

Melton Vineyard

Report and Accounts

year ended 31 March 2016

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COMPANIES HOUSE

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Melton Vineyard

FOR THE YEAR ENDED 31 March 2016

COMPANY INFORMATION

Directors/Trustees	Mr D Cavan (resigned September 2015) Dr N Swettenham Ms E Owen Mr B Carter Mrs E Howell Mr S Cliff
Governing Document	3883.16
Company Registration Number	8062908
Charity Registration Number	1147284
Registered Office	54 King Street Melton Mowbray Leicestershire LE13 1XB
Independent Examiner	Marie-Claire Yeo ACA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

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Melton Vineyard

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 March 2016

The Directors have pleasure in submitting the Report and Accounts for the year.

Objects of the charity

The objectives of Melton Vineyard are:

- To advance the Christian faith in accordance with the statement of beliefs, including but not limited to the planting of other Vineyard churches.
- To further Christian education.
- To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling, training in life skills and support.
- To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

These objectives are to be carried out in such ways and such parts of Melton Mowbray, the United Kingdom or the world as the trustees may from time to time think fit.

To advance the Christian faith in accordance with the statement of beliefs, including but not limited to the planting of other Vineyard churches.

The church has continued to grow in 2015-16 with the main Sunday morning services being held at John Ferneley Academy, Scalford Road, Melton Mowbray. Although the average attendance at these events (adults and children) has remained fairly steady throughout the year at around 142, there have been a significant number of Sundays with attendances of 160 or more, and a further 36 new contacts have been added to the church database over the same period.

Sunday Night Worship continues to run once a month, providing an alternative worship space for church members and visitors, with an average attendance of 20-30.

Special Sunday services during the year included two big Christmas services, attended by a total of 253 people, several All Age Services and a Youth service. Our monthly evening Youth Service, Encounter, has continued to run, initially at Covenant Life Centre in Nottingham Street and, from January 2016 onwards, at the Cove, Sysonby Street.

There were two baptism services, one in April and another in September, with five persons in total being baptised as believers. Melton Vineyard also ran the Y Course in autumn 2015 for people wanting to explore the Christian faith in more depth.

In September 2015, the church launched its third Discipleship Year, which offers participants practical ministry training, theological education and personal spiritual formation training. Three students began the year, but one had to withdraw, due to family circumstances.

During the year regular meetings for prayer were held: a monthly meeting open to all church members, a monthly intercessors' group, and a weekly men's prayer breakfast. We continued to offer to pray for shoppers in Melton market place once a month.

As in previous years, the church has contributed to a number of Churches Together activities including Thought for the Day for local radio, prayers in the Melton Times, joint services, Street Pastors and the Melton Mowbray Child Contact Centre. This was also the second year of operation for another Churches Together venture supported by Melton Vineyard – the Community Family Lunch – which offered a weekly free meal with activities running alongside to parents and children over the summer holidays. This year families were served at both the Fairmead Surestart Centre in the north of the town and the Edge Surestart Centre in the south and there was increased involvement and collaboration from the LCC Family Outreach Team.

To further Christian education.

All Sunday services include age-appropriate activities for children and young people, with separate groups for babies and toddlers (Mini Bites), children in Reception to Year 3 (Mega Bites), school years 4–7 (Marvels) and 8–11 (Massive). During the year we offered our teenagers the chance to attend two major national Christian events: Dreaming the Impossible (May) and Soul Survivor (August). They were also able to attend other youth events in the local area, including an all-day event at Leicester City Vineyard with guest speaker, Mike Pilavachi, and Sunday evening visits to Trent Vineyard, Nottingham.

We continued to work with Melton Mowbray Baptist Church to provide weekly youth events (Rocknite) and a number of other youth events such as Boys Pizza and Girls Coffee. During 2015-16 the Boys Tech Nights became simply Tech Nights (i.e. including girls). We continued to encourage teenage musicians and singers by including them in our Sunday worship bands and offering them additional training and experience in this area.

In 2015-16 we offered a range of Small Groups and courses for adults, with new groups starting in April, September and January. Average take-up for groups this year was around 108 and each term we ran about 9–10 groups. Special courses included Freedom in Christ, The Y Course, the Marriage Course, Pastoral Training, Leaders Training and an Advanced Pastoral Skills Course. We also provided marriage preparation training on request and ran a group at Storehouse (see below) for those wanting to ask questions about faith, called Question Box.

Family Bites continued throughout the year, encouraging families in the bringing up of children within a supportive Christian community.

We continued to train new leaders and to offer ongoing training and support for existing leaders, including the chance to attend the National Leaders Conference held, as in previous years, at Trent Vineyard Nottingham in late January and for our Sunday worship leaders to attend the National Worship Retreat, held in Swanwick.

Finally, we held a worship Jam Night in July to encourage emerging musicians and singers to develop their skills and confidence in this area.

To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling, training in life skills and support.

Storehouse continues to operate out of the converted Fox public house on Leicester Street. This year a total of 1,976 bags were packed and given away – a slight decrease on the previous year's figure of 1,994, which suggests that the level of need has peaked, at least for the time being. There was a total of 1,036 referrals, again a slight decrease on the previous year's figure of 1,082.

Storehouse offers a regular soup and bread lunch every Friday afternoon, and hot drinks and snacks on Monday and Wednesday mornings. Storehouse food bags are distributed primarily via the Fox, though we still supply local agencies with bags.

We have also run more craft sessions and IT skills training, and given help with job applications and benefits claims. Alcoholics Anonymous now come and give a monthly talk at one of our Friday lunches. Approximately 50 people, from within and outside the church, volunteer in Storehouse and we work in partnership with more than 30 local agencies, organisations and businesses, including Melton Borough Council, Social Services, Family Outreach Teams, Myst Lodge and Westbourne House, the Furniture Project, Melton Rotary, Masterfoods, Sainsbury's, Morrisons and Tesco's. Storehouse has continued to provide work experience opportunities for students from Birchwood School and also for residents from the Lodge Trust, Market Overton.

Another CAP money course was offered in February/March 2016, providing budgeting advice and practical help with finances.

The church took part in a number of events in support of other charities, including a Fairtrade Fashion Show in May 2015.

Melton Vineyard continued its ongoing support for two projects in La Ceiba, Honduras: Iglesia Cristo Te Llama, a city church which feeds some of the poorest people in that area, and the Children of the Light orphanage, which provides a home, training and education for boys.

Throughout the year the church has sent regular donations, helping to alleviate poverty and to support children through their education.

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

This year the church has organised or taken part in a variety of leisure and social welfare activities including a creative arts event, Colour in the Trees, in May, a Prophetic Art afternoon in November, a Light Party for young children in October, a cricket match and picnic, and a number of socials for 18–30s, as well as men's and women's events, such as a glass fusing workshop and a No Sweat sports evening.

One other major project in 2015-16 was the production of a full-scale piece of musical theatre, Beelzebub and His Spectacular Travelling Show. The production was performed in March 2016 at St Mary's Parish Church in the centre of town and played to full houses, raising £2,000 for Storehouse and the Melton Mowbray Child Contact Centre.

The church has continued to run an increasingly popular football project for children on the Fairmead Estate every Monday evening during the spring and summer months.

In August, a Family Fun Day was held at Long Clawson Village Hall and over the summer a wide variety of other special activities were organised including barbecues, a Teddy Bears Picnic, film nights, picnic cookery evenings, a clothes and jewellery swap, sports in the park and a summer prayer group.

The church also continued to run its very popular parent and toddler group for the community at the Cove Surestart Centre and to welcome visitors and church members to its town centre drop-in and office, The Source.

In December 2015, by agreement with Melton Borough Council and Leicestershire County Council, the church office was moved to a new base at the Cove, Sysonby Street. All three organisations share a common desire to deliver services within the community and improve outcomes for people. This new partnership will bring added value to community and children's services in Melton.

Financial Review

The financial statements as presented show a net surplus of funds for the year of £5,571.

Melton Vineyard is a member-supported church; however, those on low incomes, or who may, for any other reason, be unable or unwilling to offer this kind of support, are in no way excluded from any activities, having full access to them at all times.

Reserves Policy

Total assets as presented are £128,082. Of these, £15,704 are held as reserves to cover three months liabilities in the event of a significant drop in income, £13,200 are designated funds for use in mission and of the remaining reserves, £64,127, are being held in anticipation of a major building project within the next one to five years. The trustees consider this to be an appropriate level of reserves to hold consistent with policy and future activities.

Risk Statement

The Directors have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors on 14 December 2016 and signed on their behalf by:



NEAL SWETTENHAM

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

Melton Vineyard

I have examined the accounts for the year ended 31 March 2016 on pages 8 to 13 following which have been prepared on the basis of the accounting policies set out on page 10.

Respective Responsibilities of Directors/Trustees and Examiner

The directors/trustees of the company are responsible for the preparation of accounts; they consider that the audit requirements under section 144 of the Charities Act 2011 do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Charities Act 2011 and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

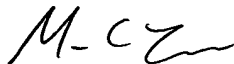
- (1) examine the accounts under section 145 of the Charities Act 2011;
- (2) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011;
- (3) state whether particular matters have come to my attention.

Basis of Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Charities Act 2011, and in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Examiner's Statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with section 386 of the Companies Act 2006, or that the accounts presented do not accord with those records, or comply with the accounting requirements of section 396 of the Companies Act 2006. No matter has come to my notice in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.



Marie-Claire Yeo ACA

For and on behalf of:
Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

16 DECEMBER 2016

Melton Vineyard
Statement of Financial Activities
FOR THE YEAR ENDED 31 March 2016
Summary Income and Expenditure Account

	Note	Unrestricted Funds £	Designated Funds £ 3,883	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
INCOME FROM						
Donations and legacies	2	119,011	-	29,873	148,884	156,409
Donated goods	2	-	-	30,135	30,135	30,135
Investments		319	-	-	319	325
<i>Incoming resources from charitable activities</i>						
Book shop		1,012	-	-	1,012	5,517
Other incoming resources		3,057	-	-	3,057	3,325
Total Incoming Resources		123,399	-	60,008	183,407	195,711
RESOURCES EXPENDED						
Charitable activities	3	131,026	-	46,810	177,836	187,511
Total Resources Expended		131,026	-	46,810	177,836	187,511
Net Movement in Funds		(7,628)	-	13,198	5,571	8,201
Fund balances at 1 April 2015		58,385	64,127	-	122,512	114,311
Fund balances at 31 March 2016		50,757	64,127	13,198	128,082	122,512

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 10-13 form part of these accounts.

Melton Vineyard
BALANCE SHEET
FOR THE YEAR ENDED 31 March 2016

	Note	Unrestricted Funds £	Restricted Funds £	2016 £	2015 £
FIXED ASSETS					
Tangible assets	5	4,156	-	4,156	7,892
		4,156	-	4,156	7,892
CURRENT ASSETS					
Stock	7	-	1,750	1,750	-
Debtors	7	3,883	-	3,883	7,650
Cash at bank	8	107,958	11,448	119,407	107,868
		111,842	13,198	125,040	115,518
CURRENT LIABILITIES					
Liabilities falling due within one year	9	1,113	-	1,113	898
Net Current Assets		110,729	13,198	123,927	114,620
NET ASSETS		114,884	13,198	128,082	122,512
FUND BALANCES					
Unrestricted funds	10				
General Funds		50,757		50,757	58,385
Designated funds		64,127		64,127	64,127
Restricted Funds	10	-	13,198	13,198	-
		114,884	13,198	128,082	122,512

For the year ended 31 March 2016, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

- a. *The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*

The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf on the 14 December 2016 by:

N Swettenham



Company number: 8062908

Charity number: 1147284

The notes on page 10-13 form part of these accounts.

Melton Vineyard

Notes to the Accounts

FOR THE YEAR ENDED 31 March 2016

1 Accounting Policies

The accounts have been prepared under the historical cost convention, in accordance with applicable accounting standards and follow the FRSSE Statement of Recommended Practice: Accounting by Charities 2015. The following are the accounting policies which have been applied in dealing with material items:-

a) Donated and grant income:

Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

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b) Other income and expenditure:

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations. Grants for the support of [overseas] missionaries are accounted for on the basis of support that relates to the financial year.

c) Funds:

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donor has specified the purpose for which it should be used.

d) Fixed assets and depreciation:

Fixed assets acquired for use by the charity are capitalised and depreciated over their estimated useful life unless they cost less than £1,000 when they are written off on purchase.

Depreciation periods are as follows:

Equipment	Between 3 and 10 years
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e) Pension costs:

The company operates a defined contribution scheme for certain of its employees. Pension premiums are charged as they are paid.

f) Taxation

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Acts.

g) Cashflow statement

The company has taken advantage of the exemption provided by the Financial Reporting Standard 1 and has not prepared a Cash Flow Statement for the year.

2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
General donations	103,407	29,873	133,281	129,324
Tax recoverable	15,603	-	15,603	27,085
	<u>119,011</u>	<u>29,873</u>	<u>148,884</u>	<u>156,409</u>
	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Donated goods	-	30,135	30,135	30,135
Foodbank	-	30,135	30,135	30,135
	<u>-</u>	<u>30,135</u>	<u>30,135</u>	<u>30,135</u>

Income from donated goods is accounted for on the basis of the value of average donation times no. donations received.

Melton Vineyard

Notes to the Accounts

FOR THE YEAR ENDED 31 March 2016

3 Charitable activities

	Unrestricted Funds	Restricted Funds	Total 2016 £	Total 2015 £
a Direct Charitable Costs	£	£	£	£
Storehouse	-	6,132	6,132	7,883
Ministry	4,102	9,067	13,169	19,498
Youth	1,498	-	1,498	1,406
Miscellaneous	277	-	277	2,491
Staff costs	76,238	-	76,238	60,512
Depreciation	3,736	-	3,736	3,736
Grants payable	17,047	3,226	20,273	26,603
Donated Goods	-	28,385	28,385	30,135
	102,898	46,810	149,708	152,264
b Support & Administration	£	£	£	£
Software & licenses	4,060	-	4,060	6,120
Printing, postage & stationery	1,864	-	1,864	2,343
Equipment	2,984	-	2,984	2,966
Office expense	17,371	-	17,371	21,948
Telephone & broadband	950	-	950	1,061
Governance costs	900	-	900	810
	28,128	-	28,128	35,247
Combined charitable activity cost	131,026	46,810	177,836	187,511
c Grants	Institutions £	Individuals £	2016 £	2015 £
Relief of poverty	13,659	-	13,659	19,799
Other	6,614	-	6,614	6,804
	20,273	-	20,273	26,603

The church supports missionaries in the UK and internationally. Where a particular missionary has been supported by the church for a number of years, strict compliance with the Charities' Statement of Recommended Practice (SORP) may suggest some arrangements as constituting constructive obligations such that future years' support is accounted for in these accounts as a liability. Whilst the support has no final end date in some cases, the church officers assess missionary funding on an annual basis and are confident that they have not communicated a specific commitment nor would missionaries view their support as open-ended obligations by the church.

The main features of the grants made were:

Vineyard Churches UK & Ireland	6,614	To support the work of Vineyard nationally.
Honduras Orphanage	3,412	Supporting an orphanage in Honduras with links to the church.

	Unrestricted Funds	Restricted Funds	Total 2016 £	Total 2015 £
d Donated goods				
Storehouse	-	28,385	28,385	28,385
	-	28,385	28,385	28,385

Melton Vineyard

Notes to the Accounts

FOR THE YEAR ENDED 31 March 2016

4 Staff & Trustees

	2016	2015
	£	£
Gross wages, salaries & benefits in kind	63,061	54,018
Employer's National Insurance costs	4,571	4,154
Pension costs	3,408	2,340
Total staff costs	<u>71,040</u>	<u>60,512</u>

The charity has 3 full time equivalent employed staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

During the financial year, Dr Neal Swettenham and Ms Eluned Owen received salaries in their capacities as senior pastors and not as directors. No other payments were made to directors or any persons connected to them during this financial period.

5 Tangible Fixed Assets

	Equipment & Fittings £	Total 2016 £
Cost		
At 1 April 2015	51,708	51,708
Additions	-	-
At 31 March 2016	<u>51,708</u>	<u>51,708</u>
Accumulated Depreciation		
At 1 April 2015	43,816	43,816
Charge for the year	3,736	3,736
At 31 March 2016	<u>47,552</u>	<u>47,552</u>
Net book value		
At 31 March 2016	<u>4,156</u>	<u>4,156</u>
At 1 April 2015	<u>7,892</u>	<u>7,892</u>

6 Stock

	2016 £	2015 £
Donated goods	1,750	-
	<u>1,750</u>	<u>-</u>

7 Debtors and Prepayments

Tax recoverable	3,883	7,650
	<u>3,883</u>	<u>7,650</u>

8 Cash at Bank and in Hand

Bank operating accounts	82,169	70,761
Bank deposits	37,238	37,015
Petty cash	-	92
	<u>119,407</u>	<u>107,868</u>

Melton Vineyard

Notes to the Accounts

FOR THE YEAR ENDED 31 March 2016

9 Creditors: liabilities falling due within one year

Credit card	213	88
Accruals	900	810
	<u>1,113</u>	<u>898</u>

10 Funds

The designated Fund is an unrestricted fund designated by the Trustees to allow for future expenditure on a building. The movements in the year are as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Transfers in the year £	Closing balance £
Building designated fund	64,127	-	-	-	64,127
	<u>64,127</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>64,127</u>

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Transfers in the year £	Closing balance £
Storehouse	-	47,715	(34,517)	-	13,198
Honduras Offering	-	3,226	(3,226)	-	-
Theology fund	-	9,067	(9,067)	-	-
	<u>-</u>	<u>60,008</u>	<u>(46,810)</u>	<u>-</u>	<u>13,198</u>

The assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
Unrestricted funds	4,156	43,831	2,770	50,758
Designated funds	-	64,127	-	64,127
Restricted Funds	-	11,448	1,750	13,198
	<u>4,156</u>	<u>119,407</u>	<u>4,520</u>	<u>128,083</u>

11 Members

Each member of the company commits to contribute if the charity is wound up an amount of £10.