

Company Registration No. 08521080 (England and Wales)

**BIDDICK ACADEMY TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**



# **BIDDICK ACADEMY TRUST**

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# BIDDICK ACADEMY TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS

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### Members

Mr J Rostron  
Mrs C E Ford  
Mrs A Moran  
Mr D McDonald  
Mrs V Fox (Resigned 14 January 2019)  
Mr L Todd (Appointed as Member 16 October 2019)  
Cllr D Snowdon (Appointed as Member 16 October 2019)

### Trustees

Mr D McDonald (Chair)  
Mr J Rostron (Vice Chair)  
Mr P Cowen (Headteacher) (Resigned 31 December 2018)  
Mrs C E Ford  
Mrs A Moran (Resigned as Trustee 21 January 2019- Member Only)  
Mrs V M Fox (Resigned 14 January 2019)  
Cllr D E Snowdon (Resigned as a Trustee 16 October 2019)  
Mr P J Eastwood (Staff)  
Rev N J Barr-Hamilton  
Mr L J Todd (Resigned as Trustee 16 October 2019)  
Mrs J C Richardson (Resigned 20 December 2018)  
Mr D Robb (Staff)  
Mr I Tindle  
Ms G Donovan (Appointed 4 September 2018)  
Miss K Morris (Headteacher) (Appointed 1 January 2019)

### Senior management team

- Headteacher	Mr P Cowen (Resigned 31 December 2018)
- Head of Business and Finance	Mr G Patterson
- Deputy Headteacher	Mr A Walmsley (Resigned 31 August 2019)
- Deputy Headteacher	Mrs S Dickson
- Assistant Headteacher	Mr G Jackson
- Assistant Headteacher	Mr P Brown
- Assistant Headteacher	Mr J Houghton
- Assistant Headteacher	Dr S Yates (Resigned 31 August 2019)
- Headteacher	Miss K Morris (Appointed 1 January 2019)
- HR Manager	Mrs H Neary
- Assistant Headteacher	Mrs G Picken (Appointed 1 September 2019)

### Company secretary

Mr G Patterson

### Company registration number

08521080 (England and Wales)

### Registered office

Biddick Lane  
Washington  
Tyne and Wear  
NE38 8AL

# **BIDDICK ACADEMY TRUST**

## **REFERENCE AND ADMINISTRATIVE DETAILS**

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**Independent auditor**                      Baldwins Audit Services  
Wynyard Park House  
Wynyard Avenue  
Wynyard  
TS22 5TB

**Bankers**                                        Lloyds Bank plc  
54 Fawcett Street  
Sunderland  
Tyne & Wear  
SR1 1SF

**Solicitors**                                    Watson Burton LLP  
1 St James' Gate  
Newcastle upon Tyne  
Tyne & Wear  
NE99 1YQ

# **BIDDICK ACADEMY TRUST**

## **TRUSTEES' REPORT**

### ***FOR THE YEAR ENDED 31 AUGUST 2019***

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The trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 1st September 2017 to 31st August 2019. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The trust operates an academy for pupils aged 11 to 16 serving a catchment area in Washington. It has a pupil capacity of 1080 and had a roll of 1096 in the school census on 18th January 2019.

#### **Structure, governance and management**

##### **Constitution**

The academy trust is a company limited by guarantee and an exempt charity. The company was incorporated on 9 May 2013 and converted to an academy on 1 July 2013. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The trustees of Biddick Academy Trust are also the directors of the charitable company for the purposes of company law. The charitable company is known as Biddick Academy.

Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

##### **Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### **Trustees' indemnities**

The Trust has purchased insurance to protect Trustees, Governors and staff from claims arising due to negligent acts, errors or omissions whilst carrying out Academy business. A trustee may benefit from any indemnity insurance purchased at the Trust's expense to cover the liability of the Trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the trust: Provided that any such insurance shall not extend to any claim arising from any act or omission which the Trustees knew to be a breach of trust or breach of duty or which was committed by the Trustees in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Trustees in their capacity as Trustees of the Trust.

# **BIDDICK ACADEMY TRUST**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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#### Method of recruitment and appointment or election of trustees

Trustees are appointed under the rules contained within the Trust's Memorandum and Articles of Association and membership to the Board of Trustees is in accordance with the structure contained within it. The number of Trustees is not subject to any maximum and the appointments made are in line with the guidance in the Articles of Association.

The Trustees may appoint Staff Trustees through such process as they may determine, provided that the total number of Trustees (including the Head Teacher) who are employees of the Trust does not exceed one third of the total number of Trustees.

The Trustees make the necessary arrangements for and determine all matters relating to the election of Parent Trustees. Parent Trustees must be a parent of a pupil at the Academy at the time they were elected or when the Trust was established.

The Headteacher of the Academy shall be a Trustee for as long as he or she remains in that position.

The Trustees may appoint up to three co-opted Trustees. The Trustees may not co-opt an employee of the Trust as a co-opted Trustee if thereby the number of Trustees who are employees would exceed one third of the total number of Trustees.

The Secretary of State may appoint additional Trustees as he thinks fit if he has given a warning notice and the Trustees have failed to comply, or secure compliance with the notice to the Secretary of State's satisfaction, within the compliance period. The Secretary of State may also appoint additional Trustees following an inspection by the Chief Inspector of Schools (Ofsted) where the Trust receives a grading which amounts to a drop of two Ofsted grades.

#### Policies and procedures adopted for the induction and training of trustees

All new Trustees and/or Governors will be given induction training by the Trust's governance partner that reflects his/her previous experience and expertise. The Trust purchases support that provides for individual and full Governing Body training through an annual Course Directory which is reviewed each year to reflect any changes in practice and legislation. The Trust will perform an annual skills audit of Trustees and Governors, should any gaps be identified training courses are offered to address these issues.

#### Organisational structure

The leadership and management structure of the Trust consists of the Board of Trustees and the Senior Leadership Team of each Academy. The aim of the management structure is to devolve responsibility and encourage involvement in decision making at all levels.

The Board of Trustees has overall responsibility and is ultimately accountable for the Academy. They will hold to account the Headteacher. Powers are delegated from the Board via a scheme of delegation. This scheme is reviewed on an annual basis.

The Trustees are responsible for strategic planning, setting general policy, adopting an annual development plan, reviewing curriculum, budget monitoring, making major decisions about the direction of the Academy.

The Senior Leadership Team consists of the Headteacher, Head of Business and Finance, Deputy Head Teachers, Assistant Head Teachers and other senior staff as appropriate. The team lead and manage the Trust at an executive level, steering the direction of the Academy in line with strategic plans and developing opportunities. They are also responsible for the day to day operation of the Academy in addition to supporting the wider work and objectives of the Trust.

#### Arrangements for setting pay and remuneration of key management personnel

The Trustees HR committee is responsible for senior staffing appointments as well as monitoring standards and performance and setting pay and remuneration.

# BIDDICK ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

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### Trade union facility time

#### *Relevant union officials*

Number of employees who were relevant union officials during the relevant period

-

Full-time equivalent employee number

-

#### *Percentage of time spent on facility time*

Percentage of time

Number of employees

0%

-

1%-50%

-

51%-99%

-

100%

-

#### *Percentage of pay bill spent on facility time*

Total cost of facility time

-

Total pay bill

-

Percentage of the total pay bill spent on facility time

-

#### *Paid trade union activities*

Time spent on paid trade union activities as a percentage of total paid facility time hours

-

### Related parties and other connected charities and organisations

For the period ending 31 August 2019, 7 trustees and Senior Leadership Team members declared connections to organisations or related party relationships. During the reporting period no transactions were carried out that would be impacted by these declared relationships.

### **Objectives and activities**

#### Objects and aims

The Principal object and activity of the Charitable Company is the operation of Biddick Academy to provide education through a broad balanced curriculum for children of compulsory school age and to provide recreation facilities to the public at large.

Academic success is at the forefront of our agenda; however, our philosophy puts wider opportunities alongside to produce well-rounded individuals. The philosophy of valuing wider opportunities for young people alongside academic success has enabled the Academy to build its reputation for being the best it can possibly be, with young people experiencing the highest quality of education.

#### Objectives, strategies and activities

The Trust has set a number of guiding principles to adhere to and steer their objectives and activities:

##### **Learning and Curriculum**

Our curriculum is broad, balanced, engaging and stimulating, offering our students personalised pathways to success. We are proud of our year on year upward rise in standards and outstanding curriculum offer. The curriculum is designed to develop knowledge, skills and characteristics to provide the very best education and produce well-rounded individuals who are thoroughly prepared for life.

##### **Leadership**

We provide an environment in which everyone is encouraged and supported to develop leadership and management competencies. This will enable Biddick Academy to maximise the talent within the Trust and plan for succession. We will review the progress made by the Trust against the organisations overall investment. We will challenge any under-performance.

# **BIDDICK ACADEMY TRUST**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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#### **Collaboration and Partnership**

The Trust is committed to the development of education practice by maximising collaboration. We will use partnerships such as parents, multi- disciplinary teams, community links, teaching schools, other academies and businesses to enhance provision. The Trust will pursue opportunities for income generation.

#### **Inclusivity and Equality**

All students have an entitlement to study a broad and balanced range of subjects. No groups are discriminated against. Classwork at Biddick Academy is structured to cater for all ability levels and learning needs, and wherever possible there is an emphasis on individualised learning.

Students are encouraged to take responsibility for their own learning and are well supported by a highly committed and skilled staff, excellent facilities and an extensive range of resources. This guarantees that equal opportunities are provided to all.

#### **Investment and Opportunity**

We will invest in our staff to provide them with the necessary training and support in order that the aims of the Trust can be met. We embrace and celebrate continuous learning and create a culture where all learning is valued. All staff are given the opportunity to make the most of their potential through fair and open access to training. We are committed to the most efficient and effective use of resources to support training needs.

#### **Continuous Improvement**

Trustees and senior leaders of Biddick Academy provide challenge and support for each other in order that continuous improvement is central to our work.

#### **Public benefit**

The Trustees have complied with their duty in Section 4 of the Charities Act 2006, to have due regard to public benefit guidance published by the Charity Commission in exercising their powers or duties. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. The Trust has provided a fully comprehensive education to all pupils in its care. It fully complies with all statutory guidance and seeks to support its wider educational objectives via a strong community role.

## **Strategic report**

### **Achievements and performance**

#### **Vision and Philosophy**

At Biddick we believe that the school years are amongst the most important in our lives, and when done well can develop knowledge, skills and build the characteristics required to succeed in life. We endeavour to give every child the very best all round education. The opportunities we offer provide exciting, enjoyable and challenging experiences, allowing young people to develop into fully rounded individuals prepared for their next step in life, whether that be work, training or further education. The Directors, Headteacher and staff at Biddick have developed a vision and ambition for the Academy that is understood and being worked towards by all: -

The Academy's ethos 'inspiring learning, unlocking potential, achieving success' is the reflection of an uncompromising belief that every child will be equally able to secure outstanding educational outcomes and reach their full potential in a positive learning community which supports and values their achievements.

At Biddick Academy we want everyone to:

- Be part of a safe and respectful community
- Feel happy, valued and empowered so that we all thrive
- Aspire to be the best we can be
- Act with integrity
- Nurture resilience and independence
- Have the attitude and character to excel in life
- Have a desire to learn and work with passion, purpose and pride



# **BIDDICK ACADEMY TRUST**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **Key Performance Indicators**

- Progress 8 for 2019 is below national average, having been close to national average for the previous 3 years, 2016 = -0.06, 2017 = -0.15, 2018 = -0.32, 2019 = -0.32 progress 8 figure remains above the Sunderland Authority average of -0.40.
- Attainment 8 has declined slightly since 2018, from 45.0 to 43.5.
- The proportion of students achieving the "Basics" of both English and Mathematics at a Grade 5 declined slightly from 37% in 2018 to 34% in 2019. The percentage of Grade 4 in both English and Maths declined from 64% in 2018 to 56% in 2019. Although the KS2 APS on entry was lower for the 2019 cohort, this is below the national average of 67%.
- The percentage of students achieving a standard pass in the English Baccalaureate rose from 19% in 2018 to 25% in 2019.
- The number of students being entered for the English Baccalaureate rose from 32% in 2018 to 40% in 2019.
- The English Baccalaureate Average Point Score measure is 3.74 for 2019, which is below the national average of 4.06 but above the Sunderland LA average of 3.67.
- The number of students moving into employment, education or training is broadly in line with national data, at 92%.
- The community view of the school is strong and the school continues to be oversubscribed.

### **Priorities for Improvement:**

- The strengthening of leadership and their impact.
- Accurate, evidence based self-evaluation is in place and informs change.
- Address the variability in teaching and learning so that all lessons are good.
- Address the inconsistencies in outcomes, so that all pupils make strong progress
- Monitor the curriculum, to ensure it is improving student achievement and closing the gap, whilst still producing well-rounded individuals who are prepared for life.
- Build the capacity for more rapid and sustained improvement by seeking external challenge and advice to monitor and review performance.
- Undertake an external review of governance to support improvement
- Implement rigorous and robust recruitment processes to ensure the high quality, effective staff are employed.
- Create a high performance culture through learning, developing and coaching our staff.
- A focus on reading, writing, speaking and listening to support students in their exams and to access learning in all subjects with more confidence.

# **BIDDICK ACADEMY TRUST**

## **TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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### **The Future**

The Academy recognises that improvements have been made across a number of areas and that further improvement is required following our Ofsted visit in May 2018. Consistency in outcomes will continue to be an area to drive improvement, as will, having a strong focus on: -

- teaching and learning
- pupil progress
- using timely interventions when needed with support for pupils and staff.

We must work harder to close the gap for our disadvantaged students and ensure progress is made by all and that pupils achieve their full potential. This will be shown in Progress 8 measures.

A new Headteacher commenced work at the Academy in January 2019 and is driving forward improvements that support the Directors immediate objective, that the school is rated Good by Ofsted. This is the first step towards our ambition, to be an outstanding school. At a recent Ofsted Monitoring Visit (March 2019) it was confirmed that effective action was being taken to rapid secure improvement. The stability of 2019 outcomes and progress demonstrate that the decline in standards has been halted and significant staffing change is leading to positive change in teaching and learning and culture.

The Trust's main objectives are encompassed in our vision detailed earlier in this report and to this end we want to improve and change lives of individuals, families and the community. We retain these objectives despite a financial climate that makes this more challenging and whilst we have invested reserves in the school, at present we have a pupil teacher ratio of 15.8. This has increased from last year but will be monitored to ensure we can set break even budgets in future years.

We believe strongly in a broad and balanced curriculum and Ofsted recognised this in their report and state, the academy provides a wide range of learning opportunities that are both academic and vocational. We strive to continue to be able to provide this and maintain the ethos of the school.

### **Going concern**

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

# **BIDDICK ACADEMY TRUST**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **Financial review**

As a result of conversion to Academy status the school surplus balance from the former Biddick School Sports College was brought forward into the accounts. In addition to this the balance of the unrestricted school fund was also transferred to the Academy.

The majority of the Trust's income for the period of account is obtained from either the ESFA (Education and Skills Funding Agency) or Local Authority as the commissioner of pupil places, the use of which is restricted for particular purposes. The grants and funding received from these bodies for the period and associated expenditure are shown as restricted funds in the statement of financial activities.

Most of the Trust's income is obtained from the Department for Education (DfE) in the form of recurrent grants, the use of which is restricted to particular purposes. The grants, including the General Annual Grant (GAG) received during the period covered by this report and the associated expenditure are shown as restricted funds in the Statement of Financial Activities on page 22.

All of the expenditure in the Statement of Financial Activities is in furtherance of the Trust's objectives. In 2018/2019 the Trust invested surpluses of £84,000, to further improve Trust assets. This included investment in improved ICT provision and the improvement of other facilities.

During the period ending 31 August 2019 the Trust has incurred an operational deficit of £399,301 which has been financed from unrestricted reserves.

At 31 August 2019 the net book value of fixed assets was £17,312,134. The assets were used exclusively for providing education and associated support for pupils within the Biddick Academy Trust.

Under accounting standard FRS102, it is necessary to charge projected deficits on the Local Government Pension Scheme, which is provided for support staff, to the restricted fund. This resulted in the pension fund showing a deficit of £1,868,000 which has been carried forward to 2019/2020. It should be noted that this does not present a liquidity problem for the Trust and that the Trust is reviewing contributions to the pension scheme in order to see a reduction to the pension scheme in future years.

### **Reserves policy**

Trustees have agreed that the Trust should aim to hold a prudent level of reserves designed to provide: -

- sufficient working capital to cover delays between spending and receipt of grants
- a contingency fund for any unexpected emergencies
- funding capacity for future estate maintenance and planned capital investment subject to conditions as set out by the ESFA
- funding to cover any future liabilities as outlined within the Financial Statements.

The level of free reserves to cover the above is deemed to be £250,000. The reserves funds of the Academy are £391,850 (£416,000 in 2017/18). The level of reserves outlined in the Policy is £250,000; therefore funds of £141,850 are available to meet future budget pressures..

Trustees agree that expenditure of Trust reserves is in line with the Trust Improvement Plans that support the academy in raising standards as described in our plans for the future defined within this report. Approved expenditure of reserves is reviewed by Trustees annually.

The net surplus in reserves of £391,850 includes provision of a sinking fund currently at £150,000 for the future renewal of a Synthetic Turf Football Pitch. The Trustees monitor reserve levels on a regular basis in line with budget monitoring and review these levels annually and believe that they should provide sufficient working capital to cover its aims and objectives.

### **Investment policy**

The Trust has a Treasury Management and Investment Policy which is reviewed annually by Trustees. The Trust currently operates interest bearing bank accounts but at present does not have any funds invested.

# **BIDDICK ACADEMY TRUST**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### Principal risks and uncertainties

The principal risk and uncertainties facing the Trust are centred around maintaining pupil numbers and the processes in which the Academies receive their primary source of income from the ESFA/DfE. This is a key area that is being strictly monitored, reviewed and managed by the Trust to understand the financial implications and take action to address, if and when they may arise. In addition the Trust is a member of the Local Government Pension Scheme (LGPS) which results in the recognition of a significant liability on the Trusts' balance sheet.

### **Fundraising**

Under the provisions of the Charities (Protection and Social Investment) Act 2016 fundraising activity is not carried out for the benefit of or on behalf of the Academy or its operations.

### **Plans for future periods**

Strategic improvement plans are being developed for the Academy that steer the direction of travel of the Trust. The current levels of reserves are being evaluated to ensure surplus funds are invested into resources (including buildings, equipment and staff training) in the Academy to achieve maximum return and to meet our aims and objectives. Further details on the future are given in the Trustees Strategic Report shown earlier in the accounts.

### **Funds held as custodian trustee on behalf of others**

There are no funds held as Custodian Trustee on behalf of others.

### **Auditor**

In so far as the Trustees are aware, there is no relevant audit information of which the charitable company's auditor is unaware; and the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

A resolution proposing that Baldwins Audit Services be reappointed as auditor of the charitable company will be put to the members.

The trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 04 December 2019 and signed on its behalf by:



Mr D McDonald  
Chair

# BIDDICK ACADEMY TRUST

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### Scope of responsibility

As trustees we acknowledge we have overall responsibility for ensuring that Biddick Academy Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Biddick Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control. Miss K Morris is the Accounting Officer.

### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 4 times during the year.

Attendance during the year at meetings of the board of trustees was as follows:

Trustees	Meetings attended	Out of possible
Mr D McDonald (Chair)	4	4
Mr J Rostron (Vice Chair)	3	4
Mr P Cowen (Headteacher) (Resigned 31 December 2018)	2	2
Mrs C E Ford	3	4
Mrs A Moran (Resigned as Trustee 21 January 2019- Member Only)	3	4
Mrs V M Fox (Resigned 14 January 2019)	2	2
Clr D E Snowdon (Resigned as a Trustee 16 October 2019)	2	4
Mr P J Eastwood (Staff)	4	4
Rev N J Barr-Hamilton	2	4
Mr L J Todd (Resigned as Trustee 16 October 2019)	3	4
Mrs J C Richardson (Resigned 20 December 2018)	1	1
Mr D Robb (Staff)	2	4
Mr I Tindle	4	4
Ms G Donovan (Appointed 4 September 2018)	3	4
Miss K Morris (Headteacher) (Appointed 1 January 2019)	2	2

During 2018/19 the trustees have undertaken a review of its governance arrangements. On an annual basis the trustees undertake a succession planning review to ensure continuity and stability.

The Finance and Premises Committee is a sub-committee of the main board of trustees. Its purpose is to assist the decision making of the Trust by enabling more detailed consideration to be given, to ensure the sound management of the Trust's finances, staffing and resources including proper planning, monitoring and probity. The committee also monitor the system of internal controls, arrangements for risk management and ensuing value for money.

# BIDDICK ACADEMY TRUST

## GOVERNANCE STATEMENT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2019

Attendance at meetings in the year was as follows:

Trustees	Meetings attended	Out of possible
Mr D McDonald (Chair)	3	4
Mr J Rostron (Vice Chair)	3	4
Mr P Cowen (Headteacher) (Resigned 31 December 2018)	2	2
Mrs C E Ford	1	4
Mrs A Moran (Resigned as Trustee 21 January 2019- Member Only)	2	4
Cllr D E Snowdon (Resigned as a Trustee 16 October 2019)	0	0
Mr P J Eastwood (Staff)	2	4
Rev N J Barr-Hamilton	2	4
Mr L J Todd (Resigned as Trustee 16 October 2019)	1	4
Mr D Robb (Staff)	3	4
Mr I Tindle	1	4
Miss K Morris (Headteacher) (Appointed 1 January 2019)	2	2

#### Review of value for money

As accounting officer the Headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered improved value for money during the year by:

- Ongoing staffing restructuring has driven significant savings and improved efficiency
- Savings have been achieved in regard to procurement of goods and services by market research
- Contract tendering has taken place where applicable to improve service delivery and achieve best price
- Benchmarking with twenty similar academies across the country show good financial performance. In particular that a high proportion of funding continues to be spent directly on learning. It is also clear from the benchmarking reports that the Academy is maximising its income where possible.

The Academy will continue to improve its performance in relation to Value for Money by strong governance and management.

#### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Biddick Academy Trust for the period 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements.

#### Capacity to handle risk

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

# **BIDDICK ACADEMY TRUST**

## **GOVERNANCE STATEMENT (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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### **The risk and control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees
- regular reviews by the finance committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- delegation of authority and segregation of duties
- identification and management of risks

The board of trustees has considered the need for a specific internal audit function and has decided:

- to appoint the City of Sunderland Internal Audit Section as internal auditor

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

- testing of payroll systems
- testing of purchase systems
- testing of Income

On a termly basis, the internal auditor reports to the board of trustees, through the Finance and Premises committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

### **Review of effectiveness**

As accounting officer the Head Teacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor
- the work of the external auditor
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance committee and a plan to ensure continuous improvement of the system is in place.

# **BIDDICK ACADEMY TRUST**

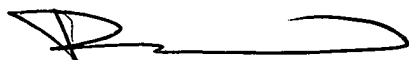
## **GOVERNANCE STATEMENT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance committee and a plan to ensure continuous improvement of the system is in place.

Approved by order of the board of trustees on 04 December 2019 and signed on its behalf by:

A stylized, handwritten signature in black ink, appearing to be 'D McDonald'.

**Mr D McDonald**  
**Chair**

A handwritten signature in black ink, appearing to be 'K Morris'.

**Miss K Morris**  
**Headteacher**



# **BIDDICK ACADEMY TRUST**

## **STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE FOR THE YEAR ENDED 31 AUGUST 2019**

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As accounting officer of Biddick Academy Trust I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



Miss K Morris  
**Accounting Officer**

04 December 2019

# **BIDDICK ACADEMY TRUST**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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The trustees (who are also the directors of Biddick Academy Trust for the purposes of company law) are responsible for preparing the trustees' report and the accounts in accordance with the Academies Accounts Direction 2018 to 2019 published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare accounts for each financial year. Under company law, the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 04 December 2019 and signed on its behalf by:



Mr D McDonald  
Chair

# **BIDDICK ACADEMY TRUST**

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BIDDICK ACADEMY TRUST**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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### **Opinion**

We have audited the accounts of Biddick Academy Trust for the year ended 31 August 2019 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019 issued by the Education & Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

### **Other information**

The trustees are responsible for the other information, which comprises the information included in the annual report other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# **BIDDICK ACADEMY TRUST**

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BIDDICK ACADEMY TRUST (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the trustees' report including the incorporated strategic report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the accounts**

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# **BIDDICK ACADEMY TRUST**

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BIDDICK ACADEMY TRUST (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Baldwins Audit Services*

**Graham Fitzgerald BA FCA DChA (Senior Statutory Auditor)**  
**for and on behalf of Baldwins Audit Services**

4 December 2019

**Statutory Auditor**

Wynyard Park House  
Wynyard Avenue  
Wynyard  
TS22 5TB

# **BIDDICK ACADEMY TRUST**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO BIDDICK ACADEMY TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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In accordance with the terms of our engagement letter dated 25 September 2019 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2018 to 2019, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Biddick Academy Trust during the period 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Biddick Academy Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Biddick Academy Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Biddick Academy Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of Biddick Academy Trust's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of Biddick Academy Trust's funding agreement with the Secretary of State for Education dated 27 June 2013 and the Academies Financial Handbook, extant from 1 September 2018, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2018 to 2019. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2018 to 2019 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

# **BIDDICK ACADEMY TRUST**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO BIDDICK ACADEMY TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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The work undertaken to draw to our conclusion includes:

- completion of self assessment questionnaire by Accounting Officer
- discussions with the Accounting Officer and finance team
- review of Internal Audit reports
- review of trustee and committee meeting minutes
- review of finance and other relevant policies
- review of purchases, expenses and expense claims on a sample basis including the application of controls and tendering processes where applicable
- review of gifts and hospitality transactions including the application of controls
- review of credit and debit card transactions including the application of controls
- review of payroll transactions on a sample bases including the application of controls
- review of potential special payments to staff
- review of leases and consideration of areas where borrowing may have been incurred
- consideration of transactions with related and connected parties
- review of register of business interests for completeness and compliance with regulations
- enquiries into transactions that may require disclosure under ESFA delegated authority rules
- consideration of value for money and appropriateness of transactions

### **Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

*Baldwins Audit Services*

**Reporting Accountant**  
Baldwins Audit Services

Dated: 04 December 2019

# BIDDICK ACADEMY TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2019

	Notes	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total 2019 £	Total 2018 £
<b>Income and endowments from:</b>						
Donations and capital grants	3	-	1,000	77,473	78,473	25,796
Charitable activities:						
- Funding for educational operations	4	8,147	6,276,988	-	6,285,135	6,176,661
Other trading activities	5	363,685	-	-	363,685	321,880
Investments	6	2,361	-	-	2,361	4,563
<b>Total</b>		<b>374,193</b>	<b>6,277,988</b>	<b>77,473</b>	<b>6,729,654</b>	<b>6,528,900</b>
<b>Expenditure on:</b>						
Raising funds	7	219,472	-	-	219,472	461,553
Charitable activities:						
- Educational operations	8	108,097	6,535,842	459,544	7,103,483	6,701,341
<b>Total</b>	7	<b>327,569</b>	<b>6,535,842</b>	<b>459,544</b>	<b>7,322,955</b>	<b>7,162,894</b>
<b>Net income/(expenditure)</b>		<b>46,624</b>	<b>(257,854)</b>	<b>(382,071)</b>	<b>(593,301)</b>	<b>(633,994)</b>
Transfers between funds	18	(70,511)	63,854	6,657	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial (losses)/gains on defined benefit pension schemes	20	-	(805,000)	-	(805,000)	489,000
<b>Net movement in funds</b>		<b>(23,887)</b>	<b>(999,000)</b>	<b>(375,414)</b>	<b>(1,398,301)</b>	<b>(144,994)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		415,737	(869,000)	17,687,550	17,234,287	17,379,281
Total funds carried forward		391,850	(1,868,000)	17,312,136	15,835,986	17,234,287



# BIDDICK ACADEMY TRUST

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2019

Comparative year information Year ended 31 August 2018	Notes	Unrestricted Funds £	Restricted funds: General Fixed asset £ £		Total 2018 £
<b>Income and endowments from:</b>					
Donations and capital grants	3	3,520	-	22,276	25,796
Charitable activities:					
- Funding for educational operations	4	21,432	6,155,229	-	6,176,661
Other trading activities	5	321,880	-	-	321,880
Investments	6	4,563	-	-	4,563
<b>Total</b>		<b>351,395</b>	<b>6,155,229</b>	<b>22,276</b>	<b>6,528,900</b>
<b>Expenditure on:</b>					
Raising funds	7	461,553	-	-	461,553
Charitable activities:					
- Educational operations	8	-	6,241,229	460,112	6,701,341
<b>Total</b>	<b>7</b>	<b>461,553</b>	<b>6,241,229</b>	<b>460,112</b>	<b>7,162,894</b>
<b>Net expenditure</b>		<b>(110,158)</b>	<b>(86,000)</b>	<b>(437,836)</b>	<b>(633,994)</b>
Transfers between funds	18	(38,213)	-	38,213	-
<b>Other recognised gains/(losses)</b>					
Actuarial gains on defined benefit pension schemes	20	-	489,000	-	489,000
<b>Net movement in funds</b>		<b>(148,371)</b>	<b>403,000</b>	<b>(399,623)</b>	<b>(144,994)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		564,108	(1,272,000)	18,087,173	17,379,281
Total funds carried forward		415,737	(869,000)	17,687,550	17,234,287

# BIDDICK ACADEMY TRUST

## BALANCE SHEET

AS AT 31 AUGUST 2019

	Notes	2019 £	£	2018 £	£
<b>Fixed assets</b>					
Intangible assets	12		1,772		2,574
Tangible assets	13		17,310,362		17,684,974
			<u>17,312,134</u>		<u>17,687,548</u>
<b>Current assets</b>					
Stocks	14	21,401		31,951	
Debtors	15	231,867		209,712	
Cash at bank and in hand		534,295		329,561	
		<u>787,563</u>		<u>571,224</u>	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	16	(395,711)		(155,485)	
<b>Net current assets</b>			<u>391,852</u>		<u>415,739</u>
<b>Net assets excluding pension liability</b>			<u>17,703,986</u>		<u>18,103,287</u>
Defined benefit pension scheme liability	20		(1,868,000)		(869,000)
<b>Total net assets</b>			<u>15,835,986</u>		<u>17,234,287</u>
<b>Funds of the academy trust:</b>					
<b>Restricted funds</b>	18				
- Fixed asset funds			17,312,136		17,687,550
- Pension reserve			(1,868,000)		(869,000)
<b>Total restricted funds</b>			<u>15,444,136</u>		<u>16,818,550</u>
<b>Unrestricted income funds</b>	18		<u>391,850</u>		<u>415,737</u>
<b>Total funds</b>			<u>15,835,986</u>		<u>17,234,287</u>

The accounts on pages 22 to 45 were approved by the trustees and authorised for issue on 04 December 2019 and are signed on their behalf by:



Mr D McDonald  
Chair

Company Number 08521080

# BIDDICK ACADEMY TRUST

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2019

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	Notes	2019 £	£	2018 £	£
<b>Cash flows from operating activities</b>					
Net cash provided by/(used in) operating activities	21		209,030		(64,799)
<b>Cash flows from investing activities</b>					
Dividends, interest and rents from investments		2,361		4,563	
Capital grants from DfE Group		77,473		22,276	
Purchase of tangible fixed assets		(84,130)		(84,479)	
<b>Net cash used in investing activities</b>			(4,296)		(57,640)
<b>Net increase/(decrease) in cash and cash equivalents in the reporting period</b>			204,734		(122,439)
Cash and cash equivalents at beginning of the year			329,561		452,000
<b>Cash and cash equivalents at end of the year</b>			<u>534,295</u>		<u>329,561</u>

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# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **1 Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **1.1 Basis of preparation**

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2018 to 2019 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Biddick Academy Trust meets the definition of a public benefit entity under FRS 102.

#### **1.2 Going concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

#### **1.3 Income**

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

##### Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

##### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 1 Accounting policies

(Continued)

#### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the accounts until they are sold. This income is recognised within 'Income from other trading activities'.

#### Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

### 1.5 Intangible fixed assets and amortisation

Intangible assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment. Amortisation is provided on intangible fixed assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Leasehold buildings	50 years (Integral fixtures to external fabric of buildings 25 years)
Leasehold improvements	50 years
Computer equipment	5 years
Fixtures, fittings and equipment	10 years
Motor vehicles	10 years

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

#### 1.7 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.8 Leased assets

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

#### 1.9 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

##### Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 1 Accounting policies

(Continued)

#### Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### 1.10 Stock

Stock is valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal. Provision is made for obsolete and slow moving stock.

#### 1.11 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.12 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.13 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

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### 1 Accounting policies

(Continued)

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

### 2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### McCloud

In 2015 the government introduced reforms to public sector pensions resulting in most public sector workers being transferred to a new scheme. In December 2018, the Court of Appeal ruled that the 'transitional protections' offered to some members of the judges and firefighter schemes as part of the reforms amounted to unlawful discrimination. While the judgement was not in relation to the LGPS it is reasonable to expect that it will need to be applied to this scheme by the government. Actuaries have estimated that the additional liabilities associated with this to be around 3-4% of active liabilities. As this has been considered to be potentially material to the financial statements the year end valuation performed by the actuary has included an approximate calculation of the McCloud valuation. This has increased the LGPS liability by £129,000 as at 31 August 2019.

#### GMP

This case related to the equalisation for men and women of guaranteed minimum pension (GMP) for those who were contracted out of the State Second Pension between 6 April 1978 and 6 April 1997. In October 2018 the High Court ruled that equalisation of GMP was required. This case was in relation to Lloyds Bank and HM Treasury have since gone on record to state public sector schemes have a method to equalise GMP already. Although there is some judgement in how this equalisation works and is reflected in the LGPS valuations, actuaries have estimated that the impact of GMP indexation to be around 0.3% of total liabilities and they have included an approximate calculation of the GMP valuation. This has increased the LGPS liability by £6,000 as at 31 August 2019.



# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 3 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Capital grants	-	77,473	77,473	22,276
Other donations	-	1,000	1,000	3,520
	-	78,473	78,473	25,796

### 4 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
<b>DfE / ESFA grants</b>				
General annual grant (GAG)	-	5,656,067	5,656,067	5,681,022
Other DfE group grants	-	390,667	390,667	318,375
	-	6,046,734	6,046,734	5,999,397
<b>Other government grants</b>				
Local authority grants	-	203,384	203,384	155,832
<b>Other funding</b>				
Other incoming resources	8,147	26,870	35,017	21,432
<b>Total funding</b>	8,147	6,276,988	6,285,135	6,176,661

### 5 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Hire of facilities	66,797	-	66,797	66,500
Catering income	30,000	-	30,000	30,000
Music tuition	18,017	-	18,017	15,674
Educational visits	168,040	-	168,040	143,928
Other income	80,831	-	80,831	65,778
	363,685	-	363,685	321,880

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Short term deposits	2,361	-	2,361	4,563

### 7 Expenditure

	Staff costs £	Non Pay Premises £	Expenditure Other £	Total 2019 £	Total 2018 £
Expenditure on raising funds					
- Direct costs	-	-	219,472	219,472	461,553
Academy's educational operations					
- Direct costs	4,789,783	-	286,010	5,075,793	4,847,614
- Allocated support costs	829,903	961,241	236,546	2,027,690	1,853,727
	5,619,686	961,241	742,028	7,322,955	7,162,894

<b>Net income/(expenditure) for the year includes:</b>	<b>2019</b>	<b>2018</b>
	£	£
Fees payable to auditor for:		
- Audit	7,000	7,000
- Other services	3,000	3,000
Operating lease rentals	15,169	23,159
Depreciation of tangible fixed assets	458,742	458,674
Amortisation of intangible fixed assets	802	1,438
Net interest on defined benefit pension liability	21,000	29,000

### 8 Charitable activities

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
<b>Direct costs</b>				
Educational operations	18,815	5,056,978	5,075,793	4,847,614
<b>Support costs</b>				
Educational operations	89,282	1,938,408	2,027,690	1,853,727
	108,097	6,995,386	7,103,483	6,701,341

	<b>2019</b>	<b>2018</b>
	£	£
<b>Analysis of support costs</b>		
Support staff costs	829,903	682,653
Depreciation and amortisation	459,544	460,112
Technology costs	9,272	18,960
Premises costs	501,697	486,228

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 8 Charitable activities (Continued)

Other support costs	158,949	152,347
Governance costs	68,325	53,427
	<u>2,027,690</u>	<u>1,853,727</u>

### 9 Staff

#### Staff costs

Staff costs during the year were:

	2019 £	2018 £
Wages and salaries	4,142,687	4,110,550
Social security costs	420,688	414,317
Pension costs	920,951	812,508
Amounts paid to employees	<u>5,484,326</u>	<u>5,337,375</u>
Agency staff costs	127,090	81,828
Staff restructuring costs	8,270	21,269
Amounts paid to staff	<u>5,619,686</u>	<u>5,440,472</u>
Staff development and other staff costs	32,574	29,108
Total staff expenditure	<u>5,652,260</u>	<u>5,469,580</u>

Staff restructuring costs comprise:

Redundancy payments	<u>8,270</u>	<u>21,269</u>
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#### Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2019 Number	2018 Number
Teachers	85	94
Administration and support	32	29
Management	9	9
	<u>126</u>	<u>132</u>

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 9 Staff

(Continued)

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2019 Number	2018 Number
£60,001 - £70,000	3	3
£80,001 - £90,000	-	1
	<u>          </u>	<u>          </u>

#### Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £697,093 (2018 - £649,004).

### 10 Trustees' remuneration and expenses

One or more of the trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their services as trustees.

The value of trustees' remuneration and other benefits was as follows:

P Cowen (Headteacher and trustee) - resigned 31 December 2018

Remuneration £25,001 - £30,000 (2018: £80,001 - £85,000)

Employer's pension contributions £1 - £5,000 (2018: £10,001 - £15,000)

P Eastwood (Staff trustee)

Remuneration £40,001 - £45,000 (2018: £40,001 - £45,000)

Employer's pension contributions £5,001 - £10,000 (2018: £5,001 - £10,000)

D Robb (Staff trustee) -

Remuneration £30,001 - £35,000 (2018: £25,001 - £30,000)

Employer's pension contributions £5,001 - £10,000 (2018: £5,001 - £10,000)

K Morris (Headteacher and trustee) - appointed 1 January 2019

Remuneration £55,001 - £60,000 (2018: not a trustee)

Employer's pension contributions £5,001 - £10,000 (2018: not a trustee)

During the period ended 31 August 2019 travel and subsistence expenses totalling £nil (2018: £191) was reimbursed or paid directly to 1 trustee.

Other related party transactions involving the trustees are set out in note 23.

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 11 Trustees and officers insurance

The academy trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

### 12 Intangible fixed assets

	Computer software £
<b>Cost</b>	
At 1 September 2018 and at 31 August 2019	4,012
<b>Amortisation</b>	
At 1 September 2018	1,438
Charge for year	802
At 31 August 2019	2,240
<b>Carrying amount</b>	
At 31 August 2019	1,772
At 31 August 2018	2,574

### 13 Tangible fixed assets

	Leasehold buildings £	Leasehold improvements £	Computer equipment £	Fixtures, fittings and equipment £	Motor vehicles £	Total £
<b>Cost</b>						
At 1 September 2018	19,188,000	385,792	364,403	323,284	10,720	20,272,199
Additions	-	9,895	67,841	6,394	-	84,130
At 31 August 2019	19,188,000	395,687	432,244	329,678	10,720	20,356,329
<b>Depreciation</b>						
At 1 September 2018	2,033,600	27,707	300,989	217,489	7,440	2,587,225
Charge for the year	393,600	10,148	24,306	29,248	1,440	458,742
At 31 August 2019	2,427,200	37,855	325,295	246,737	8,880	3,045,967
<b>Net book value</b>						
At 31 August 2019	16,760,800	357,832	106,949	82,941	1,840	17,310,362
At 31 August 2018	17,154,400	358,085	63,414	105,795	3,280	17,684,974

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

<b>14</b>	<b>Stocks</b>	<b>2019</b>	<b>2018</b>
		<b>£</b>	<b>£</b>
	School uniform	11,266	17,509
	Educational supplies	10,135	14,442
		<u>21,401</u>	<u>31,951</u>
<b>15</b>	<b>Debtors</b>	<b>2019</b>	<b>2018</b>
		<b>£</b>	<b>£</b>
	VAT recoverable	51,530	31,954
	Other debtors	2,837	3,481
	Prepayments and accrued income	177,500	174,277
		<u>231,867</u>	<u>209,712</u>
<b>16</b>	<b>Creditors: amounts falling due within one year</b>	<b>2019</b>	<b>2018</b>
		<b>£</b>	<b>£</b>
	Trade creditors	4,992	5,302
	Other taxation and social security	105,242	-
	Other creditors	92,216	-
	Accruals and deferred income	193,261	150,183
		<u>395,711</u>	<u>155,485</u>
<b>17</b>	<b>Deferred income</b>	<b>2019</b>	<b>2018</b>
		<b>£</b>	<b>£</b>
	Deferred income is included within:		
	Creditors due within one year	<u>63,904</u>	<u>32,772</u>
	Deferred income at 1 September 2018	32,772	-
	Released from previous years	(32,772)	-
	Resources deferred in the year	<u>63,904</u>	<u>32,772</u>
	<b>Deferred income at 31 August 2019</b>	<u><b>63,904</b></u>	<u><b>32,772</b></u>

Included in deferred income are amounts received in advance for the sports game organiser fund, rates relief funding and trips taking place in the 2019/20 academic year.

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 18 Funds

	Balance at 1 September 2018 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2019 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	-	5,656,067	(5,719,921)	63,854	-
Other DfE / ESFA grants	-	390,667	(390,667)	-	-
Other government grants	-	203,384	(203,384)	-	-
Other restricted funds	-	27,870	(27,870)	-	-
Pension reserve	(869,000)	-	(194,000)	(805,000)	(1,868,000)
	<u>(869,000)</u>	<u>6,277,988</u>	<u>(6,535,842)</u>	<u>(741,146)</u>	<u>(1,868,000)</u>
<b>Restricted fixed asset funds</b>					
Inherited on conversion	17,299,653	-	(421,081)	-	16,878,572
DfE group capital grants	69,836	77,473	(15,482)	-	131,827
Capital expenditure from GAG	4,793	-	(2,207)	6,657	9,243
Transfer from Unrestricted	313,268	-	(20,774)	-	292,494
	<u>17,687,550</u>	<u>77,473</u>	<u>(459,544)</u>	<u>6,657</u>	<u>17,312,136</u>
<b>Total restricted funds</b>	<u>16,818,550</u>	<u>6,355,461</u>	<u>(6,995,386)</u>	<u>(734,489)</u>	<u>15,444,136</u>
<b>Unrestricted funds</b>					
General funds	290,737	374,193	(327,569)	(95,511)	241,850
Sports pitch	125,000	-	-	25,000	150,000
	<u>415,737</u>	<u>374,193</u>	<u>(327,569)</u>	<u>(70,511)</u>	<u>391,850</u>
<b>Total funds</b>	<u>17,234,287</u>	<u>6,729,654</u>	<u>(7,322,955)</u>	<u>(805,000)</u>	<u>15,835,986</u>

# **BIDDICK ACADEMY TRUST**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **18 Funds**

**(Continued)**

The specific purposes for which the funds are to be applied are as follows:

General Annual Grant must be used for the normal running costs of the academy. Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2019.

Other DfE/ESFA grants includes pupil premium funding targeted at disadvantaged pupils and year 7 catchup funding.

Other government grants includes high needs income and pupil premium provided by the local authority.

The pension reserve reflects the LGPS transactions. The costs and income associated with the defined benefit pension scheme have been recorded in the restricted fund. Staff costs are paid from this fund, including contributions to the LGPS, and the pension liability has therefore been aligned with these funds.

DfE/ESFA capital grants consist of the devolved capital which has been fully spent in the year.

The inherited fixed asset fund reflects the fixed assets acquired from Sunderland Council on conversion. Depreciation on these assets is charged against this fund.

At 31 August 2019 the academy had restricted general and unrestricted funds of £391,850.



# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 18 Funds

(Continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2017 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2018 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	-	5,681,022	(5,681,022)	-	-
Other DfE / ESFA grants	-	318,375	(318,375)	-	-
Other government grants	-	155,832	(155,832)	-	-
Pension reserve	(1,272,000)	-	(86,000)	489,000	(869,000)
	<u>(1,272,000)</u>	<u>6,155,229</u>	<u>(6,241,229)</u>	<u>489,000</u>	<u>(869,000)</u>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	17,726,000	-	(426,347)	-	17,299,653
DfE group capital grants	68,173	22,276	(19,613)	-	70,836
Capital expenditure from GAG	7,000	-	(2,207)	-	4,793
Transfer from Unrestricted	286,000	-	(11,945)	38,213	312,268
	<u>18,087,173</u>	<u>22,276</u>	<u>(460,112)</u>	<u>38,213</u>	<u>17,687,550</u>
<b>Total restricted funds</b>	<u>16,815,173</u>	<u>6,177,505</u>	<u>(6,701,341)</u>	<u>527,213</u>	<u>16,818,550</u>
<b>Unrestricted funds</b>					
General funds	439,108	351,395	(461,553)	(38,213)	290,737
Sports pitch	125,000	-	-	-	125,000
	<u>564,108</u>	<u>351,395</u>	<u>(461,553)</u>	<u>(38,213)</u>	<u>415,737</u>
<b>Total funds</b>	<u>17,379,281</u>	<u>6,528,900</u>	<u>(7,162,894)</u>	<u>489,000</u>	<u>17,234,287</u>

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 19 Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total Funds £
<b>Fund balances at 31 August 2019 are represented by:</b>				
Intangible fixed assets	-	-	1,772	1,772
Tangible fixed assets	-	-	17,310,362	17,310,362
Current assets	447,270	329,537	10,756	787,563
Creditors falling due within one year	(55,420)	(329,537)	(10,754)	(395,711)
Defined benefit pension liability	-	(1,868,000)	-	(1,868,000)
<b>Total net assets</b>	<b>391,850</b>	<b>(1,868,000)</b>	<b>17,312,136</b>	<b>15,835,986</b>

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total Funds £
<b>Fund balances at 31 August 2018 are represented by:</b>				
Intangible fixed assets	-	-	2,574	2,574
Tangible fixed assets	-	-	17,684,974	17,684,974
Current assets	415,737	155,485	2	571,224
Creditors falling due within one year	-	(155,485)	-	(155,485)
Defined benefit pension liability	-	(869,000)	-	(869,000)
<b>Total net assets</b>	<b>415,737</b>	<b>(869,000)</b>	<b>17,687,550</b>	<b>17,234,287</b>

### 20 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by South Tyneside Council. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012, and that of the LGPS related to the period ended 31 March 2016.

Contributions amounting to £90,461 were payable to the schemes at 31 August 2019 (2018: £nil) and are included within creditors.

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2019

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#### 20 Pension and similar obligations

(Continued)

##### Teachers' Pension Scheme

###### Introduction

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership. Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

###### The Teachers' Pension Budgeting and Valuation Account

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

###### Valuation of the Teachers' Pension Scheme

The latest valuation of the Teachers' Pension Scheme has now taken place, in line with directions issued by HM Treasury and using membership data as at 31 March 2016. As a result of this valuation TPS employers will pay an increased contribution rate of 23.68% from September 2019 (this includes the administration levy of 0.8%). The timing of the implementation is to align its introduction with employers' budget planning cycles. Until then, employers will pay the current rate of 16.48%.

A copy of the latest valuation report can be found by following this link to the Teachers' Pension Scheme website

###### Scheme Changes

The arrangements for a reformed Teachers' Pension Scheme, in line with the recommendations made by Lord Hutton, in particular the introduction of a Career Average Revalued Earnings (CARE) scheme, were implemented from 1 April 2015.

In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, have rejected the Government's application for permission to appeal the Court of Appeal's ruling. The case will now be referred to an Employment Tribunal for a decision regarding the remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

HM Treasury are clear that the ruling has implications for the other public service schemes, including the Teachers' Pension Scheme. Those implications are currently being considered and any impact on scheme costs is expected to be looked at within the next scheme valuation, which is currently scheduled to be based on April 2020 data and implemented in April 2023.

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 20 Pension and similar obligations

(Continued)

The employer's pension costs paid to the TPS in the period amounted to £516,259 (2018: £516,880).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 25.2% for employers and 5.5 - 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2019 £	2018 £
Employer's contributions	239,000	221,000
Employees' contributions	57,000	56,000
Total contributions	296,000	277,000

Principal actuarial assumptions	2019 %	2018 %
Rate of increase in salaries	3.6	3.5
Rate of increase for pensions in payment/inflation	2.1	2.0
Discount rate for scheme liabilities	1.9	2.8
Inflation assumption (CPI)	2.1	2.0

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2019 Years	2018 Years
Retiring today		
- Males	21.9	22.9
- Females	25.1	26.4
Retiring in 20 years		
- Males	23.6	25.1
- Females	26.9	28.7

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 20 Pension and similar obligations

(Continued)

Scheme liabilities would have been affected by changes in assumptions as follows:

	2019	2018
	£	£
Discount rate + 0.1%	6,309,000	4,898,000
Discount rate - 0.1%	6,606,000	5,129,000
Mortality assumption + 1 year	6,241,000	4,871,000
Mortality assumption - 1 year	6,674,000	5,154,000
CPI rate + 0.1%	6,546,000	5,082,000
CPI rate - 0.1%	6,367,000	4,943,000

#### The academy trust's share of the assets in the scheme

	2019	2018
	Fair value	Fair value
	£	£
Equities	3,005,140	2,796,525
Government bonds	188,108	165,720
Corporate bonds	523,032	464,016
Cash	96,348	91,146
Property	394,568	352,155
Other assets	380,804	273,438
Total market value of assets	4,588,000	4,143,000

The actual return on scheme assets was £283,000 (2018: £247,000).

#### Amount recognised in the Statement of Financial Activities

	2019	2018
	£	£
Current service cost	265,000	278,000
Past service cost	147,000	-
Interest income	(118,000)	(94,000)
Interest cost	139,000	123,000
Total operating charge	433,000	307,000

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 20 Pension and similar obligations

(Continued)

Changes in the present value of defined benefit obligations	2019 £	2018 £
At 1 September 2018	5,012,000	4,926,000
Current service cost	265,000	278,000
Interest cost	139,000	123,000
Employee contributions	57,000	56,000
Actuarial loss/(gain)	970,000	(336,000)
Benefits paid	(134,000)	(35,000)
Past service cost	147,000	-
At 31 August 2019	6,456,000	5,012,000

### Changes in the fair value of the academy trust's share of scheme assets

	2019 £	2018 £
At 1 September 2018	4,143,000	3,654,000
Interest income	118,000	94,000
Actuarial gain	165,000	153,000
Employer contributions	239,000	221,000
Employee contributions	57,000	56,000
Benefits paid	(134,000)	(35,000)
At 31 August 2019	4,588,000	4,143,000

### 21 Reconciliation of net expenditure to net cash flow from operating activities

	2019 £	2018 £
Net expenditure for the reporting period (as per the statement of financial activities)	(593,301)	(633,995)
Adjusted for:		
Capital grants from DfE and other capital income	(77,473)	(22,276)
Investment income receivable	(2,361)	(4,563)
Defined benefit pension costs less contributions payable	173,000	57,000
Defined benefit pension scheme finance cost	21,000	29,000
Depreciation of tangible fixed assets	458,742	458,674
Amortisation of intangible fixed assets	802	1,438
Decrease in stocks	10,550	9,049
(Increase)/decrease in debtors	(22,155)	94,288
Increase/(decrease) in creditors	240,226	(53,414)
Net cash provided by/(used in) operating activities	209,030	(64,799)

# BIDDICK ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **22 Commitments under operating leases**

At 31 August 2019 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2019 £	2018 £
Amounts due within one year	11,851	10,547
Amounts due in two and five years	30,992	21,239
	<u>42,843</u>	<u>31,786</u>

### **23 Related party transactions**

No related party transactions took place in the period of account other than certain trustees' remuneration and expenses already disclosed in note 10.

### **24 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.