



YEALMPTON WOODLAND BURIAL ASSOCIATION

THE YEALMPTON WOODLAND BURIAL ASSOCIATION

Company Number: 8720211

THURSDAY



A10 *A693MRZD* 22/06/2017 #134
COMPANIES HOUSE

COMPANY NUMBER: 8720211

THE Yealmpton Woodland Burial Association

Minutes of the Annual General Meeting Thursday 20th April 2017
Held in Yealmpton Great Hall at 7.00pm

Present:

YWBA Directors: Mike Cosby, Geoff Craddock, Alison Jory, Derek Wood, Roger Durman

Secretary: Sheila Barton

Others: 4 members

Apologies

Richard Yonge

1. Minutes of 2016 AGM held 21st April 2016 - the minutes were approved.

2. Chairman's Annual Report – Mike Cosby

It has been a busy and successful year for the Association:

- We have welcomed 60 new members
- There have been 25 burials, 11 ashes burials and 2 scatterings of ashes
- The website has been updated and looks very good (thanks Geoff)
- The field shelter has been erected (thanks Derek and the whole team)

Our finances continue to be strong and the extra activity this year has meant that we could finance the field shelter project without dipping into reserves.

The tree planting day on November 26th was very successful – and the weather was 2015!

3. Finance Report – Geoff Craddock

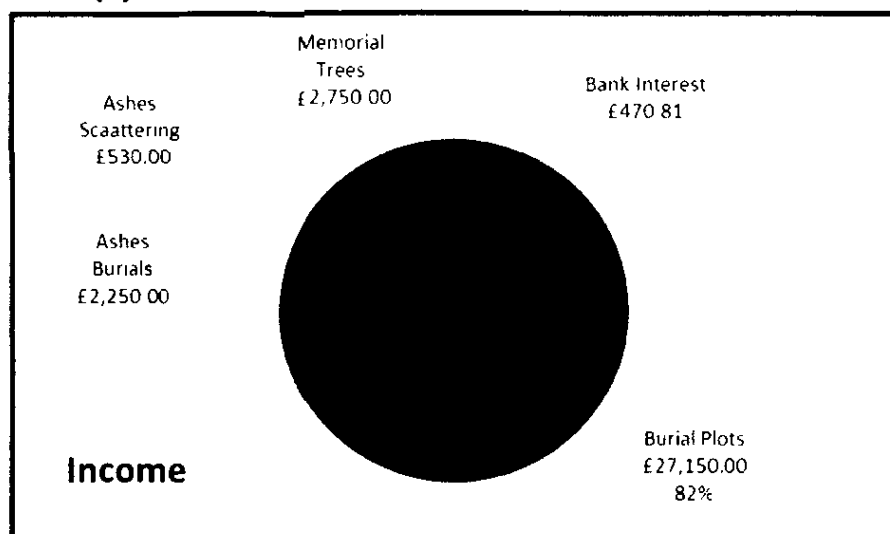
Yealmpton Woodland Burial Association
Treasurer's Report for the year ending 31st March 2017

	2016/17	2015/16
Income		
Memberships subscriptions		
Infant burial plots	£0.00	£0.00
Burial plots	£27,150.00	£16,350.00
Ashes burials	£2,250.00	£800.00
Ashes scattering	£530.00	£640.00
Memorial trees	£2,750.00	£1,500.00
Bank interest	£470.81	£628.94
Donation	£0.00	£0.00
Other income	£380.00	£3,505.00
Adjustments	£0.00	£0.00
	£33,530.81	£23,423.94
Expenditure		
Secretarial	£6,788.96	£5,499.96
Printing and stationery	£463.66	£916.52
Maintenance	£1,204.10	£893.83
Telephone and postage	£558.63	£611.70
Insurance	£273.75	£265.00
Professional fees	£0.00	£0.00
Advertising	£155.00	£155.00
Miscellaneous	£5,597.12	£331.00
Rent	£14,700.00	£8,575.00
Trees	£258.36	£264.84
Tax	£125.60	£118.40
Other	£13.50	£7,080.80
	£30,138.88	£24,692.05
Surplus	£3,391.93	-£1,268.11
Opening balance	£62,372.51	£63,640.62
Closing balance	£65,764.44	£62,372.51
Represented by		
Current account balance	£28,885.74	£22,810.86
less uncleared payments	-£6,738.52	-£3,966.06
plus uncleared receipts	£1,300.00	£1,680.00
Deposit account balance	£42,317.25	£41,847.74
	£65,764.47	£62,372.54

TU THURSDAY

A20 "A67UG57K" #349
01/06/2017
COMPANIES HOUSE
A18 "A661K3K1" #25
09/05/2017
COMPANIES HOUSE

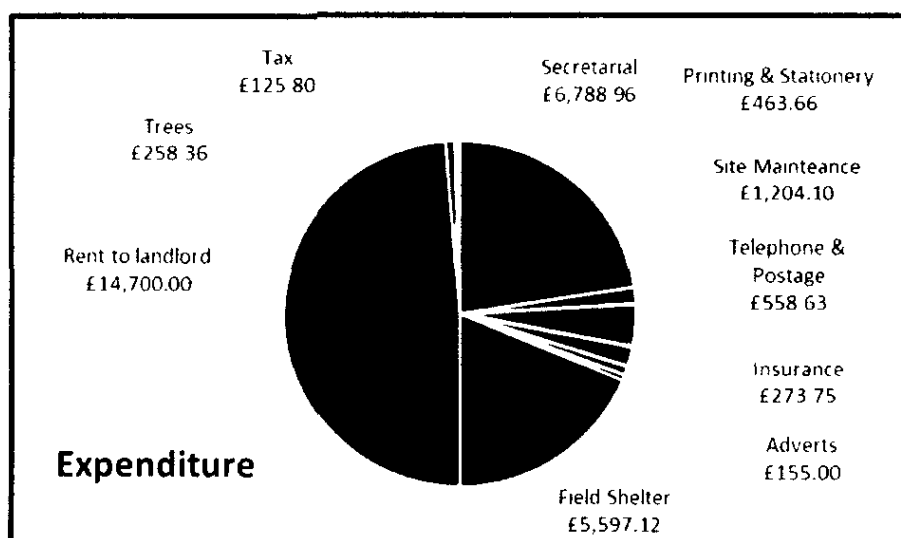
Detail (1) Income £33,531



Previous year £23,423
(Increase 43%)

45 burial plots
11 ashes burials
4 ashes scattered

Detail (2) – expenditure £30,139



Previous year £24,692
(Increase 22%)

18.6% invested in new Field Shelter
Small increase in site maintenance to 4%

4. Retirement & election of Directors

Directors are in office for 12 months, so all resign at the AGM. This year, the Directors resigning and standing for re-election are:

	Nominated by
Mike Cosby	Roger Durman
Geoff Craddock	Lyn Chaston
Allison Jory	Nick Jory
Richard Yonge	Isabel Baldry
Derek Woods	Basil Tucker
Roger Durman	Linda Durman

All present voted in favour and the Directors were appointed.



5. Amendment of Articles

Our bank, the Co-operative bank, has pointed out an inconsistency in the Financial Arrangements section following our incorporation.

Proposal 1

Existing wording:

38.(2) The authorised signatories shall be the treasurer, secretary and two other directors. All cheques payable on the account shall be signed by two signatories.

New wording:

38.(2) The authorised signatories shall be directors. All cheques payable on the account shall be signed by two signatories.

NB: Current signatories are Mike Cosby, Geoff Craddock, Roger Durman and Richard Yonge

There are further issues which can be addressed at the same time by the following proposals.

Proposal 2.

Existing wording:

17. (1) at each annual general meeting all directors shall retire but will be eligible for nomination for re-election.

New wording:

17. (1) at each annual general meeting all directors except the representative of the landowner shall retire but will be eligible for nomination for re-election.

Proposal 3.

Existing wording:

3 (2) The board of directors shall include the following:

- a. chairman – as directed by the Companies Act 2006
- b. treasurer -
- c. secretary -
- d. representative of the landowner
- e. a minimum of two other persons as representatives of the members and/or the community of Yealmpton

New wording:

3 (2) The board of directors shall include the following:

- a. chairman – as directed by the Companies Act 2006
- b. representative of the landowner
- c. a minimum of two other persons as representatives of the members and/or the community of Yealmpton

It was resolved, by unanimous votes, that the new wording proposed in all three proposals be adopted.

6. Prohibited items

It is proposed that we be more diligent in implementing the rules about what can and cannot be left on the site.

This sign will advise members that offending items will be removed!

Our Membership Rules require that:

- Only trees from our approved list and supplied by the Association may be planted.
- Only wildflowers from our approved list may be planted.
- Cut flowers (but not artificial flowers) are permitted provided they are not in plastic wrappings or other non-bio-degradable material. A pottery (but not glass) vase may be set into the ground above graves.
- Floral tributes constructed on plastic frames may be placed on a grave on the day of a burial but must be removed within 14 days.
- No artefacts except an approved slate plaque may be left anywhere on the site. Artefacts include ornaments, vases and ribbons. Nothing must be tied to trees.

Offending items may be removed without notice. At our discretion, they may be left in the Field Shelter but will be disposed of after 14 days if not collected.

For a full copy of the Membership Rules, see www.woodlandburial.org.uk

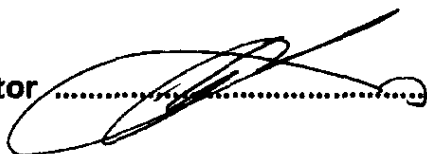
7. AOB

- A question was asked – why the Woodland Burial site was only sign posted from one direction – DCC will be contacted about this.
- A question was asked about charging for infant burial plots
- Tree planting day will be 20/11/17

8. Next annual meeting Thursday 19th April 2018 at 7pm

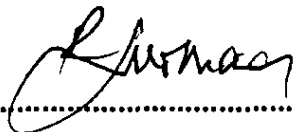
Signed by:

G Craddock, Director



Date: 2/5/17

R Durman, Director



Date: 3/5/17