</u>	<u>24</u>
<b>Total expenditure</b>	<u>2,785</u>	<u>128</u>	<u>637</u>	<u>3,550</u>	<u>3,574</u>

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**5 Expenditure**

Net income/(expenditure) for the year includes:	2016 £'000	2015 £'000
Fees payable to auditor for:		
- Audit	6	5
- Other non-audit services	4	4
Operating lease rentals	4	3
Depreciation of tangible fixed assets	77	74
	<u>          </u>	<u>          </u>

Included within expenditure are the following transactions:

	2016 £
Gifts made by the trust - total	<u>234</u>

(Clarification Note - While many of the disclosures within these accounts are rounded to £'000, the above is not; i.e. the value of gifts during the year was £234 and not £234k).

**Central services**

The company changed its Articles of Association during the year to enable it to operate as a Multi Academy Trust. No new academies joined the trust during the year and all of the above expenditure relates exclusively to John Donne Primary School.

**6 Charitable activities**

	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000	Total 2015 £'000
Direct costs - educational operations	1	2,680	2,681	2,759
Support costs - educational operations	-	827	827	791
	<u>1</u>	<u>3,507</u>	<u>3,508</u>	<u>3,550</u>
			<b>2016 £'000</b>	<b>2015 £'000</b>
<b>Analysis of support costs</b>				
Support staff costs			387	411
Depreciation and amortisation			16	14
Technology costs			46	25
Premises costs			163	154
Other support costs			196	178
Governance costs			19	9
			<u>827</u>	<u>791</u>

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**7 Staff costs**

	<b>2016</b>	<b>2015</b>
	<b>£'000</b>	<b>£'000</b>
Wages and salaries	2,054	2,210
Social security costs	179	171
Operating costs of defined benefit pension schemes	355	343
Staff costs	2,588	2,724
Supply staff costs	197	181
Total staff expenditure	2,785	2,905

**Staff numbers**

The average number of persons employed by the Academy Trust during the year was as follows:

	<b>2016</b>	<b>2015</b>
	<b>Number</b>	<b>Number</b>
Teachers	22	23
Administration and support	47	39
Management	5	5
	74	67

**Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>2016</b>	<b>2015</b>
	<b>Number</b>	<b>Number</b>
£60,000 - £70,000	2	2
£70,001 - £80,000	1	-
£90,001 - £100,000	1	2

**Key management personnel**

The key management personnel of the Academy Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Academy Trust was £435,897.

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

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**8 Trustees' remuneration and expenses**

One or more of the Trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The Headteacher and other Staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Headteacher and staff members under their contracts of employment, and not in respect of their services as Trustees.

The value of Trustees' remuneration and other benefits was as follows:

E Holdsworth (Headteacher):

- Remuneration : not appointed in 2016 (2015: £95,000 - £100,000)
- Employer's pension contributions : not appointed in 2016 (2015: £10,000 - £15,000)

S Wattam (Headteacher):

- Remuneration £70,000 - £80,000 (2015: not appointed)
- Employer's pension contributions £10,000 - £15,000 (2015: not appointed)

N Tildesley (Headteacher):

- Remuneration £95,000 - £100,000 (2015: £95,000 - £100,000)
- Employer's pension contributions £15,000 - £20,000 (2015: £10,000 - £15,000)

E De Carvalho (Staff Governor):

- Remuneration £20,000 - £25,000 (2015: £20,000 - £25,000)
- Employer's pension contributions £0 - £5,000 (2015: £0 - £5,000)

S Field (Staff Governor):

- Remuneration £45,000 - £50,000 (2015: £45,000 - £50,000)
- Employer's pension contributions £5,000 - £10,000 (2015: £5,000 - £10,000)

During the year, travel and subsistence payments totalling £nil (2015: £nil) were reimbursed to Trustees.

Other related party transactions involving the Trustees are set out within the related parties note.

**9 Trustees and officers insurance**

In accordance with normal commercial practice, the Academy Trust has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the year ended 31 August 2016 was £2,449 (2015: £2,275). The cost of this insurance is included in the total insurance cost.



**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**10 Tangible fixed assets**

	Leasehold land and buildings £'000	Computer equipment £'000	Fixtures, fittings & equipment £'000	Total £'000
<b>Cost</b>				
At 1 September 2015	4,747	22	10	4,779
Additions	-	7	-	7
	<u>4,747</u>	<u>29</u>	<u>10</u>	<u>4,786</u>
At 31 August 2016	4,747	29	10	4,786
<b>Depreciation</b>				
At 1 September 2015	130	7	4	141
Charge for the year	65	10	2	77
	<u>195</u>	<u>17</u>	<u>6</u>	<u>218</u>
At 31 August 2016	195	17	6	218
<b>Net book value</b>				
At 31 August 2016	<u>4,552</u>	<u>12</u>	<u>4</u>	<u>4,568</u>
At 31 August 2015	<u>4,617</u>	<u>15</u>	<u>6</u>	<u>4,638</u>

The net book value of Leasehold Land is included above at £2,732k (2015; £2732k).

<b>11 Debtors</b>	<b>2016 £'000</b>	<b>2015 £'000</b>
VAT recoverable	16	7
Prepayments and accrued income	51	56
	<u>67</u>	<u>63</u>
	<u>67</u>	<u>63</u>
<b>12 Creditors: amounts falling due within one year</b>	<b>2016 £'000</b>	<b>2015 £'000</b>
Trade creditors	-	8
Accruals and deferred income	111	52
	<u>111</u>	<u>60</u>
	<u>111</u>	<u>60</u>

**COMMUNITAS EDUCATION TRUST**  
**(FORMERLY JOHN DONNE PRIMARY SCHOOL)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

<b>13</b>	<b>Deferred income</b>	<b>2016 £'000</b>	<b>2015 £'000</b>
	Deferred income is included within:		
	Creditors due within one year	91	44
		<u>          </u>	<u>          </u>
	Deferred income at 1 September 2015	44	39
	Released from previous years	(44)	(39)
	Amounts deferred in the year	91	44
		<u>          </u>	<u>          </u>
	<b>Deferred income at 31 August 2016</b>	<b>91</b>	<b>44</b>
		<u>          </u>	<u>          </u>

Deferred income relates to Universal Infant Free School Meals of £38k (2015: £44k) and Schools Direct Funds of £53k (2015: £nil).

<b>14</b>	<b>Funds</b>	<b>Balance at 1 September 2015 £'000</b>	<b>Incoming resources £'000</b>	<b>Resources expended £'000</b>	<b>Gains, losses &amp; transfers £'000</b>	<b>Balance at 31 August 2016 £'000</b>
	<b>Restricted general funds</b>					
	General Annual Grant	-	2,677	(2,575)	(7)	95
	Other DfE / EFA grants	-	556	(449)	-	107
	Other government grants	-	255	(255)	-	-
	Other restricted funds	-	160	(160)	-	-
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	Funds excluding pensions	-	3,648	(3,439)	(7)	202
	Pension reserve	(222)	-	(33)	(451)	(706)
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		(222)	3,648	(3,472)	(458)	(504)
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<b>Restricted fixed asset funds</b>					
	DfE / EFA capital grants	9	9	-	-	18
	Inherited funds	4,623	-	(67)	-	4,556
	Capital expenditure from GAG and other funds	15	-	(10)	7	12
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		4,647	9	(77)	7	4,586
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<b>Total restricted funds</b>	<b>4,425</b>	<b>3,657</b>	<b>(3,549)</b>	<b>(451)</b>	<b>4,082</b>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<b>Unrestricted funds</b>					
	General funds	-	1	(1)	-	-
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<b>Total funds</b>	<b>4,425</b>	<b>3,658</b>	<b>(3,550)</b>	<b>(451)</b>	<b>4,082</b>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**14 Funds**

The specific purposes for which the funds are to be applied are as follows:

The Restricted General Funds are used to fund the general operating costs of the Academy.

The Restricted LGPS Fund represents the Academy's share of the LGPS Pension Fund deficit.

The Restricted Fixed Asset Fund represents the net book value of fixed assets £4,568k (2015:£4,638k) plus the unspent element of Capital funds £18k (2015:£9k). When assets are purchased the fund is increased and depreciation charges reduce the fund.

Unrestricted Funds represent balances held at the period end that can be applied at the discretion of the Governors, to support any of the Academy's charitable purposes.

Total funds analysis by academy

The company changed its Articles of Association during the year to enable it to operate as a Multi Academy Trust. No new academies joined the trust during the year and all funds quoted above relate exclusively to John Donne Primary School.

**15 Analysis of net assets between funds**

	Unrestricted Funds £'000	General £'000	Restricted funds: Fixed asset £'000	Total 2016 £'000
<b>Fund balances at 31 August 2016 are represented by:</b>				
Tangible fixed assets	-	-	4,568	4,568
Current assets	-	331	-	331
Creditors falling due within one year	-	(129)	18	(111)
Defined benefit pension liability	-	(706)	-	(706)
	<u>-</u>	<u>(504)</u>	<u>4,586</u>	<u>4,082</u>

**16 Pensions and similar obligations**

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Southwark. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012, and that of the LGPS related to the period ended 31 March 2013.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

# **COMMUNITAS EDUCATION TRUST (FORMERLY JOHN DONNE PRIMARY SCHOOL) NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

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## **16 Pensions and similar obligations**

### **Teachers' Pension Scheme**

#### **Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### **Valuation of the Teachers' Pension Scheme**

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%))
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

During the previous year the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS will be as at March 2016, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to the TPS in the period amounted to £198k (2015: £206k).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

#### **Local Government Pension Scheme**

The LGPS is a funded defined-benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 17.80% for employers and 5.50% to 8.50% for employees.

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**16 Pensions and similar obligations**

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

<b>Total contributions made</b>	<b>2016 £'000</b>	<b>2015 £'000</b>
Employer's contributions	130	137
Employees' contributions	45	46
<b>Total contributions</b>	<b>175</b>	<b>183</b>

<b>Principal actuarial assumptions</b>	<b>2016 %</b>	<b>2015 %</b>
Rate of increases in salaries	3.40	3.60
Rate of increase for pensions in payment	1.90	2.10
Discount rate	2.00	3.80
RPI inflation	3.00	3.10
CPI inflation	1.90	2.10

**Sensitivity Analysis**

Scheme liabilities have been valued at £1,690k. The measurement of these liabilities would change in the event that key assumptions underlying their valuation changed.

If the discount rate were to increase by 0.1%, liabilities would be measured at £1,648k;

If the salaries rate were to increase by 0.1%, liabilities would be measured at £1,708k;

If the pension rate were to increase by 0.1%, liabilities would be measured at £1,714k;

If the mortality rate were to increase by 1 year, liabilities would be measured at £1,743k.

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	<b>2016 Years</b>	<b>2015 Years</b>
Retiring today		
- Males	21.9	21.9
- Females	26.5	26.4
Retiring in 20 years		
- Males	24.1	24.0
- Females	28.8	28.7

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**16 Pensions and similar obligations**

<b>The Academy Trust's share of the assets in the scheme</b>	<b>2016 Fair value £'000</b>	<b>2015 Fair value £'000</b>
Equities	537	429
Government bonds	97	73
Corporate bonds	88	66
Property	161	100
Other assets	101	6
<b>Total market value of assets</b>	<b>984</b>	<b>674</b>
 Actual return on scheme assets - gain/(loss)	 141	 29
 <b>Amounts recognised in the statement of financial activities</b>	 <b>2016 £'000</b>	 <b>2015 £'000</b>
Current service cost (net of employee contributions)	157	165
Net interest cost	6	(2)
 <b>Changes in the present value of defined benefit obligations</b>		<b>2016 £'000</b>
Obligations at 1 September 2015		896
Current service cost		157
Interest cost		35
Employee contributions		45
Actuarial loss		563
Benefits paid		(6)
 At 31 August 2016		 1,690
 <b>Changes in the fair value of the Academy Trust's share of scheme assets</b>		<b>2016 £'000</b>
Assets at 1 September 2015		674
Interest income		29
Return on plan assets (excluding amounts included in net interest): Actuarial gain		112
Employer contributions		130
Employee contributions		45
Benefits paid		(6)
 At 31 August 2016		 984

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**16 Pensions and similar obligations**

**17 Reconciliation of net income/(expenditure) to net cash flows from operating activities**

	<b>2016</b>	<b>2015</b>
	<b>£'000</b>	<b>£'000</b>
Net income/(expenditure) for the reporting period	108	(96)
Adjusted for:		
Capital grants from DfE/EFA and other capital income	(9)	(9)
Investment income	(1)	-
Defined benefit pension costs less contributions payable	27	28
Defined benefit pension net finance cost/(income)	6	(2)
Depreciation of tangible fixed assets	77	74
(Increase)/decrease in debtors	(4)	52
Increase/(decrease) in creditors	51	(33)
<b>Net cash provided by operating activities</b>	<b>255</b>	<b>14</b>

**18 Commitments under operating leases**

At 31 August 2016 the total future minimum lease payments under non-cancellable operating leases were as follows:

	<b>2016</b>	<b>2015</b>
	<b>£'000</b>	<b>£'000</b>
Amounts due within one year	4	1
Amounts due in two and five years	6	1
	<b>10</b>	<b>2</b>

**19 Related party transactions**

Owing to the nature of the Academy Trust's operations and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which Trustees have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy Trust's financial regulations and normal procurement procedures.

No related party transactions took place in the period of account.

**20 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

**COMMUNITAS EDUCATION TRUST  
(FORMERLY JOHN DONNE PRIMARY SCHOOL)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2016***

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**21 Agency arrangements**

The academy trust acts as "banker school" for a consortium of teacher training organisations. In this role it distributes teacher training funds to other members of the consortium as an agent for the NCTL. In the accounting period ending 31 August 2016 the trust received £291,100 of such funds in its role as agent (2015: £74,467) , and £238,288 (2015: £74,467) was disbursed. The balance held at 31 August 2016 of £52,812 (2015: Nil) is included within deferred income, creditors due within one year.





# John Donne Primary School

Woods Road, Peckham, SE15 2SW

5<sup>th</sup> October 2016

David Walsh  
Baxter & Co.  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

Dear David,

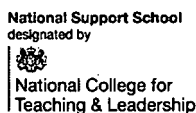
Thank you for your letter dated 26<sup>th</sup> September 2016.

The draft statutory accounts appear to be in order and I have discussed these with the Accounting Officer, Nick Tildesley. With regards to the outstanding points I have listed the responses below.

1. The LGPS FRS102 has been sent to Tina Aggrey on Monday 3<sup>rd</sup> October 2016 via email.
2. I have sent you the revised version of the Trustee's Report on 26<sup>th</sup> September 2016 via email
3. We have indeed received a new Funding Agreement for the MAT, this has been signed by the school and has been sent to the EFA for them to sign and return to School.
4. A copy of the August bank statement has been sent to Tina Aggrey on 5<sup>th</sup> October 2016, via email. I have also enclosed a copy for your reference.

Responses to points raised:

1. Steven Fontaine will ensure that all salary statements are now signed by staff members.
2. The school will try its utmost to ensure purchase orders are raised for expenditure.
3. The school will speak to FAME formally SMS to help rectify the VAT problem when they visit the school later this year.
4. We have spoken to the company secretary, Wilson's solicitors to update and ensure everything is in line with the MAT set up.



Tel: 0207 639 0594

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E-mail: [office@jdacademy.org.uk](mailto:office@jdacademy.org.uk)

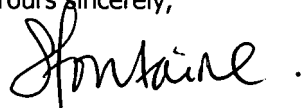
Website: [www.jdacademy.org.uk](http://www.jdacademy.org.uk)

Headteachers: Mr. Nick Tildesley & Mr. Simon Wattam  
Academy Finance Director: Mr. Steven Fontaine  
Company Number: 8791046

If you require any further information please feel free to contact me on 0207 639 0594. I would like to thank you and your team for their continued support during this year, I look forward to working with you over the coming school year.

I will contact you shortly to discuss plans for the multi-academy trust as I feel we may need some advice as to how we can operate most effectively financially.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Fontaine', followed by a period.

Steven Fontaine

**Academy Finance Director**