

**M20 Learning Trust**  
Excellence Collaboration Respect

**DRAFT MINUTES OF THE ANNUAL GENERAL MEETING OF THE MEMBERS OF  
M20 LEARNING TRUST  
VIRTUALLY ON 14<sup>th</sup> DECEMBER 2021 at 5pm  
COMPANY NUMBER 08698831**

**Members Present:**

David Allan Chair  
Fayar Hammond

**Trustees Present:**

Mark O'Keefe (MO'K)  
Karen Walkden (KW)  
Kate Dean (KD)  
Beverley Hughes (BH)  
Nick Brown. (NB)

**Apologies:** Lucy Powell (LP)  
Gunjit Bandesha (GB)

MONDAY



A08 16/05/2022 #133  
COMPANIES HOUSE

**Also in attendance:** Alison Knowlson Governance Professional to M20 Learning Trust  
Liz Hardy CEO/Headteacher Beaver Road School  
Tina Smith CFOO  
Emma Forrester Member of the LGB

**The meeting was quorate and commenced at 5:03pm.**

**1 WELCOME and INTRODUCTIONS**

The Chair welcomed the Members and Trustees to the virtual meeting.

**2 APOLOGIES AND QUORUM**

There were apologies from:

- Lucy Powell [Member]
- Gunjit Bandesha [Member]

	The meeting was quorate.
<b>3</b>	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>Members and trustees were asked to declare any potential pecuniary or conflicts of interest that may occur during the course of the meeting.</p> <p>There were no conflicts of interest declared.</p> <p>The Members were reminded to complete their annual Declaration of Pecuniary Interests form. LP and GB forms are outstanding.</p>
<b>4.</b>	<p><b><u>M20 LEARNING TRUST AGM MINUTES</u></b></p> <p>The minutes from the meeting on the <b>25<sup>th</sup> March 2021</b> were reviewed, IT WAS RESOLVED THAT the minutes were duly received and are a correct record, <b>approved</b> by the Members and will be signed by the Chair.</p> <p>There were no Matters Arising.</p> <p>ACTION: The Chair to follow up with LP the recruitment of another Member.</p>
<b>5.</b>	<p><b><u>SPECIAL RESOLUTION: ARTICLES OF ASSOCIATION</u></b></p> <p>The Chair proposed to update the M20 Articles of Association to the model articles published by the DfE [June 21]. The Article's language is inclusive; allows for virtual AGMs; and is set out clearer to navigate.</p> <p>IT WAS UNANIMOUSLY RESOLVED the updated Articles of Association to be adopted. TS to lodge the Articles of Association with the DfE</p>
<b>6.</b>	<p><b><u>SPECIAL RESOLUTION: FUNDING AGREEMENT</u></b></p> <p>There were no changes to the Funding Agreement.</p>
<b>7.</b>	<p><b><u>SPECIAL RESOLUTION: APPOINTMENT / RETIREMENT OF MEMBERS</u></b></p> <p>It was noted the members of M20 Learning Trust are:</p> <ul style="list-style-type: none"> <li>● David Allan</li> <li>● Gunjit Bandesha</li> <li>● Lucy Powell</li> <li>● Fayaz Hammond.</li> </ul>
<b>8</b>	<p><b><u>ORDINARY RESOLUTION: APPOINTMENT / RETIREMENT OF TRUSTEES</u></b></p> <p>The following trustee has resigned this year.</p> <ul style="list-style-type: none"> <li>o John Huntley</li> </ul> <p>The trustees of the M20 Learning Trust are:</p>

	<ul style="list-style-type: none"> <li>• David Allan</li> <li>• Mark O'Keefe</li> <li>• Beverley Hughes</li> <li>• Karen Walkden.</li> <li>• Nicholas Brown</li> <li>• Kate Dean</li> </ul>
9	<p><b><u>ORDINARY RESOLUTION: APPOINTMENT OF AUDITORS</u></b></p> <p>The auditors Haines Watts have been in post for 5 years. TS is to do a procurement exercise and email Members for approval.</p> <p>IT WAS RESOLVED that TS conducts a procurement exercise for the Auditor for the ensuing year.</p>
10	<p><b><u>RISKS FACING THE M20 LEARNING TRUST</u></b></p> <p>TS informed the members the Risks Register is regularly seen by the trustees. The major risk facing the M20 Learning Trust is the loss of generated income from the pandemic; the increased supply staff that has affected the budget; Cyber-attacks and a terrorist attack. All these risks have been reviewed by the Finance Oversight, Audit and Risk committee, with mitigating actions.</p> <p>IT WAS RESOLVED this report was received and accepted.</p>
11	<p><b><u>THE M20 LEARNING TRUST REVIEW OF THE YEAR</u></b></p> <p>The CEO gave a verbal report on the M20 Trust:</p> <ul style="list-style-type: none"> <li>• The success of the Growth Plan, Beaver Road 1<sup>st</sup> school is a five form entry from Year 3.</li> <li>• Development of the outdoor areas</li> <li>• Martenscroft Nursery</li> <li>• LH's National Leader in Education support for St Patrick's who have had a successful Ofsted.</li> <li>• Natalie at Beaver Road is the Maths Co-ordinator for a city-wide project for six schools.</li> <li>• LH has been approached by the LA to support two new schools headteachers.</li> <li>• Growing the academy, LH has commissioned a bid writer to help with the bid for the free school application from January 2022.</li> <li>• To improve the Trust identity through the website.</li> <li>• The successful training day with the Trustees and the LGB members.</li> </ul> <p>The Chair paid tribute to LH and the staff, for her admirable leadership in difficult times.</p>
12	<p><b><u>ANY BUSINESS WHICH THE TRUSTEES HAVE ASKED THE MEMBERS TO CONSIDER</u></b></p>

	There was no further business for consideration.
13	<b><u>ANY MOTIONS WHICH THE MEMBERS WISH TO DEBATE.</u></b>  There were no further motions for debate.
14	<b><u>DATE OF NEXT MEETING</u></b>  December 2022 at 5pm
15.	<b><u>ORDINARY RESOLUTION: TRUST REPORT AND FINANCIAL STATEMENTS.</u></b>  The Members have received the Trust Report and Financial Statements, and thanked TS and her team for a successful audit.

Meeting finished at **5:30pm.**

.....Chair

.....Dated

THE COMPANIES ACT 2006  
SPECIAL RESOLUTION

To alter clauses in the articles of association

Part A

Company name M20 Learning Trust

Company number 08698831

At an annual general meeting of the above company duly convened and held remotely on the 14<sup>th</sup> December 2021 the following resolutions listed in Part B were passed unanimously as special resolutions.

Part B

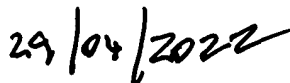
RESOLUTION

That

- (1) The articles of association of the M20 Learning Trust shall be in the same terms as the model articles of association published by the Department for Education in June 2021.
- (2) The articles of association shall be altered so as to take the form of the articles of association attached to this resolution and are in substitution for and are to the exclusion of any articles of association of the company previously registered with the Registrar of Companies.



Chairman



Date