

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 7 9 5 3 4 5 7

Company name in full Romax Solutions Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Gary Paul

Surname Shankland

### 3 Liquidator's address

Building name/number 31st Floor

Street 40 Bank Street

Post town London

County/Region

Postcode E 1 4 5 N R

Country

### 4 Liquidator's name ①

Full forename(s) Irvin

Surname Cohen

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number 31st Floor

Street 40 Bank Street

Post town London

County/Region

Postcode E 1 4 5 N R


Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

<b>6</b>	<b>Period of progress report</b>															
From date	<sup>d</sup>	3	<sup>d</sup>	0	<sup>m</sup>	0	<sup>m</sup>	8	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	2	<sup>y</sup>	1
To date	<sup>d</sup>	2	<sup>d</sup>	9	<sup>m</sup>	0	<sup>m</sup>	8	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	2	<sup>y</sup>	2
<b>7</b>	<b>Progress report</b>															
	<input checked="" type="checkbox"/> The progress report is attached															
<b>8</b>	<b>Sign and date</b>															
Liquidator's signature	<div> <div>Signature</div> <div> <div>X</div>  <div>X</div> </div> </div>															
Signature date	<sup>d</sup>	2	<sup>d</sup>	8	<sup>m</sup>	1	<sup>m</sup>	0	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	2	<sup>y</sup>	2

# LIQ03

## Notice of progress report in voluntary winding up



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name Begbies Traynor (London) LLP

Address

31st Floor

40 Bank Street

Post town

London

County/Region

Postcode

E 1 4 5 N R

Country

DX

Telephone

020 7516 1500



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Romax Solutions Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £	From 30/08/2021 To 29/08/2022 £	From 11/09/2020 To 29/08/2022 £
ASSET REALISATIONS		
Bank Interest Gross	21.80	21.80
Deferred consideration	74,778.88	74,778.88
Transfer from Administration	322,329.29	322,329.29
	<u>397,129.97</u>	<u>397,129.97</u>
COST OF REALISATIONS		
Liquidators' Expenses	20.03	20.03
Liquidators' Fees	27,633.00	27,633.00
Statutory Advertising	302.40	302.40
	<u>(27,955.43)</u>	<u>(27,955.43)</u>
UNSECURED CREDITORS		
HMRC (PAYE)	67,825.20	67,825.20
HMRC (VAT)	191,514.36	191,514.36
Trade Creditors	660.44	660.44
	<u>(260,000.00)</u>	<u>(260,000.00)</u>
	<b>109,174.54</b>	<b>109,174.54</b>
REPRESENTED BY		
Barclays FL Current Account		103,583.45
Vat Receivable		5,591.09
		<u><b>109,174.54</b></u>

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Romax Solutions Limited  
**(In Creditors' Voluntary Liquidation)**

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Progress report

Period: 30 August 2021 to 29 August 2022

### Important Notice

This progress report has been produced solely to comply with our statutory duty to report to creditors and members of the Company on the progress of the liquidation. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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- ❑ Company information
- ❑ Details of appointment of liquidators
- ❑ Progress during the period
- ❑ Estimated outcome for creditors
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- ❑ Liquidators' expenses
- ❑ Assets that remain to be realised and work that remains to be done
- ❑ Other relevant information
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  - 2. Liquidators' time costs and expenses
  - 3. Statement of Liquidators' expenses

# 1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Romax Solutions Limited (In Creditors' Voluntary Liquidation)
"the liquidation"	The Company moving into creditors' voluntary liquidation from administration pursuant to Paragraph 83 of Schedule B1 to the Act
"the liquidators", "we", "our" and "us"	Gary Paul Shankland and Irvin Cohen of Begbies Traynor (London) LLP, 31st Floor, 40 Bank Street, London, E14 5NR
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England & Wales) Rules 2016
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

# 2. COMPANY INFORMATION

Trading name(s):	Romax Solutions Limited
Company registered number:	07953457
Company registered office:	40 Bank Street, Canary Wharf, London, E14 5NR
Former trading address:	Suite 107, Thames Enterprise Centre, Princess Margaret Road, RM18 8RH

# 3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	30 August 2021
Date of liquidators' appointment:	30 August 2021

## 4. PROGRESS DURING THE PERIOD

### Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 30 August 2021 to 29 August 2022 ("the Period").

#### Receipts

##### Deferred consideration

We have received £60,000.00 in the Period in respect of deferred consideration by the purchaser of the Company's business and assets. Further details of this are provided later in this report. We also received the sum of £14,778.88 being 10% of the purchaser's profits before taxation for year one.

##### Bank Interest Gross

We have received interest in the Period in the sum of £21.80.

##### Transfer from Administration

Funds held in the Administration bank account were transferred to the liquidation bank account in the sum of £322,329.29.

#### Payments

##### Liquidators' Fees

The sum of £27,633.00 has been paid to Begbies Traynor during the Period in respect of time costs incurred by us (as liquidators) and our staff in progressing the liquidation.

##### Liquidators' Expenses

The sum of £20.03 has been paid to Begbies Traynor (London) LLP during the Period in respect of out of pocket expenses incurred during the course of the liquidation.

##### Statutory Advertising

Courts Advertising Limited were paid £302.40 in the Period in respect of adverts placed in the London Gazette.

##### Unsecured Creditors

A dividend of 11.26 pence in the £ was declared to unsecured creditors on 29 April 2022. Further details of the dividend are provided later in this report.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details>. Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached at Appendix 2. The details below relate to the work undertaken in the Period only.



#### General case administration and planning

Work undertaken falling under this heading includes but is not limited to the following:

- Day-to-day administration of the liquidation;
- Maintaining the case files;
- Undertaking periodic bond reviews;
- Handling of receipts and payments; and
- Undertaking periodic case reviews.

Although the above work is not of direct financial benefit to creditors, the work is necessary to ensure that the case is being efficiently and effectively progressed.

#### Compliance with the Insolvency Act, Rules and best practice

Work undertaken falling under this heading includes ensuring compliance with professional standards and dealing with statutory filings, reports and meetings since our appointment.

Time spent in relation to banking has been recorded under this heading, which includes but is not limited to the processing of receipts and payments and the undertaking of periodic bank reconciliations.

Although the above work is not of direct financial benefit to creditors, it is required of us by the Insolvency Act, the Insolvency Rules and best practice guidance.

#### Investigations

Our initial investigations were concluded in the preceding Administration, and no further matters have come to light within the liquidation which require further investigation.

#### Realisation of assets

##### Deferred Consideration

As detailed in the Joint Administrators' Proposals previously provided to creditors, Romax Site Services Limited ("the Purchaser") made an offer to purchase the business and assets of the Company, which was accepted on 11 September 2020. The consideration was £50,000.00 (paid upon completion of the sale), followed by £5,000.00 per month for 24 months and 10% of the first two years' profits before taxation as set out in the audited accounts of the business produced by the Purchaser's accountants. £105,000.00 was received in this regard during the Administration period, leaving £65,000.00 of the deferred consideration to be collected in the Liquidation.

Within the liquidation, to date we have received £60,000.00 in respect of the deferred consideration during the period, which leaves a further £5,000.00 to be realised. In addition, in May 2022, we received £14,778.88 being 10% of the Purchaser's profits before taxation for year one. We expect a further amount within the course of next year which will be 10% of the Purchaser's profits in year two.

#### Dealing with all creditors' claims (including employees), correspondence and distributions

We have corresponded with creditors in respect of any queries they have raised and have also tried to ensure as much as possible that creditors received and cashed their dividend cheques.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or via Decision Procedures), tax, litigation, pensions and travel

Work undertaken falling under this heading includes corresponding with HM Revenue & Customs ("HMRC") following our appointment and also the submission of period VAT and corporation tax returns.

A decision procedure was initiated giving creditors until 10 November 2021 to vote in respect of the proposed fee approval and the fees estimate dated 21 October 2021 was approved.

## 5. ESTIMATED OUTCOME FOR CREDITORS

Details of the sums owed to each class of the Company's creditors were provided in the estimated outcome statement included in the statement of proposals of the former administrators.

On the basis of realisations to date and estimated future realisations we estimate an outcome for each class of the Company's creditors as follows:

Secured creditor

There are no unsatisfied charges registered at Companies House.

Preferential creditors

There are no known preferential claims.

Unsecured creditors

A dividend of 11.26 pence in the £ has been paid to the unsecured creditors as follows:

Dividend	Date of Dividend	Amount (pence in £)
First	29/04/2022	11.26

We anticipate that there will be a further dividend to creditors in approximately six to nine months when all assets have been realised.

## 6. REMUNERATION & EXPENSES

Our remuneration is treated as having been fixed on the same basis as the former administrators namely by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (London) LLP in attending to matters arising in the winding up as set out in our fees estimate dated 21 October 2021.

Pursuant to Statement of Insolvency Practice 9, we are also authorised to draw expenses for services provided by their firm and/or entities within the Begbies Traynor group, on the same basis as the former administrators, namely, in accordance with our firm's policy, a copy of which is attached at Appendix 2 of this report.

Our time costs for the period from 30 August 2021 to 29 August 2022 amount to £28,002.00 which represents 94.7 hours at an average rate of £295.69 per hour.

The following further information in relation to our time costs and expenses is set out at Appendix 2:

- ❑ Time Costs Analysis for the period 30 August 2021 to 29 August 2022
- ❑ Begbies Traynor (London) LLP's charging policy

To 29 August 2022, we have drawn the total sum of £27,633.00 on account of our remuneration, against total time costs of £28,002.00 incurred since the date of our appointment as liquidators.

#### Time Costs Analysis

The Time Costs Analysis for the Period attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type.

Please note that the analysis provides details of the work undertaken by us and our staff following our appointment only.

As can be seen from the information above, the level of our approved remuneration has been sufficient to cover the costs of the liquidation and we are pleased to report that we do not anticipate seeking any increase or amendment to our approved remuneration basis if matters progress to conclusion as envisaged.

#### Expenses

To 29 August 2022, we have also drawn expenses in the sum of £322.43.

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2021' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at [www.begbies-traynor.com/creditorsguides](http://www.begbies-traynor.com/creditorsguides). Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

## 7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred during the Period is attached at Appendix 3.

Expenses actually incurred compared to those that were anticipated

Creditors will recall that we estimated that the expenses of the liquidation would total £600.00. That estimate has not been exceeded and we do not expect it to be exceeded if matters progress to conclusion as envisaged.

## 8. ASSETS THAT REMAIN TO BE REALISED AND WORK THAT REMAINS TO BE DONE

Assets that remain to be realised:

At this stage, we have the following assets left to realise:

- Deferred consideration from the sale of the business and assets of the Company.

What work remains to be done, why is this necessary and what financial benefit (if any) will it provide to creditors?

#### General case administration and planning

We will continue to undertake the tasks detailed in section 4 above.

Although not of direct financial benefit to creditors, the work is necessary to ensure that the case is being efficiently and effectively progressed.

#### Compliance with the Insolvency Act, Rules and best practice

We will continue to comply with the statutory requirements falling upon us as liquidators, which include ensuring compliance with professional standards, dealing with statutory notices, periodic bordereau reviews and managing the liquidation bank account.

The time costs incurred in producing this progress report will be charged under this heading, as will the costs of closing the liquidation (which includes but is not limited to the preparation of a final progress report).

In relation to banking matters, the costs of processing payments in respect of the proposed dividend to unsecured creditors will be recorded under this heading.

Details of the work undertaken in this respect will be provided to creditors in our next annual progress report or alternatively in our final report, whichever is the sooner.

#### Realisation of assets

We will collect the remaining instalments of deferred consideration.

#### Dealing with all creditors' claims (including employees), correspondence and distributions

We will continue to deal with creditors' queries and correspondence as received. We will also be declaring and paying a minimal dividend to unsecured creditors once all assets have been realised.

#### Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or via Decision Procedures), tax, litigation, pensions and travel

We will file VAT and corporation tax returns periodically as required and will shortly be seeking clearance from HMRC to close the liquidation.

How much will this further work cost?

The 'further work' detailed above has always been anticipated, but at this point in the proceedings, it has not yet been completed. As you know, this work is necessary in order that we may complete the liquidation as envisaged. The cost of completing this work will not exceed any amounts approved by creditors previously.

#### Expenses

Details of the expenses that we expect to incur in connection with the work that remains to be done referred to above are as set out in the estimate of anticipated expenses sent to creditors on 21 October 2021 which included all of the expenses that we anticipate that we will incur throughout the liquidation.

What is the anticipated payment for administering the case in full?

We estimated that the cost of administering the liquidation would be in the region of £53,946.00, and approval has been received by the creditors to draw our remuneration up to that level.

However, the remuneration that we can draw in the liquidation is limited to the amount that has been transferred from the Administrators, together with any amounts realised during the liquidation (less any costs incurred). At this stage in the liquidation, I can estimate that total remuneration to be drawn by the liquidators will not exceed £53,946.00.

## 9. OTHER RELEVANT INFORMATION

### Use of personal information

Please note that in the course of discharging our statutory duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact us.

## 10. CREDITORS' RIGHTS

### Right to request further information

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

### Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

## 11. CONCLUSION

We will report again in approximately twelve months' time or at the conclusion of the liquidation, whichever is the sooner.



Irvin Cohen  
Joint Liquidator

Dated: 27 October 2022

## ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 30 August 2021 to 29 August 2022

**Romax Solutions Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £	From 30/08/2021 To 29/08/2022 £	From 11/09/2020 To 29/08/2022 £
ASSET REALISATIONS		
Bank Interest Gross	21.80	21.80
Deferred consideration	74,778.88	74,778.88
Transfer from Administration	322,329.29	322,329.29
	<u>397,129.97</u>	<u>397,129.97</u>
COST OF REALISATIONS		
Liquidators' Expenses	20.03	20.03
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Statutory Advertising	302.40	302.40
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UNSECURED CREDITORS		
HMRC (PAYE)	67,825.20	67,825.20
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Trade Creditors	660.44	660.44
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	<b>109,174.54</b>	<b>109,174.54</b>
REPRESENTED BY		
Barclays FL Current Account		103,583.45
Vat Receivable		5,591.09
		<u><b>109,174.54</b></u>

## COSTS AND EXPENSES

- a. Begbies Traynor (London) LLP's charging policy; and
- b. Time Costs Analysis for the Period



## BEGBIES TRAYNOR CHARGING POLICY

### INTRODUCTION

This policy applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the creditors' decision being made for the office holder to be remunerated on a time cost basis. Best practice guidance\* requires that such information should be disclosed to those who are responsible for approving the basis of an office holder's remuneration. Within our fees estimate creditors can see how we propose to be remunerated.

In addition, this policy applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest.

Best practice guidance\* indicates that such charges should be disclosed to those who are responsible for approving the basis of the office holder's remuneration, together with an explanation of how those charges are calculated.

### OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of their staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded in 6 minute units at the individual's hourly rate in force at that time which is detailed below.

### EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Expenses are payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also include disbursements, which are expenses that are initially paid by the office holder's own firm, but which are subsequently reimbursed from the estate when funds are available.

Best practice guidance classifies expenses into two broad categories:

- ❑ Category 1 expenses (approval not required) - Specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ Category 2 expenses (approval required) - Items of expenditure that are directly related to the case and either:
  - (i) include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party; or
  - (ii) are items of expenditure which are payable to an associate of the office holder and/or their firm.

\* Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

Shared or allocated costs (pursuant to (i) above)

The following expenses include an element of shared or allocated cost and are charged to the case (subject to approval).

- ☐ Internal meeting room usage for the purpose of physical meetings of creditors is charged at the rate of 150 per meeting;
- ☐ Car mileage which is charged at the rate of 45 pence per mile.

General Office Overheads

The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a Category 1 expense:

- ☐ Telephone and facsimile
- ☐ Printing and photocopying
- ☐ Stationery

**BEGBIES TRAYNOR CHARGE-OUT RATES**

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally but vary to suit local market conditions. The rates applying to the London office as at the date of this report are as follows:

Grade of staff	Charge-out rate (£)
Consultant/Partner	645
Director	515
Senior Manager	440
Manager	410
Assistant Manager	315
Senior Administrator	290
Administrator	220
Trainee Administrator	160
Support	160

SIP9 Romax Solutions Limited - Creditors Voluntary Liquidation - 01RO593.CVL : Time Costs Analysis From 30/08/2021 To 29/08/2022

Staff Grade		Consultant/Partner	Director	Snr Mngr	Mngr	Asst Mngr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning	0.5		0.5		0.1	3.2	1.2			5.5	1,795.00	321.09
	Administration	1.5	4.0	3.6			9.9	0.7	12.0		31.7	9,556.50	301.47
	Total for General Case Administration and Planning:	2.0	4.0	4.1		0.1	13.1	1.9	12.0		37.2	11,322.50	304.37
Compliance with the Insolvency Act, Rules and best practice	Appointment						7.1				7.1	2,059.00	290.00
	Banking and Bonding	0.1	1.7	0.8			0.5		0.4	12.3	15.8	3,469.00	219.56
	Case Closure												0.00
	Statutory reporting and statement of affairs		1.3				11.5		0.2		13.0	4,036.50	310.50
	Total for Compliance with the Insolvency Act, Rules and best practice:	0.1	3.0	0.8			19.1		0.6	12.3	35.9	9,564.50	266.42
Investigations	CDDA and investigations												0.00
	Total for Investigations:												0.00
Realisation of assets	Debt collection		1.8					0.3			2.1	993.00	472.86
	Property, business and asset sales	0.2	0.4				0.2				0.8	393.00	491.25
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets:	0.2	2.2				0.2	0.3			2.9	1,386.00	477.93
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured												0.00
	Others	0.1	3.1	0.2			2.3	4.4	0.9		11.0	3,528.00	320.73
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:	0.1	3.1	0.2			2.3	4.4	0.9		11.0	3,528.00	320.73
Other matters which includes meetings, tax, litigation, pensions and travel	Seeking decisions of creditors			0.4							0.4	176.00	440.00
	Meetings												0.00
	Other												0.00
	Tax		0.8			0.6	3.6	0.2	2.1		7.3	2,025.00	277.40
	Litigation												0.00
	Total for Other matters:		0.8	0.4		0.6	3.6	0.2	2.1		7.7	2,201.00	285.84
	Total hours by staff grade:	2.4	13.1	5.5		0.7	38.3	6.8	15.6	12.3	94.7		
	Total time cost by staff grade £:	1,548.00	8,746.50	2,420.00		220.50	11,707.00	1,496.00	2,496.00	1,968.00		28,002.00	
	Average hourly rate £:	645.00	515.00	440.00	0.00	315.00	290.00	220.00	160.00	160.00			295.69
	Total fees drawn to date £:											27,633.00	

## STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Expenses incurred with entities not within the Begbies Traynor Group				
Postage	Royal Mail plc	20.03	20.03	NIL
Statutory Advertising	Courts Advertising Limited	302.40	302.40	NIL