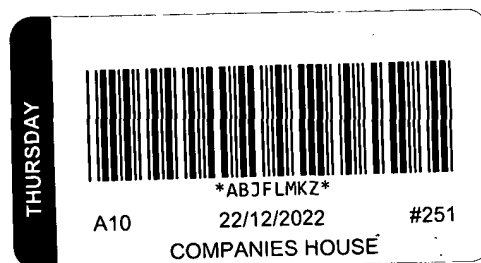


1/  
**Company Registration Number: 07930340 (England & Wales)**

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**



**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

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**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Members**

Emma Barnes – *Founder*  
Sue Dudley – *Founder*  
Simon Henderson – *Head Master of Eton College*  
William Moore – *Founder*  
Bruce Powell MBE – **Chair**  
Nicholas Roberts – *Master at Eton College*  
Lord Waldegrave of North Hill – *Provost of Eton College*  
Janet Walker – *Bursar of Eton College*

**Governors**

Thomas Arbuthnott  
Walter Boyle  
David Churchill (*resigned 30 June 2022*)  
Sue Dudley  
Rachel Harris  
Mark Jones  
Benedict McCarey, *Head Master, ex officio Governor*  
Gillian Monk  
Karen Neale (*resigned 30 June 2022*)  
Adrian Percival  
Bruce Powell MBE **Chair**  
John Robertson  
Sheridan Swallow (*appointed 30 June 2022*)  
Lorraine Wales  
Christopher Wilton

**Company Secretary**

Rosalind Doctor (*appointed 2 December 2021*)

**Company registered number**

07930340

**Company name**

Holyport College

**Principal and registered office**

Ascot Road, Holyport, Maidenhead, Berkshire, SL6 3LE

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)**

**Senior Leadership Team**

Benedict McCarey, *Head Master*

Graham Alford, Assistant Head, *Sixth Form*

Walter Boyle, *Founding Head Master*

Adam Bicknell, Assistant Head, *Teaching and Learning*

Rosalind Doctor, *Bursar*

Steven Gardner, Deputy Head, *Boarding*

Daniel Hubbard, Assistant Head, *Data and Assessment*

Alex Jeffery, Assistant Head, *Curriculum Support from 1 September 2022*

**Independent auditor**

James Cowper Kreston, Reading Bridge House, George Street, Reading, Berkshire, RG1 8LS

**Bankers**

Barclays Bank PLC, 29/30 High Street, Windsor, Berkshire, SL4 1PG

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**GOVERNORS' REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

The Governors present their annual report together with the audited financial statements of Holyport College ('the Academy' or 'the charitable company') for the year to 31 August 2022.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Constitution**

The Academy, which was incorporated on 31 January 2012, opened as an Academy on 1 September 2014 and is a company limited by guarantee and an exempt charity. The Memorandum and Articles of Association are the primary governing documents of the Academy.

The Governors are trustees for the purposes of charity law and are also directors for the purposes of company law.

Details of the Governors who served throughout the year, except as noted, are included in the Reference and Administrative Details on page 1.

The Academy operates one secondary academy in Holyport, Berkshire for boarding and day pupils. It is a state boarding school opened under the Free Schools' Programme. The Academy had an actual pupil roll of 576 in the school census in October 2022 (595 in October 2021).

**Members' Liability**

Each member of the charitable company undertakes to contribute to the assets of the Academy in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

**Governors' Indemnities**

The Governors benefit from indemnity insurance purchased by the Academy to cover the liability of the Governors arising from negligent acts, errors or omissions occurring whilst on Academy business. The limit of this indemnity is £5,000,000.

**Principal Activities**

The principal activity of the Academy is to advance for the public benefit by establishing, maintaining, carrying on, managing and developing a secondary school offering a broad and balanced curriculum for day and boarding students.

**Method of Recruitment and Appointment or Election of Governors**

The Academy shall have the following Governors as set out in its Articles of Association and Funding Agreement:

- up to 8 Governors who are appointed by the Members;
- a minimum of 2 Parent Governors who are elected by the parents of registered pupils at the Academy;
- Staff Governors appointed by the Members (provided that the total number of Staff Governors, including the Head Master, who are employees of the Academy, does not exceed one third of the total number of Governors);
- up to 4 Co-opted Governors who are appointed by the Governing Body; and
- the Head Master who is treated for all purposes as being an ex-officio Governor.

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**  
**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Method of Recruitment and Appointment or Election of Governors (continued)**

Governors are appointed for a 4 year period, except that this time limit does not apply to the Head Master. Subject to remaining eligible to be a particular type of Governor, any Governors can be re-appointed or re-elected

When appointing new Governors, the Governing Body gives consideration to the skills and experience mix of existing Governors in order to ensure the Governing Body has the necessary skills to contribute fully to the Academy's development.

**Policies and Procedures Adopted for the Induction and Training of Governors**

The training and induction provided for new Governors will depend upon their existing experience but would always include a tour of the Academy and a chance to meet staff and pupils. All Governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents along with safeguarding and child protection training that they will need to undertake their role as Governors. As there are normally only two or three new Governors a year, induction tends to be done informally and is tailored specifically to the individual. Advantage is taken of specific courses offered by various other organisations, such as the National Governor Association and local authority, as appropriate.

Governors' training sessions are organised each year (usually to coincide with Governing Board meetings) which includes training to keep the Governors updated on relevant developments impacting on their roles and responsibilities.

**Organisational Structure**

The Governing Body normally meets at least 4 times per annum. The Governing Body establishes an overall framework for the governance of the Academy and determines membership, terms of reference and procedures of Committees of the Governing Body and other groups. It receives reports including policies from its Committees for ratification. It monitors the activities of the Committees through the minutes of their meetings. The Governing Body may from time to time establish working groups to perform specific tasks over a limited timescale.

There are 8 Committees of the Governing Body as follows:

- Governors' Audit and Risk Committee
- Bursaries Committee
- Governors' Curriculum Committee
- Governors' Finance Committee (including Pay and Human Resources).
- Governors' Nominations and Successions Committee
- Head Master's Performance Management Committee
- Governors' Strategy Committee
- Governors' Welfare Committee

Each Committee has its own terms of reference detailing the responsibilities discharged to it. The following decisions are reserved to the full Governing Body:

- To consider any proposals for changes to the status or constitution of the Academy and its committee structure;
- To appoint or remove the Chair and / or Vice Chair;
- To appoint and / or consider the performance management of the Head Master; and
- To appoint the Company Secretary.

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Organisational Structure (continued)**

The Governors are responsible for setting general policy, adopting an annual development plan and budget, approving the annual statutory accounts, monitoring the Academy by the use of budgets and other data, and making the major decisions about the direction of the Academy, capital expenditure and senior leadership appointments.

The Governors have devolved the day-to-day management of the Academy to the Head Master and the Senior Leadership Team ('SLT'). The SLT comprises the Head Master, the Founding Head Master, the Bursar, the Deputy Head – Boarding, the Assistant Head – Sixth Form, the Assistant Head – Data and Assessment and the Assistant Head – Teaching and Learning and from 1 September 2022, the Assistant Head – Curriculum Support. The SLT implements the policies laid down by the Governors and reports back to them on performance.

The pay and remuneration of the Academy's key management personnel is set by the Governing Board and relates to the Head Master and the Senior Leadership Team, as set out above. Reference (including benchmarking) is made to the wider secondary schools' sector with particular reference to the specific requirements of the Academy, such as its extensive boarding operation.

**Trade Union Facility Time**

The Academy has considered its obligations under the provisions of the Trade Union (Facility Time Publication Requirements) Regulations 2017, and there is nothing to report.

**Relevant Union Officials**

The Academy did not employ any individuals who were union officials during the relevant period.

**Related Parties and other Connected Charities and Organisations**

The Academy has Eton College as its sole educational sponsor; the relationship between the two institutions is designed to be mutually beneficial and details of the initiatives undertaken during 2021/22 are available from the websites of each institution. There are no other related parties which either control or significantly influence the decisions and operations of the Academy. Further details can be found in Note 26.

**Public Benefit**

The Governors confirm that they have complied with the requirement in the Charities Act 2011 to have due regard to the Charity Commission general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the Academy's aims and objectives and in planning its future activities.

The Academy aims to advance for the public benefit education in Holyport and the surrounding area, offering a broad curriculum.

The Academy has fulfilled its duties of public benefit through the direct education of its pupils, the use of its facilities by other groups within the local community and through making boarding education accessible to more pupils through awarding and facilitating bursaries and scholarships, which totalled £101k in 2021/22 (£92k 2020/21).

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**OBJECTIVES AND ACTIVITIES**

**Objects, Aims, Priorities**

The principal objects of the Academy, as set out in its Articles of Association, are to:

- Advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school, offering a broad and balanced curriculum; and
- Promote for the benefit of the inhabitants of Holyport and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity, disablement, financial hardship or social and economic circumstances for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

The key high level aims of the Academy during the year ended 31 August 2022 are summarised below:

- Return to the best version of normal school life following the COVID pandemic
- Ensure financial stability and profitability
- Continue to improve the quality of the boarding provision
- Ensure the quality of the education provision is sustained and built upon
- Develop students' love of reading
- Promote diversity in all areas of College life and educate our students as to our community values

The main activities of the Academy for the year ended 31 August 2022 are detailed in the Head Master's Strategic Report, which is approved by Governors.

**Head Master's Strategic Report**

This academic year saw a marked return to normality following the COVID pandemic (despite this remaining a major talking point for much of the year) with far less interruption to face to face learning than in previous years, greater opportunities for normal activities such as sports fixtures, productions, concerts, trips, visits and partnership activities and the return of public examinations for the first time since 2019. A core objective of the Academy this year was therefore ensuring that students were compensated as well as they could possibly be for the opportunities they had missed out on over the previous two years whilst also ensuring gaps in their learning were quickly identified and resolved. This was achieved through the forensic analysis of academic data and an extensive programme of targeted intervention using the Department for Education's Catch-up Premium and utilising both school-led and partner based approaches to additional tuition.

The Academy's usual processes of self-evaluation and quality assurance had been significantly adapted through the course of the pandemic and this year gave us an excellent opportunity to completely review and reinvent these. The new Curriculum Development Framework has been implemented through the course of the year ensuring that leadership at all levels has a clear and up to date picture of the quality of our curriculum and its delivery at structured points throughout the year, that any issues or concerns are identified and addressed at the earliest possible opportunity and that structures exist for the strategic development of the curriculum as a whole in line with the Academy's priorities.



**HOLYPORT COLLEGE**  
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**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Head Master's Strategic Report (continued)**

Developing our students' love of reading was also a key priority this year. Plans were developed to design and build a College library (something which was sadly lacking from our original estate) with a small library due for completion by December 2022 and a larger, more ambitious project included within the new Estates Master Plan. The Reading Aloud Curriculum was introduced for all KS3 tutor groups, allowing students to experience a diverse range of literature in morning shared reading sessions. Head's Book Club returned with a fantastic selection of books chosen by the Academy's FemSoc and purchased for all staff and students with funds kindly donated by the Friends of Holyport College. Finally, a reading icon was introduced to the Academy's lesson planning tool encouraging teachers to incorporate reading as a core learning activity in all subject areas as well as highlighting the extent to which this is taking place.

In the aftermath of the Black Lives Matter and Everyone's Invited movements, our student body were outspoken in the desire to ensure that the Academy was active in its promotion of equality, diversity and values and that these ideals were embedded within all areas of policy and practice. With this in mind, the Academy took a number of steps to promote its diversity and community values and to educate its students and staff around these including: key note anti-racism training for all staff; utilising senior students within the African-Caribbean society to develop an anti-racism curriculum which was then taught to all students through the Personal Development curriculum; hosting a number of events to promote diversity including Nations Day, Black History Month, LGBTQ+ History Month, International Women's Day and Stephen Lawrence Day; renaming two of our four houses based on student feedback to ensure that they were more representative of the diversity of our student body; adapting our policies on uniform, hair, make up and jewellery to ensure that these are more equitable and representative of our students and their values; reviewing the curriculum in all subject areas to ensure that it is representative of the diversity of our student body and that this representation is highlighted explicitly in the delivery of the curriculum; commissioning murals to celebrate and highlight our diversity at the heart of the quad; providing additional funding to the African-Caribbean Society, FemSoc and LGBTQ+ Forum to allow them to host events to promote their work to the student body and to work in partnership with their counterparts at Eton College. It is pleasing to note that this approach was singled out for praise in the OFSTED report into the Academy's boarding provision following their visit in November 2021.

The continued improvement of our boarding provision was also a focus this year with the new structures approved in the Spring of 2021 being implemented and bedded in. The creation of four distinct houses in boarding with much closer relationships between housemasters and students has been instrumental in increasing the happiness and wellbeing of our boarders. Staffing ratios allow for extensive programmes of activities and enrichment and our boarding community really is thriving. The quality of catering has been an ongoing concern in boarding for a number of years. However, the appointment of Thomas Franks as the Academy's new catering provider gives us hope that we can drive real and sustained improvement here. We were delighted that OFSTED found our boarding provision to be Outstanding in all areas following their visit in November 2021 (a judgement which the Academy has never previously achieved).

This year has also seen an extensive programme of capital investment in the Academy's building and furnishings including: the renovation of the Drama Studio into a fully equipped Studio Theatre; the expansion of the Outdoor Learning area; the refurbishment of both ground floor Boarding common room areas; the replacement of the roof on the Winton Building; the refurbishment of the refectory and, in particular, the servery; extensive upgrades to various fences around the site; the conversion of additional dormitories for Sixth Form boarders as well as various minor projects such as office moves and redecoration. In addition to this, the Academy has worked with a team of local architects to create a new masterplan for the estate which will guide the future development of the site to maximise the facilities available for our students and enhance the overall environment.

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Achievements and Performance**

The Academy has completed its eighth year of operation having opened to its first intake of pupils on 1 September 2014 and has now published its third set of A Level results.

The total number of pupils in the year ended 31 August 2022 was 595 (2021: 581) and this has increased due to the continued demand for places at the Academy in the Sixth Form and the additional (one form) day intake at Year 7 now being fully realised.

The particular achievements and performance of the Academy during the year ended 31 August 2022 were as follows:

The GCSE results achieved in 2022 demonstrate that students at the Academy are achieving excellent academic outcomes. We set out below the key achievements with comparator figures for 2019 (the last truly comparable year) in brackets:

- Standard pass in English and Maths: 83% (79%)
- Strong pass in English and Maths: 58% (54%)
- Students entering the EBacc: 80% (86%)
- EBacc Average Points Score: 5.13 (5.21)
- All Grades 7-9: 35% (35%)
- Progress 8 Score: 0.24 (0.22)
- Progress 8 Score for disadvantaged students: -0.3 (-0.06)

The A Level results achieved in 2022 demonstrate that the Academy's Sixth Form has made exceptional progress since the last set of comparable results in 2019:

- A Level APS per entry: 43.83 (32)
- Average grade per entry: B+ (C+)
- L3VA: Not being calculated this year as no national performance tables however internal estimates assume this to be in region of 0.2 (-0.3)
- Proportion of all grades awarded A\*-C: 94% (69%)
- Proportion of all grades awarded A\*/A: 55% (18%)
- 75% (45%) of all students awarded places at Russell Group or other Top Tier universities

**Key Performance Indicators**

Financial performance is tracked throughout the year against an approved budget by way of monthly management accounts and more detailed review at each Finance Committee meeting.

**HOLYPORT COLLEGE**  
(A company limited by guarantee)

**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Key Performance Indicators (continued)**

KPI	Actual 2021/22	Budget 2021/22	Actual 2020/21
Pupil Numbers 11-16	387	369	373
Pupil Numbers Post 16	207	208	208
Total Pupils	595	577	581
Total boarders	208	207	202
In year operating surplus/(deficit) % (excluding building depreciation and non cash pension charges)	6.1%	2.4%	2.6%
Staff Costs as % of Total Income (excluding Capital grants)	64%	66%	69%
Staff costs split:			
Teaching Staff	76%	76%	74%
Support Staff	24%	24%	26%
Staff costs as % of Operating costs (excluding building depreciation and pension charges)	68%	68%	71%

Although the Academy's Funding Agreement is not subject to a specific carry forward limit on the amount of GAG funding, an important financial performance indicator is the level of general reserves held at the balance sheet date and, in particular, the amount of GAG funding carried forward at the balance sheet date. At 31 August 2022, the balance of the general reserves was positive £369k (2021: positive £11k).

As the majority of the Academy's funding is based on pupil numbers, these constitute a key performance indicator. As noted above, pupil numbers at the October 2021 census were 595 which is an increase of 2.9% from the previous census. (2020: 577).

The ratio of GAG funding per pupil was £5,712 for the year, an increase year on year of 8%. (2021: £5,285).

Staffing costs constitute another key performance indicator for the Academy and the percentage of total staff costs to total funding for the period was 64% (2021: 69%), while the percentage of staff costs to total costs was 68% (2021: 71%).

## **FINANCIAL REVIEW**

A large part of the Academy's income is received from the DfE via the ESFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the year ended 31 August 2022 and the associated expenditure of these grants are shown as Restricted Funds in the Statement of Financial Activities. These grants were greater than previous years, largely driven by the increase in pupil numbers.

The Academy also receives very significant income from its boarding provision, which increased by 13% (2%) pupils compared to the previous year.

In addition, the Academy receives grants for fixed assets from the DfE and other organisations and these are shown as Restricted Fixed Asset Funds in the Statement of Financial Activities. The balance of the Restricted Fixed Asset fund is reduced by the depreciation charges on the assets acquired using these funds.

**HOLYPORT COLLEGE**  
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**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**FINANCIAL REVIEW (continued)**

The Academy was successful in receiving a Condition Improvement Fund bid for £302k in June 2022 and the Academy will contribute a further £53k to replace the roof of the Winton building. Winton is a Victorian building and the oldest building on site and the College had experienced significant problems including flooding in previous year. Receipt of this grant was a significant achievement.

The general reserves position significantly improved in the year due to higher income and strong cost control, including fixing energy price contracts in 2021 before the major increases. There was also strong debtor management alongside the increase in boarding income. General reserves closed at £369k, excluding pension actuarial adjustments, an improvement year on year of +£358k.

During the year ended 31 August 2022, the Academy generated an operating surplus of £425k (before non cash pension charges and buildings depreciation).

**Reconciliation of Operating Surplus to Net Movement in Funds on Statement of Financial Activities**

Operating Surplus		£425k
Capital Income and Donations	£349k	
Pension Finance Charge	(£377k)	
Pension Actuarial Gains	£2,607k	
Buildings Depreciation	(£359k)	
Net Movement in funds as per SOFA		£2,645k

There was a large pension actuarial gain of £2.607m (2021 loss: £428k) in the year due to the increase in the discount rate on pension scheme liabilities from 1.7% to 4.2%. This increase in discount rate has arisen as gilt yields have risen in line with interest rates which has reduced the valuation of pension scheme liabilities.

The Academy continued to support parents suffering as a result of the pandemic, with the agreement of a number of bespoke payment plans to reduce the outstanding boarding fee debt, which at 31 August 2022 stood at £333k (2021: £300k).

The cash position for the Academy has therefore improved from an opening balance of £1.846m to £1.972m at 31 August 2022.

The fixed assets held by the Academy are used for providing education, boarding and associated support services to the pupils of the Academy and at 31 August 2022 the net book value stood at £17.858m. This includes the value of land and buildings transferred on opening, subsequent fixed asset additions and is stated after total depreciation charges for the year of £441k.

The balance of total funds held at 31 August 2022 was £17.777m which comprised the following:

General Reserves	£0.369m
Restricted Pension Liability Fund	(£0.514m)
Restricted Fixed Asset Fund	£17.922m

The key financial policies reviewed and adopted during the period included the Financial Procedures Policies and Manual, which lays out the framework for the Academy's financial management, including financial responsibilities of the Governing Body, Head Master, managers, budget holders and other staff, as well as the delegated authorities for spending. The other financial policies reviewed and adopted during the period included Charges and Lettings, Asset Management and Insurance.

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**FINANCIAL REVIEW (continued)**

**Reserves Policy**

The Governors review the reserve levels of the Academy annually. This review encompasses the nature of the income and expenditure streams, the need to match income with commitments and the nature of reserves. The Governors also take into consideration the future plans of the Academy, the uncertainty over future income streams and other key risks identified during the risk review.

The Governors have determined that the appropriate level of general reserves should be approximately 5-10% of total incoming resources. The reason for this is to provide sufficient working capital to cover delays between spending and receipts of grants, to provide a cushion to deal with unexpected emergencies such as loss of boarding revenues or urgent maintenance and to support a capital improvement programme.

The Academy's current level of reserves (defined as restricted general funds, excluding pension reserve, plus the balance on unrestricted funds) is £18.291m of which £0.369m is general reserves (that is, total funds less the amount held in fixed assets and pension funds).

The current level of general reserves is now close to our minimum target level. We also aim to continue to keep net current assets above £500k. To achieve this, the Academy plans to:

- Retain day and boarding pupils at near or full capacity.
- Build more resilience in the boarding numbers by improving marketing and admissions processes.
- Continue to ensure the Academy is run efficiently and that expenditure stays within budget.
- Increase external lettings revenue.

**Investment Policy**

All bank account funds surplus to immediate requirements are invested by the Academy with the objective of ensuring a return on assets invested but with minimal risk.

New deposits are invested in a savings account with the Academy's principal bankers and as needed funds are transferred from our savings account to our current account. Where cash flow allows, sums in excess of £100,000 may be invested on deposit for more extended periods with the Academy's principal bankers or other highly rated, reputable financial institutions.

**Principal Risks and Uncertainties**

The principal risks and uncertainties facing the Academy are as follows:

Financial

The Academy has considerable reliance on continued Government funding through the ESFA. In 21/22, 50% of the Academy's incoming resources were Government funded and whilst this level is expected to continue, there is no assurance that Government funding will remain the same.

There is a further risk to the Academy's boarding income, should places not be filled for the year or parents find it increasingly difficult to meet the financial commitment. This is mitigated by ongoing monitoring, proactive marketing and the delivery of a high-quality boarding experience backed up by the Academy's "Outstanding" Boarding OFSTED report received in 2021.

The Academy is developing other revenue streams including lettings to mitigate against these risks.

**HOLYPORT COLLEGE**  
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**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Principal Risks and Uncertainties (continued)**

Failures in governance and / or management

The risk in this area arises from the potential failure to manage effectively the Academy's finances, internal controls, compliance with regulations and legislation, or statutory returns. The Governors continue to review and ensure appropriate measures are in place to mitigate these risks.

Reputational

The continuing success of the Academy is dependent on its ability to attract applicants in sufficient numbers by maintaining the highest educational standards. To mitigate this risk, the Governors ensure that pupil progress and achievement are closely monitored and reviewed.

Safeguarding and child protection

The Governors continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety and discipline.

Staffing

The success of the Academy is reliant on the quality of its staff. The Governors monitor and review policies and procedures to ensure continued professional development, regular appraisal and training of staff in order to help recruit and retain staff. Succession planning, especially for middle and senior leadership positions, is also a priority.

Fraud and mismanagement of funds

The Academy has engaged internal auditors to perform a programme of work aimed at checking and reviewing the financial systems and records as required by the Academies Financial Handbook. All finance staff receive training to keep them up to date with financial practice requirements and to develop their skills in this area. In accordance with the changes in the Academies Financial Handbook the Academy ensures it manages its internal scrutiny and external audit separately.

The Academy has continued to strengthen its risk management process throughout the year by improving the process and ensuring staff awareness. A Risk Register is maintained and reviewed and updated on a regular basis.

Cyber crime

The Academy recognises the risks that arise from cyber fraud. It has introduced multi factor authentication for staff to help mitigate these risks and has provided training during the year. A Cyber Security Policy has also been introduced.

**Risk Management**

The Governors have implemented a system to assess risks that the Academy faces, especially in the operational areas (such as in relation to teaching, safeguarding, health & safety and school trips) and in relation to the control of finances. They have introduced systems, including operational procedures and internal financial controls in order to minimise risk. The Governors work closely with the executive team in managing the risks and where significant financial risk still remains they have ensured, if practical, they have adequate insurance cover.

**HOLYPORT COLLEGE**  
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**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Risk Management (continued)**

The Risk Register is regularly reviewed in light of any new information, presented to the Audit and Risk Committee termly and formally reviewed annually.

The Academy has an effective system of internal financial control and this is explained in more detail in the Statement of Internal Control.

**Financial and Risk Management Objectives and Policies**

The Governors have assessed the major risks to which the Academy is exposed, in particular those relating to its finances, teaching, facilities and other operational areas. The Governors have implemented a number of systems to assess and minimise those risks, including internal controls. Where significant financial risk still remains and insurance cover is available on reasonable commercial terms, the Governors have ensured the Academy has adequate insurance cover.

Whilst the Academy is currently over-subscribed, there are risks to falling revenue funding arising from a decrease in boarding numbers in the current challenging economic climate and rising cost of living.

The Governors examine the financial health of the Academy formally every term, reviewing performance against budgets and overall income and expenditure by means of regular update reports at all full Governors and Finance Committee meetings. In addition, management accounts are sent to the Head Master and Chair of Governors/Finance every month and the Finance Committee every other month.

At the balance sheet date, the Academy had no significant liabilities arising from trade creditors or debtors where there would be a significant adverse effect on the Academy's liquidity.

The Governors recognise that the Local Government Pension Scheme deficit represents a significant potential liability to the Academy. However, as the Governors consider the Academy is able to meet its known annual contribution commitments for the foreseeable future, the risk from this liability is minimised. In addition, the Government underwrites the LGPS liabilities. See Note 24 for more detail.

**Fundraising**

The Academy does not use any external fundraisers. All fundraising undertaken during the year was monitored by the Trustees. The majority of the Fundraising for the Academy is carried out by Friends of Holyport College and the Dads' Club. The second hand uniform shop continues to generate a small income during the year.

**Going Concern**

After making appropriate enquiries the Board of Governors has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies note of the Financial Statements.

**PLANS FOR FUTURE PERIODS**

The Academy strives to continually improve levels of progress and attainment for all pupils, equipping them with the qualifications, skills and character to follow their chosen pathway, whether it be into further and higher education or employment, as well as promoting the continued professional development of its staff. The Academy's plans for the short term include:

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**GOVERNORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**PLANS FOR FUTURE PERIODS (continued)**

- Improve the quality of Continuing Professional Development at the Academy by establishing and resourcing a Centre for Innovation in Research and Learning in partnership with Eton College
- Develop the Academy's approach to assessment so that students are always aware of what they need to do to improve in each subject area
- Expand and improve our co-curricular provision and monitor its impact on our students
- Promote sustainability in all areas of policy, curriculum and operations and to better educate our students on how to live a more sustainable life
- Enhance our engagement with our families and ensure that they feel fully involved in the life of the Academy

The Academy's longer term objectives include:

- Maintain and enhance its reputation for excellence
- Achieve long term financial sustainability
- Enhance the Academy's existing facilities through an ongoing programme of capital improvement
- Commission an independent, professional report on the site, its limitations and its potential and develop detailed, costed and achievable plans for its improvement
- Continue to promote social mobility and benefit the most disadvantaged

**FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS**

The Academy and its Governors do not act as Custodian Trustees of any other charity.

**AUDITOR**

In so far as the Governors are aware:

1. there is no relevant audit information of which the charitable company's auditor is unaware; and
2. the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Governors' Report, incorporating a strategic report, was approved by order of the Board of Governors, as the company directors and signed on its behalf by:



.....  
**Mr B Powell**  
Chair of Governor

Date: 1 December 2022



**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**GOVERNANCE STATEMENT**  
**FOR THE YEAR ENDED 31 AUGUST 2002**

**Scope of responsibility**

As Governors, we acknowledge we have overall responsibility for ensuring that Holyport College has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Governors has delegated the day-to-day responsibility to the Head Master, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Holyport College and the Secretary of State for Education. The Accounting Officer is also responsible for reporting to the Board of Governors any material weaknesses or breakdowns in internal control.

As Governors, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

**Governance**

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' responsibilities. The Board of Governors has formally met 4 times during the year ended 31 August 2022. The Governing Body establishes an overall framework for the governance of the Academy and determines membership, terms of reference and procedures of Committees of the Governing Body and other groups. It receives reports including policies from its Committees for ratification. It monitors the activities of the Committees through the minutes of their meetings. Attendance during the year at meetings of the Board of Governors was as follows:

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mr T Arbuthnott	4	4
Mr W Boyle	4	4
Mr D Churchill	1	4
Mrs S Dudley	3	4
Mrs R Harris	4	4
Mr M Jones	3	4
Mr B McCarey	4	4
Mrs G Monk	3	4
Mrs K Neale	2	4
Mr A Percival	4	4
Mr B Powell	4	4
Mr J Robertson	4	4
Mr S Swallow	0	1
Dr L Wales	3	4
Mr C Wilton	4	4

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**GOVERNANCE STATEMENT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Governance (continued)**

The Governors' Finance Committee is a sub-Committee of the Governing Body. Its purpose is to provide guidance and assistance to the Governing Body on all matters related to finance, resources, premises and health and safety of the Academy. This includes preparing and approving annual budgets, monitoring financial performance against that budget, reviewing delegated authorities, ensuring all transactions are conducted in accordance with good practice as directed by the ESFA, to ensure best value is achieved in all financial transactions and to receive and (where relevant) respond to period audit reports on the Academy and of public funds.

Attendance at meetings of the Finance Committee during the year was as follows:

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mrs R Harris	3	3
Mr B McCarey	3	3
Mrs G Monk	1	3
Mr B Powell	3	3
Mr J Robertson	2	3
Mr C Wilton	3	3

The Audit and Risk Committee (previously a subcommittee of the Finance Committee) is a standalone committee with its own Terms of Reference. It meets four times a year and its purpose is to advise the Full Governing Body and the Finance Committee on the Academy's financial, governance, risk management and internal control systems. This includes a thorough review of the Risk Register at least annually.

**Conflict of interest**

The Academy manages conflicts of interest by maintaining an up-to-date and complete register of interests. The information on this register is used in the day-to-day management and governance of the academy trust for example when selecting suppliers.

**Governance reviews**

The Academy routinely checks skills when recruiting new Governors and reviewing Committee appointments. A Governance Review is currently being carried out by Mrs G Monk as Chair of the Nominations and Successions Committee.

**Review of value for money**

As Accounting Officer, the Head Master has responsibility for ensuring that the Academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy's use of its resources has provided good value for money during each academic year, and reports to the Board of Governors where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy has delivered improved value for money during the year by:

**HOLYPORT COLLEGE**  
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**GOVERNANCE STATEMENT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**Review of value for money (continued)**

1. Tendering of the catering contract to ensure quality and value for money;
2. Making a successful application for the Condition Improvement Fund for the Winton roof;
3. Developing relationships for holiday residential lettings to generate future income; and
4. Managing energy consumption during term time and holidays.

**The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Holyport College for the period ended 31 August 2022 and up to the date of approval of the annual report and financial statements.

**Capacity to handle risk**

The Board of Governors has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Governors is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy's significant risks that has been in place for the period from incorporation to 31 August 2022 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Governors.

**The risk and control framework**

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

1. comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Governors;
2. regular reviews by the Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
3. regular review of the Risk Register and Top 10 Risks by the Audit and Risk Committee;
4. setting targets to measure financial and other performance;
5. clearly defined purchasing (asset purchase or capital investment) guidelines;
6. delegation of authority and segregation of duties;
7. identification and management of risks. The Board of Governors buys in an internal assurance service from Critchleys.

The Board of Governors has reviewed its internal scrutiny arrangements and will consider future areas of focus to ensure financial probity. The internal assurance service includes giving advice on financial matters and performing a range of checks on the Academy's financial and other systems. In particular, the checks carried out in the year in May 2022 included review of the Academy's Financial Processes in accordance with the Academy Trust Handbook to ensure compliance in the following areas: 1. Payroll authorisation. 2. Bank reconciliation. 3. Procurement and purchases.

**HOLYPORT COLLEGE**  
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**GOVERNANCE STATEMENT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

**The risk and control framework (continued)**

On an annual basis, Critchleys reports to the Board of Governors through the Audit and Risk Committee on the operation of the systems of control and on the discharge of the Governors' financial responsibilities and annually prepares an annual summary report to the committee outlining the areas reviewed, key findings, recommendations and conclusions to help the committee consider actions and assess year on year progress. The internal scrutiny report was carried out remotely during the Summer term and the Academy is pleased to report that there were no adverse findings or control issues identified.

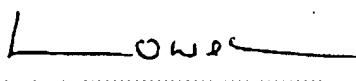
**Review of effectiveness**

As Accounting Officer, the Head Master has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

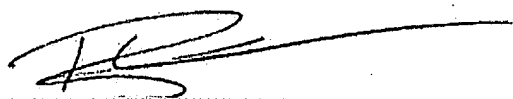
- the work of the external reviewer;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the Academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Audit and Risk Committee and Finance Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Governors and signed on their behalf by:



.....  
**Mr B Powell**  
Chair of Governors



.....  
**Mr B McCarey**  
Accounting Officer

Date: 1 December 2022

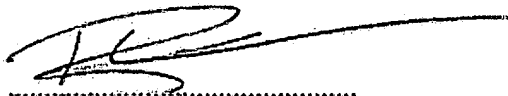
**HOLYPORT COLLEGE**  
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**STATEMENT ON REGULARITY, PROPRIETY AND  
COMPLIANCE**

As Accounting Officer of Holyport College I have considered my responsibility to notify the Academy Board of Governors and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Academy, under the funding agreement in place between the Academy and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2021.

I confirm that I and the Academy Board of Governors are able to identify any material irregular or improper use of all funds by the Academy, or material non-compliance with the terms and conditions of funding under the Academy's funding agreement and the Academies Financial Handbook 2021 (reissued 1 September 2022 as the Academies Trust Handbook).

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Governors and ESFA.



.....  
**Mr B McCarey**  
Accounting Officer

Date: 1 December 2022

**HOLYPORT COLLEGE**  
**(A company limited by guarantee)**

**STATEMENT OF GOVERNORS' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

The Governors (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Governors' Report and the Financial Statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Governors to prepare financial statements for each financial period. Under company law, the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Governors are required to:

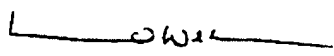
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2021 to 2022;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Governors and signed on its behalf by:

  
.....

**Mr B Powell**  
Chair of Governors

Date: 1 December 2022

## **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF HOLYPORT COLLEGE**

### **Opinion**

We have audited the Financial Statements of Holyport College (the 'Academy') for the year ended 31 August 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2021 to 2022 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2021 to 2022 issued by the Education and Skills Funding Agency.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Governors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the academy's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Governors with respect to going concern are described in the relevant sections of this report.

### **Other information**

The other information comprises the information included in the Annual Report other than the Financial Statements and our Auditor's report thereon. The Governors are responsible for the other information contained within the Annual Report. Our opinion on the Financial Statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF HOLYPORT COLLEGE (CONTINUED)**

### **Other information (continued)**

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Governors' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the Academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the Governors' responsibilities statement, the Governors (who are also the directors of the Academy for the purposes of company law) are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view, and for such internal control as the Governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the Financial Statements, the Governors are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.



## **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF HOLYPORT COLLEGE (CONTINUED)**

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance.

The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

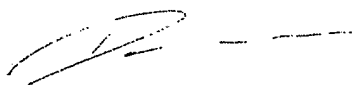
The specific procedures for this engagement that we designed and performed to detect material misstatements in respect of irregularities, including fraud, were as follows:

- Enquiry of management and those charged with governance around actual and potential litigation and claims;
- Enquiry of management and those charged with governance to identify any material instances of noncompliance with laws and regulations;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work to address the risk of irregularities due to management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for evidence of bias.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditor's report.

### **Use of our report**

This report is made solely to the Academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Darren O'Connor BSc (Hons) FCCA ACA (Senior Statutory Auditor)**  
for and on behalf of  
**James Cowper Kreston**  
**Chartered Accountants and Statutory Auditor**  
Reading Bridge House  
George Street  
Reading  
Berkshire RG1 8LS

Date: 9 December 2022

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO HOLYPORT COLLEGE AND THE EDUCATION AND SKILLS FUNDING AGENCY**

In accordance with the terms of our engagement letter dated 2 September 2022 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2021 to 2022, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Holyport College during the year 1 September 2021 to 31 August 2022 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Holyport College and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Holyport College and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Holyport College and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of Holyport College's Accounting Officer and the Reporting Accountant**

The accounting officer is responsible, under the requirements of Holyport College's funding agreement with the Secretary of State for Education dated 19 June 2013 and the Academies Financial Handbook, extant from 1 September 2021, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2021 to 2022. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2021 to 31 August 2022 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2021 to 2022 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy's income and expenditure.

Our work on regularity included a review of the internal controls, policies and procedures that have been implemented and an assessment of their design and effectiveness to understand how the academy complied with the framework of authorities. We also reviewed the reports commissioned by the governors to assess the internal controls throughout the year.

**INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY  
TO HOLYPORT COLLEGE AND THE EDUCATION & SKILLS FUNDING AGENCY  
(CONTINUED)**

**Approach (continued)**

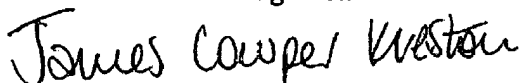
Specific work undertaken to draw to our conclusion includes:

- reviewing the minutes of the meetings of the Board of Governors and other evidence made available to us, relevant to our consideration of regularity;
- a review of the objectives and activities of the academy, with reference to the income streams and other information available to us as auditors of the academy;
- testing of a sample of payroll payments to staff;
- testing of a sample of payments to suppliers and other third parties;
- testing of a sample of grants received and other income streams.

We performed detailed testing based on our assessment of the risk of material irregularity, impropriety and noncompliance. This work was integrated with our audit on the financial statements where appropriate and included analytical review and detailed substantive testing of transactions.

**Conclusion**

In the course of our work, nothing has come to our attention which suggests in all material respects the expenditure disbursed and income received during the year 1 September 2021 to 31 August 2022 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



**James Cowper Kreston**  
**Chartered Accountants and Statutory Auditor**

Reading Bridge House  
George Street  
Reading  
Berkshire  
RG1 8LS

Date 9 December 2022

**Holyport College**  
A company limited by guarantee

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**  
For the Year ended 31 August 2022

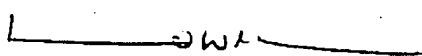
		Unrestricted funds 2022 £000	Restricted funds 2022 £000	Restricted fixed asset funds 2022 £000	Total funds 2022 £000	Total funds 2021 £000
	Note					
<b>Income from:</b>						
Donations and capital grants	3	-	48	349	397	35
Charitable activities	4	-	6,983	-	6,983	6,349
Other trading activities	5	32	-	-	32	5
Investments	6	-	-	-	-	-
<b>Total income</b>		<b>32</b>	<b>7,031</b>	<b>349</b>	<b>7,412</b>	<b>6,389</b>
<b>Expenditure on:</b>						
Charitable activities	7	-	6,924	450	7,374	6,844
<b>Total expenditure</b>		<b>-</b>	<b>6,924</b>	<b>450</b>	<b>7,374</b>	<b>6,844</b>
<b>Net income/(expenditure)</b>		<b>32</b>	<b>107</b>	<b>(101)</b>	<b>38</b>	<b>(455)</b>
Transfers between funds	18	(32)	(126)	158	-	-
<b>Net movements in funds before other recognised gains/(losses)</b>		<b>-</b>	<b>(19)</b>	<b>57</b>	<b>38</b>	<b>(455)</b>
<b>Other recognised gains/(losses):</b>						
Actuarial gains/ (losses) on defined benefit pension schemes	24	-	2,607	-	2,607	(428)
<b>Net movement in funds</b>		<b>-</b>	<b>2,588</b>	<b>57</b>	<b>2,645</b>	<b>(883)</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		-	(2,733)	17,865	15,132	16,015
Net movement in funds		-	2,588	57	2,645	(883)
<b>Total funds carried forward</b>		<b>-</b>	<b>(145)</b>	<b>17,922</b>	<b>17,777</b>	<b>15,132</b>

**Holyport College**  
**A company limited by guarantee**  
**Registered Number: 07930340**

**BALANCE SHEET**  
**As at 31 August 2022**

	Note	2022 £000	2021 £000
<b>Fixed assets</b>			
Tangible assets	13	17,858	17,865
Investments	14	<u>24</u>	<u>25</u>
		17,882	17,890
<b>Current assets</b>			
Debtors	15	824	398
Cash at bank and in hand		<u>1,972</u>	<u>1,846</u>
		2,796	2,244
Creditors: amounts falling due within one year	16	<u>(2,022)</u>	<u>(1,893)</u>
<b>Net current assets</b>		774	351
<b>Total assets less current liabilities</b>		<u>18,656</u>	<u>18,241</u>
Creditors: amounts falling due after one year	17	<u>(365)</u>	<u>(365)</u>
<b>Net assets excluding pension liability</b>		<u>18,291</u>	<u>17,876</u>
Defined benefit pension scheme liability	24	<u>(514)</u>	<u>(2,744)</u>
<b>Total net assets</b>		<u><u>17,777</u></u>	<u><u>15,132</u></u>
<b>Funds of the Academy</b>			
Restricted fixed asset funds	18	17,922	17,865
Restricted income funds	18	<u>369</u>	<u>11</u>
Restricted funds excluding pension reserve	18	<u>18,291</u>	<u>17,876</u>
Pension reserve		<u>(514)</u>	<u>(2,744)</u>
<b>Total restricted funds</b>	18	17,777	15,132
<b>Unrestricted income funds</b>	18	-	-
<b>Total funds</b>		<u><u>17,777</u></u>	<u><u>15,132</u></u>

The financial statements on pages 26 to 48 were approved and authorised for issue by the Governors and are signed on their behalf by:



**Mr B Powell**  
Chair of Governors

Date: 1 December 2022

**Holyport College**  
**A company limited by guarantee**

**STATEMENT OF CASH FLOWS**  
**For the Year ended 31 August 2022**

	<b>Note</b>	<b>2022 £000</b>	<b>2021 £000</b>
<b>Cash flows from operating activities</b>			
Net cash provided by/ (used in) operating activities	20	200	484
<b>Cash flows from investment activities</b>	21	(74)	(58)
<b>Change in cash and cash equivalents in the year</b>		<b>126</b>	<b>426</b>
Cash and cash equivalents at the beginning of the year		1,846	1,420
<b>Cash and cash equivalents at the end of the year</b>	22,23	<b>1,972</b>	<b>1,846</b>

**Holyport College**  
**A company limited by guarantee**

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year ended 31 August 2022**

**1 Accounting Policies**

The principal activity of Holyport College is to provide education for pupils aged 11 to 19. The Trust is an exempt charity and a company limited by guarantee (company number: 07930340). It is incorporated and domiciled in the UK. The address of the registered office is Holyport College, Ascot Road, Holyport, Maidenhead, SL6 3LE.

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

**1.1 Basis of Preparation of the Financial Statements**

The financial statements of the Academy, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2021 to 2022 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Holyport College meets the definition of a public benefit entity under FRS 102.

**1.2 Company Status**

The Academy is a company limited by guarantee. The members of the company are the individuals named on page 1. In the event of the academy being wound up, the liability in respect of the guarantee is limited to £10 per member of the Academy.

**1.3 Fund Accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

**1.4 Income**

All incoming resources are recognised when the Academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

**Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset funds. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**1 Accounting policies (continued)**

**1.4 Income (continued)**

**Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

**Other income**

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the Academy has provided the goods or services.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities are costs incurred on the academy's educational operations, including support costs and those costs relating to the governance of the academy appointed to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

**1.6 Going concern**

The Governors assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy to continue as a going concern. The Governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.7 Tangible fixed assets**

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.



**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**1 Accounting policies (continued)**

**1.7 Tangible fixed assets (continued)**

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

Buildings	- 2% Straight line
Leasehold land	- over the life of the lease
Furniture and fixtures	- 10% Straight line
Computer equipment	- 25% Straight line
Motor vehicles	- 20% Reducing balance

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

**1.8 Operating leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**1.9 Taxation**

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**1.10 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.11 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.12 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**1 Accounting policies (continued)**

**1.13 Financial instruments**

The Academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy and their measurement bases are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 15. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 16 and 17. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

**1.14 Pensions**

Retirement benefits to employees of the Academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**2 Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

**Local Government Pension Scheme**

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 24, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2022. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

**Depreciation**

Tangible fixed assets are depreciated over their useful lives taking into account residual values where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. Residual value assessments consider issues such as the remaining life of the asset and projected disposal values.

**3 Income from donations and capital grants**

	Restricted funds	Restricted fixed asset funds	Total funds	Total funds
	2022	2022	2022	2021
	£000	£000	£000	£000
Donations	48	-	48	5
Capital donations	-	20	20	-
Capital grants and LA contributions	-	329	329	30
	<u>48</u>	<u>349</u>	<u>397</u>	<u>35</u>
Total 2021	<u>5</u>	<u>30</u>	<u>35</u>	

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**4 Funding for the Academy's educational operations**

	Unrestricted funds 2022 £000	Restricted funds 2022 £000	Total funds 2022 £000	Total funds 2021 £000
<b>DfE/ESFA grants</b>				
General Annual Grant (GAG)	-	3,329	3,329	3,071
Pupil Premium	-	102	102	98
Other DfE/ESFA Group grants	-	24	24	23
	-	3,455	3,455	3,192
<b>Other Government Grants</b>				
Other grants	-	189	189	226
	-	189	189	226
<b>Other income</b>				
Boarding fee income	-	2,901	2,901	2,589
Other income from educational activities	-	406	406	258
	-	3,307	3,307	2,847
<b>COVID-19 additional funding (DfE/ESFA)</b>				
Catch-up premium	-	32	32	69
	-	32	32	69
<b>COVID-19 additional funding (non-DfE/ESFA)</b>				
Coronavirus Job Retention Scheme - Boarding staff	-	-	-	15
	-	-	-	15
<b>Total 2022</b>	-	6,983	6,983	6,349
<b>Total 2021</b>	-	6,349	6,349	

Other income from educational activities includes payments towards school trips outside the curriculum, school meals and transport.

**5 Income from other trading activities**

	Unrestricted funds 2022 £000	Total funds 2022 £000	Total funds 2021 £000
Letting income	32	32	5
<b>Total 2021</b>	5	5	

**6 Investment income**

	Unrestricted funds 2022 £000	Restricted funds 2022 £000	Total funds 2022 £000	Total funds 2021 £000
Investment income	-	-	-	-
<b>Total 2021</b>	-	-	-	

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**7 Expenditure**

	Staff costs	Premises	Other	Total	Total
	2022	2022	2022	2022	2021
	£000	£000	£000	£000	£000
<i>Educational operations:</i>					
Direct costs	2,873	-	284	3,157	2,949
Support costs	262	432	548	1,242	1,096
<i>Boarding:</i>					
Direct costs	1,379	-	93	1,472	1,355
Support costs	409	551	543	1,503	1,444
	<u>4,923</u>	<u>983</u>	<u>1,468</u>	<u>7,374</u>	<u>6,844</u>
Total 2021	<u>4,679</u>	<u>634</u>	<u>1,531</u>	<u>6,844</u>	

**8 Analysis of expenditure by activities**

	Direct costs	Support costs	Total funds	Total funds
	2022	2022	2022	2021
	£000	£000	£000	£000
Educational operations	3,157	1,242	4,399	4,045
Boarding	1,472	1,503	2,975	2,799
	<u>4,629</u>	<u>2,745</u>	<u>7,374</u>	<u>6,844</u>
Total 2021	<u>4,304</u>	<u>2,540</u>	<u>6,844</u>	

	Educational operations	Boarding	Total funds	Total funds
	2022	2022	2022	2021
	£000	£000	£000	£000
Staff costs	262	409	671	738
Recruitment and support	9	9	18	18
Maintenance of premises & equipment	54	109	163	201
Cleaning	52	103	155	143
Rates and water	37	39	76	66
Energy	38	75	113	109
Depreciation	238	212	450	433
Insurance	13	13	26	21
Transport	140	30	170	126
Catering	224	419	643	497
Bank interest and charges	-	-	-	-
Governance costs	5	5	10	10
Other support costs	170	80	250	178
	<u>1,242</u>	<u>1,503</u>	<u>2,745</u>	<u>2,540</u>
Total 2021	<u>1,096</u>	<u>1,444</u>	<u>2,540</u>	

During the year £101,000 (2021: £92,000) of bursaries and scholarships were awarded by the College, in addition to bursaries awarded to pupils by other charities.

**Holyport College**  
**A company limited by guarantee**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**9 Net income/(expenditure)**

	<b>2022</b>	<b>2021</b>
	<b>£000</b>	<b>£000</b>
Depreciation of tangible fixed assets	<b>441</b>	433
Fees paid to the auditor for:		
- audit	<b>8</b>	8
- other services	<b>2</b>	2

**10 Staff**

**a. Staff costs**

Staff costs during the year were as follows:

	<b>2022</b>	<b>2021</b>
	<b>£000</b>	<b>£000</b>
Wages and salaries	<b>3,434</b>	3,325
Social security costs	<b>361</b>	338
Pension costs	<b>1,118</b>	1,005
	<b>4,913</b>	4,668
Agency staff costs	<b>10</b>	11
	<b>4,923</b>	4,679

Pension costs include a FRS 102 management charge of £377,000, (2021: £292,000).

**b. Non-statutory/non-contractual staff severance payments**

There was 1 severance payment in the year for £2,500 (2021: £21,695, 1)

**c. Staff numbers**

	<b>2022</b>	<b>2021</b>
	<b>No</b>	<b>No</b>
Teachers and teaching assistants	<b>74</b>	75
Management	<b>7</b>	7
Administration and support	<b>33</b>	31
	<b>114</b>	113

The average headcount expressed as full time equivalents was:

	<b>2022</b>	<b>2021</b>
	<b>No</b>	<b>No</b>
Teachers and teaching assistants	<b>62</b>	60
Management	<b>7</b>	7
Administration and support	<b>19</b>	21
	<b>88</b>	88

**d. Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>2022</b>	<b>2021</b>
	<b>No</b>	<b>No</b>
In the band £60,001 - £70,000	<b>3</b>	3
In the band £70,001 - £80,000	<b>3</b>	2
In the band £80,001 - £90,000	-	-
In the band £90,001 - £100,000	-	-
In the band £100,001 - £110,000	-	-
In the band £110,001 - £120,000	-	1
In the band £120,001 - £130,000	<b>1</b>	-

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**10 Staff (continued)**  
**d. Higher paid staff (continued)**

The above employees participated in the pension contributions. During the year ended 31 August 2022, pension contributions for these staff members amounted to £96,000. (2021: £90,000).

**e. Key management personnel**

The key management personnel of the Academy comprises the Senior Leadership Team as listed on page 2. The total amounts of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy was £699,000. (2021: £654,000).

**11 Governors' remuneration and expenses**

One or more governors have been paid remuneration or have received other benefits from an employment with the Academy. The Head Master and other staff Governor only receive remuneration in respect of services they provide undertaking the role of principal and staff members under their contracts of employment. The value of Governors' remuneration and other benefits was as follows:

		2022 £	2021 £
Benedict McCarey, Head Master and Governor		120,000 -	110,000 -
	Remuneration	125,000	115,000
	Pension contributions paid	nil	10,000 -
			15,000
Walter Boyle, Founding Head Master and Governor		75,000 -	70,000 -
	Remuneration	80,000	75,000
	Pension contributions paid	15,000 -	15,000 -
		20,000	20,000

During the year ended 31 August 2022, expenses totalling £316 were reimbursed or paid directly to 1 Governor (2021: £1,000 to 1 Governor). All Governors' expenses relate to out of pocket expenses at cost. No other governors' expenses were incurred.

**12 Governors' and Officers' insurance**

In accordance with normal commercial practice the Academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides cover up to £5 million on any one claim and the cost for the year ended 31 August 2022 was £229 (2021: £220).

NOTES TO THE FINANCIAL STATEMENTS (continued)  
For the Year ended 31 August 2022

13 Tangible fixed assets

	Land & Buildings £000	Furniture and equipment £000	Computer equipment £000	Motor vehicles £000	Total £000
<b>Cost or valuation</b>					
At 1 September 2021	20,042	506	348	35	20,931
Additions	321	103	19	-	443
Disposals	(4)	(16)	-	-	(20)
At 31 August 2022	<u>20,359</u>	<u>593</u>	<u>367</u>	<u>35</u>	<u>21,354</u>
<b>Depreciation</b>					
At 1 September 2021	2,510	226	304	26	3,066
Charge for the year	359	56	24	2	441
Depreciation on disposal	-	(11)	-	-	(11)
At 31 August 2022	<u>2,869</u>	<u>271</u>	<u>328</u>	<u>28</u>	<u>3,496</u>
<b>Net book value</b>					
At 31 August 2022	<u>17,490</u>	<u>322</u>	<u>39</u>	<u>7</u>	<u>17,858</u>
At 31 August 2021	<u>17,532</u>	<u>280</u>	<u>44</u>	<u>9</u>	<u>17,865</u>

14 Investments

	2022 £000	2021 £000
At 1 September	25	-
Additions	-	25
Disposals	-	-
Change in market value	(1)	-
At 31 August	<u>24</u>	<u>25</u>

Investments are split equally between the M&G Equities Investment Fund for Charities and the M&G Charitable Charities Fixed Interest Fund and are invested for the Good Music Fund.

15 Debtors

	2022 £000	2021 £000
Boarding fees receivable	333	300
CIF grant income receivable	302	-
Other debtors including VAT receivable	94	54
Prepayments and accrued income	95	44
	<u>824</u>	<u>398</u>

16 Creditors: Amounts falling due within one year

	2022 £000	2021 £000
Trade creditors	403	216
Other taxation and social security	95	90
Other creditors	324	311
Deferred income	1,033	1,086
Accruals	167	172
	<u>2,022</u>	<u>1,893</u>
	2022 £000	2021 £000
Deferred income at 1 September 2021	1,086	1,176
Resources deferred during the year	1,033	1,086
Amounts released from previous years	(1,086)	(1,176)
Deferred income at 31 August 2022	<u>1,033</u>	<u>1,086</u>

The deferred income represents boarding fees receivable for the 2022/23 academic year as well as rates relief.



**Holyport College**  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**17 Creditors: Amounts falling due after more than one year**

	2022 £000	2021 £000
Other creditors	365	365

Other creditors relates to fee deposits repayable in greater than one year from the balance sheet date.

**18 Statement of funds**

	Balance at 1 September 2021 £000	Income £000	Expenditure £000	Transfers in/(out) £000	Gains/(losses) £000	Balance at 31 August 2022 £000
<b>Unrestricted income funds</b>						
General funds	-	32	-	(32)	-	-
<b>Restricted general funds</b>						
General Annual Grant (GAG)	(68)	3,329	(3,111)	(38)	-	112
Other DfE/ESFA grants	-	158	(158)	-	-	-
Donations	-	48	(48)	-	-	-
Local authority	-	189	(189)	-	-	-
Boarding fee income	53	2,901	(2,633)	(88)	-	233
Good Music award	26	-	(2)	-	-	24
Other income	-	406	(406)	-	-	-
Pension reserve	(2,744)	-	(377)	-	2,607	(514)
	<b>(2,733)</b>	<b>7,031</b>	<b>(6,924)</b>	<b>(126)</b>	<b>2,607</b>	<b>(145)</b>
<b>Restricted fixed asset funds</b>						
Donations	435	20	-	-	-	455
Capital Grants	14,177	329	(450)	158	-	14,214
Donated land	3,253	-	-	-	-	3,253
	<b>17,865</b>	<b>349</b>	<b>(450)</b>	<b>158</b>	<b>-</b>	<b>17,922</b>
<b>Total Restricted funds</b>	<b>15,132</b>	<b>7,380</b>	<b>(7,374)</b>	<b>32</b>	<b>2,607</b>	<b>17,777</b>
<b>Total funds</b>	<b>15,132</b>	<b>7,412</b>	<b>(7,374)</b>	<b>-</b>	<b>2,607</b>	<b>17,777</b>

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**18 Statement of funds (continued)**

**Restricted funds**

General Annual Grant (GAG)	Represents the core funding for the educational activities of the College that has been provided to the Academy via the Education and Skills Funding Agency and the Department for Education.
Other DfE/ESFA grants	Represents other funding received from the government which does not form part of the GAG but is received in relation to specific purposes. These include the start up grant, Pupil Premium fund, rates fund and Year 7 catch up fund.
Local authority	Represents other types of funding at a local level, such as SEN top up funding.
Boarding fee income	Represents fees received from boarding students.
Good Music award	Represents the interest element of the amount held in trust from the Good family. The award is for the purpose of developing music bursaries.
Other income	Represents monies received for other particular operations in running the Academy such as trips and meals.
Pension reserve	Represents the pension scheme liabilities for staff in the Local Government Pension Scheme. The pension scheme liability has not crystallised and the trustees do not need to designate any of their existing funds to meet future pension commitments. Parliament at the request of the Secretary of State for Education, has guaranteed that in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department of Education. The guarantee came into force on 18 July 2013.

**Restricted fixed asset funds**

Donations	Represent donations for the Academy to purchase/fund specific items with specific purposes including from Eton College and Friends of Holyport College.
Capital grants	Represent amounts received for the use of constructing the Academy from the ESFA and other sources.

**Transfers**

Transfers	These relate to monies spent from GAG or boarding funds to purchase capitalised assets during the year. This will continue year on year.
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**Holyport College**  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**18 Statement of funds (continued)**

Comparative information in respect of the preceding year is as follows:

	Balance at 1 September 2020 £000	Income £000	Expenditure £000	Transfers in/(out) £000	Gains/(losses) £000	Balance at 31 August 2021 £000
<b>Unrestricted income funds</b>						
General funds	-	5	-	(5)	-	-
<b>Restricted income funds</b>						
General Annual Grant (GAG)	(151)	3,071	(2,980)	(8)	-	(68)
Other DfE/ESFA grants	-	190	(190)	-	-	-
Donations	-	5	(5)	-	-	-
Local authority	-	226	(226)	-	-	-
Boarding fee income	(71)	2,604	(2,460)	(20)	-	53
Good Music award	26	-	-	-	-	26
Other income	-	258	(258)	-	-	-
Pension reserve	(2,024)	-	(292)	-	(428)	(2,744)
	<u>(2,220)</u>	<u>6,354</u>	<u>(6,411)</u>	<u>(28)</u>	<u>(428)</u>	<u>(2,733)</u>
<b>Restricted fixed asset funds</b>						
Donations	435	-	-	-	-	435
Capital grants	14,547	30	(433)	33	-	14,177
Donated land	3,253	-	-	-	-	3,253
	<u>18,235</u>	<u>30</u>	<u>(433)</u>	<u>33</u>	<u>-</u>	<u>17,865</u>
<b>Total Restricted funds</b>	<u>16,015</u>	<u>6,384</u>	<u>(6,844)</u>	<u>5</u>	<u>(428)</u>	<u>15,132</u>
<b>Total funds</b>	<u>16,015</u>	<u>6,389</u>	<u>(6,844)</u>	<u>-</u>	<u>(428)</u>	<u>15,132</u>

**Holyport College**  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**19 Analysis of net assets between funds**  
 Analysis of net assets between funds - current period

	<b>Restricted funds 2022 £000</b>	<b>Restricted fixed asset funds 2022 £000</b>	<b>Total funds 2022 £000</b>
Tangible fixed assets and investments	24	17,858	17,882
Current assets	2,732	64	2,796
Creditors due within one year	(2,022)	-	(2,022)
Creditors due after more than one year	(365)	-	(365)
Provisions for liabilities and charges	(514)	-	(514)
	<b>(145)</b>	<b>17,922</b>	<b>17,777</b>

Analysis of net assets between funds - prior period

	<b>Restricted funds 2021 £000</b>	<b>Restricted fixed asset funds 2021 £000</b>	<b>Total funds 2021 £000</b>
Tangible fixed assets	25	17,865	17,890
Current assets	2,244	-	2,244
Creditors due within one year	(1,893)	-	(1,893)
Creditors due after more than one year	(365)	-	(365)
Provisions for liabilities and charges	(2,744)	-	(2,744)
	<b>(2,733)</b>	<b>17,865</b>	<b>15,132</b>

**Holyport College**  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**20 Reconciliation of net expenditure to net cash flow from operating activities**

	<b>2022</b>	<b>2021</b>
	<b>£000</b>	<b>£000</b>
Net income/(expenditure) for the period (as per Statement of Financial Activities)	<b>38</b>	<b>(455)</b>
Adjustments for:		
Depreciation	<b>441</b>	<b>433</b>
Depreciation on disposal of fixed assets	<b>(11)</b>	<b>-</b>
Capital grants from DfE and other capital income	<b>(349)</b>	<b>(30)</b>
Interest receivable	<b>-</b>	<b>-</b>
Defined benefit pension scheme finance cost	<b>377</b>	<b>292</b>
Decrease/(increase) in debtors	<b>(425)</b>	<b>222</b>
Increase/(decrease) in creditors	<b>129</b>	<b>22</b>
Net cash provided by/ (used in) operating activities	<b>200</b>	<b>484</b>

**21 Cash flows from investing activities**

	<b>2022</b>	<b>2021</b>
	<b>£000</b>	<b>£000</b>
Interest receivable	<b>-</b>	<b>-</b>
Purchase of investments	<b>-</b>	<b>(25)</b>
Disposal of fixed assets	<b>20</b>	<b>-</b>
Purchase of tangible fixed assets	<b>(443)</b>	<b>(63)</b>
Capital grants and contributions from ESFA and Local Authority	<b>349</b>	<b>30</b>
	<b>(74)</b>	<b>(58)</b>

**22 Analysis of cash and cash equivalents**

	<b>2022</b>	<b>2021</b>
	<b>£000</b>	<b>£000</b>
Cash in hand	<b>1,972</b>	<b>1,846</b>

**23 Analysis of change in debt**

	<b>At 1 September 2021</b>	<b>Cash flows</b>	<b>At 31 August 2022</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Cash at bank and in hand	<b>1,846</b>	<b>126</b>	<b>1,972</b>

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**24 Pension commitments**

The Academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme in England and Wales ('TPS') for academic and related staff and the Local Government Pension Scheme ('LGPS') for non teaching staff which is managed by The Royal County of Berkshire Pension Fund. Both are multi employer defined benefit schemes.

The latest actuarial valuation of the TPS is 31 March 2016 and of the LGPS is 31 March 2019.

There were no outstanding or prepaid contributions at the beginning or the end of the year.

**TPS**

The TPS is a statutory, contributory defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full time teachers in academies. All teachers have the opportunity to opt out of the TPS after enrolment.

The TPS is an unfunded scheme to which both the member and employer make contributions, as a percentage of salary, these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

**Valuation of the TPS**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuation and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy.
  - total scheme liabilities (pensions currently in payment and the estimated costs of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million.
  - the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.
- The next valuation result is due to be implemented from 1 April 2023. The employer's pension costs paid to the TPS in the year amounted to £561,000 (2021: £535,000). A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (<https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx>).

Under the definitions set out in FRS102, the TPS is an unfunded multi employer pension scheme. The Academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy has set out above the information available on the scheme.

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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**24 Pension commitments (continued)**

**LGPS**

The LGPS is a defined benefit pension scheme, with the assets held in separate trustee administered funds. The total contributions made for the year ended 31 August 2022 were £233,000 (2021: £228,000) of which employer's contributions totalled £180,000 (2021: £173,000) and employees' contributions totalled £53,000 (2021: £55,000). The agreed contribution rates from April 2022 are 21.6% for employers and 5.5% to 12.5% for employees.

Parliament has agreed at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

**Principal actuarial assumptions**

	<b>2022</b>	<b>2021</b>
	<b>%</b>	<b>%</b>
Rate of increase in salaries	<b>3.90</b>	3.85
Rate of increase for pensions in payment/inflation	<b>2.90</b>	2.85
Discount rate for scheme liabilities	<b>4.20</b>	1.70
Inflation assumption (CPI)	<b>0.40</b>	2.85

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	<b>2022</b>	<b>2021</b>
	<b>Years</b>	<b>Years</b>
<i>Retiring today</i>		
Males	<b>21.0</b>	21.6
Females	<b>23.8</b>	24.2
<i>Retiring in 20 years</i>		
Males	<b>22.3</b>	23.0
Females	<b>25.3</b>	25.6

**Sensitivity analysis**

	<b>2022</b>	<b>2021</b>
	<b>£000</b>	<b>£000</b>
Discount rate +0.1%	<b>196</b>	126
Discount rate -0.1%	<b>(211)</b>	(130)
Mortality assumption 1 year increase	<b>(211)</b>	(163)
Mortality assumption 1 year decrease	<b>195</b>	157
Pension increases +0.1%	<b>(211)</b>	(124)
Pension increases -0.1%	<b>195</b>	121

**Holyport College**  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**24 Pension commitments (continued)**

The Academy's share of the assets in the scheme was:

	2022 £000	2021 £000
Equities	1,063	846
Bonds and other	381	348
Property	228	163
Cash and other liquid assets	29	29
<b>Total market value of assets</b>	<b>1,701</b>	<b>1,386</b>

The actual return on Scheme assets was £71,000 (2021: £51,000).

The amount recognised in the Statement of Financial Activities was as follows:

	2022 £000	2021 £000
Current service cost	(505)	(432)
Past service cost	-	-
Net interest on defined liability asset	(46)	(32)
Administrative expenses	(2)	(1)
<b>Total amount recognised in the Statement of Financial Activities</b>	<b>(553)</b>	<b>(465)</b>

Changes in the present value of the defined benefit obligations were as follows:

	2022 £000	2021 £000
At 1 September	4,130	3,048
Current service cost	505	432
Interest cost	71	51
Employee contributions	58	55
Actuarial (gains)/ losses	(2,534)	546
Benefits paid net of transfers in	(15)	(2)
Past service costs	-	-
<b>At 31 August</b>	<b>2,215</b>	<b>4,130</b>

Changes in the fair value of the Academy's share of scheme assets were as follows:

	2022 £000	2021 £000
At 1 September	1,386	1,024
Interest income	25	19
Actuarial gains	73	118
Employer contributions	176	173
Employee contributions	58	55
Benefits paid net of transfers in	(15)	(2)
Administration expense	(2)	(1)
<b>At 31 August</b>	<b>1,701</b>	<b>1,386</b>



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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**25 Operating lease commitments**

At 31 August 2022, the Academy had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	<b>2022</b>	<b>2021</b>
	<b>£000</b>	<b>£000</b>
Not later than one year	<b>37</b>	<b>27</b>
Later than one year and not later than 5 years	<b>59</b>	<b>64</b>
	<b>96</b>	<b>91</b>

**26 Related party transactions**

Owing to the nature of the Academy trust and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which Governors have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Trust Handbook and with the trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

Eton College is sole educational sponsor of the Academy and details of the sponsorship relationship and support are outlined in the Heads of Terms document available on both College websites. The sponsorship is designed to be mutually beneficial and initiatives undertaken in 2021-22 in addition to sharing facilities included links between numerous departments, attendance at evening lectures, consultancy on fundraising, technology enrichment, educational leadership advice, pupil mentoring and ongoing cooperation among pupils through the Investment Society and a combined choir. A number of Academy Governors are also members of Eton College staff. Holyport College received financial benefit of £11,000 (2021: £2,000), donations totalling £60,000 (2021: £5,264) from Eton College and paid costs totalling £14,000 (2021: £5,200).

**27 Capital commitments**

There is £64,000 of capital expenditure committed to at 31 August 2022 (2021: £nil). This is for the Winton roof project funded by the Condition Improvement Fund 2021-2022.

**28 Controlling party**

The ultimate controlling party is that of its Members as detailed on page 1 of the financial statements.

**29 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the Year ended 31 August 2022**

**Academy Boarding Trading Account**

	<b>2022</b>	<b>2022</b>	<b>2021</b>	<b>2021</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Income</b>				
Fee income		<b>2,901</b>		2,589
Government furlough support		<u>-</u>		<u>15</u>
		<b>2,901</b>		<b>2,604</b>
<b>Expenditure - direct costs</b>				
Staff costs	<b>(1,276)</b>		<b>(1,205)</b>	
Goods and services	<u><b>(93)</b></u>		<u><b>(90)</b></u>	
	<b>(1,369)</b>		<b>(1,295)</b>	
<b>Expenditure - support costs</b>				
Staff costs	<b>(381)</b>		<b>(379)</b>	
Utilities	<b>(228)</b>		<b>(211)</b>	
Catering	<b>(419)</b>		<b>(347)</b>	
Other support costs	<u><b>(236)</b></u>		<u><b>(227)</b></u>	
	<b>(1,264)</b>		<b>(1,164)</b>	
Total expenditure before pensions and depreciation		<u><b>(2,633)</b></u>		<u><b>(2,459)</b></u>
<b>Surplus before pension and depreciation</b>		<b>267</b>		<b>145</b>
Pension charge	<b>(131)</b>		<b>(135)</b>	
Depreciation	<u><b>(212)</b></u>		<u><b>(205)</b></u>	
Total other costs		<u><b>(342)</b></u>		<u><b>(340)</b></u>
<b>Deficit on boarding</b>		<u><u><b>(75)</b></u></u>		<u><u><b>(195)</b></u></u>