

# LIQ14

## Notice of final account prior to dissolution in CVL



Companies House

THURSDAY



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18/01/2018

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### 1 Company details

Company number 0 8 4 9 2 6 3 0

Company name in full RPS Media Limited

T/a Rock Pamper Scissors

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Anthony John

Surname Sargeant

### 3 Liquidator's address

Building name/number Second Floor, Poynt South

Street Upper Parliament Street

Post town Nottingham

County/Region

Postcode N G 1 6 L F

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

LIQ14

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6

Liquidator's release

☐ Tick if one or more creditors objected to liquidator's release.

:

7

Final account

☐ I attach a copy of the final account.

8

Sign and date

Liquidator's signature

Signature

X

*[Handwritten Signature]*

X

Signature date

d

d

m

m

y

y

y

y

# LIQ14

## Notice of final account prior to dissolution in CVL



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Bridgewood Financial Solutions Ltd

Address

Second Floor, Poynt South

Upper Parliament Street

Post town

Nottingham

County/Region

Postcode

N G 1 6 L F

Country

DX

Telephone

0115 871 2940



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**RPS Media Limited T/a Rock Pamper Scissors**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Statement of Affairs £		From 23/03/2017 To 16/01/2018 £	From 23/03/2017 To 16/01/2018 £
	<b>ASSET REALISATIONS</b>		
1,652.00	Furniture & Equipment	1,652.00	1,652.00
	Goodwill	15,000.00	15,000.00
20,904.62	Book Debts	5,000.00	5,000.00
46,956.00	Cash at Bank	46,791.78	46,791.78
150,000.00	Cash In Hand	150,000.00	150,000.00
	Rent Refund	1,321.70	1,321.70
		<u>219,765.48</u>	<u>219,765.48</u>
	<b>COST OF REALISATIONS</b>		
	Preparation of S. of A.	5,000.00	5,000.00
	Office Holder's Fees	10,280.83	10,280.83
	Agent's/Valuer's Fees	775.00	775.00
	Legal Fees	714.00	714.00
	VAT Irrecoverable	641.37	641.37
	Statutory Advertising	207.00	207.00
		<u>(17,618.20)</u>	<u>(17,618.20)</u>
	<b>UNSECURED CREDITORS</b>		
(5,791.56)	Unsecured Dividend 64.79p/£	202,147.28	202,147.28
(300,000.00)	Directors	NIL	NIL
(5,850.03)	HMRC - PAYE & NIC	NIL	NIL
(5,000.00)	HMRC - VAT	NIL	NIL
		<u>(202,147.28)</u>	<u>(202,147.28)</u>
	<b>DISTRIBUTIONS</b>		
(9.28)	Ordinary Shareholders	NIL	NIL
(2,138,391.67)	Share Premium	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<b>(2,235,529.92)</b>		<b>0.00</b>	<b>0.00</b>
	<b>REPRESENTED BY</b>		
			<b>NIL</b>



**In the matter of**

**RPS Media Limited, T/a Rock Pamper Scissors  
In Creditors' Voluntary Liquidation  
'the Company'**

**Liquidator's final account**

**16 January 2018**

**Anthony John Sargeant  
Liquidator**

**Bridgewood Financial Solutions  
Second Floor  
Poynt South  
Upper Parliament Street  
Nottingham  
NG1 6LF  
Telephone: 0115 871 2940  
Email: [mark.turner@bridgewood.co.uk](mailto:mark.turner@bridgewood.co.uk)**

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## 1. PURPOSE OF REPORT

This is the final account on the conduct of the Liquidation of RPS Media Ltd, following my appointment as Liquidator on 23 March 2017.

This final account has been prepared in accordance with insolvency legislation to provide members and creditors and the Registrar of Companies, with information relating to the entire period of the Liquidation, from 23 March 2017 to date. This final account should be read in conjunction with any previous reports that have been issued, copies of which are available upon request.

This final account has been prepared solely in accordance with the relevant legislation. It has not been prepared for use in respect of any other purpose, or to inform any investment decision in relation to any debt or financial interest in the Company.

Neither the Liquidator nor Bridgewood Financial Solutions Limited, accept any liability whatsoever arising as a result of any decision or action, taken or refrained from, as a result of information contained in this report.

## 2. LIQUIDATOR'S ACTIONS SINCE APPOINTMENT

Assets were realised in line with the statement of affairs and paragraph 4 below. There is certain work that I am required by the insolvency legislation to undertake, in connection with the Liquidation, that provides no financial benefit for the creditors. A description of the routine work undertaken since my appointment is contained in Appendix C.

## 3. RECEIPTS AND PAYMENTS ACCOUNT

My receipts & payments account for the period from 23 March 2017 to 16 January 2018 is attached at Appendix B. Receipts and payments are shown net of VAT, with any amount due to or from HM Revenue and Customs shown separately.

## 4. ASSET REALISATIONS

### Furniture & Equipment

Estimated to realise was £1,652 and it realised £1,652.

### Goodwill

This realised £15,000. This payment was a payment in lieu of the book debts, as the cost of collection would have been prohibitive.

### Book Debts

Estimated to realise £20,904.62, realised £5,000. These were sold as part of a sales agreement which included goodwill, as mentioned above.

### Cash at Bank

Estimated to realise £46,956. Funds of £46,791.78 were paid over from the Company's former bank account

### Cash in Hand

Funds of £150,000 are held.

### Rent Refund

A rent refund of £1,321.70 was received.

## 5. LIABILITIES AND DIVIDENDS

### Secured Creditors

An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company has no current charges over its assets

The legislation requires that if the Company has created a floating charge after 15 September 2003, a prescribed part of the Company's net property (i.e. the money that would otherwise be available to the charge holder) should be ring-fenced for distribution to unsecured creditors. In this case, there were no creditors secured by a floating charge such that the prescribed part provisions do not apply.

#### **Preferential Creditors**

There were no preferential creditors.

#### **Non-Preferential Unsecured Creditors**

The statement of affairs included non-preferential unsecured creditors with an estimated total liability of £316,641.59. Claims were agreed at £312,009.31 and a dividend of 64.79 pence in the pound was duly paid.

### **6. INVESTIGATION INTO THE AFFAIRS OF THE COMPANY**

I undertook an initial investigation into the Company's affairs having reviewed the Company's bank statements for the 3 months prior to the Company ceasing to trade from the Company's bankers; and compared the information in the Company's last set of accounts with that contained in the statement of affairs lodged in the Liquidation and made enquiries about the reasons for the changes. There were no matters that justified further investigation in the circumstances of this appointment.

Within three months of my appointment as Liquidator, I am required to submit a confidential report to the Department of Business, Energy and Industrial Strategy to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present Director, would make them unfit to be concerned with the management of the Company. I would confirm that my report has been submitted.

### **7. PRE-APPOINTMENT REMUNERATION**

The creditors previously authorised the payment of a fee of £5,000 for my assistance with preparing the statement of affairs and arranging the meeting for creditors to appoint a Liquidator. The fee for preparing the statement of affairs and arranging the meeting was paid from first realisations on appointment and is shown in the enclosed receipts and payments account.

### **8. LIQUIDATOR'S REMUNERATION**

My remuneration was approved on a time cost basis based on a fees estimate of £10,371. The fees estimate acts as a cap and I cannot draw remuneration in excess of that estimate, without first seeking approval from the creditors.

My time costs for the relevant period amount to £11,524 representing 57.02 hours work, at an average charge out rate of £202.10 per hour. The actual average charge out rate incurred compares with the estimated average charge out rate in my fees estimate. My time costs are reported in Appendix E which also shows the original fees estimate for your reference. I have drawn £10,280.83 in the relevant period. This is in line with the maximum fee cap that I can take £10,371

A detailed schedule of my time costs incurred for the duration of the Liquidation, compared with my original fees estimate, is attached as Appendix E.

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>. A copy of 'A Creditors Guide to Liquidators' Fees' also published by R3, together with an explanatory note which shows Bridgewood Financial Solutions Ltd's fee policy are available at the link <http://www.bridgewooddebtsolutions.co.uk/documents/>. Please note that there are different versions of the Guidance Notes and in this case you should refer to the April 2017 version.



## 9. LIQUIDATOR'S EXPENSES AND DISBURSEMENTS

I have paid £775 to agents in respect of them valuing the assets of the company. I have also paid £714 to Actons in respect of their assistance in the preparation of the sales agreement.

## 10. FURTHER INFORMATION

To comply with the Provision of Services Regulations, some general information about the Company can be found at Appendix A.

### Closure

I have not received any objections to my release and my final account will be sent to the Registrar in the next few days.

The Company will be dissolved automatically (cease to exist), three months after filing of the final account and statement with the Registrar of Companies.

If creditors have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available on-line, they should contact Mark turner by email at [mark.turner@bridgewood.co.uk](mailto:mark.turner@bridgewood.co.uk), or by phone on 0115 871 2940 before my release.



**Anthony John Sargeant**  
**LIQUIDATOR**

**Appendix A****STATUTORY, DIVIDEND AND OTHER INFORMATION**

Company name:	RPS Media Ltd
Trading name:	Rock Pamper Scissors
Company number:	08492630
Date of incorporation:	17 April 2013
Trading address:	Pure Offices, Sherwood Park, Nottingham, NG15 0DT
Registered office:	Second Floor, Poynt South, Upper Parliament Street, Nottingham, NG1 6LF
Former registered office:	20-22 Wenlock Road, London, N1 7GU
Principal trading activity:	Web portal for salons
Liquidator's name:	Anthony John Sargeant
Liquidator's address:	Second Floor, Poynt South, Upper Parliament Street, Nottingham, NG1 6LF
IP number:	9659
Date of appointment:	23 March 2017
Correspondence contact details	Mark.turner 0115 871 2940 <a href="mailto:sarah.ruddy@bridgewood.co.uk">sarah.ruddy@bridgewood.co.uk</a> Bridgewood Financial Solutions, Second Floor Poynt South, Upper Parliament St, Nottingham NG1 6LF

## Appendix B

### RECEIPTS AND PAYMENTS ACCOUNT

**RPS Media Limited T/a Rock Pamper Scissors  
(In Liquidation)**

**LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT**

	Statement of affairs £	From 23/03/2017 To 16/01/2018 £	From 23/03/2017 To 16/01/2018 £
<b>RECEIPTS</b>			
Furniture & Equipment	1,652.00	1,652.00	1,652.00
Goodwill		15,000.00	15,000.00
Book Debts	20,904.62	5,000.00	5,000.00
Cash at Bank	46,956.00	46,791.78	46,791.78
Cash In Hand	150,000.00	150,000.00	150,000.00
Rent Refund		1,321.70	1,321.70
		<u>219,765.48</u>	<u>219,765.48</u>
<b>PAYMENTS</b>			
Preparation of S. of A.		5,000.00	5,000.00
Office Holder's Fees		10,280.83	10,280.83
Agent's/Valuer's Fees		775.00	775.00
Legal Fees		714.00	714.00
VAT Irrecoverable		641.37	641.37
Statutory Advertising		207.00	207.00
Unsecured Dividend 64 79p/£	(5,791.56)	202,147.28	202,147.28
Directors	(300,000.00)	0.00	0.00
HMRC - PAYE & NIC	(5,850.03)	0.00	0.00
HMRC - VAT	(5,000.00)	0.00	0.00
Ordinary Shareholders	(9.28)	0.00	0.00
Share Premium	(2,138,391.67)	0.00	0.00
		<u>219,765.48</u>	<u>219,765.48</u>
Net Receipts/(Payments)		<u>0.00</u>	<u>0.00</u>
<b>MADE UP AS FOLLOWS</b>			
		<u>0.00</u>	<u>0.00</u>

## Appendix C

### ROUTINE WORK UNDERTAKEN

#### 1. Administration

- Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.
- Setting up physical case files.
- Setting up the case on the practice's electronic case management system and entering data.
- Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment.
- Obtaining a specific penalty bond.
- Dealing with all routine correspondence and emails relating to the case.
- Opening, maintaining and managing the office holder's estate bank account.
- Creating, maintaining and managing the office holder's cashbook.
- Undertaking regular bank reconciliations of the bank account containing estate funds.
- Reviewing the adequacy of the specific penalty bond on a quarterly basis.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Preparing, reviewing and issuing annual progress reports to creditors and members.
- Seeking closure clearance from HMRC and other relevant parties.
- Preparing, reviewing and issuing a final report to creditors and members.
- Preparation of final account.
- Filing final returns at Companies House.

#### 2. Creditors

- Liaising with the Redundancy Payments Office regarding employee claims.
- Dealing with creditor correspondence, emails and telephone conversations regarding their claims.
- Maintaining up to date creditor information on the case management system.
- Setting last date for proving
- Advertising in the London Gazette
- Agreeing/adjudicating on claims
- Calculation and payment of dividend

#### 3. Investigations

- Submitting an online return on the conduct of the directors as required by the Company Directors Disqualification Act.

## **Appendix D**

### **CHARGEOUT RATES AND CHARGING POLICY**

**BRIDGEWOOD FINANCIAL SOLUTIONS LIMITED'S CHARGE OUT RATES, DISBURSEMENT RATES AND CHARGING POLICY**

**Hourly Charge Out Rates**

In accordance with the Statement of Insolvency Practice covering fees and disbursements, we are required to disclose to you our policy for recovering non-specific disbursements, and the charge out rates for the various grades of staff who may be involved in this case.

Staff Grade	Rate (£)	Rate (£)
	Pre 1 May 2016	Post 1 May 2016
Partner	250	300
Manager	180	200
Senior administrator	120	180
Administrator	80	120
Secretarial/Cashier	50	50

All staff are allocated an hourly charge out rate which is reviewed from time to time. The rates are applied consistently across all insolvency appointments and presented for approval of creditors or a creditors' committee where appropriate.

Time spent on a case is recorded directly using a time recording system. This is allocated in units of 6 minutes. Time billed is subject to Value Added Tax ("VAT") at the applicable rate, where appropriate.

Work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and skill and experience actually required to perform it

**Disbursements and Other Costs**

Disbursements incurred in the course of an appointment are recharged to the case in accordance with Statement of Insolvency Practice 9 regulations on all insolvency appointments.

Expenses and disbursements which comprise external supplies of incidental services, specifically identifiable to the insolvency estate, require disclosure to the relevant approving party, but do not require approval of the relevant approving party, prior to being drawn from the insolvency estate. These are known as 'category 1' disbursements.

Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs,) or payments to outside parties that the firm or any associate has an interest, require the approval of the relevant approving party, prior to being drawn from the insolvency estate. These are known as 'category 2' disbursements.

General office overheads are not re-charged to the insolvency estate as a disbursement.

Expenses and disbursements re-charged to, or incurred directly by an insolvency estate, are subject to VAT at the applicable rate, where appropriate.

**Category 1 Disbursements**

Bordereau/insurance:	Charged at cost
Statutory advertising:	Charged at cost
Statutory insolvency fees:	Charged at cost
Land Registry/Company searches:	Charged at cost
Postage:	Based on current postal charges
Storage:	Pro-rata per number of boxes per storage invoice
Telephone.	No charge

**Category 2 Disbursements**

Photocopying:	10p per copy
Room hire:	At cost if external  £120 if in house – charge will only be made when attendance of debtor/director/creditors is likely, and a meeting room has been set aside
Fax:	50p per page either sent or received
Travel:	Taxis and public transport charged at cost  Car travel charged at 45p per mile
Stationery:	Charged at cost where appropriate



## **Appendix E**

### **TIME COST ANALYSIS AND ORIGINAL FEES ESTIMATE**

Liquidator's time cost analysis for the relevant period 23 March 2017 to 16 January 2018.

# Time Entry - SIP9 Time & Cost Summary

RPSM01C - RPS Media Limited T/a Rock Pamper Scissors  
All Post Appointment Project Codes  
To: 16/01/2018

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	4.50	4.62	11.80	4.00	24.92	4,878.00	195.75
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	7.80	2.50	0.30	10.60	2,046.00	193.02
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Marketing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non Chargeable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	5.50	3.50	12.50	0.00	21.50	4,600.00	213.95
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>10.00</b>	<b>15.92</b>	<b>26.80</b>	<b>4.30</b>	<b>57.02</b>	<b>11,524.00</b>	<b>202.10</b>
<b>Total Fees Claimed</b>						<b>0.00</b>	
<b>Total Disbursements Claimed</b>						<b>0.00</b>	

<b>FEES ESTIMATE SUMMARY</b>	
<b>Case name:</b>	<b>RPS Media Limited</b>
<b>The hourly charge out rates that will be used on this case are:</b>	£
Partner – Appointment Taker	300 00
Manager	200 00
Supervisor/Senior Administrator	180.00
Case Administrator	120.00
Cashier	50.00
<b>The expenses that will be incurred on this case are:</b>	£
Statutory Advertising - On Appointment	79 40
Statutory Advertising - Final	79 40
Bond	40 00

#### **ADMINISTRATION AND PLANNING**

These tasks are of no financial benefit to creditors but are required to be completed by statute

<b>Description of the tasks to be undertaken in this category of work</b>	<b>Estimated time to be taken to undertake the work</b>	<b>Estimated value of the time costs to undertake the work</b>
		£
Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.	1 50	350 00
Setting up physical/electronic case files (as applicable).	1 00	200.00
Setting up the case on the practice's electronic case management system and entering data.	0.50	100.00
Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment (as applicable)	1.20	260 00
Obtaining a specific penalty bond.	0.50	80.00
Convening and holding general meetings of creditors and members (as applicable).	3.00	540.00
Dealing with all routine correspondence and emails relating to the case.	2.00	400 00
Opening, maintaining and managing the office holder's estate bank account (if applicable).	1.00	50.00
Creating, maintaining and managing the office holder's cashbook.	1.00	50.00
Undertaking regular bank reconciliations of the bank account containing estate funds	1.00	145.00
Reviewing the adequacy of the specific penalty bond on a quarterly basis.	1.00	175.00
Undertaking periodic reviews of the progress of the case.	1.50	330.00
Overseeing and controlling the work done on the case by case administrators	1.50	350.00
Preparing, reviewing and issuing annual progress reports to creditors and members (as applicable).	1 50	350.00
Filing returns at Companies House and/or Court (as applicable).	1.00	156 00
Preparing and filing VAT returns (if applicable)	0.70	85 00
Preparing and filing Corporation Tax returns (if applicable).	0 50	75.00
Seeking closure clearance from HMRC and other relevant parties.	0 20	60.00
Preparing, reviewing and issuing final reports to creditors and members (if applicable).	2 50	750.00
Convening and holding final meeting meetings of creditors and members (as applicable).	0 50	150 00
Filing final returns at Companies House and/or Court (as applicable).	-	-
<b>Total:</b>	<b>£23.60</b>	<b>£4,656 00</b>
<b>Average Hourly Charge Out Rate:</b>		<b>£197.29</b>

#### **INVESTIGATIONS**

These tasks are of financial benefit to creditors, subject to costs

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
Recovering the books and records for the case.	1.00	200 00
Listing the books and records recovered	0.50	100.00
Preparing a report or return on the conduct of the directors as required by the Company Directors Disqualification Act (delete if not applicable).	1.00	220 00
Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as HMRC, the bank, accountants, solicitors, etc.	2 00	450.00
Reviewing books and records to identify any transactions or actions the office holder may take against a third party in order to recover funds for the benefit of creditors	2.00	450.00
<b>Total:</b>	<b>6.50</b>	<b>£1,420 00</b>
<b>Average Hourly Charge Out Rate:</b>		<b>£218.46</b>

#### REALISATION OF ASSETS

These tasks are of financial benefit to creditors but are subject to costs

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
Arranging suitable insurance over assets.	-	-
Regularly monitoring the suitability and appropriateness of the insurance cover in place	-	-
Corresponding with debtors and attempting to collect outstanding book debts.	6 00	760.00
Liaising with the bank regarding the closure of the account.	0.70	85 00
Instructing agents to value known assets	3.50	590.00
Liaising with agents to realise known assets.	4.50	790 00
Instructing and negotiating with debt recovery specialists re retentions due	4.00	640 00
Registering a caution in respect of freehold property owned by the debtor/company (where applicable)	-	-
Obtaining details from mortgagees about debts secured over the debtor's/company's freehold/leasehold property (where applicable).	-	-
Determining the joint owner's/spouse's interest in the freehold/leasehold matrimonial home (delete if not applicable).	-	-
Disclaiming the leasehold property	1.50	210 00
Liaising with the secured creditors over the realisation of the assets subject to a mortgagee or other charge	-	-
<b>Total:</b>	<b>20 20</b>	<b>£3,075 00</b>

#### CREDITORS

These tasks are of no financial benefit to creditors but are required to be completed by statute

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
Obtaining information from the case records about potential employee claims	-	-
Completing documentation for submission to the Redundancy Payments Office.	-	-
Corresponding with potential employees regarding their claims.	-	-
Liaising with the Redundancy Payments Office regarding employee claims	-	-

Dealing with creditor correspondence, emails and telephone conversations regarding their claims.	5.00	760.00
Maintaining up to date creditor information on the case management system.	3.50	460.00
Issuing a notice of intended dividend and placing an appropriate gazette notice.	-	-
Reviewing proofs of debt received from creditors, adjudicating on them and formally admitting them for the payment of a dividend	-	-
Requesting additional information from creditors in support of their proofs of debt in order to adjudicate on their claims.	-	-
Calculating and paying a dividend to creditors, and issuing the notice of declaration of dividend.	-	-
<b>Total:</b>	<b>8.50</b>	<b>£1,220.00</b>
<b>Average Hourly Charge Out Rate:</b>		<b>£143.53</b>

Please note: Based on the asset information received to date, there is no prospect of a dividend being payable to unsecured creditors in this instance.

<b>GRAND TOTAL FOR ALL CATEGORIES OF WORK</b>	<b>58.80</b>	<b>£10,371.00</b>
<b>Average Hourly Charge Out Rate:</b>		<b>176.38</b>