

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2020
for
Growing People

George Hay Partnership LLP
Chartered Accountants
Unit 1B
Focus 4
Fourth Avenue
Letchworth
Hertfordshire
SG6 2TU

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for the Year Ended 31 March 2020**

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**Report of the Trustees
for the Year Ended 31 March 2020**

The trustees (who are also directors of the charitable company for the purposes of the Companies Act) present their annual report together with the financial statements of Growing People for the year ended 31 March 2020. The trustees confirm that the annual report and financial statements of the company comply with the Trust's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)"

**Report of the Trustees
for the Year Ended 31 March 2020**

OBJECTIVES AND ACTIVITIES

Charitable Objects, Vision, Mission, Values & Aims

The charitable objects of Growing People are:

1. To assist in the treatment and care of persons suffering from mental or physical illness of any description or in need of rehabilitation as a result of such illness.
2. To promote social inclusion for the benefit of the public in particular but not exclusively of people with mental health issues or who are recovering from an illness to prevent them from becoming socially excluded, by the provision of facilities for work experience and vocational skills training to reinforce their 'skills for life' through gardening and horticulture, strengthen their confidence and self-esteem, provide them with the appropriate transferable skills to support them to re-integrate into the wider community and increase their chances of employability.

For the purpose of this clause 'socially excluded' may also include those excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; crime (either as a victim of crime or as an offender rehabilitating into society).

3 Our Vision: That everyone who wishes may benefit from Growing People's services to reach their full potential.

4 Our Mission: To develop Growing People as a centre of excellence provider of social and therapeutic horticulture and allied therapies for people in Hertfordshire and surrounding areas

5 Our Organisational Values:

- Everyone is valued equally as an individual
- Focus on ability not disability
- Honesty and openness
- Focus on constant service improvement
- Continuity of provision
- Focus on collaborative working
- Low impact on the environment

6 Our Aims

The main aims of GP are:

- To improve the health and well-being of local people.
- To improve social inclusion for local people.

To achieve the above we are working towards:

- a) becoming a centre of excellence in the use of social and therapeutic horticulture to support people with mental health issues; and
- b) providing a broad spectrum of projects and opportunities with which people can engage at different stages of their Recovery.

Our secondary aims are:

- To promote the benefits of social and therapeutic horticulture to all those involved in improving people's lives.
- To improve understanding of the benefits of social and therapeutic horticulture through research.
- To promote an interest in the local environment.

PUBLIC BENEFIT

In compiling this report, we have referred to the guidance contained in the Charity Commission's general guidance on public benefit and compiled the review of our aims and objectives to reflect how our activities deliver public benefit.

WHAT WE DO

**Report of the Trustees
for the Year Ended 31 March 2020**

Growing People uses gardening, horticulture and the outdoors as a therapeutic intervention to improve individuals' mental wellbeing and the quality of their lives. Many of our gardeners (service users) need support to re-engage with the challenges of everyday living (eg getting out of the house and to the project). A green environment and physical exercise have both been shown to improve mental wellbeing by reducing stress and having a restorative effect. For many of our gardeners a key element is improving their self-confidence, but it also has great benefits in terms of promoting social inclusion. Social and therapeutic horticulture also provides:

- a) meaningful occupation, which we all need in our lives.
- b) opportunities for caring for other living things, but in a non-threatening relationship.
- c) opportunities for re-introducing hope about the future.
- d) "hooks" for other activities - e.g., garden crafts, exercise, cooking and healthy eating.

HOW WE DO IT

Main Programme

All our work is done in groups of about 6-7 gardeners (service users), with each group being run by a qualified horticultural therapist who is usually supported by two or more trained volunteers.

The year saw an increased recognition of the damage done by loneliness and social isolation both to physical and mental health. Over the years we have witnessed the importance of the group structure used in our sessions which enables our gardeners, some of whom spend most of their time alone, to experience and practice social interaction. Important friendships are made over the plant pots and alliances formed whilst people tackle the bindweed and slugs. After a long illness, communication skills and confidence are nurtured alongside the cuttings and seedlings.

Gardeners are referred by mental health professionals, General Practitioners, Social Workers / Care Managers, specialist voluntary organisations, family members and we also welcome self-referrals. All gardeners receive an initial assessment to ensure that we can meet their support needs and work with them safely. A development plan is then drawn up with their key horticultural therapist that covers what an individual seeks to achieve whilst on placement.

Most placements are not time limited and are reviewed at 3 - 4 monthly intervals. The impact of our therapy work is measured using Goal Attainment Scaling and the Warwick and Edinburgh Mental Wellbeing Scale, both of which are well established and professionally recognised. In response to Hertfordshire County Council priorities, we also use the Campaign to End Loneliness measurement tool into our reporting suite. Specialist projects are also tracked using other appropriate methods agreed with funders as appropriate. Costs are currently covered from individual personal budget payments, grants, donations and other income generation activities.

Other projects

During the year we also started two new projects

Growing Well, funded by Hertfordshire Community Foundation

One of the features of our work is the number of gardeners with long term mental health issues who use their weekly Growing People session as a way of maintaining their mental health. Typically, these gardeners have complex needs, for example several have suffered from a brain injury leaving them with physical disabilities, memory loss or communication issues, other issues include autism, bi-polar and schizophrenia. These gardeners know how to use social and therapeutic horticulture to help to manage their conditions but continue to be vulnerable and often find themselves in relapse. We wanted to test out whether we could deliver a form of social and therapeutic "light" session which required lower-level intervention from a therapist but could be scaled up when needed to prevent the escalation of relapse. We hoped that this approach would provide a lower cost alternative to full scale horticultural therapy and also encourage gardeners to strengthen their relationships with the local community.

Building Potential - a Willow weaving

The aim of this project is twofold:

1. Increase potential for unrestricted sales income
2. Provide an additional activity for gardeners.

Supported volunteering

**Report of the Trustees
for the Year Ended 31 March 2020**

We continue to provide this option for people who have come to the end of their therapy and wish to continue to support Growing People. Unlike our long-term gardeners using the Growing Well project, our supported volunteers are well enough to either moved on to join our team of regular volunteers or left the project to take up employment.

**Report of the Trustees
for the Year Ended 31 March 2020**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Main Programme

Our main programme of social and therapeutic horticulture activity took place at our base at the Letchworth Centre for Healthy Living. During the year we provided over 600 hours of therapy in the form of four, half-day therapy sessions per week. We worked with around 30 people who had a wide range of long-term mental health issues.

We measure outcomes using a range of mechanisms including Goal Attainment Scoring, Warwick and Edinburgh Mental Wellbeing Scale and the Campaign to End Loneliness measurement tool. We also ask gardeners for feedback on the service we provide.

Goal Attainment Scoring is based on the individual goals set by gardeners with their therapist. These are diverse, with each gardener having three to four goals of varying degree of difficulty which they are working on. A sample of gardener objectives and goals over the year illustrates some of the complexities of needs:

- Managing mood swings
- Reduce anxiety
- Learn to let go of domestic items and make home safer to live in
- Attend sessions regularly and have some structure in the week
- Learning to focus and achieve something
- Decrease isolation and become more comfortable in social situations by attending break times with other gardeners
- Regaining a sense of purpose by benefitting others
- Manage bi-polar disorder
- Coping with life on a day-to-day basis
- Managing mental health and being able to look forward to future
- Improving fitness

Gardeners often come to Growing people at a very low point in their lives and progress may be made in small steps. 90-95% of gardeners are achieving or partially achieving at least one goal during each review period.

Growing Well

We sometimes encounter an expectation from funders that people with mental health issues will recover after a short course of therapy. Whilst this may be true for some people, our experience has been in the main, working with people with long term health conditions and supporting them to live a good life despite the issues they face. With much funding being awarded to short term projects, this work enabled us to look at some of the issues of providing long term therapeutic support.

We hoped that we could develop a lighter touch form of therapy which would enable us to offer a lower cost model appropriate to support people to maintain their mental health and become more active in the wider community. Gardeners took on more group work to encourage communication and interaction, taking the lead on growing herb seedlings, our fruit garden and supplying vegetables for the on-site café.

Whilst the people in this group have in the main developed strategies to cope with their mental health issues they remain vulnerable in their day to day life. During the year three gardeners told us about situations which we formally reported for safeguarding investigation. Most of our long-term gardeners no longer have case workers and in each of these instances the Growing People therapist was the only person they had felt safe to talk to. The gardeners also reported that having regular review sessions with the therapist was key in helping them to motivate and organise themselves.

Case study

AB is a woman in her mid-sixties who suffers from severe joint pain, anxiety and depression. She also has Asperger's Syndrome which affects her confidence and ability to build relationships. As she gets older she faces the potential of change in her living arrangements which she is currently too frightened to contemplate.

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for the Year Ended 31 March 2020**

Over the past year she set herself the goal of improving her social confidence and practicing connecting with others through group work. She worked with the group to restore a fruit garden and led others in clearing and replanting a pond. She has also been encouraged to share her wildlife knowledge with other gardeners and volunteers and has grown in comfort and confidence with people she trusts. AB commented that this helps her to "be herself". AB has also started to start help her neighbour with his garden, and visit "Healing Hooves" an equine therapy project.

AB has also developed her skills at expressing feelings, which has helped her resilience at dealing with stress and the effects of SAD. She joined in a series of group nature walks and kept a journal of the experience. She subsequently began to go for walks at home and continued to produce poems and art in response. She began to share these with others in the group, which became a useful tool for discussing her feelings about difficult topics. AB has also been able to use this to improve her mood while at home, providing her with more tools to manage long-term mental health challenges.

Building Potential/Willow weaving

During the year we successfully undertook several activities.

- Preparing the ground and planting a willow bed with 120 cuttings of four types of willow. The bed will provide a supply of willow rods which can be used to make plant supports and wigwams to sell to raise money for Growing People.
- We recruited a group of volunteers, staff and gardeners to train in willow weaving. We commissioned a local willow weaver to provide six training sessions on various aspects of weaving, including hurdle making, plant supports, arches and smaller Christmas themed items.
- This core group were then able to make a range of items to sell on market stalls and via social media. This exercise enabled us to evaluate both the popularity of items and our ability to make them cost effectively. Profitability is dependent on the goodwill of the volunteer team and being able to grow our own willow or source it at a good price.
- Willow weaving has also proved popular with other gardeners and volunteers who have had opportunity to take on their own projects as part of their therapy
- As part of this project, we invested time in evaluating our herb selling and growing activities. A small team of volunteers and a therapist have taken responsibility for managing stock and organising market stalls. This has reduced waste and enabled closer integration of herb growing and therapy, particularly through the Growing Well project.

Welcome Garden

For some time, we have aspired to build raised beds at the entrance to Growing People's therapy garden to provide an area with improved disabled access. With the help of funding from Greggs and Tilehouse Rotary Club we have now been able to complete this project to provide a colourful and welcoming area with easy access to the car park.

Coronavirus

Towards the end of the financial year the coronavirus pandemic took hold with a national lockdown being implemented in March. Mental health has become an issue of great concern, for Growing People it was immediately obvious that the pandemic and increased social isolation would be a huge challenge for our gardeners. Staff and volunteers have demonstrated great skill and determination to continue to offer support to some of the most vulnerable people in our community. During the first lock-down we offered a range of support to our gardeners

- Phone, text, email support primarily from therapists and support volunteers
- Allotment gardening - this was available to everyone throughout the pandemic with a staff presence to support. Over half of our gardeners took advantage of this option.
- Twice weekly Skype sessions run by our therapists. About a quarter of our gardeners took part in these
- Private Facebook "family" group. Around half of our gardeners and volunteers joined.
- Monthly Newsletter

Funding and support

None of our work would have been possible without the support of our funders, to whom we express our grateful thanks and that of our gardeners (service users). During the report period the major funders (over £1000) were:

National Lottery

Hertfordshire Community Foundation

Greggs

**Report of the Trustees
for the Year Ended 31 March 2020**

Corporate Volunteering

During the year we have hosted a range of large and small volunteering days for different companies and organisations. These days are particularly important to us and invaluable in tackling larger gardening projects and maintaining the extensive grounds at the Letchworth Centre.

Gifts in Kind

Our therapy is delivered in the tranquil surroundings of The Letchworth Centre for Healthy Living who continue to offer us accommodation in return for gardening and maintenance work on the grounds. Our thanks go to the Trustees, to Roberta Meldrum, Jaqui Derick and the staff for their support. We also thank the staff of the Nourish Café who keep our coffee cups clean in return for the provision of vegetables.

FINANCIAL REVIEW

Reserves policy

Growing People's funds are all held in a current or deposit account.

Growing People's reserves policy states that the charity should aim to achieve reserves amounting to a minimum three months' expenditure. The level of reserves will be monitored at each Board meeting together with other financial data. This policy will be reviewed annually to ensure that it is both adequate and achievable.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Our legal structure, governance and administration details

Growing People is registered as a charity (number 1148510) with the Charity Commission for England and Wales. It is registered as a company limited by guarantee (number 8105966).

Growing People was established under the terms of its governing Memorandum and Articles of Association in June 2012, following which the charitable objectives were amended prior to registration as a charity with effect from 10 August 2012. Prior to this it had operated as a self-financing project which was part of the Letchworth Centre for Healthy Living (Reg'd Charity No. 295219)

The Board currently comprises three trustees who delegate the day-to-day running of the charity to the Chief Executive Officer. The Board of Trustees are elected by the members and one third are required to retire at each Annual General Meeting (AGM) and each is eligible for re-election at that time. The Board must comprise at least 3 members but is not subject to a maximum number. Board members have the power to fill casual vacancies which must be confirmed at the next AGM

The Trustee Board met eight times between 1st April 2019 and 31 March 2020 at which long-term strategy, current direction and finance were considered.

Risk management

The trustees are responsible for overseeing the charity's risk management activities. There is a risk management policy which covers corporate, operational and personal risk assessment procedures. Risks are reviewed and prioritised in terms of potential impact, likelihood of occurrence, and mitigations/control measures identified. It is recognised that any control system can only provide reasonable but not absolute assurance that major risks have been adequately managed. All risks are reviewed on a regular basis.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08105966 (England and Wales)

Registered Charity number

1148510

**Report of the Trustees
for the Year Ended 31 March 2020**

Registered office

The Rose Gardens
Cambridge Road
Hitchin
Hertfordshire
SG4 0JT

Trustees

M J Wells (resigned 1.8.19)
P A Harkness
R Terrell
R Chilvers

Chief Executive Officer
Alison Shersby

Independent Examiner

George Hay Partnership LLP
Chartered Accountants
Unit 1B
Focus 4
Fourth Avenue
Letchworth
Hertfordshire
SG6 2TU

Solicitors

Field Seymour Parkes
The Old Coroners Court
1 London Street
P O Box 174
Reading
RG1 4QW

Bankers

The Co-operative Bank plc

Approved by order of the board of trustees on 26 January 2021 and signed on its behalf by:

R Terrell - Trustee

Independent Examiner's Report to the Trustees of Growing People

Independent examiner's report to the trustees of Growing People ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Martin Williams
FCCA ACA
George Hay Partnership LLP
Chartered Accountants
Unit 1B
Focus 4
Fourth Avenue
Letchworth
Hertfordshire
SG6 2TU

27 January 2021

**Statement of Financial Activities
for the Year Ended 31 March 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		6,969	-	6,969	8,909
Charitable activities					
Grants received for service delivery		-	23,925	23,925	62,042
Other trading activities	2	3,014	-	3,014	2,328
Investment income	3	-	-	-	11
Total		<u>9,983</u>	<u>23,925</u>	<u>33,908</u>	<u>73,290</u>
EXPENDITURE ON					
Charitable activities					
Service delivery		25,373	34,673	60,046	65,920
Other		423	-	423	423
Total		<u>25,796</u>	<u>34,673</u>	<u>60,469</u>	<u>66,343</u>
NET INCOME/(EXPENDITURE)		<u>(15,813)</u>	<u>(10,748)</u>	<u>(26,561)</u>	<u>6,947</u>
Transfers between funds	13	<u>(9,637)</u>	<u>9,637</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(25,450)</u>	<u>(1,111)</u>	<u>(26,561)</u>	<u>6,947</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		550	44,649	45,199	38,252
TOTAL FUNDS CARRIED FORWARD		<u>(24,900)</u>	<u>43,538</u>	<u>18,638</u>	<u>45,199</u>

The notes form part of these financial statements

Balance Sheet
31 March 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	8	1,474	-	1,474	1,897
CURRENT ASSETS					
Stocks	9	250	-	250	250
Debtors	10	1,010	-	1,010	16,714
Cash at bank		-	43,538	43,538	45,557
		<u>1,260</u>	<u>43,538</u>	<u>44,798</u>	<u>62,521</u>
CREDITORS					
Amounts falling due within one year	11	(27,634)	-	(27,634)	(19,219)
NET CURRENT ASSETS/(LIABILITIES)		<u>(26,374)</u>	<u>43,538</u>	<u>17,164</u>	<u>43,302</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		(24,900)	43,538	18,638	45,199
NET ASSETS		<u>(24,900)</u>	<u>43,538</u>	<u>18,638</u>	<u>45,199</u>
FUNDS	13				
Unrestricted funds				(24,900)	550
Restricted funds				43,538	44,649
TOTAL FUNDS				<u>18,638</u>	<u>45,199</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Balance Sheet - continued
31 March 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26 January 2021 and were signed on its behalf by:

R Terrell - Trustee

**Notes to the Financial Statements
for the Year Ended 31 March 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 10% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

2. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Fundraising events	<u>3,014</u>	<u>2,328</u>

3. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	<u>-</u>	<u>11</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	<u>423</u>	<u>423</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
	<u>3</u>	<u>3</u>
Administration & Therapy		

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	(7,946)	16,855	8,909
Charitable activities			
Grants received for service delivery	49,363	12,679	62,042
Other trading activities	2,328	-	2,328
Investment income	<u>11</u>	<u>-</u>	<u>11</u>
Total	<u>43,756</u>	<u>29,534</u>	<u>73,290</u>

EXPENDITURE ON

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Charitable activities			
Service delivery	34,556	31,364	65,920
Other	423	-	423
Total	<u>34,979</u>	<u>31,364</u>	<u>66,343</u>
NET INCOME/(EXPENDITURE)	<u>8,777</u>	<u>(1,830)</u>	<u>6,947</u>

RECONCILIATION OF FUNDS

Total funds brought forward	(8,227)	46,479	38,252
TOTAL FUNDS CARRIED FORWARD	<u>550</u>	<u>44,649</u>	<u>45,199</u>

8. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 April 2019 and 31 March 2020	<u>4,228</u>
DEPRECIATION	
At 1 April 2019	2,331
Charge for year	423
At 31 March 2020	<u>2,754</u>
NET BOOK VALUE	
At 31 March 2020	<u>1,474</u>
At 31 March 2019	<u>1,897</u>

9. STOCKS

	2020 £	2019 £
Stocks	<u>250</u>	<u>250</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	1,010	14,772
Prepayments and accrued income	-	1,942
	<u>1,010</u>	<u>16,714</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Bank loans and overdrafts (see note 12)	20,170	-
Trade creditors	7,464	6,377
Other creditors	-	1,842
Accruals and deferred income	-	11,000
	<u>27,634</u>	<u>19,219</u>

12. LOANS

An analysis of the maturity of loans is given below:

	2020 £	2019 £
Amounts falling due within one year on demand:		
Bank overdraft	<u>20,170</u>	<u>-</u>

13. MOVEMENT IN FUNDS

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	550	(15,813)	(9,637)	(24,900)
Restricted funds				
HCC JCT Restricted Capital for				
Building	43,538	-	-	43,538
Building Potential	100	(100)	-	-
Greggs	1,011	(1,011)	-	-
Growing Well - Herts Community				
Foundation	-	(9,637)	9,637	-
	<u>44,649</u>	<u>(10,748)</u>	<u>9,637</u>	<u>43,538</u>
TOTAL FUNDS	<u>45,199</u>	<u>(26,561)</u>	<u>-</u>	<u>18,638</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	9,983	(25,796)	(15,813)
Restricted funds			
Workforce Development 18	1,132	(1,132)	-
Building Potential	3,600	(3,700)	(100)
Greggs	-	(1,011)	(1,011)
Lottery Funding	18,843	(18,843)	-
Growing Well - Herts Community Foundation	-	(9,637)	(9,637)
Rotary	350	(350)	-
	<u>23,925</u>	<u>(34,673)</u>	<u>(10,748)</u>
TOTAL FUNDS	<u>33,908</u>	<u>(60,469)</u>	<u>(26,561)</u>

Comparatives for movement in funds

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
General fund	(8,227)	8,777	550
Restricted funds			
HCC JCT Restricted Capital for Building	44,079	(541)	43,538
Growing Together Dementia Project - Herts Community Foundation	450	(450)	-
Supported Volunteering Project - Herts Community Foundation	1,950	(1,950)	-
Building Potential	-	100	100
Greggs	-	1,011	1,011
	<u>46,479</u>	<u>(1,830)</u>	<u>44,649</u>
TOTAL FUNDS	<u>38,252</u>	<u>6,947</u>	<u>45,199</u>

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	43,756	(34,979)	8,777
Restricted funds			
HCC JCT Restricted Capital for Building	-	(541)	(541)
Growing Together Dementia Project - Herts Community Foundation	-	(450)	(450)
Supported Volunteering Project - Herts Community Foundation	-	(1,950)	(1,950)
Horticultural Therapy Project - Letchworth Community Foundation	12,000	(12,000)	-
Comic Relief	8,977	(8,977)	-
Workforce Development 18	1,542	(1,542)	-
Building Potential	400	(300)	100
Crane Foundation	3,855	(3,855)	-
Tesco	1,000	(1,000)	-
Greggs	1,760	(749)	1,011
	<u>29,534</u>	<u>(31,364)</u>	<u>(1,830)</u>
TOTAL FUNDS	<u>73,290</u>	<u>(66,343)</u>	<u>6,947</u>

HCT JCT Restricted Capital for Buildings: to be used for site acquisition, development and/or improvement, including equipment.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2020.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.