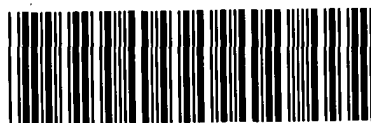


# **SALFORD THIRD SECTOR CONSORTIUM**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

Registered Charity No. 1154332  
Company Registration No. 08328565

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# **SALFORD THIRD SECTOR CONSORTIUM**

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## Salford Third Sector Consortium

### Report of the trustees for the year ended 31<sup>st</sup> March 2019

The trustees present their annual report and financial statements of the charity for the year ended 31<sup>st</sup> March 2019 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### Objectives and activities

The Charity's principal objectives as set out in its Memorandum of Association are:

- To promote efficiency and effectiveness in the charitable activities of not-for-profit organisations, voluntary groups and charities working for the benefit of the public in the field of community health and social care to advance the education of those involved with the voluntary and not-for-profit sector in the field of community health and social care.

The Charity's vision is: Building on the good practice and experience of our members, deliver high quality services through local organisations which share opportunities and responsibilities and are rooted in the community, in order to improve the lives of people in Salford.

The Charity's Mission is: To win contracts and secure investment to enable local organisations to deliver high quality services.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

Salford Third Sector Consortium was incorporated on 12th December 2012 and achieved charitable status in October 2013.

In order to fulfil the Charity's principal objectives the following activities have been undertaken:

- Successfully bid for a variety of grants and contract opportunities that would benefit the members and the Salford Community.
- Managed a variety of tenders on behalf of the membership and for the benefit for the Salford Community
- Encouraged members to work collaboratively by providing opportunities for networking and building trust between member organisations.
- Supported members to share experience and skills and learn from one another.
- Facilitated member organisations to plan joint work in response to community need and secure resources to support this work.
- Continued to raise awareness of the Consortium and the added value created by locally based organisations coming together to deliver more than they could alone.

## **Salford Third Sector Consortium**

### **A review of our achievements and performance**

During the year 2018-19 the Consortium has continued to grow and mature as an organisation. This has included the ongoing development and refinement of internal policies and procedures, continued membership growth of Voluntary and Community Organisations based in or delivering services for the benefit of Salford Communities, and working to securing contract delivery for members to deliver services.

During 2018-19 the Consortium has achieved the following:

- We have maintained a solid membership of 85 voluntary, community and social enterprise organisations members. Our membership organisations are based across and surrounding areas and work across a range of thematic areas and service a diverse group of users and needs across the city.
- The consortium successfully delivered the third year of Tech and Tea. The project has proven successful and delivery will continue to the end of the commissioning period in March 2020. The project is led by Inspiring Communities Together delivering alongside Corinth Training CIC and MadLab. The project delivers in community venues across the city providing additional value to those neighbourhood assets.
- The Consortium commenced delivery of the Salford “Wellbeing Matters” programme which established a social prescribing model across the city. The project which will run until at least May 2020 is being delivered by six members
  - Big Life Centres
  - Inspiring Communities Together
  - Langworthy Cornerstone Association
  - Social Adventures
  - Start in Salford
  - Unlimited Potential
- Salford Third Sector Consortium continues to aspire to ensure a high standard of governance and compliance. This included not only an annual review of our policies but also additional work to ensure that the Consortium meets the incoming General Data Protection Regulations.
- The consortium continues to work to secure contracts and funding for our membership, facilitating a number of group planning sessions and submitting tenders.

Salford Third Sector Consortium would also like to take this opportunity to formally acknowledge the support given by Salford Community and Voluntary Services with regards to the consortiums ongoing development and backroom services.

### **Financial review**

The Charity has seen a slight increase in incoming resources in the year, the majority of which has been distributed to members to support the delivery of charitable activities, mainly Wellbeing Matters. The Charity seen an increase in unrestricted reserves which will be utilised in future periods.

## **Salford Third Sector Consortium**

### **Investment powers and policy**

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term so there are few funds for any longer term investment.

The Charity's powers of investment are governed by its Memorandum and Articles of Association.

### **Reserves policy and going concern**

The balance held in unrestricted reserves at 31<sup>st</sup> March 2019 is £8,894, of which all are free reserves.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three to six months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

### **Risk management**

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

### **Plans for Future Periods**

With completion of grants delivery and the Community Learning Programme the Consortium has faced a mixture of challenges within the past financial year.

The Consortium has over the past few years secured and delivered three major contracts alongside a variety of small scale projects. All have provided benefit to a wide range of community organisations across Salford either through part of the delivery model or as beneficiaries of the activities delivered under the contracts. The funding for the major contracts will end in March 2020 and the Trustees have used the past few months to review the role of the consortium in achieving its aim of winning contacts for the benefit of its membership.

The Trustees feel that the expected volume of contracts expected when the consortium was established has not happened and the future of commissioning is changing in ways which do not fit with the current consortium model. All the trustees have given their time to support the development of the consortium alongside maintaining their own organisations during difficult financial times. Whilst the Trustees are fully committed to partnership working they have reluctantly taken the decision to approach the membership and recommend that the consortium stops operating from June 2020.

### **Structure, governance and management**

Salford Third Sector Consortium is a company limited by guarantee governed by its Memorandum and Articles of Association dated 12<sup>th</sup> December 2012. It is registered as a charity with the Charity Commission and is constituted under a trust deed dated 24<sup>th</sup> October 2013.

## Salford Third Sector Consortium

### **Appointment of trustees**

As set out in the Articles of Association trustees are elected annually by the members of the charitable company attending the Annual General meeting and serve for a period of a three year term. Officers of the Board of Trustees are chosen by the Board at the following meeting. Additional members can be co-opted to the Board until the next AGM. Co-opted members must stand for election at the AGM.

### **Trustee induction and training**

Trustees are provided with the Salford Third Sector Consortium Board Member Manual.

### **Organisation**

The board of trustees administers the charity. The board normally meets bi-monthly and sub-committees and task groups meet as necessary.

The Consortium does not currently employ staff directly; a service level agreement with Salford CVS is maintained, to ensure the constant and high quality delivery of our hub services and day-to-day operations of the charity.

### **Related parties and co-operation with other organisations**

The trustees all gave freely their time and expertise without any form of remuneration or other benefit in cash or kind.

Due to the nature of Consortium membership trustees can benefit from grants and contracts received. In the year 2018/19 four trustees benefited through the Wellbeing Matters grant and or Tech and Tea Contract. Details of payments during the year to their organisations can be found in note 2 of these accounts.

### **Reference and administrative information**

Charity Name: Salford Third Sector Consortium

Company Registration No.	08328565 (England & Wales)	Incorporated: 12th December 2012
Charity Registration No.	1154332	Registered: 24th October 2013

## Salford Third Sector Consortium

### **Directors and trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

### **Key management personnel: Trustees and Directors**

Mr Paul Parlby	Chairperson
Ms Bernadette Elder	Treasurer
Mr Michael Ormerod	Company Secretary
Miss Bernadette Conlon	
Ms Geraldine Stone	(Vice Chair
Mr John Philips	
Mr Alexander McFadden	(resigned November 18)
Ms Francesca Archer-Todde	(appointed November 2018)
Mr Lee Griffiths	(appointed February 2019, resigned September 2019)
Ms Stacey Adams	(appointed May 2019, resigned September 2019)

### **Registered Office**

Salford CVS  
The Old Town Hall  
5 Irwell Place  
Eccles  
Salford  
M30 0FN

### **Independent Examiners**

Community Accountancy Service Limited  
The Grange  
Pilgrim Drive  
Beswick  
Manchester  
M11 3TQ

### **Bankers**

Unity Trust Bank plc  
Nine Brindley place  
Birmingham  
B1 2HB

## Salford Third Sector Consortium

### Trustees responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Salford Third Sector Consortium (for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees



Paul Parlby  
Chair

Date: 19<sup>th</sup> November 2019



## **Independent examiner's report to the trustees of SALFORD THIRD SECTOR CONSORTIUM**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2019, which are set out on pages 8 to 14.

### **Basis of independent examiner's report**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
  - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

AM King FCCA *A.M. King*  
 Community Accountancy Service Ltd  
 The Grange, Pilgrim Drive  
 Beswick, Manchester, M11 3TQ

Date: 19<sup>th</sup> November 2019

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

		Unrestricted Funds	Restricted Funds	Total Funds Year Ended 31 March 2019	Total Funds Year Ended 31 March 2018
	Further Details	£	£	£	£
<b>Income from:</b>					
Charitable Activities	(3)	297,500	(1,674)	295,826	282,872
Investment Income		-	-	-	-
Other Income		-	-	-	-
<b>Total</b>		<b>297,500</b>	<b>(1,674)</b>	<b>295,826</b>	<b>282,872</b>
<b>Expenditure on:</b>					
Raising Funds	(4)	-	-	-	-
Charitable Activities	(4)	288,607	-	288,607	324,107
<b>Total</b>		<b>288,607</b>	<b>-</b>	<b>288,607</b>	<b>324,107</b>
<b>Net income/(expenditure)</b>		<b>8,893</b>	<b>(1,674)</b>	<b>7,219</b>	<b>(41,235)</b>
Transfers between funds	(11)	-	-	-	-
<b>Net movement in funds</b>		<b>8,893</b>	<b>(1,674)</b>	<b>7,219</b>	<b>(41,235)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward	(11)	1	1,674	1,675	42,910
<b>Total funds carried forward</b>	<b>(11)</b>	<b>8,894</b>	<b>-</b>	<b>8,894</b>	<b>1,675</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 11 to 14 form part of these accounts.

**BALANCE SHEET AS AT 31 MARCH 2019**

	Notes	2019 £	2018 £
<b>Current assets:</b>			
Debtors	(9)	59,028	6,108
Cash at Bank & in Hand		9,254	2,131
<b>Total current assets</b>		<b>68,282</b>	<b>8,239</b>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	(10)	59,388	6,564
<b>Net current assets or liabilities</b>		<b>8,894</b>	<b>1,675</b>
<b>Total assets less current liabilities</b>		<b>8,894</b>	<b>1,675</b>
<b>Total net assets or liabilities</b>		<b>8,894</b>	<b>1,675</b>
<b>The funds of the charity:</b>			
Restricted income funds	(11)	-	1,674
Unrestricted income funds	(11)	8,894	1
<b>Total charity funds</b>		<b>8,894</b>	<b>1,675</b>

For the period in question the company was entitled to the exemption conferred by section 477 of the Companies Act 2006, and that no notice has been deposited under section 476 in relation to its accounts for the financial year; and the directors acknowledge their responsibilities for:

- complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 19th November 2019



Bernadette Elder

Treasurer

The notes on pages 11 to 14 form part of these accounts.

## Statement of Cash Flows for the year ending 31 March 2019

	Year Ended 31 March 2019 £	Year Ended 31 March 2018 £
<b>Net cash used in operating activities</b>	7,123	(32,785)
<b>Cash flows from investment activities:</b>		
Interest	-	-
Purchase of fixed assets	-	-
<b>Net cash provided by investing activities</b>	-	-
 Increase/(decrease) in cash and cash equivalents during the year	 7,123	 (32,785)
 Cash and cash equivalents brought forward	 2,131	 34,916
<b>Cash and cash equivalents carried forward</b>	<b>9,254</b>	<b>2,131</b>

## Notes to the accounts

**1. Accounting policies****(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Funds structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 2 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 11.

**(c) Income recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

**(d) Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

**(e) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(f) Allocation of support and governance costs**

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 6.

**(g) Costs of raising funds**

The costs of raising funds consists of advertising and marketing.

**(h) Charitable Activities**

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 4.

**(i) Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised.

**(j) Realised gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

**(k) Pensions**

The charity currently does not administer contributions to a pension scheme on behalf of individuals.

**2. Related party transactions and trustees' expenses and remuneration**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2018: £nil). Expenses paid to the trustees in the year totalled £nil (2018: £nil).

Three trustees are also beneficiaries through the Community Learning Contract and or Tech and Tea Contract. The payments during the year, and previous year, to their organisations are as follows:

Michael Thorpe	Broughton Trust	£0 (2018: £40,583)
Bernadette Conlon	START	£21,334 (2018: £4,722)
Bernadette Elder	ICT	£158,334 (2018: £1,643)

**3. Income from charitable activities**

	Unrestricted Year Ended 31 March 2019 £	Restricted Year Ended 31 March 2019 £	Total Funds Year Ended 31 March 2019 £	Total Funds Year Ended 31 March 2018 £
Restricted grants:				
Salford City Council - Tech and Tea	145,000	-	145,000	145,000
Salford College - Community Learning	-	-	-	137,872
Salford CVS - PCCA	152,500	-	152,500	-
Big Lottery - Awards for All	-	(1,674)	(1,674)	-
	<u>297,500</u>	<u>(1,674)</u>	<u>295,826</u>	<u>282,872</u>

**4. Expenditure**

	Learning Activities £	Year Ended 31 March 2019 £	Year Ended 31 March 2018 £
<b>Expenditure on raising funds:</b>			
Advertising and marketing	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditure on charitable activities:</b>			
Contract Delivery	279,500	279,500	322,089
Hub Function Costs	8,000	8,000	-
Meetings and Events	-	-	504
Bank Charges	76	76	87
Subscriptions	13	13	48
Insurance	874	874	1,019
Governance Costs	144	144	360
	<u>288,607</u>	<u>288,607</u>	<u>324,107</u>
	<u>288,607</u>	<u>288,607</u>	<u>324,107</u>

**5. Analysis of expenditure on charitable activities**

As per note 4.

**6. Allocation of governance and support costs**

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total	Basis of apportionment
Accountancy Fees	-	144	144	type of expense
	-	144	144	

**7. Analysis of staff costs**

The average number of employees during the year was nil (previous year: nil).

The charity considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (previous year: £nil).

**8. Independent Examiner Fees**

	Year Ended 31 March 2019 £	Year Ended 31 March 2018 £
Independent examination fees	144	360
	144	360

**9. Analysis of debtors**

	2019 £	2018 £
Debtors	59,028	6,108
Prepayments	-	-
	59,028	6,108

Debtors and prepayments related to unrestricted funds both in 2019 and 2018.

**10. Creditors: amounts falling due within one year**

	2019 £	2018 £
Creditors	-	6,204
Deferred Income	59,028	-
Other creditors and accruals	360	360
	59,388	6,564

**11. Deferred income**

Deferred income comprises grants invoiced in advance.

Balance as at 1 April 2018

-

Amount released to income earned from charitable activities

-

Amount deferred in year

59,028

Balance at 31 March 2019

59,028

## 12. Analysis of charitable funds

## Analysis of movements in unrestricted funds

	Balance at 1 April 2018	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
General Fund	1	297,500	(288,607)	-	8,894
	1	297,500	(288,607)	-	8,894

Name of unrestricted fund:

General Fund

Description, nature and purpose of the fund

The "free reserves"

## Analysis of movements in restricted funds

	Balance at 1 April 2018	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
Big Lottery - Awards for All	1,674	(1,674)	-	-	-
	1,674	(1,674)	-	-	-

Name of restricted fund:

Big Lottery - Awards for All

Description, nature and purpose of the fund

for a Network Building Project to provide enhanced support to our members to increase and improve the services and engagement our organisation facilitates across Salford. In order to increase effectiveness of networking amongst our members. Activities funded included specific networking groups, a whole membership networking event as well as work on our newsletter and digital communications. The balance on this grant was repaid in the year.

## 13. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total
	£	£	£	£
Cash at bank and in hand	9,254	-	-	9,254
Other net current assets/(liabilities)	(360)	-	-	(360)
<b>Total</b>	<b>8,894</b>	<b>-</b>	<b>-</b>	<b>8,894</b>

## 14. Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 31 March 2019	Year Ended 31 March 2018
	£	£
Net movement in funds	7,219	(41,235)
Deduct investment income	-	-
Decrease/(increase) in debtors	(52,920)	110,726
Increase/(decrease) in creditors	52,824	(102,276)
<b>Net cash used in operating activities</b>	<b>7,123</b>	<b>(32,785)</b>