In accordance with Section 392 of the Companies Act 2006

BIS Department for I

## **AA01**

## Change of accounting reference date

You can use the WebFiling service to file this form online.

Please go to www companieshouse gov uk



CHEPOS

05/10 Version 4.0 Laserform International 5/10

What this form is for What this form is NOT for You may use this form You cannot use this form to to change the accounting reference - change a period for which the date relating to either the current, or accounts are already overdue 28/03/2012 the immediately previous, COMPANIES HOUSE - extend a period beyond 18 months unless the company is accounting period administration Company details 7 8 7 > Filling in this form Company number Please complete in typescript or in Company name in full | BLUECOAT ACADEMY bold black capitals All fields are mandatory unless specified or indicated by \* Date of accounting reference period Date of period you wish to Please enter the end date of the current, or the immediately previous, change accounting period • The current period means the present accounting period which Accounting period has not yet come to an end ending on The immediately previous period means the period immediately preceding your present accounting penod New accounting reference date 6 2 New accounting reference date Has the accounting reference period been shortened or extended? If you wish to move the end of your → Shortened. Please complete 'Date shortened so as to end on' current, or immediately previous, → Extended Please complete 'Date extended so as to end on' reference period to an earlier date, please insert the required date in the Please enter the date the accounting reference period has been shortened to box marked 'Shortened' Date **Shortened** so as d d 1 If you wish to move the end of your current, or immediately previous, to end on reference period to a later date, or | Please enter the date the accounting reference period has been extended to please insert the required date in the box marked 'Extended' Date Extended so as You cannot change a period for to end on which the accounts are overdue You cannot extend a period beyond 18 months unless the company is in administration

## **AA01** Change of accounting reference date Extending more than once in five years • Extending more than once in five Have you extended the accounting reference period more than once in five years? You only need to complete this → Yes. Please complete the section below section if you have extended your → No. Please go to Section 5 accounting reference period more than once in five years Extending more than You may not extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box once in five years The company is in administration You have specific approval from the Secretary of State (please enclose You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area You are submitting the form on behalf of an overseas company Signature Societas Europaea I am signing this form on behalf of the company If the form is being filed on behalf Signature Signature of a Societas Europaea (SE), please delete 'director' and insert details X X of which organ of the SE the person signing has membership Person authorised Under either section 270 or 274 of This form may be signed by the Companies Act 2006 Director 2, Secretary, Person authorised 3, Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Chanty commission receiver and manager, CIC manager, Judicial factor

AA01
Change of accounting reference date

Presenter information	I Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	Please note that all information on this form will appear on the public record.
	Where to send
Company name Browne Jacobson LLP	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:
Browne Jacobson LLP	
Address 44 CASTLE GATE	For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
Post town NOTTINGHAM	For companies registered in Scotland. The Registrar of Companies, Companies House,
CountyRegion NOTTINGHAMSHIRE	Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
Postcode N G 1 7 B J	DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).
Country ENGLAND	For companies registered in
DX DX 718130 DXExch Nottingham 27	Northern Ireland: The Registrar of Companies, Companies House,
Telephone 0115 976 6000	Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG
<b>✓</b> Checklist	DX 481 N R Belfast 1
We may return forms completed incorrectly or with information missing	Further information
Please make sure you have remembered the following:  The company name and number match the	For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquines@companieshouse gov uk
information held on the public Register	This form is available in an
You have completed section 2 You have entered the new accounting reference	alternative format. Please visit the
date in section 3	forms page on the website at
You have completed section 4 (if appropriate)  You have signed the form	www.companieshouse.gov.uk
You have checked your filing deadline through WebCHeck at www companieshouse gov uk	www.companiconousc.gov.uk
1	