

coventry **vineyard**
church



Company Number 08341599
Charity Number 1150752

Annual Report and Financial Statements

For the Year Ended 31st March 2019



Company Number 08341599
Charity Number 1150752

COVENTRY VINEYARD

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019**

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COVENTRY VINEYARD TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2019

The Trustees present their report and financial statements for the year ended 31st March 2019.

The trustees, who are also directors, and who have served during the year are as follows:

M. Askew - resigned July 2018
I. Burton
N. Darlington
C. King - appointed 12th March 2018
W. Skinner - appointed 12th March 2018
N. Sutton

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number: 08341599

Registered Charity Number: 1150752

Registered Office: Studio 3
54 Grafton Street
Coventry
CV1 2HW

Bankers: The Co-operative Bank plc.,
6 Warwick Row,
Coventry
CV1 1EE

Independent Examiner: Baldwins Audit Services Limited,
Churchill House
59 Lichfield Street
Walsall
WS4 2BX

Website: www.coventryvineyard.org

STRUCTURE, GOVERNANCE AND MANAGEMENT

STATUS

Coventry Vineyard is a registered charity, charity number 1150752, duly constituted by a Trust Deed and operating as a church.

Coventry Vineyard was incorporated as a company limited by guarantee (company no. 08341599) on 27th December 2012 and was registered with the Charity Commission under reference 1150752.

CHARITY TRANSFER

On 1st April 2013, the net assets and activities of Coventry Vineyard, charity number 1094167, an unincorporated entity, were transferred to the company, the company being dormant until that date.

ORGANISATIONAL STRUCTURE

The day to day running of the church is delegated to the employed pastoral and administrative staff led by the Senior Pastors, Nick and Vicki Sutton. Nick Sutton is also a trustee.

APPOINTMENT OF TRUSTEES

New trustees are made by the recommendation of the Senior Pastor and ratified by existing Trustees who appoint by a resolution of the Trustees passed at a meeting of the Trustees. Trustees serve for a three year term. Trustees will be recruited with reference to their commitment to the Church, the specific needs of the charitable company and the working dynamics of the Trustee team.

PROFESSIONAL ADVISORS

The Trustees will from time to time appoint external advisors to advise the Church with regard to specific areas.

Current appointments are:

- Finance - Stewardship Services
- HR Advisor - Catherine Bartlem

RELATIONSHIP WITH VINEYARD CHURCHES UK

Coventry Vineyard is a member of Vineyard Churches UK, a charity functioning as a resource for similar churches. In particular they provide significant resources, training and pastoral oversight. Membership also allows Mr Nick Sutton to be a licensed accredited pastor who has a right to use the trademarked "Vineyard" name.

The association provides pastoral care for the senior Pastors and family, and an external reference concerning church affairs and doctrine.

Coventry Vineyard grants 5% of its annual income to Vineyard Churches UK.

LEADERSHIP STRUCTURE

Coventry Vineyard has four areas of leadership which overlap under the overall direction of the Senior Pastors. Each area has distinct responsibilities in order to take adequate care of each church member and continue ongoing outward ministry to benefit the community.

The leadership structure and responsibilities are as follows:

1) Trustees

The full responsibilities of the Trustees/Directors are set out, in respect to accounting and financial information, in the Coventry Vineyard Trust Deed.

Further Responsibilities include:

- To advise the Senior Pastors on staffing, salaries and employment issues.
- To manage the legal responsibilities of the charity and ensure full compliance with legislation.

2) Leadership Group

In December 2017 our previous Leadership Team was changed to a Leadership Group, for the purpose of discerning vision and direction, with a Staff Team to oversee the day to day management of the organisation and a Pastoral Team made up of our Cluster Leaders (those who oversee Life Groups) to oversee and coordinate pastoral matters within Coventry Vineyard. Cluster Leaders were renamed Neighbourhood Leaders in September 2018, to oversee a renewed outward focus into the various communities and neighbourhoods across Coventry and beyond.

3) Life Group Leaders

- To provide "one to one" pastoral care for church members
- To help teach and train church members in a life of following Jesus (i.e. the Christian Faith)
- Each Life Group leader is overseen by a Cluster Leader whose role is to provide pastoral support and coaching for the life group leaders.

4) Co-ordinators

To manage the ministry areas of the Church:

- Vineyard Kids (Children's Ministry)
- Youth Ministry
- Students
- Sunday Morning Gathering
- Worship
- Compassion
- Mission

OBJECTIVES AND ACTIVITIES

The purpose of Coventry Vineyard is to show our generation how to follow Jesus.

The objectives of Coventry Vineyard come under three categories:

- Encouraging people to worship God in their everyday lives
- Equipping people to do the things Jesus did by the power of the Holy Spirit
- Expressing the love and compassion of God to those in need in practical ways

The Charitable Objectives of Coventry Vineyard are:

- A. The advancement of the Christian faith in accordance with the Vineyard Churches UK statement of faith, values, priorities, practices and leadership standards appearing in the schedule hereto in Coventry and in such other parts of the United Kingdom as the Trustees may from time to time think fit.
- B. The relief of the poor and needy, the sick and elderly in Coventry and in such other parts of the United Kingdom or the World as the Trustees may from time to time think fit.
- C. The furtherance of religious or secular public education.
- D. Such other charitable object and for the benefit of such other charitable institutions as the Trustees in their absolute discretion see fit.

The activities of Coventry Vineyard can be summarised as follows:

- a. Providing worship for those who attend the church on a weekly basis.
- b. Proclaiming the Gospel of Jesus Christ through teaching and demonstrating the love, mercy and grace of God.
- c. Undertaking regular 'community projects', the aim of which is to provide help and assistance to those in need, to encourage people to be more aware of God and to demonstrate the gospel of Jesus Christ in a practical and tangible way.

The Trustees believe that Coventry Vineyard complies with the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

ACHIEVEMENTS AND PERFORMANCE

PUBLIC BENEFIT

In planning the charity's activities the Trustees have given consideration to the guidance provided by the Charity Commission on 'public benefit' issued in December 1998.

SUNDAY VENUE

The weekly Sunday Morning Gathering has continued at Sidney Stinger Academy. Attendance continues to be over 120, including children.

OFFICE PREMISES

Coventry Vineyard continued to lease 1 Mill Street, CV1 4DF. This property was used as offices and for training purposes, and was also used as a mid-week base for various activities such as Life Groups, Parenting Classes, Job Club, Youth Group and Community Events. N.B. The lease for this venue expired in May 2019 and Coventry Vineyard had secured a new lease for Studio 3, FarGo Studios, 54 Grafton Street, CV1 2HW from May 2019.

EMPLOYMENT

Coventry Vineyard employs one full-time pastor, one part-time pastor, an office manager (part-time), a children and families pastor (part-time) and youth pastor (part-time).

WORSHIP

Encouraging worship, both corporate sung worship and worship in everyday lives, continues to be a priority at Coventry Vineyard. Our worship team provide sung worship each Sunday morning and developing new worship leaders and musicians is a key focus. There is a clear emphasis on developing young musicians and training worship leaders to lead worship for our Vineyard Kids groups to enable our young children to engage in worship in a format suitable for their age. Two of our team attended Vineyard's National Worship Leaders' Retreat in March, where they received teaching and ministry, resourcing them practically and spiritually, and were able to connect with other worship leaders in our church network. This year we have also continued to partner with Nexus Institute of Creative Arts (<http://nexus-ica.co.uk/about-nexus-ica/>) having some students with us as part of their work placement, and Coventry Vineyard supports them with practical training, discipleship and pastoral care.

CHURCH COMMUNITY

From September 2018 we reshaped our structure to become more intentional about developing 'disciple-making' disciples, as we respond to the challenge of seeing Coventry and the surrounding region transformed. Our vision is to become one church of 'disciple-making' disciples in multiple locations across Coventry and beyond - One Church, One DNA, One Mission.

Our 'Life Groups' follow a 12-week termly pattern, with an emphasis on spiritual growth, building community and serving local neighbourhoods around Coventry. From September 2018, Life Groups took on a renewed focus: Each Life Group 'adopted' a community/neighbourhood, serving their neighbours together; expressing God's love in practical ways and building long lasting relationships in the community, especially in deprived areas of our communities. Life Groups also join together as neighbourhood groups to meet a particular need as they discern how God is leading them to serve.

VINEYARD KIDS

Vineyard Kids provides a Sunday morning programme for children aged 0-11 which includes games, crafts, teaching and team-building activities. These age groups reflect the school system. Sparklers is for babies through to 2 years, Bright Sparks is age 2 through to Early Years, Live Wires is Key Stage 1, and The Grid is Key Stage 2. We do, however, remain flexible depending on each child's needs. From September 2018 we also run a Friday evening group for children age 7-11.

Our programme seeks to encourage children

- in their spiritual and emotional development
- to have fun in a safe environment
- to develop their social skills with children of different ages and
- to feel a valued part of a larger community.

We also run a parent and toddler group on a Friday morning. This is a place where young families can gain community and support.

GROWBABY

In January 2019 we launched 'GrowBaby' alongside our parent and toddler group. At GrowBaby we recycle nearly-new clothes, toys and equipment to help families in need with Children under 5. This is regardless of income, background or faith; no referral is needed, and all items are free. We want to build community and relationships to support young families as well as providing them with clothes and equipment they need. Between January and March 2019 we helped 11 families by donating over 140 items to them, and have had generous support from the local community donating items for us to pass on.

YOUTH

Coventry Vineyard has continued to support and encourage young adults to live out their lives as followers of Jesus. We have life group on a Monday night, and we had our own youth retreat in November 2018. These groups and events provided the youth with opportunities to socialise and build friendships as well as grow in their faith. Due to its success the Monday night life groups continued to run with a similar format throughout the year.

The Sunday youth programme has developed significantly over the last year. The youth team is a lot more stable due to team development but we struggle with turnover of leaders. We have been looking at the book of Romans, the Gospel of John, and Justice.

In May 2018, our young people joined others from across the UK at our annual Dreaming The Impossible event in Lincolnshire.

STUDENTS

Through the Fusion Student Linkup platform we were able to encourage new students to Coventry and Warwick Universities and offer advice and support before they arrived. Three student life groups have continued, encouraging students to live life as followers of Jesus, Students reported that they found security, encouragement, support and challenge. We also had a number of international students this year, and were able to offer them a caring place to call home as they studied in the UK. Throughout the year, student groups created a place where young adults could grow and challenge one another. Students were also encouraged to lead and serve others, and integrate into the life of this thriving church.

COVENTRY VINEYARD TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2019

VOLUNTEERS

We continue to train and release new volunteer leaders. Coventry Vineyard is indebted to the volunteers that make 'ministry' happen, and enable us to meet our charitable objectives. The various volunteers give a substantial amount of time and energy and are committed to the vision of Coventry Vineyard, and to see lives changed by the person of Christ and power of His Kingdom.

CAP MONEY

During the year, Coventry Vineyard continued to run several Christians Against Poverty (CAP) money courses to help those in the community who are struggling with debt or want to be able to use the funds they have more effectively.

CAP DEBT CENTRE

The CAP Debt Centre was officially launched in May 2015. This is run by Ian Burton, one of our trustees and church treasurer. This exists to help people who are in "chronic" debt move towards a position of being debt free.

HOPE : COVENTRY

In April 2018 Nick Sutton resigned as chair of Hope: Coventry (Registered charity number: 1155912). We continue to support HOPE:Coventry which exists to grow a connected church in Coventry that demonstrates the love of Jesus for the benefit of the city. It does this by supporting initiatives that connect the churches together and projects that meet the needs of the vulnerable.

COMMUNITY PROJECTS

Coventry Vineyard continued to provide practical support to local communities across Coventry, through various activities that bring hope and real, practical help to those in most need.

From September 2018 we launched "Neighbourhood Sundays" in which every first Sunday of the month we take church out into our neighbourhoods; engaging with our community together, building authentic relationships, sowing seeds of the Kingdom across the city by sacrificially serving and expressing God's love in practical ways.

PRAYER

Coventry Vineyard has continued to pray for the city of Coventry alongside other churches through the 'Coventry Prayer House' and weekly prayer meetings.

OVERSEAS MISSIONS AND DONATIONS

Coventry Vineyard raised and donated funds for the relief of the poor and needy in Coventry and around the world, as well as using funds for community projects. In particular, we have supported:

The Dalitso Trust (Charity Number: 1090274) in Malawi. The Dalitso Trust exists to teach and equip rural Malawians so that they are empowered to lift themselves and each other out of poverty. Through personal relationships that inspire faith the Trust seeks to build capacity in such areas as holistic health, parenting skills, under 6 educational play and church leadership. The Dalitso Trust trains and empowers local people in rural villages, integrating leadership training with disease prevention and community

COVENTRY VINEYARD TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2019

based development. In May 2018, Nic Sutton and a team from Coventry Vineyard visited the work of the Dalitso Trust and taught on Leadership Development and Disciple Making Movements.

Coventry Vineyard also supports the UK/India Vineyard Partnership, which supports leadership and community development in various cities in India.

Nick Sutton currently serves as Missions Coordinator for Vineyard Churches UK & Ireland.

FINANCIAL REVIEW

The charitable company made a deficit in the year of £8,880 (2018 - surplus £1,524).

Total income decreased by 10% compared to 2018 (primarily because of a fall in non gift aided income). Total expenditure decreased by 3% compared to 2018. 12.8% of our income was given away in charitable donations.

RESERVES POLICY

Unrestricted reserves totalled £92,573 on 31st March 2019, which is significantly over our reserves policy.

SUMMARY

It should be noted that the above is not an exhaustive list of activities. However, they demonstrate that Coventry Vineyard is continuing to fulfil its obligations and achieve its objectives.

Those who are members of Coventry Vineyard have grown in their faith and belief, and demonstrated this by their actions of serving the rest of the church community and giving financially to those in need. New people have become active members and participants in the community of Coventry Vineyard.

COVENTRY VINEYARD TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2019

RISK MANAGEMENT

Coventry Vineyard has a Child Protection Policy (<https://www.coventryvineyard.org/kids.html>) that regulates all persons working with youth and children. We also run Safeguarding Training three times a year which is compulsory for all involved in kids and youth work.

A risk assessment has been carried out for the Sunday Morning Gathering, including children's work.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:-

- a) An annual budget approved by Trustees
- b) Regular consideration by the Trustees of financial reports
- c) Delegation of authority and segregation of duties
- d) Identification and management of risks

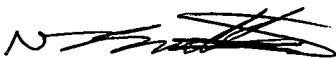
The Trustees aim to review, on a regular basis, the main risks that the church faces. They believe that maintaining free reserves at a level stated on page 8, combined with appropriate reviews of the controls over key financial systems provide sufficient resources, in the event of unexpected adverse conditions.

INDEPENDENT EXAMINER

Baldwin Audit Services Limited, Chartered Accountants have agreed to offer themselves for re-appointment as Independent Examiners of Coventry Vineyard.

APPROVAL OF ACCOUNTS

The accounts were approved on behalf of the Trustees on 20th December 2019



Nick Sutton
(Senior Pastor and Trustee)



Nick Darlington
(Chair of Trustees)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COVENTRY VINEYARD**

Independent Examiner's Report to the Trustees of Coventry Vineyard Ltd

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2019 which are set out on pages 11 to 18.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

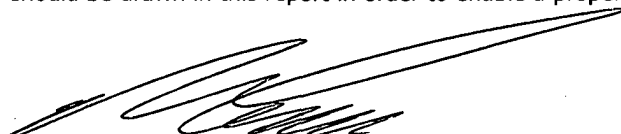
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



*Robert Anderson FCA
Senior Statutory Auditor
For and behalf of Baldwins Audit Services
Churchill House
59 Lichfield Street
Walsall
West Midlands
WS4 2BX*

19/12/2019

COVENTRY VINEYARD

STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)

FOR THE YEAR ENDED 31ST MARCH 2019

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
INCOME and endowments from				
Donations (Note 2)	149,760	-	149,760	165,474
Other income	864	-	864	651
Investment income	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total income and endowments	£150,624	-	£150,624	£166,125
	<hr/>	<hr/>	<hr/>	<hr/>
EXPENDITURE ON:				
Direct church activities				
Staff costs (Note 4)	80,120	-	80,120	72,320
Ministry, fellowship and outreach	17,892	-	17,892	28,519
Leadership and training	2,514	-	2,514	7,372
Other operating expenses	39,520	-	39,520	41,895
Donations	19,358	-	19,358	14,495
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure	£159,404	-	£159,404	£164,601
	<hr/>	<hr/>	<hr/>	<hr/>
NET INCOME/(LOSS) FOR THE YEAR	(8,780)	-	(8,780)	1,524
Reconciliation of funds:				
Balance brought forward at 1st April 2018	101,353	-	101,353	99,829
	<hr/>	<hr/>	<hr/>	<hr/>
Balance carried forward at 31st March 2019	£92,573	-	£92,573	£101,353
	<hr/>	<hr/>	<hr/>	<hr/>

COVENTRY VINEYARD
BALANCE SHEET
AS AT 31ST MARCH 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible assets	(5)	-	3,066
Investments	(6)	20,480	20,000
		<u>20,480</u>	<u>23,066</u>
Current assets			
Debtors	(7)	9,037	10,150
Cash at bank		66,797	72,405
		<u>75,834</u>	<u>82,555</u>
Creditors: amounts falling due within one year	(8)	3,741	4,268
		<u>72,093</u>	<u>78,287</u>
Net current assets			
		72,093	78,287
Total assets less current liabilities		<u>£92,573</u>	<u>£101,353</u>
Funds of the charity			
Unrestricted funds	(9)		
General funds		82,573	92,103
Designated funds		10,000	9,250
		<u>92,573</u>	<u>101,353</u>
Restricted funds		-	-
Total charity funds		<u>£92,573</u>	<u>£101,353</u>

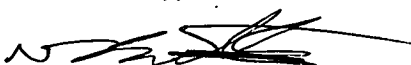
For the year ending 31st March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees approved the accounts on 20th December 2019 and signed on their behalf:



Nick Sutton
Senior Pastor & Trustee



Nick Darlington
Chair of Trustees

Company number 08341599
Charity number 1150752

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019

1. Accounting Policies

Charity information

Coventry Vineyard is a private company limited by guarantee incorporated in England and Wales. The registered office is 1 Mill Street, Coventry, CV1 4DF.

1.1 Accounting convention

The accounts have been prepared in accordance with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1st January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The financial policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds include general and designated funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

1.3 Incoming resources

All income is included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

1.4 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019

1. Accounting Policies (continued)

1.6 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of those assets, less their estimated residual value, over their expected useful lives on the following basis:

Leasehold improvements	20% on cost
Furniture and equipment	20% on cost
Motor vehicles	25% on cost

1.8 Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019

2. Donations Income	2019 £	2018 £
Gift aid donations	109,284	106,683
Other donations	15,529	24,871
Income tax	24,947	33,919
	<hr/>	<hr/>
	£149,760	£165,473
	<hr/>	<hr/>

3. Net incoming resources	2019 £	2018 £
This is stated after charging:		
Depreciation of tangible fixed assets	3,066	3,136
Independent examiner costs		
- Independent examination	1,173	800
- Other	-	-
Staff costs	80,122	72,320
	<hr/>	<hr/>

During the year Nick Sutton received a salary and expenses for his services as senior pastor of £30,970 (2018: £28,924). No other Trustee received any remuneration during the year.

4. Staff costs	2019 £	2018 £
Staff costs were as follows:		
Wages and salaries	73,079	65,552
National insurance	1,924	1,392
Pension costs	4,239	3,998
Payroll processing	878	1,378
HR Consultancy	-	-
	<hr/>	<hr/>
	£80,120	£72,320
	<hr/>	<hr/>

The average monthly number of employees during the year was	5	5
	<hr/>	<hr/>

No employee received remuneration amounting to more than £60,000 in either year.

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019

5. Tangible fixed assets	Leasehold Improvements £	Furniture and Equipment £	Motor Vehicles £	Total £
Cost				
At 1st April 2018 and 31st March 2019	£15,334	£9,542	£4,740	£29,616
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
At 1st April 2018	12,268	9,542	4,740	26,550
Charge for the year	3,066	-	-	3,066
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2018	£15,334	£9,542	£4,740	£29,616
	<hr/>	<hr/>	<hr/>	<hr/>
Net book value				
At 31st March 2019	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2018	£3,066	-	-	£3,066
	<hr/>	<hr/>	<hr/>	<hr/>
6. Fixed asset investments			2019	2018
			£	£
Green Pastures CBS Loan Stock			20,480	20,000
			<hr/>	<hr/>
			£20,480	£20,000
			<hr/>	<hr/>
7. Debtors			2019	2018
			£	£
Income tax (Gift Aid)			4,037	5,150
Other debtors			5,000	5,000
			<hr/>	<hr/>
			£9,037	£10,150
			<hr/>	<hr/>
8. Creditors: amounts falling due within one year			2019	2018
			£	£
Accruals			£3,741	£4,268
			<hr/>	<hr/>

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019

9. Statement of funds	Balance 1st April 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance 31st March 2019 £
General funds	92,103	150,624	(159,404)	(750)	82,573
Designated funds					
Sabbatical fund	4,250	-	-	(3,250)	1,000
Church Plant fund	3,000	-	-	-	3,000
Van fund	2,000	-	-	2,000	4,000
Overseas Leadership Fund	-	-	-	2,000	2,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Unrestricted funds	101,353	150,624	(159,404)	-	92,573
 Total funds	 £101,353	 £150,624	 £(159,404)	 -	 £92,573
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

10. Analysis of Net Assets between Funds	General Funds £	Unrestricted Funds £	Restricted Funds £	Total £
Tangible fixed assets	-	-	-	-
Net current assets	82,573	10,000	-	92,573
	<hr/>	<hr/>	<hr/>	<hr/>
	£82,573	£10,000	-	£92,573
	<hr/>	<hr/>	<hr/>	<hr/>

11. Operating lease commitments

At 31st March 2019, the charity had annual commitments under non-cancellable operating leases as follows:

	2019 £	2018 £
Land and buildings		
Expiring between 2-5 years	£Nil	£20,000
	<hr/>	<hr/>

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019

12. Related party transactions

There were no related party transactions to disclose in the year.