Melton Vineyard

Report and Accounts

year ended 31 March 2015

WEDNESDAY

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COMPANIES HOUSE

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Melton Vineyard

FOR THE YEAR ENDED 31 March 2015

COMPANY INFORMATION

Directors/Trustees	Mr D Cavan Dr N Swettenham Ms E Owen Mr B Carter Mrs E Howell Mr S Cliff
Governing Document	Memorandum and Articles of Association dated 9th
Company Registration Number	8062908
Charity Registration Number	1147284
Registered Office	54 King Street Melton Mowbray Leicestershire LE13 1XB
Independent Examiner	Marie-Claire Yeo ACA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

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MELTON VINEYARD
TRUSTEES REPORT FOR THE PERIOD ENDED 31st MARCH 2015
INCLUDING INFORMATION ON PUBLIC BENEFIT

Governing Document

Melton Vineyard ("the church") is a registered charity, charity number 1147284, incorporated on 9 May 2012, duly constituted by means of its Memorandum and Articles of Assocation and operating as a church.

Objective and activities

The objectives of Melton Vineyard are:

- To advance the Christian faith in accordance with the statement of beliefs, including but not limited to the planting of other Vineyard churches.
- To further Christian education.
- To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling, training in life skills and support.
- To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

These objectives are to be carried out in such ways and such parts of Melton Mowbray, the United Kingdom or the world as the trustees may from time to time think fit.

In planning the activities the Directors have had regard to the guidance on public benefit issued by the Charity Commission in December 2008.

To advance the Christian faith in accordance with the statement of beliefs, including but not limited to the planting of other Vineyard churches.

In October of this year the church moved its Sunday venue from Pera Conference Centre to John Ferneley Academy. There was further growth during the twelve month period. Attendance at Sunday morning services (adults and children) rose from an average of 135 in in the first quarter to 148 in the last (an increase of approximately 10%) with 40 new contacts added to the church database over the same period.

Sunday Night Worship continued to run once a month at the Source, providing an alternative worship space for church members and visitors, with an average attendance of 20–30.

Special Sunday services during the year included our big Christmas services, attended by 293 people, several All Age Services and a Youth service. In January 2015 we also added a monthly evening Youth Service called Encounter, held at the Covenant Life Centre in Nottingham Street.

There were two baptism services during the year, one in April, at which five people were baptised and another in September, at which a further three were baptised. We also held a dedication service and ran two Blocks to Belief courses in autumn 2014 and spring 2015 for people wanting to explore the Christian faith in greater depth.

During the year regular meetings for prayer were held: a monthly meeting open to all church members, a monthly intercessors group, and a weekly men's prayer breakfast. We also held a special week of prayer in June and 24 hours of continuous prayer in February. Church members also continued to offer to pray for shoppers in Melton market place once a month.

As in previous years, the church played an active part in the week of prayer for Christian unity organised by Churches Together in Melton and contributed to other Churches Together activities including Thought for the Day for local radio, prayers in the Melton Times, joint services, Street Pastors and the Child Contact Centre. In May an installation, representing a shanty hut, was constructed in the market place to mark the start of Christian Aid week and to raise awareness. Also this year, a new Churches Together venture, initiated by a member of Melton Vineyard – Community Family Lunch – offered a weekly free meal with activities running alongside to parents and children over the summer holidays at the Fairmead Surestart Centre.

To further Christian education.

All Sunday services include age-appropriate activities for children and young people and in January we launched Marvels, a new group, aimed at children at the upper end of Primary School. During the year we offered our teenagers the chance to attend two major national Christian events: Dreaming the Impossible (May) and Soul Survivor (August). They were also able to attend other youth events in the local area, including a youth event organised by Leicester City Vineyard, featuring guest speaker, Robbie Dawkins.

We continued to work with Melton Mowbray Baptist Church to provide weekly youth events (Rocknite) and a number of other youth events such as Boys Pizza and Tech Nights, as well as a regular social event for teenage girls at Costa Coffee and a Pamper evening. We also introduced teenage musicans and singers into our Sunday worship bands, offering them training and experience in this area.

In January 2015, we began another new initiative, giving our teenagers the opportunity to serve on our regular Sunday teams. The aim is to prepare them for life at university, and equip them to make a good transition to new churches when they move away from home.

In 2014-15 we offered a wide range of Small Groups and courses for adults. Average take-up for groups this year was around 110 and each term we ran about 10 groups. Courses offered this year included Freedom in Christ, Blocks to Belief, and Pastoral Training. We also provided marriage preparation training on request. In October there was an Education Evening for Christians working in any area of education to come together to share ideas and pray together.

Another new venture this year was Family Bites – the first of a series of events aimed at encouraging families in bringing up their children within a supportive Christian community.

We continued to train new leaders and to offer ongoing training and support for existing leaders, including the chance to attend the National Leaders Conference held, as in previous years, at Trent Vineyard Nottingham in late January, and Leadership Sessions at Causeway Coast Vineyard in March.

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To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling, training in life skills and support.

This has been another very busy year for Storehouse which operates out of the converted Fox public house on Leicester Street. Throughout these twelve months Storehouse continued to witness rapid growth and expansion, not only in the number of food bags distributed, but also in numbers of people being referred, with a 52% increase in bags given out and a 63% increase in referrals.

This year a total of 1,994 bags were packed and given away. This equates to an average of 166 bags per month. There was a total of 1,082 referrals, 56% of which were from Melton Borough Council.

Storehouse offers a soup and bread lunch every Friday afternoon, and hot drinks and snacks on Monday and Wednesday mornings. Storehouse food bags are distributed primarily via the Fox, though we still supply local agencies with bags.

We have also run craft sessions, IT skills training, help with job applications and benefits claims, supported by the Citizens Advice Bureau. Nearly 50 people, from within and outside the church, now volunteer in Storehouse and we work in partnership with more than 30 local agencies, organisations and businesses, including Melton Borough Council, Social Services, the Family Intervention Project, Myst Lodge and Westbourne House, the Furniture Project, Melton Rotary, Masterfoods, Sainsbury's, Morrisons, Tescos and the Co-op. Storehouse has continued to provide work experience opportunities for students from Birchwood School and also for residents from the Lodge Trust, Market Overton.

In June, the church ran another CAP money course, offering budgeting advice and practical help with finances.

The church took part in a number of events in support of other charities, including a sponsored walk and bag-packing in a local supermarket in support of Hope For Justice, and also a Puddings and Fairtrade evening.

In January a new Listening Ear service was launched on Sunday mornings to enable members and visitors to share concerns, request help or prayer and to signpost individuals to appropriate support and/or counselling.

The other major compassion/outreach project was to send a team to La Ceiba, Honduras in July/August to work on practical projects with Iglesia Cristo Te Llama and the Children of the Light orphanage. The team helped to construct a new roof for the church, decorated classrooms and dormitory accommodation for the orphanage and taught in the school. This was the fifth trip to La Ceiba by a team from Melton Vineyard since 2006. Over those 8 years, 40 people from the church have been on a team at least once and a number have been more than once. Throughout the year the church also sent regular donations to the work there, helping to alleviate poverty and to support children through their education.

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

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This year the church has organised or taken part in a significant variety of leisure and social welfare activities including a monthly lunch share event, quiz nights, youth football, creative writing, collage and drawing workshops, craft days, a cricket match and picnic, women's orienteering, board games evenings, a ladies supper club and a music café.

In August, the church held its first church weekend away at Quinta Hall in Shropshire. 71 people attended the weekend, which included worship, teaching, activities and games, and plenty of time for people to socialise. Another event of this kind is planned for August 2016.

The church also continued to run a very successful parent and toddler group for the community at the Cove Surestart Centre and to welcome visitors and church members throughout the week to our town centre drop-in centre and office at The Source.

Organisational structure

Melton Vineyard is a company limited by guarantee as well as a registered charity, in which the company directors also form the board of trustees. The day to day running of the church is delegated to the pastoral and administrative staff/volunteers led by Neal Swettenham and Eluned Owen. Neal Swettenham and Eluned Owen are also trustees.

Trustees

The trustees who served during this period are as follows:

Bernard Carter
Dominic Cavan
Steven Cliff (from June 2014 onwards)
Ebela Howell
Eluned Owen
Neal Swettenham

Financial performance

The financial statements as presented show a net surplus of funds for the year of £8,201. Melton Vineyard is a member-supported church; however, those on low incomes, or who may, for any other reason, be unable or unwilling to offer this kind of support, are in no way excluded from any activities, having full access to them at all times.

Reserves policy

Total assets as presented are £122,512. Of these, £15,669 are currently held as reserves to cover six months liabilities in the event of a significant drop in income. The remaining reserves are being held in anticipation of a major building project within the next two to five years. The trustees consider this to be an appropriate level of reserves to hold consistent with policy and future activities.

Risk Statement

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The Directors have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors on 14 December 2015 and signed on their behalf by:

Neal Smith

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF

Melton Vineyard

I have examined the accounts for the year ended 31 March 2015 on pages 8 to 13 following which have been prepared on the basis of the accounting policies set out on page 10.

Respective Responsibilities of Directors/Trustees and Examiner

The directors/trustees of the company are responsible for the preparation of accounts; they consider that the audit requirements under section 144 of the Charities Act 2011 do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Charities Act 2011 and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:
(1) examine the accounts under section 145 of the Charities Act 2011;
(2) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011;
(3) state whether particular matters have come to my attention.

Basis of Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Charities Act 2011, and in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Examiner's Statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with section 386 of the Companies Act 2006, or that the accounts presented do not accord with those records, or comply with the accounting requirements of section 396 of the Companies Act 2006. No matter has come to my notice in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.

M-CY

Marie-Claire Yeo ACA

For and on behalf of:
Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

15 December 2015

Melton Vineyard

Statement of Financial Activities

FOR THE YEAR ENDED 31 March 2015

Summary Income and Expenditure Account

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income	2	131,446	24,963	-	156,409	156,472
Activities for generating funds					-	-
Investment income		325	-	-	325	273
Incoming resources from charitable activities						
Book shop		5,517	-	-	5,517	1,796
Other incoming resources		3,325	-	-	3,325	898
Total Incoming Resources		140,614	24,963	-	165,576	159,439
RESOURCES EXPENDED						
Costs of generating voluntary income						
Charitable activities	3	156,566	-	-	156,566	155,671
Governance costs	4	810	-	-	810	1,548
Total Resources Expended		157,376	-	-	157,376	157,219
Net Movement in Funds		(16,762)	24,963	-	8,201	2,220
Transfers between funds						
Fund balances at 1 April 2014		75,147	39,164	-	114,311	
Fund balances at 31 March 2015		58,385	64,127	-	122,512	2,220

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 10-13 form part of these accounts.

Melton Vineyard

BALANCE SHEET

FOR THE YEAR ENDED 31 March 2015

	Note	Unrestricted Funds £	Restricted Funds £	2015 £	2014 £
FIXED ASSETS					
Tangible assets	6	7,892	-	7,892	11,628
		7,892	-	7,892	11,628
CURRENT ASSETS					
Debtors	9	7,650	-	7,650	-
Cash at bank	10	107,868	-	107,868	103,418
		115,518	-	115,518	103,418
CURRENT LIABILITIES					
Liabilities falling due within one year	11	898	-	898	735
Net Current Assets		114,620	-	114,620	102,683
NET ASSETS		122,512	-	122,512	114,311
FUND BALANCES					
Unrestricted funds	12				
General Funds		58,385		58,385	75,147
Designated funds		64,127		64,127	39,164
Restricted Funds	12	-	-	-	-
		122,512	-	122,512	114,311

For the year ended 31 March 2015, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

a. *The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*

b. *The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf on the 14 December 2015 by:

Neal Swettenham

NEAL SWETTENHAM

Company number: 8062908 Charity number: 1147284

The notes on page 10-13 form part of these accounts.

Melton Vineyard

Notes to the Accounts

FOR THE YEAR ENDED 31 March 2015

1 Accounting Policies

The accounts have been prepared under the historic cost convention, in accordance with applicable accounting standards and follow the Statement of Recommended Practice: Accounting by Charities 2005. The following are the accounting policies which have been applied in dealing with material items:-

a) Donated and grant income:
Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

b) Other income and expenditure:
Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations. Grants for the support of [overseas] missionaries are accounted for on the basis of support that relates to the financial year.

c) Funds:
Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donor has specified the purpose for which it should be used.

d) Fixed assets and depreciation:
Fixed assets acquired for use by the charity are capitalised and depreciated over their estimated useful life unless they cost less than £1,000 when they are written off on purchase.

Depreciation periods are as follows:

Equipment	Between 3 and 10 years

e) Pension costs:
The company operates a defined contribution scheme for certain of its employees. Pension premiums are charged as they are paid.

f) Taxation

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Acts.

g) Cashflow statement
The company has taken advantage of the exemption provided by the Financial Reporting Standard 1 and has not prepared a Cash Flow Statement for the year.

2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total 2015 £	Total 2014 £
General donations	129,324	-	129,324	137,093
Tax recoverable	27,085	-	27,085	19,379
	156,409	-	156,409	156,472

Melton Vineyard

Notes to the Accounts

FOR THE YEAR ENDED 31 March 2015

3 Charitable activities

		Unrestricted Funds	Restricted Funds	Total 2015	Total 2014
a Direct Charitable Costs		£	£	£	£
Storehouse		7,883	-	7,883	12,804
Ministry		19,498	-	19,498	13,602
Youth		1,406	-	1,406	1,476
Miscellaneous		2,491	-	2,491	-
Staff costs		60,512	-	60,512	59,048
Depreciation		3,736	-	3,736	4,673
Grants payable	Note 3c	26,603	-	26,603	27,384
		122,129	-	122,129	118,987
b Support & Administration		£	£	£	£
Software & licenses		6,120	-	6,120	5,531
Printing, postage & stationery		2,343	-	2,343	2,839
Equipment		2,966	-	2,966	1,486
Office expense		21,948	-	21,948	25,666
Tepephone & broadband		1,061	-	1,061	1,162
		34,437	-	34,437	36,684
Combined charitable activity cost		156,566	-	156,566	155,671

c Grants	Institutions	Individuals	2015	2014
	£	£	£	£
Relief of poverty	19,799	-	19,799	20,529
Other	6,804	-	6,804	6,855
	26,603	-	26,603	27,384

The church supports missionaries in the UK and internationally. Where a particular missionary has been supported by the church for a number of years, strict compliance with the Charities' Statement of Recommended Practice (SORP) may suggest some arrangements as constituting constructive obligations such that future years' support is accounted for in these accounts as a liability. Whilst the support has no final end date in some cases, the church officers assess missionary funding on an annual basis and are confident that they have not communicated a specific commitment nor would missionaries view their support as open-ended obligations by the church.

The main features of the grants made were:

Vineyard Churches UK & Ireland	6,804	To support the work of Vineyard nationally.
Honduras Orphanage	3,000	Supporting an orphanage in Honduras with links to the church.

4 Governance costs

	Unrestricted Funds	Restricted Funds	Total 2015	Total 2014
	£	£	£	£
Accounts and examination	810	-	810	735
Other	-	-	-	813
	810	-	810	1,548

5 Staff & Trustees

	2015	2014
	£	£
Gross wages, salaries & benefits in kind	54,018	54,812
Employer's National Insurance costs	4,154	5,013
Pension costs	2,340	3,408
Total staff costs	60,512	63,233

The charity has 3 full time equivalent employed staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

During the financial year, Dr Neal Swettenham and Ms Eluned Owen received salaries in their capacities as senior pastors and not as directors. No other payments were made to directors or any persons connected to them during this finnacial period.

6 Tangible Fixed Assets

	Equipment & Fittings	Total 2015
Cost	£	£
At 1 April 2014	51,708	51,708
Additions	-	-
At 31 March 2015	51,708	51,708
Accumulated Depreciation		
At 1 April 2014	40,080	40,080
Charge for the year	3,736	3,736
At 31 March 2015	43,816	43,816
Net book value		
At 31 March 2015	7,892	7,892
At 1 April 2014	11,628	11,628

9 Debtors and Prepayments

Tax recoverable	7,650	-
	7,650	-

10 Cash at Bank and in Hand

Bank operating accounts	70,761	66,613
Bank deposits	37,015	36,769
Petty cash	92	36
	107,868	103,418

11 Creditors: liabilities falling due within one year

Credit card	88	-
Accruals	810	735
	898	735

12 Funds

The designated Fund is an unrestricted fund designated by the Trustees to allow for future expenditure on a building. The movements in the year are as follows:

	Opening balance	Incoming resources	Outgoing resources	Transfers in the year	Closing balance
	£	£	£	£	£
Building designated fund	39,164	24,963	-	-	64,127
	39,164	24,963	-	-	64,127

The assets and liabilities represented by the various funds are as follows:

	Fixed assets	Bank& cash balances	Other net assets	Total
	£	£	£	£
Unrestricted funds	7,892	43,742	6,751	58,385
Designated funds	-	64,127	-	64,127
	7,892	107,868	6,751	122,512

13 Members

Each member of the company commits to contribute if the charity is wound up an amount of £10.