

Company No. 07900719

Unaudited Financial Statements
For the Year Ended 31 December 2022
for
24-7 Prayer Stanford
(Charity Commission No. 1146983)



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(Charity Commission No. 1146983)
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For the Year Ended 31 December 2022

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24-7 Prayer Stanford
(Charity Commission No. 1146983)
General information
For the Year Ended 31 December 2022

TRUSTEES: Robb Philip Harman
Stephen Morris
Catherine Smith
Peter Connor
Deborah Connor

DIRECTORS: Robb Philip Harman
Sally Elizabeth Harman
Jonathan Andrew Biddle

CHAIRPERSON: Mr Robb Philip Harman

ADDRESS: 217 Southend Road
Stanford Le Hope
Essex
SS17 7AQ

ACCOUNTANTS: Moore Kingston Smith LLP
Orbital House
20 Eastern Road
Romford
Essex
RM1 3PJ

BANK: Barclays Bank
24 Grover Walk
Corringham
Essex
SS17 7LY

COMPANY NO. 07900719

24-7 Prayer Stanford
(Charity Commission No. 1146983)
Trustees Annual Report
For the Year Ended 31 December 2022

24-7 Prayer Stanford is a company limited by guarantee and is governed by its articles of association. The company was incorporated on 6 January 2012.

Objects of the charity

24-7 Prayer Stanford (Proximity Church) is a Christian community that operates primarily in Thurrock and the surrounding areas of Essex. The objects of the charity are the provision of supportive projects such as youth work, educational services, pastoral care, acts of worship and projects to benefit the community and the surrounding neighbourhood.

Review and achievements of 2022

Proximity Church continues to pursue and practice three core values of::

- Family:** to live and share life as an open and inclusive community;
- Sent:** to be prepared to serve and go where the Spirit may lead;
- Encounter:** to encounter and experience God.

These values are the lenses through which we view all Proximity activities, meetings and endeavours. We want these to be the markers of Proximity Church.

The newly formed Trustee Board and Leadership Team of Proximity Church became well established in 2022, meeting quarterly through the year. This structure has proven to be invaluable, providing a rigorous, accountable and supportive framework around the leadership of the church, its vision and strategy.

The Leadership team, consisting of Charlotte Harman (Team Leader), Jonathan Biddle and Christie Harman, continued to meet bi-weekly through 2022. In line with our goals, the Leadership were invested heavily in the newly formed "Wider Leadership Team" consisting of House Church Leaders and key leaders within the Church. This group met bi-monthly and has created an environment where leaders are nurtured, equipped, and empowered within the Church. This investment in team and leadership has meant leadership within the church has been responsive, adaptive, and more effective in actualising the Church's vision and strategy.

House Churches

House Churches continued to meet throughout the week with gatherings on Monday, Tuesday, Wednesday and Thursday evenings over a meal. A core practice of Proximity Church is to eat together; we see mealtimes as ways that we can truly live out our values and welcome others to join us. In 2022 we were very privileged to have a couple of refugee individuals and families join these mealtimes, with some of them becoming core members within the wider life of the church. We wanted to give these families our very best. Each House Church therefore embraced a refugee family or individuals and were able to tailor pastoral support and form deeper relationships. We also had other new members and families join our House Churches; this grassroots growth is what success looks like to Proximity Church.

Encounter Sundays

Encounter Sundays are core to Proximity Church membership as this is the only opportunity within the month where all Proximity Church members (and guests) gather. These often have a celebratory feel and end with a large meal. Members from the church contribute in many ways to make Encounter Sundays happen, such as preparing food, setting up, speaking or leading in other ways.

Learning

For both our Community Learning and Family Learning we studied the six values of 24-7 Prayer. The leaders chose this as a way of centering the Church upon practices and values that were key in the early establishment of Proximity Church. Since COVID, it felt right to revisit these foundations for both old and new members. Proximity Church invited speakers to share their hearts and thoughts from the wider 24-7 Prayer Network. These times have been formative and inspiring.

Prayer

We continued to seek after a monthly prayer rhythm. Once a month, Proximity Church led Prayer Walks in Stanford and Corringham. These times were open to the wider local church network and have proven to be a brilliant way to connect with other churches and individuals in the area. We managed to prayer walk every street in our town.

Proximity Church, in partnership with Fresh Hope Church, hosted three pop-up 24-7 Prayer Weeks in Victoria Road Chapel. These 24-7 Prayer Weeks take a lot of investment but have proven to be a real highlight for the church. It is a reminder of how our Church is suffering by not having a permanent place of prayer and reinforces our desire for one even more. Charl Harman has been in contact with local estate agents, the council and other churches to see if there is a possibility of a local Prayer Space being established. These discussions are on-going.

Communication

Our contracted communication consultant, Lobster Digital, continues to be an invaluable asset to our church community providing regular updates to our website. The publishing of talks, blogs and social media posts, enables the church to have a local and national interface. The website has become a key platform for members and guests to keep up with church life and provides the leadership team with a platform to communicate succinctly and effectively. Furthermore, the videos and media content produced by Lobster Digital enable the church to promote themselves in an authentic and aesthetically pleasing manner.

Team Leader Role

Charlotte Harman continued to be employed as the Team Leader for Proximity Church. This role has created the opportunity for the Leadership Team to have more direction, pace, vision and structure. In this role Charlotte has been able to actualise the charity goals for 2022 through investment in leaders, shaping the church activities, communicating to the church, networking with local leaders and the wider 24-7 Prayer Network and seeking new and creative approaches towards the vision and strategy of the church.

In November of 2022 Charlotte went on maternity leave and is set to return in September 2023.

Proximity Schools Team

Proximity Schools' team's contracts commenced on Wednesday 1st September 2021; we employed 5 people with only Joyce Gjoni (Director) as full-time (36 hours). The other 4 members of the team all had part-time contracts that ranged from a minimum of 10 hours to a maximum of 32 hours a week. It is important to say that at the end of the school year we had the joy of adding another part time member to the team and increasing a part time contract by 5 extra hours per week.

In July 2021 we had signed a Service Level Agreement with the Ortu Federation (Multi-Academy Trust) that provided the services listed below with the following numbers of students who attended during this school year:

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- o TLG coaching - 6 pupils
- o Mentoring – 72 pupils
- o MADE courses – 12 pupils
- o MADE+ - 24 pupils
- o Covid Catch Up interventions – 190 pupils
- o Reading in Primary School – 48 pupils
- o Summer School – 15 pupils
- o TOTAL – 367 pupils

Good news

In December '21, we trained our 3rd MADE Centre which is going to be in Solihull.

It was a very successful event that made us very proud of the journey we have been on over the years, and the feedback from those who attended the training was extremely positive and encouraging.

Term 1 was highlighted by a very successful MADE course in Hassenbrook where inner transformation and improved behaviour in our 6 pupils were documented and witnessed by both the students themselves and their teachers. To confirm this, the Head of Year 9, in awe of the growth and change seen in these pupils, sent us a 'group impact report':

Behavioural points: decreased by 32%

Isolation Days: decreased by 27%

Detentions: decreased by 29%.

Mentoring has also been very fruitful and rewarding. More than ever, we saw positive changes in many of our students who have been struggling with anxiety, low self-esteem and self-harm. We also established deeper relationships with teachers and school staff. More and more we can see how Proximity Schools is getting a voice in the establishment we are working in.

Grants

In February 2022, Proximity Schools were awarded the High Sheriff's grant for a total of £8,700 (£6,700 from the Essex Community Foundation and £2,000 from the High Sheriff's fund). Additionally, in March the FSJ fund awarded us a further £2,500. All this has been very encouraging.

Summer School

We ran a week in August where we had 14 pupils from the whole Trust, from Yr 6 to Yr 10, for 5 hrs a day. The theme was 'Around the World in 5 days' where every day we introduced a new country, its traditions and fun facts. The students also learnt to cook a national dish from that country. The feedback from both students and parents was outstanding and the 2 schools were very proud of this achievement too.

Finances

This school year ended with a good carry forward of £23,000. The challenge for next year is to raise enough money to cover a bonus that the Board of Trustees have decided to give every member of the team in view of the increase of living costs. Staff will also receive a pay rise starting in September.

Conclusion

At the end of the school year the CEO agreed to cutting down on English and Maths tuition and to have Proximity Schools more heavily involved in the spiritual and emotional lives of the three schools. This meant increasing the amount of one-to-one mentoring, extending to our local Primary school too, and introducing 12 new workshops for all year groups in each Secondary School. Through these workshops we will deal with themes such as Resilience, Anger, Anxiety and Healthy Relationships. We will also be offering spiritual reflective spaces where Christianity can be explored by believers and non-believers.

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Ending the school year on such a high note, gave new hope and purpose to the team and everyone is looking forward to what the new year holds.

At the end of 2022 the Trustees and Leadership team of Proximity Church set themselves the following goals for the new year:

- Prayerfully consider a permanent venue
- Look at ways to develop and grow the core Proximity Leadership Team
- The multiplication of House churches to be our strategy and mechanism for growth
- Maintain and increase the number of Proximity Trustees
- Develop Schools' Work and MADE to increase Proximity Church's capacity to bless and champion individuals and communities both locally and nationally
- Encourage community members to attend Wildfires festival and/or the annual 24-7 Prayer European conference
- Continue to seek new and adaptive ways to bless and serve our town and beyond

Public benefit

Having considered the latest Charity Commission guidance on public benefit, the Trustees believe that 24-7 Prayer Stanford is able to evidence support for a wide range of beneficiaries.

Financial Review and reserves policy

The charity returned a surplus for the year of £9,576 (2021: £5,631). At 31 December 2022 the charity held reserves of £71,224 (2021: £61,648). The charity does not hold a significant level of reserves as all incoming funds are applied for charitable purposes. Any reserves held are held for charitable activities.

Structure, governance and management

The company is a registered company limited by guarantee domiciled and incorporated in England and Wales and is governed by its Memorandum and Articles of Association. The registered office is 217 Southend Road, Stanford le Hope, Essex, SS17 7AB.

The trustees who held office during the year are disclosed on page 1.

New trustees are appointed to the board who the board believe would put the best interests of the charity first. The board will ensure fairness and transparency in the selection process.

Statement of Trustees' Responsibilities

The Trustees and the directors are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the incoming resources and applications of resources, including income and expenditure, of the company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Observe the methods and principles in the Charities Statement of Recommended Practice.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis, unless it is inappropriate to presume that the charity will continue in business.

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This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Trustees on

20 September 2023 and signed on their behalf by:



.....
Robb Philip Harman
Director

**24-7 Prayer Stanford
(Charity Commission No. 1146983)
Independent Examiners Report to the Trustees of 24-7 Prayer Stanford
For the Year Ended 31 December 2022**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Moore Kingston Smith LLP

Paul Springfield
For and on behalf of Moore Kingston Smith LLP
Chartered Accountants

Date: 20 September 2023

Orbital House
20 Eastern Road
Romford
Essex RM1 3PJ

24-7 Prayer Stanford
(Charity Commission No. 1146983)
Statement of Financial Activities (including an Income and Expenditure Account)
For the Year Ended 31 December 2022

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
	Notes				
<u>Income from:</u>					
Donations and grants		89,879	36,901	126,780	104,615
Charitable activities:					
Other income		-	-	-	-
Investment income received		2	-	2	1
		89,881	36,901	126,782	104,616
<u>Expenditure on:</u>					
Raising funds	3	-	-	-	-
Charitable activities	3	74,493	42,713	117,206	98,985
		74,493	42,713	117,206	98,985
Net income/(expenditure)		15,388	(5,812)	9,576	5,631
Transfers		-	-	-	-
Net movements in funds		15,388	(5,812)	9,576	5,631
Reconciliation of funds:					
Total funds brought forward		41,911	19,737	61,648	56,017
Total funds carried forward	11	57,299	13,925	71,224	61,648

All incoming resources and resources expended derive from continuing activities.

There are no recognised gains or losses other than the surplus for the year.

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Balance Sheet
For the Year Ended 31 December 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Current Assets					
Debtors	8	285		-	
Cash at bank		73,112		63,324	
Cash in hand		<u>180</u>		<u>663</u>	
			73,577		63,987
Current Liabilities					
Creditors: amounts falling due within one year	9		(2,353)		(2,339)
Net assets	10		<u>71,224</u>		<u>61,648</u>
Represented by:					
Unrestricted funds	11		57,299		41,911
Restricted funds	11		13,925		19,737
Total funds			<u>71,224</u>		<u>61,648</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

- (a) ensuring that the company keeps accounting records which company with section 221 of the Act; and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company at 31 December 2022 and of its profit for the year then ended in accordance with section 226, and otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved for issue by the Board on 23 September 2023 and signed on its behalf by:



.....
 Robb Philip Harman
 Director
 Company No. 07900719

1. Accounting Policies

Company information

24-7 Prayer Stanford is a company limited by guarantee domiciled and incorporated in England and Wales. The registered office is 217 Southend Road, Stanford le Hope, Essex, SS17 7AB.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, with the exception of listed investments which are included at their market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland effective 1 January 2015 (The FRS 102 Charities SORP), the Companies Act 2006 and Charities Act 2011.

The Trustees confirm that the Charity meets the definition of a public benefit entity under FRS 102.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Income

All income is included in the statement of financial activities when the charity is entitled to receive the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these financial statements.
- Investment income is included when receivable.

(d) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT, and is reported as part of the expenditure to which it relates:

- Costs of raising funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource and set out in Note 3.

(e) Going concern

At the time of approving the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and for a period of at least 12 months following the approval of these financial statements. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

(f) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

(g) Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

2. Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

3. Total expenditure

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £
Costs directly allocated to activities						
Mission	-	5,996	5,996	-	3,410	3,410
Café	-	-	-	-	-	-
Blessing pot	2,050	-	2,050	8,840	-	8,840
Grants	3,070	-	3,070	6,229	-	6,229
Events	-	2,799	2,799	-	753	753
School work	-	4,047	4,047	-	3,837	3,837
Gifts	-	2,935	2,935	-	779	779
Support costs allocated to activities						
Premises costs	837	343	1,180	767	876	1,643
House meals	-	508	508	-	208	208
General expenses	2,829	-	2,829	1,428	-	1,428
Staff costs	57,953	26,085	84,038	13,489	52,675	66,164
Accountancy Fees	1,633	-	1,633	1,573	-	1,573
Professional fees	1,606	-	1,606	181	-	181
Travelling	115	-	115	260	-	260
Advertising	4,400	-	4,400	3,680	-	3,680
	74,493	42,713	117,206	36,447	62,538	98,985

All of the 2021 and 2022 expenditure related to charitable activities.

4. Net income/(expenditure) for the year

	2022 £	2021 £
Net income/(expenditure) is stated after charging:		
Independent Examiner's remuneration for the independent examination	1,620	1,560

5. Trustee remuneration & Related Party Transactions

During the year trustees were reimbursed as follows:

Robb Philip Harman	£nil for expenses (2021: £nil)
Stephen Morris	£nil for expenses (2021: £nil)
Catherine Smith	£nil for expenses (2021: £nil)
Peter Connor	£nil for expenses (2021: £nil)
Deborah Connor	£nil for expenses (2021: £nil)

During the year a relative of Robb and Sally Harman was employed by the charity. She was remunerated on par with her peers. Also another relative of Robb and Sally Harman provided advertising services at arms length to the charity during the year totalling £4,400 (2021: £3,680).

No trustee or member of the management committee were paid any remuneration during the period.

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the period.

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6. Staff costs

	2022	2021
	£	£
Staff costs during the year were as follows:		
Wages and salaries	80,529	62,908
Pension costs	1,469	1,047
	<u>81,998</u>	<u>63,955</u>

The average number of employees during the year was 5 (2021: 5).

7. Taxation

As a charity, 24-7 Prayer Stanford is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

8. Debtors: Amounts falling due within one year

	2022	2021
	£	£
Other debtors	285	-
	<u>285</u>	<u>-</u>

9. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Accruals	2,353	1,440
Taxes and social security	-	899
	<u>2,353</u>	<u>2,339</u>

10. Analysis of Net Assets between funds

	Unrestricted	Restricted		Unrestricted	Restricted	
	Funds	Funds		Funds	Funds	
	2022	2022		2021	2021	
	£	£		£	£	
Current Assets	59,652	13,925	73,577	44,250	19,737	63,987
Current Liabilities	(2,353)	-	(2,353)	(2,339)	-	(2,339)
	<u>57,299</u>	<u>13,925</u>	<u>71,224</u>	<u>41,911</u>	<u>19,737</u>	<u>61,648</u>

11. Movement in funds

	At 1 January 2022 £	Incoming resources 2022 £	Outgoing resources 2022 £	Transfers 2022 £	At 31 December 2022 £
Restricted funds:					
Counselling, advice and information	19,737	36,901	(42,713)	-	13,925
Unrestricted funds:					
General funds	41,911	89,881	(74,493)	-	57,299
Total funds	61,648	126,782	(117,206)	-	71,224

Movement in funds in respect of the comparative period:

	At 1 January 2021 £	Incoming resources 2021 £	Outgoing resources 2021 £	Transfers 2021 £	At 31 December 2021 £
Restricted funds:					
Counselling, advice and information	26,500	55,775	(62,538)	-	19,737
Unrestricted funds:					
General funds	29,517	48,841	(36,447)	-	41,911
Total funds	56,017	104,616	(98,985)	-	61,648

12. Membership

The company is limited by guarantee and has four members; each member guarantees an amount not exceeding £10 in the event of the winding up of the company.

13. Comparative Statement of Financial Activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
<u>Income from:</u>			
Donations and grants	48,840	55,775	104,615
Charitable activities	-	-	-
Investment income received	1	-	1
	<u>48,841</u>	<u>55,775</u>	<u>104,616</u>
<u>Expenditure on:</u>			
Raising funds	-	-	-
Charitable activities	36,447	62,538	98,985
	<u>36,447</u>	<u>62,538</u>	<u>98,985</u>
Net income/(expenditure)	12,394	(6,763)	5,631
Transfers	-	-	-
Net movements in funds	<u>12,394</u>	<u>(6,763)</u>	<u>5,631</u>
Reconciliation of funds:			
Total funds brought forward	29,517	26,500	56,017
Total funds carried forward	<u>41,911</u>	<u>19,737</u>	<u>61,648</u>