

**GREENSPACE INFORMATION FOR GREATER LONDON CIC
DIRECTORS' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD 3 JANUARY 2013 TO 31 MARCH 2014**



APH Accountancy Services
Chartered Certified Accountants

8 Borman Close
Leigh on Sea
Essex
SS9 5UJ

**Greenspace Information for Greater London CIC
Directors' Report and Financial Statements
For the Period 3 January 2013 to 31 March 2014**

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Greenspace Information for Greater London Cic
Company Information
For the Period 3 January 2013 to 31 March 2014

Directors	Ms A Rudd Mr D Darrell-Lambert Mr R Swindells Mrs S Laing Mrs S Jackman Ms V Selby Mr M Frith
Company Number	08345552
Registered Office	2-6 Cannon Street London EC4M 6YH
Business	Dean Bradley House 52 Horseferry Road London SW1P 2AF
Accountants	APH Accountancy Services Chartered Certified Accountants 8 Borman Close Leigh on Sea Essex SS9 5UJ

Greenspace Information for Greater London Ctc
Company No. 08345552
Directors' Report For the Period 3 January 2013 to 31 March 2014

The directors present their report and the financial statements for the period ended 31 March 2014

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations. Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing the financial statements the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgments and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal Activity

The company's principal activity continues to be that of an environmental records centre, collating, managing and making available detailed information on London's wildlife, parks, nature reserves, gardens and other open spaces. It is a not for profit organisation.

Directors

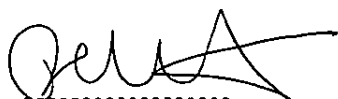
The directors who held office during the period were as follows

Ms A Rudd	APPOINTED	03/01/2013
Mr D Darrell-Lambert	APPOINTED	03/01/2013
Mr R Swndells	APPOINTED	03/01/2013
Mrs S Laing	APPOINTED	03/01/2013
Mrs S Jackman	APPOINTED	03/01/2013
Ms V Selby	APPOINTED	03/01/2013
Mr M Frith	APPOINTED	03/01/2013

Small Company Rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006. The company is Limited by Guarantee.

On behalf of the board



Mr D Darrell-Lambert

28 October 2014

Greenspace Information for Greater London Cic
Accountant's Report
For the Period 3 January 2013 to 31 March 2014

In accordance with the engagement letter dated 14th October 2014, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Income and Expenditure Account the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

As a practising member of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at http://www2.accaglobal.com/professional_standards/rules_standards/rulebook

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Association of Chartered Certified Accountants as detailed at http://www2.accaglobal.com/pubs/members/publications/technical_factsheets/downloads/163.doc

You have acknowledged on the balance sheet as at year ended 31 March 2014 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed



APH Accountancy Services

28 October 2014

APH Accountancy Services
Chartered Certified Accountants

8 Borman Close
Leigh on Sea
Essex
SS9 5UJ

Greenspace Information for Greater London Ctc
Income and Expenditure Account
For the Period 3 January 2013 to 31 March 2014

	Notes	Period to 31 March 2014 £
TURNOVER		639,482
GROSS SURPLUS		639,482
Administrative expenses		(465,464)
SURPLUS FOR THE FINANCIAL PERIOD	9	174,018

Greenspace Information for Greater London CIC
Balance Sheet
As at 31 March 2014

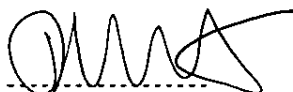
		Period to 31 March 2014	
	Notes	£	£
FIXED ASSETS			
Tangible assets	5		3,935
			<u>3,935</u>
CURRENT ASSETS			
Debtors	6	157,177	
Cash at bank and in hand		118,763	
		<u>275,940</u>	
Creditors Amounts Falling Due Within One Year	7	<u>(105,857)</u>	
NET CURRENT ASSETS (LIABILITIES)			<u>170,083</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>174,018</u>
NET ASSETS			<u>174,018</u>
Income and Expenditure account			<u>174,018</u>
MEMBERS' FUNDS	9		<u>174,018</u>

For the period ending 31 March 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Directors' responsibilities

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008)

On behalf of the board



Mr D Darrell-Lambert

28 October 2014

Greenspace Information for Greater London Cic
Notes to the Unaudited Accounts
For the Period 3 January 2013 to 31 March 2014

1 Accounting Policies

1.1 Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

1.2 Turnover

Turnover comprises the invoiced value of services supplied by the company, net of Value Added Tax, together with grants received from the Department for Environment, Food and Rural Affairs (DEFRA) and the London Wildlife Trust

1.3 Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases

Computer Equipment	20% Straight line
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1.4 Limited by Guarantee

The company is Limited by Guarantee and each members liability is limited to £1, being the amount each member undertakes to contribute to the assets of the company in the event of it being wound up

2 Operating Surplus/Deficit

The operating surplus is stated after charging

	Period to 31 March 2014
	£
Directors' Remuneration	67,422
Depreciation of tangible fixed assets	704
	78,126

3 Directors' Remuneration

	Period to 31 March 2014
	£
Emoluments	67,422
	67,422

4 Tax on Surplus/Deficit on Ordinary Activities

	Period to 31 March 2014
	£
UK Corporation Tax	-
	-

Greenspace Information for Greater London Cic
Notes to the Unaudited Accounts (continued)
For the Period 3 January 2013 to 31 March 2014

5 Tangible Assets

	Computer Equipment £
Cost	
As at 3 January 2013	-
Additions	4,639
As at 31 March 2014	4,639
Depreciation	
As at 3 January 2013	-
Provided during the period	704
As at 31 March 2014	704
Net Book Value	
As at 31 March 2014	3,935
As at 3 January 2013	-

6 Debtors

	Period to 31 March 2014 £
Due within one year	
Trade debtors	129,977
Prepayments and accrued income	574
Other debtors	26,626
	157,177

7 Creditors: Amounts Falling Due Within One Year

	Period to 31 March 2014 £
Trade creditors	35,589
Other taxes and social security	6,731
VAT	14,937
Net wages	1,544
Accruals and deferred income	47,056
	105,857

Greenspace Information for Greater London Cic
Notes to the Unaudited Accounts (continued)
For the Period 3 January 2013 to 31 March 2014

8 Reconciliation of Reserves

	Income and Expenditure Account
	£
Surplus for period	174,018
As at 31 March 2014	<u>174,018</u>

Greenspace Information for Greater London Cic
Income and Expenditure Account
For the Period 3 January 2013 to 31 March 2014

	Period to 31 March 2014	
	£	£
TURNOVER		
Grants received from DEFRA		62,862
Grant received from London Wildlife Trust		193,108
Contract fees		179,148
Fees		204,364
		<hr/>
		639,482
 GROSS SURPLUS		 639,482
Administrative Expenses		
Directors' salaries	67,422	
Wages and salaries	236,707	
Recruitment costs	720	
Staff training	3,101	
Travel and subsistence expenses	2,096	
Computer software, consumables and maintenance	32,726	
Insurance	804	
Publications	6,947	
Training seminars and workshops	400	
Website costs	34,190	
Accountancy fees	1,200	
Legal fees	7,420	
Site contracts	3,350	
Consultancy fees	620	
LWT hosting fees	65,500	
Subscriptions	670	
Bank charges	391	
Depreciation of computer equipment	704	
Sundry expenses	496	
	<hr/>	
		(465 464)
		<hr/>
 NETSURPLUS		 174,018
		<hr/>

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136029/15

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

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Please
complete in
typescript, or
in bold black
capitals.

Company Name in
full

Greenspace Information for Greater London CIC

Company Number

8345552

Year Ending

31 March 2014

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

Greenspace information for Greater London CIC was incorporated on 3rd January 2013. The 8 members of staff previously employed by London Wildlife Trust were TUPE transferred to GiGL employment on the 1st March 2013, marking the start of the new CIC's operations. The community interest company's activities are a continuation of work undertaken by the same staff using the same UK-wide business model for environmental records centres as in their former employment with the Trust. During the reporting period, GiGL has provided full or part-time employment for 8 members of staff, 7 of whom are London-based.

Additional text provided on separate continuation sheet

(If applicable, please just state "A social audit report covering these points is attached")

(Please continue on separate continuation sheet if necessary)



PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

GiGL's principal stakeholders are local, regional and national organisations that have a responsibility for understanding and/or protecting the natural environment in Greater London. They include public and private companies, NGOs and voluntary organisations. GiGL's company directors are also involved on a voluntary or professional basis with several of these stakeholders, enabling a good understanding of the evidence base requirements of the broader partnership and client base. During the reporting period, plans have been put in place to establish an Advisory Group that will represent all sectors that are end users of GiGL's services and enable direct dialogue between them and the GiGL Team and Board.

Additional text provided on separate continuation sheet

(If applicable, please just state "A social audit report covering these points is attached")

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below
no remuneration was received

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below
no transfer of assets other than for full consideration has been made


(Please continue on separate continuation sheet if necessary)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

01/10/2014

Office held (tick as appropriate) ☒ Director ☐ Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Mandy	
Rudd	
Telephone	020 7803 4278
DX Number	DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

Part 01 – in full

Reporting period 13 months - March 2013 to March 2014

Greenspace information for Greater London CIC was incorporated on 3rd January 2013. The 8 members of staff previously employed by London Wildlife Trust were TUPE transferred to GiGL employment on the 1st March 2013, marking the start of the new CIC's operations. The community interest company's activities are a continuation of work undertaken by the same staff using the same UK-wide business model for environmental records centres as in their former employment with the Trust. During the reporting period, GiGL has provided full or part-time employment for 8 members of staff, 7 of whom are London-based.

Between the 1st March 2013 and 31st March 2014, 4 Board Meetings were held (BM001 to BM004), the main agenda items covering ensuring the suite of policies and procedures relating to HR and running the business were still fit for purpose. During the same period, there were 15 team meetings at which the staff discussed the day to day business of GiGL, new services and partnership development.

The GiGL Team attended over 100 regional and national meetings during this period to represent GiGL, including the data requirements of its partners and clients. National meetings included the Assoc. of Local Environmental Records Centres Community Interest Company's Board, data flow group, conference group and business development group. GiGL staff also attended the National Biodiversity Network Trust's EGM. Regional meetings covered a range of topics, from the All London Green Grid and London's local nature partnership, through to wildlife crime mapping and the Making a B-Line for London partnership.

During this period, LB Waltham Forest and Bexley Natural Environment Forum joined our partnership. They now have full access to the suite of services we provide under a current service level agreement to funding partners, and free of charge to voluntary organisations. We also provided ongoing services to over 40 funding partners and several key voluntary organisations, enabling all relevant decisions to be informed by GiGL partnership data through each partner's internal systems.

The team project managed and delivered a major overhaul of all data management and delivery systems, our website and our public-facing mapping portal (iGiGL) that provides access to the only comprehensive resource of information about Greater London's publicly accessible sites. Alongside this, over 970 individual projects were delivered to partners and clients enabling informed decisions about London's natural environment.

During the reporting period, we processed and uploaded 60,204 species records from 163 surveys, as well as making improvements to existing GiGL partnership datasets such as habitat polygons and open space features. We also created new datasets, in response to demand, including a GIS layer of urban greening features.

The data search service delivered 722 data search reports between 1st April 2013 and 31st March 2014, a 27% increase on the same period for the previous year. 26 new clients used our service, and 14 reports were provided free of charge to members of the public to inform their understanding of their local environment.

We also provide free and full access to GiGL datasets for students undertaking research relevant to Greater London's natural environment. During the reporting period, we provided advice and data to 11 students studying for degrees, masters and PhDs.

GiGL also hosts the London Invasive Species Initiative (LISI), a Defra-funded project set up in 2009 to coordinate and deliver action to prevent, control and where feasible eradicate invasive non-native species (INNS) in Greater London. LISI works to bridge gaps which hinder the effective management of INNS and works to gain economies of scale within the sector.

The LISI Manager is one of GiGL's 8 employees, and is responsible for implementing the London Invasive Species Plan (LISP), updating the species of concern list, raising awareness of invasive non-native species which pose a high risk to London and the UK, as well as training and provision of information on identification and management of high risk species.

In 2013/2014 LISI formalised its structure and currently has over 40 partners from a range of sectors. In 2013/2014 workshops and training were provided to over 60 individuals directly and many more indirectly through train-the-trainer programmes and assisting with the development of organisations training programmes. LISI also initiated work on four high risk species where a quick response was required and eradication is believed possible. This work fits in with the Water Framework Directive requirements and a range of Defra's target and commitments including the River Basin Management Plans.

Part 02 – in full

GiGL's principal stakeholders are local, regional and national organisations that have a responsibility for understanding and/or protecting the natural environment in Greater London. They include public and private companies, NGOs and voluntary organisations. GiGL's company directors are also involved on a voluntary or professional basis with several of these stakeholders, enabling a good understanding of the evidence base requirements of the broader partnership and client base. During the reporting period, plans have been put in place to establish an Advisory Group that will represent all sectors that are end users of GiGL's services and enable direct dialogue between them and the GiGL Team and Board.

Feedback is encouraged from all partners and clients that use our services. This is achieved via our quarterly data exchanges with partners and the data search service provided to clients, as well as through key London fora. Most new products and services are developed on a reactive basis so feedback is vital to our ongoing development.

During the reporting period, GiGL undertook a major overhaul of its website in order to provide information on GiGL and London's natural environment to partners, clients and members of the public.

In March 2014, GiGL consulted with the volunteer recording community in London to establish a better understanding of their activities, skills and areas of interest in conjunction with the Environment Agency and Natural England. 40 recorders responded with information that will now inform our work.

Of the 100+ meetings reported in section one, over 80 of them were with key stakeholders and potential new users of GiGL's services. They included 'friends of' groups, the Metropolitan Police and various universities. GiGL staff also ran 14 presentations during the year, with the purpose being to raise awareness of what we do or the provision of formal training.

GiGL produced two newsletters detailing key projects we are involved in as well as news articles to raise awareness of what we do. These were circulated to approximately 1,000 readers via a mailing list. The newsletter's website received 1018 unique visitors throughout the duration of the Summer 2013 newsletter edition, and 1811 unique visitors during the Winter 2013 newsletter edition.

GiGL has increased the use of social media with the aim of reaching our target audiences. We have been active on LinkedIn (since September 2010), Twitter (November 2011), Facebook (December 2012), Google+ (July 2013), and YouTube (April 2014). Baseline data accessed on 17 September 2014 to inform next year's annual report are as follows:

- Twitter: 954 followers and 2911 tweets
- Facebook: 44 page likes and 100 posts; 50 posts during the period of April 2013 – March 2014
- LinkedIn: 33 company page followers, GiGL staff combined have 1276 connections
- Google+: 11 followers, 1182 views, 20 posts; 7 posts during the period of April 2013 – March 2014
- YouTube channel: 2 videos, 135 views, 2 subscribers

During the course of the 2013/14 year, GiGL publicity ranged from articles by partners in local newspapers such as Hackney News, through to the use of statistics in an article on bees in 'The Biologist'.