

LIQ13

Notice of final account prior to dissolution in MVL



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 08312793

Company name in full Collaborative Consultancy Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Peter Richard James

Surname Frost

3 Liquidator's address

Building name/number Staverton Court

Street Staverton

Post town

County/Region Cheltenham

Postcode GL51 0UX

Country

4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator

Use this section to tell us about
another liquidator.

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6 Final account

☒ I have delivered the final account of the winding up to the members in accordance with Section 94(2) and attach a copy.

7 Sign and date

Liquidator's signature

Signature

X

[Handwritten Signature]

X

Signature date

^d
2

^d
6

^m
0

^m
2

^y
2

^y
0

^y
2

^y
4

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Denise Godding**

Company name **Hazlewoods LLP**

Address
Staverton Court
Staverton

Post town

County/Region **Cheltenham**

Postcode **G L 5 1 0 U X**

Country

DX

Telephone **01242 680000**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

**Collaborative Consultancy Limited in Members Voluntary Liquidation
("The company")**

Liquidator's final account to the Member

Statutory information

Registered in England & Wales:	08312793
Registered office:	Staverton Court Staverton Cheltenham GL51 0UX
Former registered office:	3 Downleaze Drive Chipping Sodbury Bristol BS37 6EU
Principal trading activity:	Business improvement consultants
Date of winding up:	10 July 2019
Date of Liquidator's appointment:	10 July 2019
Liquidator's name:	Peter Richard James Frost (Licensed to act as an Insolvency Practitioner in the UK by the Insolvency Practitioners Association No 8935)
Liquidator's address:	Hazlewoods LLP Staverton Court Staverton Cheltenham, GL51 0UX
Former Joint Liquidator	Victor Henry Ellaby (Licensed to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England & Wales No 8020). Mr Ellaby ceased to act on 16 November 2023 in contemplation of his retirement.

Receipts and Payments Account

I enclose a summary of receipts and payments for the period since last reporting and for the period of the liquidation. I hold the balance in an interest- bearing account in the company's name.

Realisations

The only asset is cash at bank. I authorised the Board to make an initial distribution of £84,000 to the Member from the company's bank and subsequently received £8,070 on closing the account.

Costs of liquidation

Liquidator's remuneration

My remuneration was authorised by the Member on a fixed fee basis of £2,500 plus Vat which I drew in full. A description of the routine work undertaken in the liquidation is as follows.

Administration and Planning

- Preparing the documentation and dealing with the formalities of appointment.
- Statutory notifications and advertising.
- Preparing documentation required.
- Dealing with all routine correspondence.
- Maintaining physical case files and electronic case details on IPS.
- Review and storage.
- Case bordereau.
- Case planning and administration.
- Preparing reports to the Member.
- Maintaining and managing the Liquidator's cashbook and bank account.
- Dealing with post liquidation tax return submissions to HM Revenue & Customs.

Creditors

- Dealing with creditor correspondence and telephone conversations.

Member

- Make distributions.
- General correspondence.

Realisation of Assets

- Realisation of assets as reported.

A copy of 'A Members Guide to Liquidators' Fees' published by R3, together with an explanatory note which shows Hazlewoods LLP's fee policy are available at the link www.hazlewoods.co.uk/services/business-recovery-and-insolvency/technical-guides.

I enclose details of Hazlewoods present charge out rates and policy on recovery of disbursements.

Liquidator's disbursements

Expenses total £398 and are in line with the initial estimate. A summary of those incurred and recovered are as follows.

	£
Category 1	
Specific bond	130
Advertising	263
Category 2	
Mileage	5
	<hr/>
	398

Other

I recovered Vat on the costs of liquidation.

Outcome to creditors

There are no known creditors and no claims were received. The delay in closing the case was due to a delay by HM Revenue & Customs confirming its position, which it did in the period since last reporting.

Outcome to the Member

The company has issued share capital of 10 ordinary shares of £1 each. I distributed a total of £85,175, as below, representing £851.75 per share. This includes distribution of £80 in the period since last reporting, representing £8 per share.

Date	£
22/07/19	84,000
28/10/21	1,095
04/12/23	80
	<u>85,175</u>

Data Protection

The processing of personal data is regulated in the UK by the General Data Protection Regulations ("GDPR") and other legislation (Data Protection Law). In providing our services, we act as an independent controller and are, therefore, responsible for complying with Data Protection Law in respect of any personal data we process in providing our services to the company. Our privacy policy explains how we process personal data and can be accessed at www.hazlewoods.co.uk under "Useful Links". Copies can be provided by email or post on request.

Further information

The winding up of the company is now for all practical purposes complete and I intend to deliver the final account to Companies House.

To comply with the Provision of Services Regulations, some general information about Hazlewoods LLP can be found at www.hazlewoods.co.uk under Services, Business Recovery and Insolvency, Technical Guides.

If a Member has any queries regarding the conduct of the liquidation or require hard copies of any of the documents made available on-line, they should contact Denise Godding on 01242 680000, or by email at creditors@hazlewoods.co.uk before my release.



Peter Frost, Liquidator
23 February 2023

Collaborative Consultancy Limited
(In Liquidation)
Liquidator's Summary of Receipts & Payments

Declaration of Solvency £		From 10/07/2023 To 23/02/2024 £	From 10/07/2019 To 23/02/2024 £
	ASSET REALISATIONS		
	Bank Interest Gross	0.29	2.16
88,063.21	Cash at Bank	NIL	88,070.30
		0.29	88,072.46
	COST OF REALISATIONS		
	Office Holders Fees	NIL	2,500.00
	Specific Bond	NIL	130.00
	Staff mileage	NIL	5.00
	Statutory Advertising	NIL	262.50
		NIL	(2,897.50)
	DISTRIBUTIONS		
(10.00)	Ordinary Shareholders	79.99	85,174.96
		(79.99)	(85,174.96)
88,053.21		(79.70)	NIL
	REPRESENTED BY		NIL

Liquidator

HAZLEWOODS LLP

FEES AND DISBURSEMENTS POLICY STATEMENT

Fees and Charging Policy

- Grades of staff are charged at an hourly rate that is subject to periodic review. Below are the present hourly rates.
- Work undertaken by cashiers and support staff relating to specific tasks is charged. Support staff time is charged to the case and the rates are within the Administrator grade banding.
- Time spent by partners and all staff in relation to the insolvency estate are charged to the estate.
- Time is recorded in six-minute units.
- Time billed is subject to Value Added Tax (VAT) at the applicable rate.

Time properly incurred in connection with the case is charged at the following hourly rates.

Grade	Present £	01/02/23 £	01/11/22 £
Partner	360 & 340	305 & 340	305 & 320
Director	260	232 & 245	232 & 240
Manager	158-210	145-195	140-190
Associate	114-138	108-134	108-134
Administrator	56-104	52-96	52-96

Hourly rates are periodically reviewed.

Expenses

Where expenses are incurred in respect of the insolvent estate, they will be recharged and comprise two categories.

Category 1 (Approval not required)

These are where Hazlewoods LLP has met a specific cost to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), searches at Companies House, land registry searches, fees in respect of swearing legal documents, external printing costs, bonding etc. In each case, the charge will be reimbursement of a specific expense incurred.

Category 2 (Approval required)

These are not capable of precise identification and allocation, eg: expenses that include an element of shared or allocated costs. This type of expense requires the approval of Members prior to being drawn from the estate.

This includes the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. A charge is made at HM Revenue & Customs approved rate, presently 45p per mile.

Summarised below are the categories of expenses, which may be incurred in connection with the administration of this case.

Expense	Charge policy	Category of disbursement
Business mileage	HM Revenue & Customs approved rate (currently 45p per mile)	2
Postage	At cost	1
Storage	Offsite storage at cost	1
Company searches	At cost	1
Individual/Directors searches	At cost	1
Other third-party expenses incurred directly in connection with the case	At cost	1

Where applicable, disbursements will be subject to VAT at the prevailing rate

Notice to accompany Final Account

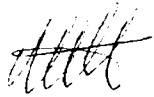
Collaborative Consultancy Limited ("the Company") - In Members' Voluntary Liquidation

(Company Number 08312793)

NOTICE IS GIVEN to the member of the above-named Company by Peter Frost under rule 5.10 of The Insolvency (England and Wales) Rules 2016 that:

1. the Company's affairs have been fully wound up,
2. the Liquidator having delivered copies of the final account to the member must, within 14 days of the date on which the final account is made up, deliver a copy of the account to the Registrar of Companies,
3. the Liquidator will vacate office under section 171(6) of The Insolvency Act 1986 and be released under section 173(2)(d) on delivery of the final account to the Registrar of Companies.

The members requiring further information regarding the above, should either contact me at Hazlewoods LLP, Staverton Court, Staverton, Cheltenham GL51 0UX, by telephone on 01242 680000, or by email to creditors@hazlewoods.co.uk.



Peter Frost, Liquidator

23 February 2024