## St John's Church of England Primary School, Sparkhill

(A Company Limited by Guarantee)

Annual Report and Financial Statements Year ended 31 August 2018

Company Registration Number 08270275 (England and Wales)

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A45 22/12/2018
COMPANIES HOUSE

Feltons
Chartered Accountants

Birmingham B1 3JR

## Report and Financial Statements Year ended 31 August 2018

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#### Reference and Administrative Details

Members Diocese Board of Education (appointed 26/10/12)

Representative

D Heard (appointed 01/09/17) J Gardner (appointed 01/09/17)

J Self (appointed 26/10/12 & resigned 30/09/18)

**Trustees** (appointed 26/10/12 & resigned 30/09/18) J Self

(staff trustee - appointed 26/10/12) L Poole

(resigned 30/04/18)

\*(diocese trustee - appointed 26/10/12) J Gardner \*(diocese trustee - appointed 26/10/12) D Heard

(Chairperson – appointed 01/09/17) (staff trustee – appointed 01/10/17)

I Hudson-Evans Dr S Rashid-Latif (parent trustee - appointed 26/10/12) S Shah (diocese trustee - appointed 26/10/12) C Seymour \*(head and accounting officer -appointed

01/09/17)

L Bradbury (diocese trustee - appointed 02/07/14)

(resigned 31/12/17)

P Bhardwa (staff trustee - appointed 01/10/14) M Gaston \*(diocese trustee - appointed 21/11/16) S Gulzar (parent trustee - appointed 21/09/16) \*(diocese trustee - appointed 03/11/16) Reverend R Allen

(resigned 31/08/18)

(diocese trustee - appointed 19/09/18) Des Ricketts (diocese trustee - appointed 19/09/18) Nicky Brennan Geoff Harley-Mason (diocese trustee - appointed 19/09/18)

D Forth (Strategic Business Manager) Company secretary

Senior management

team

Head Teacher Deputy Head Teacher

C Seymour N Hedges Assistant Head Teacher C Lyne

Responsible officer Nigel Smith

drb Schools and Academies Services Ltd

3 Brindleyplace, 2<sup>nd</sup> Floor

Birmingham B1 2JB

Head Teacher and registered office

Mrs Carolyn Seymour Stratford Road

Sparkhill

Birmingham B11 4EA

<sup>\*</sup> members of finance committee

Company registration number

08270275

Independent auditor

Feltons

8 Sovereign Court 8 Graham Street

Birmingham B1 3JR

Bankers

Lloyds Bank plc

Colmore Row

Branch (306410)

PO Box 1000 BX1 1LT

Solicitors

**Anthony Collins Solicitors** 

134 Edmund Street

LLP

Birmingham B3 2ES

#### Trustees' report

The trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 1 September 2017 to 31 August 2018. The annual report serves the purposes of both a trustees' report and a directors' report under company law.

The trust operates an academy for pupils aged 3 to 11 serving a catchment area in Sparkhill, Birmingham. It has a pupil capacity of 492 including 72 part time nursery pupils and had a roll of 491 in the school census on 04<sup>th</sup> October 2018.

#### Structure, Governance and Management

#### Constitution

The Academy Trust is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are the primary governing documents of the Academy Trust. The Trustees of St John's Church of England Primary School, Sparkhill are also the directors of the Charitable Company for the purposes of company law. The Charitable Company is known as St John's Church of England Primary School, Sparkhill.

Details of the trustees who served during the year are included in the Reference and Administrative details on page 1.

#### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### Trustees' indemnities

In accordance with normal commercial practice the academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £2,000,000 on any one claim.

#### Method of recruitment and appointment or election of Trustees

Parent trustees are elected by the parents of registered pupils at the academy. A parent trustee must be a parent of a pupil at the academy at the time when she/he is elected.

Community trustees may be appointed by the board of trustees provided that the person who is appointed as a community trustee is:

- a person who lives or works in the community served by the academy; or
- a person who, in the opinion of the board of trustees, is committed to the government and success of the academy.

Staff Trustees are elected by employees of the academy trust.

The above selection procedures are adhered to when a vacancy arises.

#### Trustees' report (continued)

#### Policies and Procedures Adopted for the Induction and Training of Trustees

The board of trustees has a service level agreement with the trustee support department of School and Governor Support to provide training, advice and support to the board of trustees.

Newly elected trustees attend induction training for new trustees, and in addition select specific training provided by trustee support in accordance with their needs.

One of the trustees is appointed as link trustee, attends relevant training and provides information to trustees following such training.

The head teacher is the leader for professional development in school, and she ensures that trustees are provided with opportunities to receive training in accordance with their role, and the school's training plan.

#### Organisational structure

The board of trustees has established committees and appoints trustees to serve on each of the committees annually. The committees for the period of the report were:

- · Finance and Pay
- Buildings, Health and Safety
- Curriculum and Standards
- Head Teacher Performance Management
- Appeals
- · Staff and Pupil Discipline

The written terms of reference of the committees include the monitoring of the preparation and management of the academy's budget and implementation of the academy's financial management policies, including risk assessment.

The board of trustees also appoints a responsible officer and this role has been fully implemented in accordance with the academy trust's financial procedures.

#### Arrangements for setting pay and remuneration of key management personnel

Pay and remuneration of the academy's key management personnel is managed through the pay committee. This group of trustees has the appropriate skills to manage this task and are assisted by an external consultant.

#### Trade union facility time

Information in accordance with Schedule 2 of the Trade Union (Facility Time Publication Requirements) Regulations 2017 is as follows:

#### Relevant union officials

-	Number of emplo officials during to	the state of the control of the state of the	vant union	Füll-time equivalent number
	0			0

#### Trustees' report (continued)

#### Trade union facility time (continued)

#### Percentage of time spent on facility time

Percentage of time	Number of employees
0%	0
1% - 50%	0
51% - 99%	0
100%	0

#### Percentage of pay bill spent on facility time

Total cost of facility time	£0
Total pay bill	£0
Facility time as percentage of total pay bill	0

#### Paid trade union activities

Time spent on paid trade union activities as a	0
percentage of total paid facility time hours	

## Related parties and other Connected Charities and Organisations

None

#### Objectives and activities

#### Objects and aims

The strategic goal of St John's Church of England Primary School, Sparkhill is to provide a broad and balanced curriculum to all pupils in accordance with the funding agreement between the academy trust and the Department for Education.

#### Objectives, strategies and activities

The school aims to maintain and improve upon its outstanding status through;

- Improving standards in the teaching and learning of the core curriculum to raise attainment in English and Maths
- Improving the quality of teaching through developing the schools unique broad and balanced curriculum
- Ensuring children are learning in a safe, secure environment, supporting their personal, social, health and emotional needs
- Improving leadership as the core foundation of teaching and learning.

Details as to how these aims were achieved are in the School Improvement Plan 2017-2018 and the Head Teachers report to the Governors July 2018.

#### Public benefit

In setting our objectives and planning our activities, the board of trustees has given careful consideration to the Charity Commission's general guidance on public benefit.

#### Trustees' report (continued)

St John's Church of England Primary School, Sparkhilll is an equal opportunity employer, and strives to give full and fair consideration to all applicants for employment, training and promotions, irrespective of disability, gender, race, colour or sexual orientation.

#### Strategic Report

#### **Achievements and Performance**

- · Provide a happy and secure and safe environment, in which children develop and achieve intellectually, emotionally, socially, physically and spiritually.
- · Ensure that all children feel valued and experience success.
- · Equip the children with basic skills in literacy and numeracy.
- · Provide an atmosphere which enables the children to have good self-esteem.
- Help children become independent, co-operative, confident, active and reflective learners.
- Foster in our children a caring thoughtful nature, leading them to become reliable, responsible members of society.
- Equip children to be able to take pride in and look after their surroundings.
- · Help children to take personal responsibility, make choices and develop purpose for their lives.
- Develop children as individuals and members of society, to provide them with experiences that promote a love of learning and enhance spiritual awareness.
- · Broaden children's life experiences.
- · Ensure equal opportunities for all.
- · Encourage our children to have a positive cultural identity.
- Reflect the importance of the children's culture, language and special needs.
- Educate the children according to Christian principles, and raise awareness of the fundamentals of some of the major world religions.
- Develop in the children a tolerant and respectful attitude towards others in the wider communities of Sparkhill and the City of Birmingham,

#### **Key Performance Indicators**

#### **End of Reception**

Good level of development at end of foundation stage 2018: 61%

#### KS1

	% Expected Standard + Above	% High Standard
Reading	82	18
Writing	77	15
Maths	83	18
Grammar Punctuation & Spelling	N/A	N/A
Science	87	N/A
Combined Score (Reading, Writing, Maths)	75	N/A

#### KS2

	% Expected Standard + Above	% High Standard
Reading	81	32
Writing	83	25
Maths	69	31
Grammar Punctuation & Spelling	83	37
Science -	83	N/A
Combined Score (Reading, Writing, Maths)	64	N/A

#### Trustees' report (continued)

- Direct costs as a percentage of total costs were 67.1% (2017: 68.8%)
- Support costs as a percentage of total costs were 32.9% (2017: 31.2%)
- Total payroll costs as a percentage of recurring income were 87.7% (2017: 87.3%)

#### Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

#### Financial Review

The financial results of St John's Church of England Primary School, Sparkhill are detailed in the following pages. It is considered that the finances are sound and well established. The principal financial management policies adopted are laid down by the Finance Handbook for Academies published by the ESFA and requirements as laid down by the Academy's Financial Handbook.

The principal funding source is grant income from the ESFA. All expenditure of this grant income is planned to fulfil the objectives and strategies of the Academy.

During the year ended 31 August 2018 total resources expended were £2,472,207 and the surplus of expenditure over income was £195,750 which included depreciation of £77,819.

#### **Reserves Policy**

The trustees continually monitor the reserves of the charitable company. This process encompasses the nature of income and expenditure streams and the need to match commitments with income and nature of reserves.

It is the board of trustees' general policy to continue to build reserves which can be used for future educational purposes.

The academy had total funds at 31 August 2018 of £1,420,415 which included £20,000 restricted funds not available for general purposes of the academy trust purposes and £3,019,415 which can only be realised by the disposal of tangible fixed assets.

In addition, the deficit on the restricted pension fund of £1,619,000 arises from an actuarial deficit on the local government pension scheme which will be dealt with as advised by the actuary.

Budgeted expenditure for 2018/19 is £2,089,833.

#### Trustees' report (continued)

#### Principal Risks and Uncertainties

The trustees have considered the major risks and uncertainties facing the charitable company which include changes in legislation and regulations and cash flow management and have put in place procedures to deal with these matters.

Attention has also been focussed on non-financial risks arising from fire, health and safety. These risks are managed by ensuring accreditation is up to date, having robust policies in place, and regular awareness training for staff working in these operational areas.

#### Plans for Future Periods

The school aims to maintain and improve upon its outstanding status, through:

- Improving standards in the teaching and learning of the core curriculum to raise attainment in English and Maths.
- Improving the quality of teaching through the use of the unique curriculum.
- Ensuring children are learning in a safe, secure environment, supporting their personal, social, health and emotional needs.
- Improving leadership as the core foundation of teaching and learning.

#### **Auditor**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware;
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

D Heard - Chair of Trustees

#### Governance statement

#### Scope of Responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that St John's Church of England Primary School, Sparkhill has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Head Teacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between St John's Church of England Primary School, Sparkhill and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The **board of trustees** has formally met 6 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
Name		
C Seymour (Accounting Officer)	6	6
D Heard (Chairman)	5	6
I Hudson-Evans (Teaching Staff Rep)	6	6
P Bhardwa (Support Staff Rep)	5	6
J Gardner (Vice Chair)	5	6
S Shah	2	6
K May	6	6
S Rashid-Latiff	4	6
S Gulzar	5	6
B Allen	5	6
L Bradbury	1	1
M Gaston	6	6
S Gulzar	6	6
J Self	0	1
L Poole	0	4

The trust intends to conduct its next external review in November 2018, due to significant changes in the board of trustees. The trust sees this as the perfect opportunity to review the skillset and role of all board members including the Chair and Vice Chair.

#### Governance statement (continued)

The **finance committee** is a sub-committee of the main board of trustees. Its purpose is to provide strategic support for the management of St John's Church of England Primary School's finances.

Trustee	Meetings attended	Out of a possible		
Name				
C Seymour D Heard J Gardner M Gaston J Gardner B Allen	6 5 5 3 6 5	6 6 6 6 6		

#### Review of value for money

As accounting officer the Head Teacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

#### 1. Raising student attainment

Outcomes for children at the end of key stage 1 and 2 continue to be maintained. Children are achieving well when compared with national attainment. Children start St John's well below national age related expectations and leave St John's with standards that exceed national expectations. The school spends a high percentage of its budget on staffing. Children make outstanding progress from entering nursery to the end of key stage 1; again this area of the school has a high staffing ratio. Details of how pupil premium is spent can be found on St John's website, and covers the last two academic years.

#### 2. Robust Governance and oversight of Academy's finance

The Governors have appointed drb Management Ltd as the Responsible Officer (RO) who undertake termly reviews of key financial policies. Reports are produced which detail the Academy's compliance and demonstrate that the Academy has sound internal spending controls. These reports are presented to the Finance Committee on a termly basis. The Academy also has adopted an Anti-Fraud policy. The Academy also adopts the Academies Financial Handbook annually and complies with all updates and changes to policy and practice. The board of trustees approves the budget each year and is mindful of the need to balance expenditure against income to ensure the Academy remains a "going concern". The board of trustees also receives and approves the Statutory Accounts and the External Auditor's Management Report.

3. Ensuring Value for Money is achieved and resources are used efficiently and effectively Contracts are regularly reviewed to ensure they conform to the Financial Regulations and limits agreed by the board of trustees. Comparable quotes are obtained for expenditure over £10,000 but below the tender limit.

#### 4. Maximising income generation

The Academy explores every opportunity to generate income through hire of Academy facilities. Funding bids are also completed for specific projects if the criteria are met.

#### Governance statement (continued)

#### 5. Reviewing controls and managing risks

Budget reports are monitored on a regular basis by the Strategic Business Manager and the Head Teacher, any remedial action is taken to address any significant variances that may have an impact on budget outturn. Significant variances are reported termly to the Finance Committee for review and action planning.

#### 6. Reviewing operation to maximise the use of resources

The Senior Leadership Team review expenditure within each budget heading annually and make adjustments based on effectiveness of strategies introduced in previous years, curriculum development and the School Development Plan.

#### The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the academy trust's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in St John's Church of England Primary School, Sparkhill for the year to 31 August 2018 and up to the date of approval of the annual report and financial statements.

#### Capacity to handle risk

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

#### The Risk and Control Framework

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:-

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However the trustees have appointed N Smith, as responsible officer ('RO'). The RO's role includes giving advice on financial matters and performing a range of checks in the academy trust's financial systems. On a termly basis, the RO reports to the board of trustees on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

#### Governance statement (continued)

#### **Review of Effectiveness**

As Accounting Officer, Mrs C Seymour (Head Teacher) has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the responsible officer;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 10... 2018 and signed on its behalf by:

D Heard

Chair of Trustees

C Seymour

Accounting Officer

#### Statement of regularity, propriety and compliance

As accounting officer of St John's Church of England Primary School, Sparkhill I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.

... C Seymour - Accounting Officer

#### Statement of Trustees' Responsibilities

The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved	by order	of the	members	of the	board	of trustees	on	10 0000 mber	 2018	and
signed on	its behalf	by:						•		
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4/1	,	,								
	<del>.</del>	•••••	D	Heard	<ul><li>Chai</li></ul>	r of Trustees	S			

Independent Auditor's Report on the Financial Statements to the Members of St John's Church of England Primary School, Sparkhill

#### Opinion

We have audited the financial statements of St John's Church of England Primary School, Sparkhill (the 'academy trust') for the period ended 31 August 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education and Skills Funding Agency.

This report is made solely to the academy trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy trust's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy trust and the academy trust's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the academy trust's affairs as at 31 August 2018, and of its incoming resources and application of resources, including its income and expenditure, for the period then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- have been prepared in accordance with the requirements of the Companies Act 2006
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Independent Auditor's Report on the Financial Statements to the Members of St John's Church of England Primary School, Sparkhill (continued)

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or
- \* the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Independent Auditor's Report on the Financial Statements to the Members of St John's Church of England Primary School, Sparkhill (continued)

#### Responsibilities for the financial statements

As explained more fully in the trustees' responsibilities statement (set out on page 14), the trustees (who are also the directors of the academy trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the academy trust or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or
  error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is
  sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement
  resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery,
  intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
  appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the
  academy trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the academy trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the academy trust to cease to continue as a going concern.

Independent Auditor's Report on the Financial Statements to the Members of St John's Church of England Primary School, Sparkhill (continued)

Auditor's responsibilities for the audit of the financial statements (continued)

Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Hellons

**David W Farnsworth FCA (Senior Statutory Auditor)** 

For and on behalf of Feltons, Statutory Auditor 8 Sovereign Court 8 Graham Street Birmingham B1 3JR

10 December 2018

Independent Reporting Accountant's Assurance Report on Regularity to St John's Church of England Primary School, Sparkhill and the Education and Skills Funding Agency

In accordance with the terms of our engagement letter dated 21 May 2012 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by the St John's Church of England Primary School, Sparkhill during the period 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to St John's Church of England Primary School, Sparkhill and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to St John's Church of England Primary School, Sparkhill and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than St John's Church of England Primary School, Sparkhill and the ESFA, for our work, for this report, or for the

Respective responsibilities of St John's Church of England Primary School, Sparkhill's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of St John's Church of England Primary School, Sparkhill's funding agreement with the Secretary of State for Education dated 21 December 2012 and the Academies Financial Handbook, extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

#### Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw our conclusion includes:

- Consideration of the applicable legislation and the academy trust's funding agreement
- Review and evaluation of the academy trust's system of internal controls
- Examination and assessment of the Accounting Officer's statement on Regularity, Propriety and Compliance
- · Examination, on a test basis, of third party evidence supporting income and expenditure
- Review of exceptional and unusual items

Independent Reporting Accountant's Assurance Report on Regularity to St John's Church of England Primary School, Sparkhill and the Education and Skills Funding Agency (continued)

#### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2017 to 31 August 2018 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Geltons

David W Farnsworth FCA (Reporting Accountant)

For and on behalf of Feltons, Statutory Auditor 8 Sovereign Court 8 Graham Street Birmingham B1 3JR

10 December 2018

## Statement of financial activities for the year ended 31 August 2018 (including income and expenditure account)

	Notes	Unrestricted funds	Restricted pension fund	Restricted general funds £	Restricted fixed asset funds	Total 2017/18 £	Total 2016/17 £
Income from :							
Donations and capital grants	2	-	-		19,095	19,095	9,196
Funding for the academy trust's educational operations	3	101,230	-	2,145,051	-	2,246,281	2,266,558
Other trading activities	4	10,991	-	<b>-</b> ,	-	10,991	10,265
Investments	5	90	-	-	-	90	106
Total		112,311	•	2,145,051	19,095	2,276,457	2,286,125
Expenditure on :				•			
Charitable activities: Academy trust's educational operations	6	112,311	125,000	2,157,077	77,819	2,472,207	2,460,248
Total		112,311	125,000	2,157,077	77,819	2,472,207	2,460,248
Net income/(expenditure) before transfers		-	(125,000)	(12,026)	(58,724)	(195,750)	(174,123)
Transfers between funds	15	-	-	8,661	(8,661)	<b>-</b>	-
Net income/(expenditure) after transfers	•	-	(125,000)	(3,365)	(67,385)	(195,750)	(174,123)
Other recognised gains/(losses)	÷						
Actuarial gains/(losses) on defined benefit pension schemes	15, 23	-	396,000	-	-	396,000	(416,000)
Net movement in funds		-	271,000	(3,365)	(67,385)	200,250	(590,123)
Reconciliation of funds							
Total funds brought forward	15	-	(1,890,000)	23,365	3,086,800	1,220,165	1,810,288
Total funds carried forward		-	(1,619,000)	20,000	3,019,415	1,420,415	1,220,165

All of the Academy's activities derive from continuing operations during the above two financial periods.

Company number: 08270275 Balance sheet as at 31 August 2018

		20	2018		2017	
	Notes	£	£	£	£	
Fixed assets						
Tangible assets	11		2,913,506		2,990,800	
Investment Property	12		96,000		96,000	
Current assets						
Debtors	13	53,115		55,055		
Cash at bank and in hand		54,356		43,354		
		107,471		98,409		
Liabilities						
Creditors: amounts falling						
due within one year	14	77,562		75,044	•	
Net current assets			29,909		23,365	
Net assets excluding pension liability			3,039,415		3,110,165	
Defined benefit pension scheme liability	23		(1,619,000)		(1,890,000)	
Total net assets			1,420,415	:	1,220,165	
Funds of the academy trust :						
rulius of the academy trust.						
Restricted funds						
Fixed asset fund	15	3,019,415		3,086,800		
General fund	15	20,000		23,365		
Pension reserve	15	(1,619,000)		(1,890,000)		
Total restricted funds			1,420,415		1,220,165	
Unrestricted income funds	15				-	
Total funds		-	1,420,415		1,220,165	

The financial statements on pages 21 to 44 were approved by the trustees, and authorised for issue	on . <b>10</b>	December
2018 and are signed on their behalf by:		
/		

D Heard - Chair of Trustees

## Statement of cash flows for the year ended 31 August 2018

	Notes	2018 £	2017 £
Cash flows from operating activities			
Net cash provided by / (used in) operating activities	19	(7,658)	(1,422)
Cash flows from investing activities	20	18,660	6,522
Change in cash and cash equivalents in the reporting period		11,002	5,100
Cash and cash equivalents at 1 September 2017		43,354	38,254
Cash and cash equivalents at 31 August 2018	21	54,356	43,354

#### Notes to the financial statements for the year ended 31 August 2018

#### 1. Statement of accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### Basis of preparation

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

St John's Church of England Primary School, Sparkhill meets the definition of a public benefit entity under FRS 102

#### Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 1. Statement of accounting policies (continued)

#### Income (continued)

#### **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. Upon sale the fair value of the goods is charged against, and the proceeds are recognised as, 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

#### Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

#### Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 1. Statement of accounting policies (continued)

#### Tangible fixed assets

Assets costing £500 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset over its expected useful life as follows:

Long leasehold buildings

- straight line over 50 years

Fittings and equipment

- 25% reducing balance

Computer hardware

- 20% straight line

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

#### Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### Leased assets

Rentals under operating leases are charged on a straight line basis over the lease term.

#### Financial instruments

The academy trust only holds basic financial instruments as defined by FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank - classified as a basic financial instrument and is measured at face value.

Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 1. Statement of accounting policies (continued)

#### Financial instruments (continued)

Financial liabilities - trade creditors, accruals and other creditors are financial instruments and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### **Taxation**

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Pension benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

#### Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 1. Statement of accounting policies (continued)

#### Pension benefits (continued)

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### Fund accounting

Unrestricted income funds represent resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency or Department for Education.

#### Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 23, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

## Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 2. Donations and capital grants

	Unrestricted funds £	Restricted general fund £	Restricted fixed asset funds £	Total 2017/18 £	Total 2016/17 £
Capital grants	· ·		19,095	19,095	9,196
	-	-	19,095	19,095	9,196
2017 total		_	9,196	9,196	

#### 3. Funding for the Academy Trust's educational operations

	Unrestricted funds	Restricted general fund	Restricted fixed asset funds	Total 2017/18	Total 2016/17
DITITOTA A	£	£	£	£	£
DfE/ESFA grants				•	
General Annual Grant (GAG)	-	1,724,972	-	1,724,972	1,731,754
Other DfE Group grants		222,320		222,320	214,848
	-	1,947,292		1,947,292	1,946,602
Other government grants					
Local authority grants		197,759		197,759	210,848
	-	197,759	-	197,759	210,848
Other income from the academy					
trust's educational operations	101,230			101,230	109,108
	101,230	197,759	<u> </u>	298,989	319,956
	101,230	2,145,051		2,246,281	2,266,558
2017 total	109,108	2,157,450		2,266,558	

#### 4. Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2017/18 £	Total 2016/17 £
Letting of premises	10,991	-	10,991	10,265
	10,991	<del>.</del>	10,991	10,265
2017 total	10,265		10,265	

### Notes to the financial statements for the year ended 31 August 2018 (continued)

5. Investment income		Unrestricted funds £	Restricted funds £	Total 2017/18 £	Total 2016/17 £
Short term deposits	•	90		90	106
2017 total		106	-	106	
6. Expenditure					
	Staff costs £	Non pay ex Premises £	openditure Other £	Total 2017/18 £	Total 2016/17 £
Academy's educational operations					
Direct costs	1,468,865	51,529	137,964	1,658,358	1,692,202
Allocated support costs	527,463	135,714	150,672	813,849	768,046
	1,996,328	187,243	288,636	2,472,207	2,460,248
2017 total	1,995,236	196,732	268,280	2,460,248	
Net income/(expenditure) for the pe	riod includes :			•	
				2017/18	2016/17
O a serifica de serie		- <b>L</b> :		£	£
Operating leases	- plant and mad	cninery		11,684 77,819	2,976 85,293
Depreciation  Fees payable to auditor	- audit			6,400	6,293 6,200
rees payable to additor	- addit - other services	2		260	250
	CHICL GOLVICES	•			

## Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 7. Charitable activities

	Unrestricted funds £	Restricted pension fund £	Other restricted funds £	Total 2017/18 £	Total 2016/17 £
Educational operations					
Direct costs	31,961	-	1,626,397	1,658,358	1,692,202
Support costs	80,350	125,000	608,499	813,849	768,046
	112,311	125,000	2,234,896	2,472,207	2,460,248
2017 total	119,479	111,000	2,229,769	2,460,248	
Analysis of support costs					
Support staff costs	-	125,000	402,463	527,463	486,096
Depreciation	-	-	26,290	26,290	29,279
Technology costs	-	-	17,998	17,998	18,495
Premises costs	23,532	-	88,157	111,689	111,128
Other support costs	56,818	-	66,931	123,749	116,598
Governance costs	-	-	6,660	6,660	6,450
Total support costs	80,350	125,000	608,499	813,849	768,046
2017 total	72,622	111,000	584,424	768,046	

#### 8. Staff

#### a) Staff costs

Staff costs during the period were:

	Total 2017/18	Total 2016/17
	£	£
Wages and salaries	1,450,991	1,406,254
Social security costs	125,464	118,250
Pension costs	396,615	339,393
	1,973,070	1,863,897
Supply staff costs	23,258	131,339
	1,996,328	1,995,236

Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 8. Staff (continued)

#### b) Staff numbers

The average number of persons employed by the academy during		
the year was as follows:	2017/18	2016/17
	Number	Number
Teachers	46	40
Administration and support	25	23
Management	3	4
<b>C</b>	74	67
c) Higher paid staff		
	2017/18	2016/17
	Number	Number
The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was :	Rumber	Number
£60.001 - £70.000	1	-

#### d) Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust was £264,396 (2017: £271,437).

Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 9. Related Party Transactions - Trustees' remuneration and expenses

One or more trustees has been paid remuneration or has received other benefits from employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment.

The value of trustees' remuneration and other benefits was as follows:

C Seymour (principal and trustee) - appointed 1 September 2017

Remuneration £60,000 - £65,000 (2017 : £nil) Employer's pension contributions paid £10,000 - £15,000 (2017 : £nil)

T Summersby (principal and trustee)- resigned 31 August 2017

Remuneration £nil (2017 : £40,000 - £45,000) Employer's pension contributions paid £nil (2017 : £5,000- £10,000)

L Poole (staff trustee)- resigned 30 April 2018

Remuneration £5,000- £10,000 (2017: £25,000 - £30,000)

Employer's pension contributions paid £0 - £5,000 (2017 : £0 - £5,000)

P Bhardwa (staff trustee)

Remuneration £15,000 - £20,000 (2017 : £15,000 - £20,000)

Employer's pension contributions paid £0 - £5,000 (2017 : £0 - £5,000)

I Hudson-Evans (staff trustee)- appointed 1 October 2017

Remuneration £30,000 - £35,000 (2017 : £nil) Employer's pension contributions paid £5,000 - £10,000 (2017 : £nil)

During the year ended 31 August 2018, travel and subsistence expenses totalling £nil (2017 : £nil) were reimbursed or paid directly to nil (2017 : nil ) trustees.

#### 10. Trustees' and officers' insurance

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £2,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 11. Tangible fixed assets

	Leasehold land and buildings £	Fittings and equipment	Computer hardware £	Total £
Cost or valuation				
At 1 September 2017	3,266,690	53,858	71,818	3,392,366
Additions	<u> </u>		. 525	525
At 31 August 2018	3,266,690	53,858	72,343	3,392,891
Depreciation At 1 September 2017 Charge for the year At 31 August 2018	304,892 65,334 370,226	37,068 4,197 41,265	59,606 8,288 67,894	401,566 77,819 479,385
Net book values				
At 31 August 2018	2,896,464	12,593	4,449	2,913,506
At 31 August 2017	2,961,798	16,790	12,212	2,990,800

Leasehold property was valued at 1 January 2013 by The Valuation Office Agency – DVS and the fittings and equipment and computer hardware were valued as at the same date by the trustees. The basis on which the valuations were made was depreciated replacement cost.

Cost or	valuation at 31 August
2019 10	represented by :

2018 is represented by :	Leasehold land and buildings £	Fittings and equipment £	Computer hardware £	Total £
Valuation in 2013	3,266,690	41,835	38,480	3,347,005
Cost	-	12,023	33,863	45,886
	3,266,690	53,858	72,343	3,392,891

#### Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 12. Investment Property

	Total £
Valuation	
At 31 August 2018	96,000
At 31 August 2017	96,000
Net Book Value	
At 31 August 2018	96,000
At 31 August 2017	96,000

Investment property was valued at market value on 1 January 2013 by the Valuation Office Agency - DVS.

#### 13. Debtors

	Total 2018	Total 2017
	£	£
VAT recoverable	2,286	5,826
Prepayments and accrued income	50,141	48,909
Other debtors	<b>*</b> 688	320
	53,115	55,055
14. Creditors  Amounts falling due within one year :  Accruals and deferred income	Total 2018 € 77,562	Total 2017 £ 75,044
Accidats and deterred income	77,562	75,044
Deferred income  Deferred income at 1 September 2017  Resources deferred in the year  Amounts released from previous years  Deferred income at 31 August 2018	43,208 45,555 (43,208) 45,555	49,090 43,208 (49,090) 43,208
20.02		

At the balance sheet date the academy trust was holding funds received in advance for the provision of free school meals, rates relief and club income for September 2018.

Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 15. Funds

	Balance at 1 September 2017 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2018 £
Restricted general funds	~	~	~	~	-
General Annual Grant (GAG)	23,365	1,724,972	(1,736,998)	8,661	20,000
Other EFSA grants	,	222,320	(222,320)	· <u>-</u>	•
Other grants	-	197,759	(197,759)	-	-
•	23,365	2,145,051	(2,157,077)	8,661	20,000
Restricted fixed asset funds					
Transfer on conversion	3,071,391	-	(70,657)	-	3,000,734
DfE Group capital grants	15,409	9,186	(7,162)	(8,661)	8,772
Other Government capital grants		9,909			9,909
	3,086,800	19,095	(77,819)	(8,661)	3,019,415
Pension reserve	(1,890,000)	<del>-</del>	(125,000)	396,000	(1,619,000)
Total restricted funds	1,220,165	2,164,146	(2,359,896)	396,000	1,420,415
Unrestricted funds					
Other income		112,311	(112,311)	<del>-</del>	
Total unrestricted funds	-	112,311	(112,311)		
Total funds	1,220,165	2,276,457	(2,472,207)	396,000	1,420,415

The specific purposes for which the funds are to be applied are as follows:

#### Restricted general funds

These comprise all restricted funds other than restricted fixed asset funds and include grants from The Education and Skills Funding Agency and Birmingham City Council.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.

#### Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 15. Funds (continued)

#### **Unrestricted funds**

These comprise resources that may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

#### Restricted fixed asset funds

These comprise resources which are to be applied to specific capital purposes imposed by The Education and Skills Funding Agency and Birmingham City Council where the asset acquired or created is held for a specific purpose.

#### Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2016 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2017 £
Restricted general funds					
General Annual Grant (GAG)	(83,587)	1,731,754	(1,631,218)	6,416	23,365
Other EFSA grants	-	214,848	(214,848)	-	-
Other grants	87,562	210,848	(298,410)		
	3,975	2,157,450	(2,144,476)	6,416	23,365
Restricted fixed asset funds					
Transfer on conversion	3,148,098	-	(76,707)	-	3,071,391
DfE Group capital grants	19,000	9,196	(6,371)	(6,416)	15,409
Capital expenditure from GAG	2,215	-	(2,215)		
	3,169,313	9,196	(85,293)	(6,416)	3,086,800
Pension reserve	(1,363,000)		(111,000)	(416,000)	(1,890,000)
Total restricted funds	1,810,288	2,166,646	(2,340,769)	(416,000)	1,220,165
Unrestricted funds Other income Total unrestricted funds		119,479 119,479	(119,479) (119,479)	<u>-</u> .	<u>-</u>
Total funds	1,810,288	2,286,125	(2,460,248)	(416,000)	1,220,165

Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 15. Funds (continued)

A current year 12 months and prior year 12 months combined position is as follows :

	Balance at 1 September			Gains, losses and	Balance at 31 August
	2016	Income	Expenditure	transfers	2018
	£	£	£	£	£
Restricted general funds					
General Annual Grant (GAG)	(83,587)	3,456,726	(3,368,216)	15,077	20,000
Other EFSA grants	-	437,168	(437,168)	-	-
Other grants	87,562	408,607	(496,169)		
	3,975	4,302,501	(4,301,553)	15,077	20,000
Restricted fixed asset funds					
Transfer on conversion	3,148,098	-	(147,364)	-	3,000,734
DfE Group capital grants	19,000	18,382	(13,533)	(15,077)	8,772
Capital expenditure from GAG	2,215	-	(2,215)	-	-
Other Government capital grants		9,909			9,909
	3,169,313	28,291	(163,112)	(15,077)	3,019,415
Pension reserve	(1,363,000)	<u>-</u>	(236,000)	(20,000)	(1,619,000)
Total restricted funds	1,810,288	4,330,792	(4,700,665)	(20,000)	1,420,415
Unrestricted funds					
Other income		231,790	(231,790)		
Total unrestricted funds		231,790	(231,790)	<u> </u>	<u> </u>
Total funds	1,810,288	4,562,582	(4,932,455)	(20,000)	1,420,415

## Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 16. Analysis of net assets between funds

are represented by:	Unrestricted funds £	Restricted pension funds	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	_	_	3,009,506	3,009,506
Current assets	-	-	97,562	9,909	107,471
Current liabilities	_	_	(77,562)	-	(77,562)
		-	20,000	3,019,415	3,039,415
Pension scheme liability	-	(1,619,000)	· -		(1,619,000)
Total net assets	-	(1,619,000)	20,000	3,019,415	1,420,415
Comparative information in					
respect of the preceding period is	Unrestricted funds	Restricted pension funds	Restricted general funds	Restricted fixed asset funds	Total funds
respect of the preceding period is	Unrestricted funds £	pension	general	fixed asset	
respect of the preceding period is as follows:	funds	pension funds	general funds	fixed asset funds £	funds £
respect of the preceding period is as follows :  Tangible fixed assets	funds	pension funds	general funds	fixed asset funds	funds £ 3,086,800
Comparative information in respect of the preceding period is as follows :  Tangible fixed assets Current assets Current liabilities	funds	pension funds	general funds £ - 98,409	fixed asset funds £	funds £ 3,086,800 98,409
respect of the preceding period is as follows:  Tangible fixed assets  Current assets	funds	pension funds	general funds £ - 98,409 (75,044)	fixed asset funds £	funds £ 3,086,800 98,409 (75,044)
respect of the preceding period is as follows:  Tangible fixed assets  Current assets	funds	pension funds	general funds £ - 98,409	fixed asset funds £ 3,086,800	funds £ 3,086,800

#### 17. Capital commitments

	2018	2017	
	£	£	
Contracted for but not provided in the financial statements	9,909	-	· —

#### 18. Commitments under operating leases

At 31 August 2018 the total of the Academy	Othe	er
Trust's future minimum lease payments under non- cancellable operating leases was:	Total 2018	Total 2017
	£	£
Amounts due within one year	13,269	3,012
Amounts due between one and five years	12,594	3,765
Amounts due after five years	<u> </u>	
	25,863	6,777

#### Notes to the financial statements for the year ended 31 August 2018 (continued)

19.	Reconciliation of net income/(expenditure) to net cash flow from operating activities	Total 2017/18 £	Total 2016/17 £
	Net income/(expenditure) for reporting period (as per the SoFA)	(195,750)	(174,123)
	Adjusted for :	, ,	, , ,
	Depreciation (note 11)	77,819	85,293
	Capital grants from DfE Group and other capital income	(19,095)	(9,196)
	Interest receivable (note 5)	(90)	(106)
	Defined benefit pension scheme cost less contributions payable	78,000	82,000
	Defined benefit pension scheme finance cost/(income) (note 23)	47,000	29,000
	Decrease / (increase) in debtors	1,940	(6,655)
	Increase / (decrease) in creditors	2,518	(7,635)
	Net cash provided by / (used in) operating activities	(7,658)	(1,422)
20.	Cash flows from investing activities	Total 2017/18	Total 2016/17
		£	£
	Lateran et an archive d	00	100
	Interest received Purchase of tangible fixed assets	90 (525)	106 (2,780)
	Capital grants from DfE Group	9,186	9,196
	Capital funding from others	9,909	9,190
	Capital landing north others	9,309	-
	Net cash provided by / (used in) investing activities	18,660	6,522
21.	Analysis of cash and cash equivalents		
		At	At
		31 August 2018	31 August 2017
		£	£
	Cash at bank and in hand	54,356	43,354

#### 22. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

54,356

43,354

#### Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 23. Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by West Midland Pension Fund. Both are multi-employer defined-benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### **Teachers' Pension Scheme**

#### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge).
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service
  to the effective date of £191,500 million, and notional assets (estimated future contributions together with
  the notional investments held at the valuation date) of £176,600 million giving a notional past service
  deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real
  earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

#### Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 23. Pension and similar obligations (continued)

#### Teachers' Pension Scheme (continued)

The employer's pension costs paid to TPS in the year amounted to £132,381 (2017: £125,250).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

#### **Local Government Pension Scheme**

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £171,000 (2017: £137,000), of which employer's contributions totalled £139,000 (2017: £105,000) and employees' contributions totalled £32,000 (2017: £32,000). The agreed contribution rates for future years are 13.7% for employers and 6.8% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

The trustees have agreed that the trust will make additional contributions in addition to normal funding levels over the next 27 years.

		At 31	At 31
		August 2018	August 2017
		3.80%	4.20%
		2.30%	2.70%
•		2.65%	2.60%
		2.30%	2.70%
		50.00%	50.00%
As disclosed	Discount rate	CPI rate	In life expectancy
£'000s	+ 0.1% pa £'000s	+ 0.1% pa £'000s	+ 1 year £'000s
3,215	3,133	3,282	3,322
187	182	192	193
£'000s	- 0.1% pa £'000s	- 0.1% pa £'000s	- 1 year £'000s
3,215	3,300	3,150	3,112
187	192	182	181
	£'000s 3,215 187 £'000s 3,215	disclosed rate + 0.1% pa £'000s 3,215 187 182 - 0.1% pa £'000s 3,215 3,300	August 2018  3.80% 2.30% 2.65% 2.30% 50.00%  As Discount CPI disclosed rate rate  + 0.1% pa + 0.1% pa £'000s 3,215 3,133 3,282 187 182 192  - 0.1% pa £'000s 3,215 0.1% pa £'000s 3,215 3,330 3,150

#### Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 23. Pension and similar obligations (continued)

#### **Local Government Pension Scheme (continued)**

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	At 31	At 31	
	August 2018	August 2017	
Retiring today			
Males	21.9	21.8	
Females	24.4	24.3	
Retiring in 20 years			
Males	24.1	24.0	
Females	26.7	26.6	
The academy's share of the assets in the scheme was :			

	Fair value	Fair value
	at	at
	31 August	31 August
	2018	2017
	£	£
Equities	1,009,000	897,000
Government bonds	115,000	104,000
Other bonds	59,000	55,000
Property	130,000	104,000
Cash/liquidity	60,000	71,000
Other	223,000	189,000
Total market value of assets	1,596,000	1,420,000

The actual return on scheme assets was £18,000 (2017: £120,000).

	2017/18	2016/17
	£	£
Amount recognised in the statement of financial activities		
Current service cost (net of employee contributions)	216,000	186,000
Net interest cost	47,000	29,000
Administration expenses	1,000	1,000
Total amount recognised in the SoFA	264,000	216,000

Notes to the financial statements for the year ended 31 August 2018 (continued)

#### 23. Pension and similar obligations (continued)

Local Government Pension Scheme (continued)

	•	
Changes in the present value of defined benefit obligations	0047/40	
were as follows :	2017/18	2016/17
	£	£
At 1 September 2017	3,310,000	2,542,000
Current service cost	216,000	179,000
Interest cost	86,000	56,000
Changes in financial assumptions	(417,000)	120,000
Change in demographic assumptions	-	(42,000)
Experience (gain) on defined benefit obligation	- (40.000)	451,000
Benefits paid net of transfers in	(12,000)	(35,000)
Contributions by participants	32,000	32,000
Business combinations	<u> </u>	7,000
At 31 August 2018	3,215,000	3,310,000
Changes in the fair value of academy's share of scheme	2047/49	204047
Changes in the fair value of academy's share of scheme assets were as follows :	2017/18	2016/17
•	2017/18 £	2016/17 £
•		
assets were as follows :	£	£
assets were as follows :  At 1 September 2017	£ 1,420,000	£ 1,179,000
At 1 September 2017 Interest income	£ 1,420,000 39,000	£ 1,179,000 27,000
At 1 September 2017 Interest income Return on assets less interest	£ 1,420,000 39,000	£ 1,179,000 27,000 183,000
At 1 September 2017 Interest income Return on assets less interest Other actuarial (losses)	£ 1,420,000 39,000 (21,000)	£ 1,179,000 27,000 183,000 (70,000)
At 1 September 2017 Interest income Return on assets less interest Other actuarial (losses) Administration expenses	£ 1,420,000 39,000 (21,000) - (1,000)	£ 1,179,000 27,000 183,000 (70,000) (1,000)
At 1 September 2017 Interest income Return on assets less interest Other actuarial (losses) Administration expenses Employer contributions	£ 1,420,000 39,000 (21,000) - (1,000) 139,000	£ 1,179,000 27,000 183,000 (70,000) (1,000) 105,000
At 1 September 2017 Interest income Return on assets less interest Other actuarial (losses) Administration expenses Employer contributions Contributions by participants	£ 1,420,000 39,000 (21,000) - (1,000) 139,000 32,000	£ 1,179,000 27,000 183,000 (70,000) (1,000) 105,000 32,000
At 1 September 2017 Interest income Return on assets less interest Other actuarial (losses) Administration expenses Employer contributions Contributions by participants Benefits paid net of transfers in	£ 1,420,000 39,000 (21,000) (1,000) 139,000 32,000 (12,000)	£ 1,179,000 27,000 183,000 (70,000) (1,000) 105,000 32,000 (35,000)

#### 24. Related party transactions

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

During the year there were no material related party transactions.