

**GRACE TO YOU EUROPE**  
**REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2015**

**Company No: 08211924**  
**Registered Charity Number: 1150277**

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**GRACE TO YOU EUROPE**  
**REPORT AND FINANCIAL STATEMENTS**

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## **GRACE TO YOU EUROPE**

### **COMPANY INFORMATION**

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<b>Registered Company Number</b>	08211924
<b>Registered Charity Number</b>	1150277
<b>Trustees</b>	Reverend John Cheeseman Mr Phillip Johnson Mr Christian Andresen Mr Andrew Curry Mr Jay Flowers
<b>Senior Management Team</b>	Mr P Mitchell Mrs D Mitchell
<b>Registered Office</b>	5 Caxton House Wellesley Road Ashford Kent TN24 8ET
<b>Solicitors</b>	Messrs Hallett & Co 11 Bank Street Ashford Kent TN23 1DA
<b>Independent examiner</b>	M Wilkes FCA Wilkins Kennedy FKC Stourside Place Station Road Ashford Kent TN23 1PP
<b>Bankers</b>	CAF Bank Limited 25 Kings Hill Avenue West Malling Kent ME19 4JQ

## **GRACE TO YOU EUROPE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2015**

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The Trustees present their report and examined financial statements of the charity for the year ended 31 December 2015. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 as amended by Bulletin 1.

#### **Objectives of the charity**

The advancement of the Christian faith and such other charitable purposes as the Trustees shall from time to time determine.

#### **Public benefit statement**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

#### **Achievements and Performance in the Period**

The principle method that Grace to You Europe uses to carry out its charitable activity, which provides public benefit, is radio ministry. During 2015 we broadcast our daily radio programme, Grace to You, throughout the United Kingdom of Great Britain and Northern Ireland on Premier Christian Radio, Cloud 9 Radio and Azimuth Christian Radio (Scotland). In Italy we broadcast on Radio Luce. Members of the public are also able to access our radio programmes and free downloadable audio and video resources through our website: <http://www.gty.org.uk>

On a bi-monthly basis we mail a pastoral letter from John MacArthur to all those on our mailing list; this letter always includes an offer of a free book, DVD or CD without any obligation to donate.

#### *Prison ministry*

Throughout the year we have been contacted by the inmates of 17 different prisons and young offenders' institutions who have been listening to our daily broadcast. We have received many requests for the MacArthur Study Bible, literature and CDs, which we supply free of charge via the official prison chaplains or the Christian Prison Resource Ministries chaplains. We donated resources to the value of £3,382 (2014: £2,318) to inmates of UK prisons.

#### *Refugees*

In partnership with Voice of Hope (Germany) we have supplied many copies of the MacArthur Study Bible in Arabic and English and large quantities of Fundamentals of the Faith to refugees originating from the Middle East and North Africa currently seeking asylum in Sicily.

#### *Training courses*

We donated resources to the value of £2,264 (2014: £2,421) to European Missionary Fellowship School of Biblical Studies and the Grace Life London Summer Institute.

#### *Hardship grants*

We made two grants of £250 each to a missionary family in the north of England and a pastor working amongst homeless people in Wales.

#### *Individuals*

The following quantities of free resources were provided to individuals during 2015:

3,607	Books
4,321	CDs
11,985	Magazines

## **GRACE TO YOU EUROPE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2015**

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#### **Risk Policy**

The Trustees have examined the major risks to which the charity is exposed and confirm that systems have been established to mitigate those risks.

The key controls used by the charity include:

- \* Formal written agendas for all Board activity
- \* Regular formal and informal discussions between the Chairman and staff
- \* Comprehensive planning, budgeting, and financial forecasting
- \* Established organisational structure and lines of reporting
- \* Formal written policies
- \* Clear authorisation and approval levels for expenditure
- \* Professional examination and presentation of annual accounts

#### **Identified risks**

##### ***Damage to reputation***

Trustees Indemnity Insurance policy, with sum assured of £250,000 to cover legal costs occurred in defending an accusation resulting in damage to the charity's reputation.

##### ***A decline in funding and donations***

We have a formal policy of maintaining sufficient capital at the bank to enable charitable activity to continue for a 12 month period in the event of a decline in donations due to loss of reputation or economic austerity.

##### ***Catastrophic loss by fire***

We have a Business Combined Insurance Policy underwritten by Ansvar Insurance which includes a 12 month business interruption sum assured of £200,000.

The office the charity occupies in Caxton House is rented and we are only required to give one month's notice to our landlord. There is a good range of alternative office accommodation available to rent in the Ashford area, some of which is owned by our current landlord, so we are confident that a catastrophic loss would only inconvenience the charity in the short-term.

##### ***Loss of data***

All data is being constantly backed-up by our off-site IT support company, MPR IT. Data is also backed-up onto a portable hard-drive and taken off site by staff members at the close of each working day. Our website is hosted and maintained by our Grace to You colleagues in the U.S.A.

#### **Financial Review**

Incoming resources for the year amounted to £323,284 (2014 £262,780) and resources expended amounted to £257,382 (2014: £237,457). As a result of these movements, a surplus of £65,902 (2014: £25,323) was reported for the year. At 31 December 2015 funds amounted to £212,993 (2014: £147,091).

#### **Reserves Policy**

The Trustees have adopted a policy which aims to ensure that there are adequate funds to meet the operating costs of the charity for a period of at least twelve months. Based on budgeted expenditure levels this would amount to £230,000 (2014: £230,000). At 31 December 2015, unrestricted reserves amounted to £212,993 (2014: £147,091).

#### **Pay policy for key management personnel**

The trustees consider the trustees and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. All trustees give of their time freely and no trustee received remuneration in the year. The pay of the senior staff is reviewed annually and normally increased in accordance with market rates.

## **GRACE TO YOU EUROPE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2015**

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#### **Plans for the future**

We are planning to hold our first Bible teaching conference on Saturday 14 May 2016 in Ashford. We have kept the cost of attendance to an absolute minimum with free admission for children and teenagers.

We are regularly looking for opportunities of extending the practical nature of our ministry beyond our Ashford base. In this regard our Director, Paul Mitchell, has accepted invitations to preach at various churches throughout the past year and will continue to accept further invitations as they arise.

The Director and Chairman have accepted an invitation from a group of Romanian Baptist pastors to preach during a week of Gospel outreach and mission in the Maramures region during August 2016. Maramures, located in the Carpathian Mountains and near to the border with Ukraine, is one of the more remote and less developed areas of Romania and we were happy to respond to the request to assist and encourage the church leaders with our Bible teaching and preaching ministry.

Whilst we consider ourselves to be a mass-media ministry, our focus isn't just on developing the size of our reach. It's not about large numbers of people. We are all about unpacking God's Word for individual men and women, verse by verse. There are, in our opinion, no unimportant places or people, so consequently we are particularly willing to help pastors and churches which are considered "off the beaten track" by many other Christian ministries.

#### **Structure**

The company was incorporated as a limited company on 12 September 2012 and is governed by its Memorandum and Articles of Association. The company number is 8211924.

The company is also registered with the Charity Commission, number 1150277, from 21 December 2012.

#### **Governance and Management**

The Trustees who served during the year were:

Reverend John Cheeseman  
Mr Phillip Johnson  
Mr Christian Andresen  
Mr Andrew Curry  
Mr Jay Flowers

There shall not be less than three Trustees at any time but there is no maximum number. The existing Trustees may appoint further Trustees at their discretion.

No person shall be eligible for appointment as a Trustee unless he/she can give full and unequivocal assent to the Grace to You Doctrinal Statement.

The Trustees meet formally on an annual basis but regularly and less formally at other times during the course of the year.

The Trustees have designated Mr D Paul Mitchell, to be responsible for the day to day operation of the charity and he is assisted by a full-time Office Manager, one part-time Customer Service Assistant, and a part-time IT Technician.

## **GRACE TO YOU EUROPE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2015**

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#### **Trustees' Responsibilities**

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Small company exemption**

The financial statements have been prepared in accordance with special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By order of the Board



Reverend John Cheeseman  
Chairman  
Date: 13 May 2016

# GRACE TO YOU EUROPE

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2015

	Note	Unrestricted funds 2015 £	2014 £
<b>Income from:</b>			
Donations		126,113	113,805
Charitable activities			
Sale of recordings and literature		59,809	36,980
Grace To You support in kind		137,041	111,788
Interest receivable		321	207
<b>Total income</b>		<u>323,284</u>	<u>262,780</u>
<b>Expenditure on:</b>			
Charitable activities		257,382	237,457
<b>Total expenditure</b>	<b>2</b>	<u>257,382</u>	<u>237,457</u>
<b>Net movement in funds</b>		65,902	25,323
<b>Reconciliation of funds:</b>			
Fund balances at 1 January 2015		147,091	121,768
<b>Fund balances at 31 December 2015</b>		<u>212,993</u>	<u>147,091</u>

All transactions are derived from continuing activities

All recognised gains or losses are included in the Statement of Financial Activities



# GRACE TO YOU EUROPE

## BALANCE SHEET

AS AT 31 DECEMBER 2015

	Note	2015 £	£	2014 £	£
<b>Fixed assets</b>					
Tangible assets	6		3,910		3,040
<b>Current assets</b>					
Stocks	7	17,608		18,947	
Debtors	8	3,341		6,342	
Cash at bank and in hand		194,656		125,273	
		<u>215,605</u>		<u>150,562</u>	
<b>Creditors: Amounts falling due within one year</b>	9				
		<u>(6,522)</u>		<u>(6,511)</u>	
<b>Net current assets</b>			209,083		144,051
<b>Net assets</b>			<u>212,993</u>		<u>147,091</u>
<b>Represented by</b>					
Unrestricted general fund			<u>212,993</u>		<u>147,091</u>

For the financial year ended 31 December 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Trustees' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Trustees on 13 May 2016 and were signed on its behalf by:



Reverend John Cheeseman

Company No: 08211924

## GRACE TO YOU EUROPE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

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#### 1 Accounting policies

##### 1.1 Accounting convention

Grace to You Europe is a registered charity with the Charity Commission in the United Kingdom and a registered company in England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are the advancement of the Christian faith and such other charitable purposes as the Trustees shall from time to time determine.

The charity constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### 1.2 First time adoption of FRS102

In preparing these accounts, the trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS102 a restatement of comparative items was needed. No restatements were required.

##### 1.3 Funds accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

##### 1.4 Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

- Voluntary income including donations and gifts is included in the Statement of Financial Activities when receivable.
- Trading income represents the amounts received from the sale of goods in respect of the charity's objectives.
- Donated services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.
- Conference income is accounted for when the event takes place.
- Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.
- Grace to You Support income is recognised when receivable. This can be in the form of donated services or actual donations.

## GRACE TO YOU EUROPE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

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#### 1 Accounting policies

##### 1.5 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

##### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Office Equipment	25% straight line
Furniture and Fixtures	25% straight line

Only assets with a capital value in excess of £100 are capitalised.

##### 1.7 Stock

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

##### 1.8 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

##### 1.9 Pension contributions

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

##### 1.10 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

##### 1.11 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

# GRACE TO YOU EUROPE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

### 1 Accounting policies

#### 1.12 Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Useful economic lives of tangible assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 6 for the carrying amount of the property plant and equipment, and note 1.6 for the useful economic lives for each class of assets.

### 2 Analysis of expenditure

	Direct costs	Support costs	Staff costs	2015 Total Funds	2014 Total Funds
	£	£	£	£	£
<i>Charitable activities</i>					
Literature and recordings	137,025	35,963	83,894	256,882	234,723
Grants paid	500	-	-	500	2,734
<b>Total expenditure</b>	<b>137,525</b>	<b>35,963</b>	<b>83,894</b>	<b>257,382</b>	<b>237,457</b>

### 3 Support costs

	Literature and recordings	Grants paid	2015 Total	2014 Total
	£	£	£	£
Insurance	1,534	-	1,534	1,289
Travelling and subsistence	7,619	-	7,619	4,733
Rent, community and utilities	8,431	-	8,431	9,660
Office expenses	2,681	-	2,681	3,090
Computer support	3,216	-	3,216	1,883
Consultancy	13	-	13	13
Bank and credit card charges	4,229	-	4,229	3,375
Repairs and maintenance	487	-	487	1,390
Depreciation - office equipment	1,999	-	1,999	1,360
Loss on disposal	-	-	-	744
Accountancy - IT work	3,443	-	3,443	3,528
Governance				
Accountancy	2,280	-	2,280	1,928
Trustee meetings	31	-	31	-
	<b>35,963</b>	<b>-</b>	<b>35,963</b>	<b>32,993</b>

# GRACE TO YOU EUROPE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

4	Staff costs and key management personnel remuneration	2015 £	2014 £
	Gross wages	71,297	69,805
	Employer's NI	4,497	4,246
	Employer's pension	8,100	7,000
		<u>83,894</u>	<u>81,051</u>

The average number of employees during the year was 3 (2014: 3).

There are no employees with emoluments above £60,000 (2014: None).

The trustees consider the board of trustees and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. As detailed above, no trustees received remuneration during the period. The remuneration to the senior management team employees total £72,588 (2014: £69,552).

- 5 Trustees' remuneration and reimbursed expenses**  
The trustees have not received any remuneration in the year (2014: None). During the year 1 (2014: 1) trustee had expenses reimbursed totalling £1,064 (2014: £8) for travel costs. In addition £250 (2014: £675) was paid to Reverend J Cheeseman for articles written.

6	Tangible assets	Office Equipment £	Furniture & Fixtures £	Total £
	<b>Cost</b>			
	As at 1 January 2015	5,437	-	5,437
	Additions	2,174	695	2,869
	As at 31 December 2015	<u>7,611</u>	<u>695</u>	<u>8,306</u>
	<b>Depreciation</b>			
	As at 1 January 2015	2,397	-	2,397
	Charge for the year	1,825	174	1,999
	As at 31 December 2015	<u>4,222</u>	<u>174</u>	<u>4,396</u>
	<b>Net book value</b>			
	As at 31 December 2015	<u>3,389</u>	<u>521</u>	<u>3,910</u>
	As at 31 December 2014	<u>3,040</u>	<u>-</u>	<u>3,040</u>

7	Stocks	2015 £	2014 £
	Stock for re-sale	16,740	17,998
	Stock of stationery	868	949
		<u>17,608</u>	<u>18,947</u>

8	Debtors	2015 £	2014 £
	Prepayments	2,255	4,521
	Other debtors	1,086	1,821
		<u>3,341</u>	<u>6,342</u>

## GRACE TO YOU EUROPE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

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<b>9</b>	<b>Creditors: Amounts falling due within one year</b>	<b>2015</b>	<b>2014</b>
		<b>£</b>	<b>£</b>
	Trade creditors	1,869	2,150
	Accruals	3,643	4,161
	Deferred income	910	-
	Other creditors	100	200
		<u>6,522</u>	<u>6,511</u>

**10 Company status**

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute in a winding up sum not exceeding £1 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

**11 Related party transactions**

Mr. Phillip Johnson, trustee, is also a trustee of Grace to You USA. During the year, Grace to You USA donated support of £76,762 (2014: £56,610) have been included in the SOFA, the income side of this has been recorded as a donation and a similar entry for expenditure.