

EASTHAM COMMUNITY CENTRE LIMITED

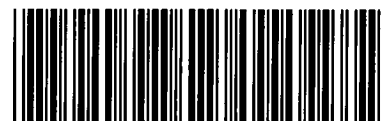
(A COMPANY LIMITED BY GUARANTEE)

REGISTERED COMPANY NUMBER: 07947565 (England and Wales)

REGISTERED CHARITY NUMBER: 1165552

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

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**EASTHAM COMMUNITY CENTRE LIMITED
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

CONTENTS	Page
Company Information	3
Trustees' Report	4 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 to 15

EASTHAM COMMUNITY CENTRE LIMITED (Limited by Guarantee)
CHARITY & COMPANY INFORMATION

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)'.

Charity Name

Eastham Community Centre Ltd (A Company Limited by Guarantee)

Registered Company Number

1165552 (England and Wales)

Registered Charity Number

07947565

Registered Office

Delamere Community Centre
Delamere Avenue
Eastham
Wirral
Merseyside CH62 9ED

Trustees/Directors

George Noel Thomas
Kevin James Sutton
Lewis Andrew Macdonald
John Clayton

Bankers

NatWest Bank
93 Greendale Road
Port Sunlight
Wirral
Merseyside
CH624YU

Independent Examiner

Counting for Communities Ltd
16 Holmwood Drive
Liverpool
L37 1PQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a registered charity and company limited by guarantee and the governing document is the company's memorandum and articles of association dated 13 February 2012 amended by special resolutions dated 15 October 2013, 18 August 2015 and 12 February 2016.

Induction and training of new trustees

Trustees are appointed on the basis of their ability to bring to the Board a range of skills to assist in the governance and development of the Charity. In addition, Charity Commission literature is given to all Trustees on an on-going basis in order to assist them to understand their legal responsibilities.

Organisational Structure

Eastham Community Centre Ltd is a registered charity with The Charity Commission, Charity Number 1165552 and a registered Company Limited by Guarantee with Companies House, Company Number 07947565. The Directors meet six times a year and are responsible for the strategic direction and policy of the charity.

Risk identification and management

The Board of Directors has reviewed the major risks to which the Charity is exposed. It has regularly reviewed the key financial information and has examined other operational and business risks which the Charity faces. It also confirms that there are established systems in place to mitigate significant risks and where necessary respond to them. The Board of Trustees seeks to maintain a level of unrestricted funds to meet a minimum of two years core running costs.

Public Benefit

When planning and programming activities for the local residents of The Wirral, the Trustees of Eastham Community Centre Ltd are mindful of the Charity Commissions guidelines on Public Benefit.

OBJECTIVES AND ACTIVITIES

The Objects of the Charity are to further or benefit the residents of Eastham, the wider South Wirral area and other Districts the Trustees shall deem appropriate, without distinction of gender, sexual orientation, race, age, disability or of any political, religious or other opinions. This will be achieved by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents of Eastham. We seek to promote community cohesion, facilitate the provision of play and other activities for younger people and other activities which will benefit the residents of Eastham.

ACHIEVEMENT AND PERFORMANCE

Eastham Community Centre Ltd has had another very successful year mainly driven by very high usage rates throughout the year. We, again, had significant usage and income from the National Citizens Service (NCS) with 2 cohorts using the Centre over the summer months. The "After School Club" which was set up and run by local volunteers through a grant from John Moores University continues to thrive and is now self-sustainable.

We continued to further develop our volunteer programme through introducing a "Light Bites" lunch following our first and successful Christmas Day dinner for local residents. This compliments the existing Lunch Club which has been run by another group of volunteers over the past few years and has been a major success.

The Directors continue to be active members of the Eastham Community Forum and a Director represents the Eastham Community Forum as a community representative for Eastham on Wirral Borough Council's Wirral South Constituency Committee which has community representatives for the 6 local wards and all the locally elected members in the 6 wards in Wirral South.

The Directors have played a pivotal role in developing a "Framework to Tackle Social Isolation in Eastham" with a "bottom up" approach and 2 Directors will be members of a newly formed Steering Group to develop the strategy and action plan accordingly.

FINANCIAL REVIEW

The year 2017 ended with expenditure in a deficit of income of £1,079. However, income from regular users increased in the year. We incurred additional expenditure due to increasing the contracted hours of our 1 employee, the part time centre manager. Grant funding from John Moores University of over £4000 also ended.

No major capital expenditure was required during the year as works had been carried out in previous years to ensure a high standard of maintenance to encourage more use of the Centre by user groups and residents.

PLANS FOR THE FUTURE PERIODS

The Directors retain their confidence that Eastham Community Centre Ltd is established on a sound financial footing. Eastham Community Centre Ltd has now been operating independently of Wirral Borough Council for over five years. In that time, usage of the Delamere Community Centre by both regular and occasional users has increased considerably. Efforts will be made to increase the number of volunteers who are active in both the user groups and occasional use of the Delamere Community Centre.

Future plans include being a major partner with other organisations/stakeholders to develop and deliver a strategy and action plans to tackle social isolation in Eastham over the next 12 months. We will strive to further build and maintain our relationships with our regular users and potential new users to maintain the current and future sustainability of the Delamere Community Centre.

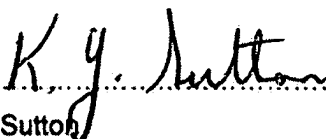
STATEMENT OF TRUSTEES RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board


.....
K. J. Sutton

Date: 18th DECEMBER, 2017

**INDEPENDENT EXAMINATION TO THE MEMBERS OF EASTHAM COMMUNITY CENTRE
LIMITED (Limited by Guarantee)**

I report on the accounts for the year ended 31 March 2017 set out on pages 8 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a. to keep accounting records in accordance with section 130 of the Charities Act; and
 - b. to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Stephen Leonard

Date: 19-12-17

Name: Stephen Leonard BA, FCCA
Counting For Communities Ltd
16 Holmwood Drive,
Liverpool, L37 1PQ

EASTHAM COMMUNITY CENTRE LIMITED (Limited by Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
For the year ended 31 March 2017

		2017 Unrestricted Funds £	2017 Restricted Funds £	2017 Total Funds £	2016 Total Funds £
	Note				
INCOMING RESOURCES					
Income & endowments from:					
Donations and legacies	2	2,335	3,069	5,404	6,592
Charitable activities	3	20,486	-	20,486	19,960
Other trading activities	4	-	-	-	-
Investments	5	-	-	-	-
Total income		22,821	3,069	25,890	26,552
RESOURCES EXPENDED					
Expenditure on:					
Raising funds	6	-	-	-	-
Charitable activities	7	22,928	4,041	26,969	23,971
Total expenditure		22,928	4,041	26,969	23,971
Net income / (expenditure) for the year before transfers		(107)	(972)	(1,079)	2,581
Transfers between funds	13	-	-	-	-
Net income / (expenditure) for the year		(107)	(972)	(1,079)	2,581
RECONCILIATION OF FUNDS					
Total funds brought forward		63,443	972	64,415	61,834
TOTAL FUNDS CARRIED FORWARD		63,336	-	63,336	64,415

There are no recognised gains or losses other than the net movement in funds for the above two financial years. All incoming resources and resources expended derive from continuing activities.

The notes form part of these financial statements

EASTHAM COMMUNITY CENTRE LIMITED (Limited by Guarantee)**BALANCE SHEET****At 31 March 2017 Registration Number: 1165552**

	Note	2017 Unrestricted Funds £	2017 Restricted Funds £	2017 Total Funds £	2016 Total Funds £
FIXED ASSETS					
Tangible assets	9	5,469	-	5,469	6,447
CURRENT ASSETS					
Debtors	10	1,063	-	1,063	1,845
Cash at bank and in hand	11	58,581	-	58,581	56,978
		<u>59,644</u>	<u>-</u>	<u>59,644</u>	<u>58,823</u>
CREDITORS					
Amounts falling due within one year	12	(1,777)	-	(1,777)	(855)
NET CURRENT ASSETS		<u>57,867</u>	<u>-</u>	<u>57,867</u>	<u>57,968</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>63,336</u>	<u>-</u>	<u>63,336</u>	<u>64,415</u>
FUNDS					
	13				
Unrestricted funds				63,336	63,443
Restricted funds				<u>-</u>	<u>972</u>
TOTAL FUNDS				<u>63,336</u>	<u>64,415</u>

For the year ending 31 March 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The financial statements were approved by the Board of Trustees and were signed on its behalf by:


K. J. Sutton Director

19th DECEMBER 2017.
Date

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparation and accounting convention

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention, the Companies Act 2006, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice for Charities' applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015). The charity has taken advantage of the disclosure exemption in preparing these financial statements, as permitted by FRS 102, the requirements of Section 7 Statement of Cash Flows.

Incoming resources

All income is included on the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

- a) Incoming Resources with Related Expenditure
Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
- b) Grants and Donations
Grants and donations are only included in the SoFA when the Charity has unconditional entitlement to the resource.
- c) Contractual Income and Performance Related Grants
This is only included in the SoFA once the related goods or services have been delivered.
- d) Volunteer Help
The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
- e) Investment Income
This is included in the accounts when receivable.

Expenditure and Liabilities

- a) Liability Recognition
Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
- b) Governance Costs
These include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
- c) Grants and Performance Conditions
Where the charity gives a grant with conditions for its payment being a specific level of service output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specific service or output.
- d) Grants payable without Performance Conditions
These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

EASTHAM COMMUNITY CENTRE LIMITED (Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2017

Fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. The following rates and methods are used:

Plant & Equipment	- 25% straight line
Fixtures and fittings	- 25% straight line
IT Equipment	- 25% straight line

All equipment, fixtures and fittings with an original cost of less than £300, are written off in the year in which the expenditure was incurred on the basis that due to the nature of the company's activities, there is no expectation that the cost of the assets will be recovered in the way of future revenues.

Taxation

The charity is exempt from corporation tax on its charitable activities and is not registered for VAT. As a registered charity the company benefits from rates relief.

Fund accounting

Unrestricted funds - can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds - can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds – these are unrestricted funds set aside by the trustees for specific purposes or projects.

EASTHAM COMMUNITY CENTRE LIMITED (Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2017

INCOMING RESOURCES

Note	2017 Unrestricted £	2017 Restricted £	2017 Total £	2016 Total £
2 Donations and legacies				
Grants from Wirral Council	2,335	-	2,335	2,500
Grants from other charities	-	3,069	3,069	4,092
	<u>2,335</u>	<u>3,069</u>	<u>5,404</u>	<u>6,592</u>

	2017 Unrestricted £	2017 Restricted £	2017 Total £	2016 Total £
3 Charitable activities				
Room Hire	20,486	-	20,486	19,960
	<u>20,486</u>	<u>-</u>	<u>20,486</u>	<u>19,960</u>

	2017 Unrestricted £	2017 Restricted £	2017 Total £	2016 Total £
4 Other trading activities				
Other income	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

	2017 Unrestricted £	2017 Restricted £	2017 Total £	2016 Total £
5 Investments				
Bank interest receivable	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

RESOURCES EXPENDED

	2017 Unrestricted £	2017 Restricted £	2017 Total £	2016 Total £
6 Raising funds				
Other	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

EASTHAM COMMUNITY CENTRE LIMITED (Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2017

Note	2017	2017	2017	2016
	Unrestricted	Restricted	Total	Total
	£	£	£	£
7 Charitable activities				
Accountancy	450	-	450	600
Salaries	3,742	4,041	7,783	8,453
Cleaning wages	2,340	-	2,340	2,340
Telephone	1,456	-	1,456	1,018
IT Costs	267	-	267	431
Light and Heat	2,883	-	2,883	3,290
Rates and Water	1,252	-	1,252	1,468
Gardening services	920	-	920	670
Marketing	347	-	347	-
Centre Equipment	796	-	796	-
Insurance	1,014	-	1,014	738
Maintenance contracts	614	-	614	561
Staff/volunteer training	162	-	162	-
Post & Stationery	241	-	241	210
Licences	284	-	284	374
Staff/volunteer expenses	51	-	51	-
Repairs and Renewals	860	-	860	963
Sundry	2,875	-	2,875	1,216
Depreciation	2,374	-	2,374	1,639
	<u>22,928</u>	<u>4,041</u>	<u>26,969</u>	<u>23,971</u>

	2017	2016
	£	£
Fees for examination of the accounts		
Independent examiner's fees	100	100
Accountancy preparation of accounts	350	500
	<u>450</u>	<u>600</u>

8 Staff Costs and Employees	2017	2016
	£	£
Wages and salaries	7,783	8,453
Social security costs	-	-
Pension	-	-
	<u>7,783</u>	<u>8,453</u>

No employee earned £60,000 or more during the year

	2017	2016
The average number of employees during the year was :	1	1

EASTHAM COMMUNITY CENTRE LIMITED (Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2017

Note

9 Fixed Assets	Plant & Equipment £	Fixtures & Fittings £	IT equipment £	Total £
Cost				
At 1 April 2016	5,560	1,267	1,971	8,798
Disposals	-	-	-	-
Additions	450	755	191	1,396
At 31 March 2017	<u>6,010</u>	<u>2,022</u>	<u>2,162</u>	<u>10,194</u>
Depreciation				
At 1 April 2016	1,448	369	534	2,351
On Disposals	-	-	-	-
Charge for year	1,446	411	517	2,374
At 31 March 2017	<u>2,894</u>	<u>780</u>	<u>1,051</u>	<u>4,725</u>
Net Book Value				
At 31 March 2017	3,116	1,242	1,111	5,469
At 31 March 2016	4,112	898	1,437	6,447
10 Debtors	2017 £	2016 £		
Trade debtors	-	513		
Prepayments	1,063	309		
Accrued Income	-	1,023		
	<u>1,063</u>	<u>1,845</u>		
11 Cash at bank and in hand	2017 £	2016 £		
Current bank account	58,495	56,941		
Cash in hand	86	37		
	<u>58,581</u>	<u>56,978</u>		
12 Creditors : amounts falling due within one year	2017 £	2016 £		
Trade creditors	-	-		
Accruals	1,777	855		
	<u>1,777</u>	<u>855</u>		

EASTHAM COMMUNITY CENTRE LIMITED (Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2017

Note	Balance at			Transfers	Balance at
13 Movement in Funds	31 March			In / (Out)	31 March
	2016	Income	Expenditure		2017
	£	£	£	£	£
Unrestricted Funds					
General Fund	<u>63,443</u>	<u>22,821</u>	<u>(22,928)</u>	<u>-</u>	<u>63,336</u>
Restricted Funds					
Wirral Council	-	-	-	-	-
John Moores	<u>972</u>	<u>3,069</u>	<u>(4,041)</u>	<u>-</u>	<u>-</u>
	<u>972</u>	<u>3,069</u>	<u>(4,041)</u>	<u>-</u>	<u>-</u>
Total Funds	<u>64,415</u>	<u>25,890</u>	<u>(26,969)</u>	<u>-</u>	<u>63,336</u>

14 Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016

15 Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016

16 Capital Commitments

The company had no capital commitments at 31 March 2017 (2016: None) either contracted for or authorised by the directors but not contracted for.