



**Society of
Spanish Researchers
in the United Kingdom**

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SPANISH RESEARCHERS IN THE UNITED KINGDOM (SRUK/CERU). Reg.

Company 8160501

MINUTES OF BOARD OF DIRECTORS MEETING.

6 Nov 2012, 19.30 h

The Hope Pub, 94 Cowcross St

London, Greater London

EC1M 6BH

SATURDAY



RM 12/01/2013 #18
COMPANIES HOUSE

Agenda

- 1. Approval of Minutes**
 - a. Approval of Minutes from previous meetings**
 - b. Approval of amendments to the Memorandum of Associations**
- 2. OCSA petition to the embassy, final document**
- 3. Calendar of events**
 - a. Christmas dinner Eduardo and doodle pool**
 - b. Conferences calendar and variations**
 - c. Royal Society, OCSA, FECYT and FRA Scientific Day – 28 Nov: advertisement, business cards, logistics...**
- 4. Charity registration: progress update**
- 5. Budget: update**
- 6. SRUK/CERU Website: update and testing of a very preliminary version**
- 7. Community managers update**
 - a. Establishment of a Community Manager Department**
 - b. Signature of approval of new Community Managers**
- 8. Organization for the SRUK/CERU Scientific Day in Madrid with the FRA.**
- 9. Honorary members recognition**
- 10. AOB**

1.- Present: Eduardo Oliver, Beatriz Lorente, Maria Jimenez, Maria Hernandez, Lorenzo Melchor y Maria Serrano
All current directors are present 8 00 starts the meeting

a) Previous Minutes are approved

b) Memorandum of association of Spanish Researchers in the United Kingdom (SRUK/CERU), Company number 8160501 all of the present directors approve the modification of the Articles of association In page 14 article 28 should read the minimum of directors shall be 5 but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum

The Secretary will send the necessary documentation to Companies House for this to take effect

To accommodate for the absence of treasurer, Beatriz Lorente and Maria Serrano will take responsibilities off the Secretary and Maria Hernandez will be doing the Treasurer functions, until next AGM Beatriz Lorente will do the census

2.- OCSA: Application was submitted 3 weeks ago We applied to celebrate roundtables and series of conferences We need to further detail the budget The OCSA would like to finance seminars of speakers of high



caliber, local round tables are less well received. A possible speaker is Salvador Moncada, head of CNIC, when it was created in Madrid. Members of the society will contact him tomorrow at King's College London.

3. Events

a) **Christmas Dinner** we think the range is 25 – 80 people, possibly 30 minimum and a reasonable assumption we possibly will be 50. Eduardo will ask the members for confirmation of assistance and the deposit/full amount. It will be at lunch time on the 8th or the 15th, is called El Camino, and this is near King's Cross. There is a possibility of generating a day pack guided visit to Wellcome Trust (11.30), lunch at El Camino, pub crawl for those who wish and there will be recommendations in the e-mail for local hotels. Eduardo is in negotiations with the manager of El Camino. Deposit could be £10/per person. We have chosen the £15 for menu, and £5 for drinks +/- dessert. Registration will be with Name, accompanying people. Date agreed on 15th of December.

b) **Speakers for seminars** Fco Gonzalez Redondo, Salvador Moncada, Gregory Paul Winter and 2 round tables: science communication (RS), people from Mo of Industry (Ramon Arjona or his/her UK equal). 3 events in London and 2 in Cambridge. Jan/Feb London - FcoGonzalez, April/May Cambridge round table, AGM/Greg Winter June, Sept in Cambridge, November is in London. Will be submitted before the end of the week.

Rosa Valenzuela Dtor of Ppe Felipe Research Centre, she will come to London and we will try to do a round table or Seminar. Anyway a CERU event. She may go to Cambridge as well.

c) **RS meeting** SRUK Logo needs changes. Eduardo will try to change it and will send it to Lorenzo to try and insert it in the leaflet tomorrow. The program has been already decided and we cannot change. Members of the society are asked to attend and participate. We think this is a free event but people need to register. From comunidad ceru the first notice will be seen, but constituencies will need to send reminder.

For this event we will need the business cards of the Board of directors. Beatriz Lorente has designed the cards. Maria Serrano and Maria Jimenez will ask for budget to have cards: 6 lots of 100. One sided, white background, and printed and colour. We will choose over the weekend the budget. Next week we will modify the design and we will send the personalized designed and Beatriz will change design and she will submit it. It will have to be ready before the 28th, possibly for the 20th.

4.- Charity Registration Maria Serrano and Maria Hernandez are working on the online submission. We need to get a list of the benefits obtained by being a Charity and obligations.

5.- Budget: update. We have one intake and a few expenses. There is a claim form that will be used in the future.

6.- Website: The backbone of the website is already done, and we can use it in English or Spanish. We have to insert the necessary contents.

www.sruk.org.uk

Paid by Lorenzo £36. Budget will be £30 per annum, and will be renewed by the Treasurer of the society. Registry of the domain name is £6 and is valid for 2 years.

Page in construction will be ready before 28th November with Tweeter and Facebook links.

7.-Community managers, they need to be coordinated for Facebook, LinkedIn and Twitter. Fran and Ana have sent their contract, Maria_H to add. We need to agree on which contents to add. We are going to try and not be so catastrophic. Maria_S wants to add more contents that are more related to our objectives. A discussion follows on what contents should be put in each of the social media. Job offers can be put personally in Facebook wall. Jobs in the future will be in the proper place.



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Community Managers need to sign the agreement and they will need to sign the contract. In the future maybe a Community Manager, the coordinator, may have a place in the Board of Directors.

8.- Prepare the proposal for the FRA.

The event will need to be around Easter, we need to propose 3 days. Beatriz Lorente proposes to have a stand of reviews like Nature, that it could bring in revenues and at the same time, serve as publicity.

Plenary Lecture, round table, lunch, posters, plenary lectures and round table with politicians and oral presentations from SRUK CERU meeting. On the 28th of November there will need to be contacts made for

9.- Honorary Members Lorenzo proposes to ask Fidel Lopez Alvarez to be our first Honorary Member, the motion is seconded and approved. Maria_H will develop the letter of contact and then a title to give.

10.- AOB

Uses of [Comunidad CERU@gmail.com](mailto:Comunidad_CERU@gmail.com). All of us have access to it, this is the e-mail to receive communication with the exterior. This is the e-mail to send communications as well. We need to avoid to use this for personal communications.

Newsletter needs to be ready before Christmas Dinner in December. Contents are the RS event, the meeting with ANECA, a picture of BBQ in Cambridge.

Meeting is adjourned at 10:30 pm, next meeting will be in January, details to follow

To certify that this is a true account of what occurred in this meeting I, Maria Hernandez-Fuentes, Secretary of the Society sign below