

## Meeting of the Board of Directors of Artis Community

Virtual Meeting via Zoom

Tuesday 25th May 2021 at 4.00 p.m.

Present: Kay Walters, Ruth Sadler, David Pittick, Heidi Wilson, Clare Hudson, Samantha Jones

In attendance: Jên Angharad, Liam Wallace (for points 1-6), Hannah Hitchins, Julie Mears

Apologies: Heledd Fychan, Jane Newby & Hilary Farr

1. Welcome and Apologies	<p>Apologies received from Heledd Fychan and Jane Newby</p> <p>Welcome to Liam Wallace, who has expressed an interest in joining the Artis Board. Liam is a dancer and teacher and is currently working with Artis in a freelance capacity.</p>	
2. Declaration of Interests	None	
3. Actions/Notes of meeting 02/02/21	<p>Notes/actions approved. All actions in notes addressed on agenda.</p> <p>Points to note:</p> <ul style="list-style-type: none"> <li>- CH willing to continue as Vice-Chair. No objections raised.</li> <li>- Board buddies to be established. Previously suggested buddies: Kay - Samantha and Jen Clare - Linzi Heidi - Sarah David - Hannah Ruth - Julie Heledd - Jamie and Angharad Jane - willing to buddy</li> </ul>	<p><b>Board buddy terms of reference to be finalised JA</b></p> <p><b>Staff to contact the Board directly to arrange.</b></p>
4. Chair's Business	Congratulations to HF from the Board. HF has been elected to represent Plaid Cymru and the region as spokesperson for Culture in the Senedd.	
5. Capital Project <ul style="list-style-type: none"> <li>a. General Update</li> <li>b. Business Plan Update</li> </ul>	Tenant contracts have been redrafted and back from solicitors. Owen Derbyshire and JA finalising business plan. On target for early June.	

	Angharad Evans (Artis producer) and JA working on proposal for Big Lottery, People and Places fund building on Community Conversation events.	
6. Board Governance - Recruitment - Sub Groups Update	<p><b>Recruitment</b> LW introduced himself. LW is a dancer, teacher and choreographer and interested in learning about business side and behind the scenes of Artis.</p> <p>LW left the meeting here.</p> <p>The Board were impressed with LW and, after he had left the meeting, it was proposed unanimously that he be invited to join the board. CH raised potential conflict of interest however should LW continue working as a freelancer with Artis staff on the ground. JA confirmed that she had looked into this with the Charities Commission and the M&amp;A could be amended to allow a Board Member to receive payment for limited delivery of services where skills could not be sought elsewhere. The Board agreed to amending the M&amp;A to reflect this due to LW's expertise and experience. JA to inform LW of this and discuss the matter further with him, including any possible conflicts.</p> <p>It was agreed that SJ would inform LW that he would be able to join the Board once the relevant clause had been added to the M&amp;A.</p> <p><b>Sub Group Update</b> Governance, Policy and HR subgroup have met and will be recommending policies to wider Board</p> <p>Strategic Development &amp; Arts Programming subgroup have approved the Towards Creating Together Action Plan for transition to face to face delivery.</p> <p>Marketing &amp; Communications and Finance &amp; Business Development subgroup will meet once business plan is completed. Thanks to RS for looking at 12 month budget forecast.</p>	<p><b>Redraft M&amp;A and circulate to Board SJ KW</b></p> <p><b>JA to discuss possible conflict with LW</b></p> <p><b>SJ to update LW and offer one to one with trustees</b></p> <p><b>SJ to circulate policies and action plan and record email agreement</b></p> <p><b>Joint YM and Artis subgroup to draft terms of ref SJ</b></p>

	Joint YMCA and Artis Subgroup are in process of drafting terms of reference to clarify purpose.	
7. Artis Activity Report Q4	<p>JA gave an overview. The impact of 'do, do, do' culture has affected the team as a whole and as individuals. Two have taken time off sick due to stress related ill health. Team have agreed that activity will be reduced towards end of summer term in order to focus on preparations for move to YMa.</p> <p>Board advised to map this period of pause and use to reconnect as a team. Board also cautioned about communications used during this time.</p> <p>Big Lottery 3 year funding for Our Place has completed as has Children in Need funding.</p>	
8. Artis Financial Report Q4	<p>Thank you to JM for completing financial report.</p> <p>Last year's underspend is ringfenced for Our Place Activity and other small project grants that bridge financial year.</p> <p>By August/September 2021 further funds will need to be secured. Board agreed if necessary COIF account can be used for cashflow.</p> <p>Following funding applications are in process</p> <ul style="list-style-type: none"> <li>• Big Lottery, People and Places 5 years</li> <li>• Menter Iaith and Artis application for development of Welsh Language arts programme</li> <li>• UK Community Fund: Artis and Volunteering Matters for a project focusing on supporting people back into employment</li> </ul> <p>Following funding applications have been submitted</p> <ul style="list-style-type: none"> <li>• ICF - to support young carers in Merthyr</li> <li>• ACW, Arts &amp; Health - supporting NHS staff in designing outdoor pathways to reintegrate patients, connecting Dewi Sant and YMa.</li> <li>• Welsh Government Community Facilities Fund (for Capital construction shortfall)</li> </ul>	

	Artis have also been successful in securing funding for two placements via kickstarter for 6 months for roles of Booking Admin and Digital Marketing Assistant for applicants aged 18-24 yrs.	
9. ACW Funding Agreement Targets	JA shared document updating Artis progress on ACW targets. All targets have been agreed with ACW and are progressing well.	
10. AOB	A monthly site visit to YMCA will be taking place every last Friday at 12.30pm.	
11. Date of Next Meeting	12th July 2021, 4pm  location tbc	