

**GREENSPACE INFORMATION FOR GREATER LONDON CIC  
ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2016**

TUESDAY



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01/11/2016

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COMPANIES HOUSE

APH Accountancy Services Ltd

Chartered Certified Accountants

Office 2 The Reach  
687-693 London Road  
Westcliff-on-Sea  
Essex  
SS0 9PD

**Greenspace Information for Greater London C1c**  
**Accountant's Report**  
**For The Year Ended 31 March 2016**

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In accordance with the engagement letter dated 14th October 2014, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Income and Expenditure Account the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us

As a practising member of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at [http://www2.accaglobal.com/professional\\_standards/rules\\_standards/rulebook](http://www2.accaglobal.com/professional_standards/rules_standards/rulebook)

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Association of Chartered Certified Accountants as detailed at [http://www2.accaglobal.com/pubs/members/publications/technical\\_factsheets/downloads/163.doc](http://www2.accaglobal.com/pubs/members/publications/technical_factsheets/downloads/163.doc)

You have acknowledged on the balance sheet as at year ended 31 March 2016 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

  
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28 October 2016

APH Accountancy Services Ltd  
Chartered Certified Accountants

Office 2 The Reach  
687-693 London Road  
Westcliff-on-Sea  
Essex  
SS0 9PD

**Greenspace Information for Greater London Cio**  
**Company No 08345552**  
**Abbreviated Balance Sheet 31 March 2016**

		2016		2015	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	2		2,858		3,007
			<u>2,858</u>		<u>3,007</u>
<b>CURRENT ASSETS</b>					
Debtors		184,531		216,982	
Cash at bank and in hand		221,976		97,744	
		<u>406,507</u>		<u>314,726</u>	
<b>Creditors' Amounts Falling Due Within One Year</b>	3	(147,349)		(89,445)	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<u>259,158</u>		<u>225,281</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>262,016</u>		<u>228,288</u>
<b>NET ASSETS</b>			<u>262,016</u>		<u>228,288</u>
Income and Expenditure Account			<u>262,016</u>		<u>228,288</u>
<b>MEMBERS' FUNDS</b>			<u>262,016</u>		<u>228,288</u>

**Greenspace Information for Greater London Cic**  
**Company No. 08345552**  
**Abbreviated Balance Sheet (continued) 31 March 2016**


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For the year ending 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

**Directors' responsibilities:**

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- These abbreviated accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2015)

On behalf of the board



A handwritten signature in black ink, consisting of several loops and a final flourish, positioned above a horizontal dashed line.

Date 28/10/16

**Greenspace Information for Greater London Cic**  
**Notes to the Abbreviated Accounts**  
**For The Year Ended 31 March 2016**

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**1 Accounting Policies**

**1.1 Basis of Preparation of Financial Statements**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015)

**1.2 Turnover**

Turnover comprises the invoiced value of services supplied by the company, net of Value Added Tax, together with grants received from the Department for Environment, Food and Rural Affairs (DEFRA) and the London Wildlife Trust

**1.3 Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases

Computer Equipment	20% Straight line
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**1.4 Pensions**

The company operates a defined pension contribution scheme. Contributions are charged to the income and expenditure account as they become payable in accordance with the rules of the scheme.

**1.5 Limited by Guarantee**

The company is Limited by Guarantee and each member's liability is limited to £1, being the amount each member undertakes to contribute to the assets of the company in the event of it being wound up.

**2 Tangible Assets**

	Total
Cost	£
As at 1 April 2015	4,639
Additions	886
As at 31 March 2016	<u>5,525</u>
<b>Depreciation</b>	
As at 1 April 2015	1,632
Provided during the period	1,035
As at 31 March 2016	<u>2,667</u>
<b>Net Book Value</b>	
As at 31 March 2016	<u>2,858</u>
As at 1 April 2015	<u>3,007</u>

**Greenspace Information for Greater London CIC**  
**Notes to the Abbreviated Accounts (continued)**  
**For The Year Ended 31 March 2016**

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**3 Creditors: Amounts Falling Due Within One Year**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,090	10,359
Corporation tax	8,298	8,994
Other taxes and social security	5,114	6,236
VAT	27,471	15,202
Net wages	780	754
Accruals and deferred income	104,596	47,900
	<u>147,349</u>	<u>89,445</u>

**4 Company limited by guarantee**

The company is limited by guarantee and has no share capital

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1

# CIC 34

## Community Interest Company Report

For official use  
(Please leave blank)

*Please  
complete in  
typescript, or  
in bold black  
capitals*

**Company Name in  
full**

Greenspace Information for Greater London CIC

**Company Number**

8345552

**Year Ending**

31<sup>st</sup> March 2016

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

### **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

During the reporting period, GiGL provided full or part-time employment for 8 members of staff. A new officer started in June 2015 to improve the capacity of the team for delivering services, and the grant-funding ran out for the GiGL-hosted London Invasive Species Initiative's Manager, who left in November 2015.

Additional text provided on separate continuation sheet

*(If applicable, please just state "A social audit report covering these points is attached")*

***(Please continue on separate continuation sheet if necessary)***

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

GiGL's stakeholders include public, private and voluntary sector organisations with local, regional and national remits. These stakeholders require access to GiGL services to inform their work in London that has the potential to affect the natural environment, whether it is straightforward compliance (no net loss) or positive management (net positive). Other stakeholder groups include students, researchers and members of the public, who are seeking to better understand and/or appreciate London's natural environment.

Additional text provided on separate continuation sheet

*(If applicable, please just state "A social audit report covering these points is attached")*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below

As disclosed in the notes to the accounts, the company's managing director was paid remuneration during the year totalling £71,319

No remuneration was paid to any other directors during the year

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfer of assets other than for full consideration has been made


*(Please continue on separate continuation sheet if necessary)*



## PART 5 – SIGNATORY

**The original report must be signed by a director or secretary of the company**

Signed



Date

16/09/2016

*Office held (delete as appropriate) Director/Secretary*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Mandy	
Rudd	
Tel 020 7803 4278	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**

## **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

Reporting period 12 months – 1<sup>st</sup> April 2015 to 31<sup>st</sup> March 2016

During the reporting period, GiGL provided full or part-time employment for 8 members of staff. A new officer started in June 2015 to improve the capacity of the team for delivering services, and the grant-funding ran out for the GiGL-hosted London Invasive Species Initiative's Manager, who left in November 2015.

Between the 1<sup>st</sup> April 2015 and 31<sup>st</sup> March 2016, 4 Board Meetings were held (BM009 to BM012), the main agenda items included reviewing our charging and access to data policies, writing our equal opportunities and learning and development policies, and exploring opportunities for new services and ways of working. During the same period, there were 12 team meetings to discuss business development, service delivery and other aspects of the day to day running of the business. The GiGL Advisory Panel, made up of specialists representing the various sectors we work with, also had its first 3 meetings to provide expert input to our business and services.

The GiGL Team attended 186 local, regional and national meetings to represent GiGL and its stakeholders' requirements. Topics ranged from ecosystem services and green infrastructure, through to mobilising historic data.

The total number of funding partners was 36. City of London and the London Boroughs of Brent, Ealing and Hackney and Waltham Forest left the partnership, and feedback was sought from each of them to determine if there were any changes we needed to make. Most cited budget cuts and changes in staffing as the main reasons for terminating their agreements, and all were hopeful of re-joining in future.

We delivered over 500 projects with and for our partners during the reporting period, 229 for our funding partners, and 279 free of charge for our voluntary organisation partners and individuals. The uncharged work totalled over 1405 hours, nearly 201 days of GiGL time. Projects included mobilising data, data analysis and visualisation, and advice and training.

During the reporting period, we processed and uploaded 193,000 species records from 244 surveys, as well as the ongoing improvements and updates of other core datasets including sites of importance for nature conservation, habitats and open space.

The data search service was utilised 891 times by clients, 7 times by partners and 13 times by other stakeholders for whom we work free of charge. The total of 911 reports represents a 9.8% increase on the same period for the previous year.

We focused on our work with students and researchers during 2015/16, and engaged with key academic institutions, in some cases for the first time. The effort to engage more with this stakeholder group saw a 147% increase in the use of the services. We worked with 37 students studying for degrees, masters and PhDs, and their research covered topics such as the contribution of access to the natural environment to physical activity levels, canine heart worm disease transmission, and the dynamics of London property prices.

London Invasive Species Initiative (LISI), hosted by GiGL and chaired by the Environment Agency came to the end of its grant-funding at the start of March 2015, but continued to operate into the 2015/16 year using income generated by discrete projects with partners. Further grant funding was sought by the LISI Business Group to continue the LISI manager post but the bids were unsuccessful.

## **PART 2 – CONSULTATION WITH STAKEHOLDERS**

GiGL's stakeholders include public, private and voluntary sector organisations with local, regional and national remits. These stakeholders require access to GiGL services to inform their work in London that has the potential to affect the natural environment, whether it is straightforward compliance (no net loss) or positive management (net positive). Other stakeholder groups include students, researchers and members of the public, who are seeking to better understand and/or appreciate London's natural environment.

During the 2015/16 year, the GiGL Team started upon an ambitious program of document-writing, including the development of a strategic plan and related plans and strategies covering areas such as communications, data flow, volunteering and open data. The drafting of these plans has required consultation with key stakeholder groups, including funding partners, clients, species experts, and the Open Data Institute. The communications strategy in particular has outlined formal consultation requirements and these are currently being factored into our work plan for the 2016/17 year and beyond.

The main national data portal that we use, the National Biodiversity Network's Gateway, implemented changes to the way data are delivered online. These changes required us to consult with all of the key organisations and individuals who provide data to GiGL in order to make them aware of the national changes, the subsequent changes to our access to data policy, and the way we handle their data.

During the reporting period, we outsourced the delivery of our data search service for clients to a third party. The company is encouraging feedback on the content and requirements of the reports, and has met with client organisations to discuss ideas for improving the service.

Many of the external meetings that the GiGL Team attends are directly or indirectly about enabling feedback on existing services and encouraging partners and clients to suggest where new services can be developed or improvements made. Meetings included London Boroughs Biodiversity Forum, the Royal Parks, London Wildlife Trust and the Greater London Authority.

Less formal consultation happens via our publications and social media. GiGL published two newsletters over the 2015/16 financial year. Issue 18, released July 2015, showcased projects undertaken with Froglife, London Natural History Society and London Bat Group. Issue 19, published in December 2015, covered projects with the Metropolitan Police's Wildlife Crime Unit, the development of a planning evidence base, and a national project looking at mobilising data generated by the private sector in the UK.

The newsletter was circulated to approximately 750 readers, and the website received 2505 unique visits for the duration of the summer edition and 2908 for the duration for the winter edition. Readers are able to post feedback on each article which we monitor and respond to as appropriate.

GiGL has continued its engagement with stakeholders via social media, with the aim of reaching our target audiences. Over the past year (measured at time of writing the annual report) we have

- Increased the number of followers on Twitter from 1300 to 1586, and sent 1287 tweets (total since creating Twitter account 5142)
- Increased the number of page likes on Facebook from 104 to 132, and sent 80 posts (figures for the financial year)
- GiGL has 55 company page followers on LinkedIn, and GiGL staff have a combined number of 1590 followers who can now contact us directly

- YouTube channel, set up to provide access to training resources 2 videos, 323 views
- During the course of the 2015/16 year, GiGL had media coverage in West End Extra newspaper, ITV news (both on the Royal Parks Pollinator Strategy, written by GiGL's Royal Parks Officer), and online articles and mentions included the Urban Farmers Blog article about public open space in London