Company Registration Number: 07846823 (England and Wales)

The Cathedral Church of England Academy Trust (Wakefield) (A Company Limited by Guarantee)

Annual Report and Financial Statements Period ended 28 February 2018

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# The Cathedral Church of England Academy Trust (Wakefield) Reference and Administrative Details

Members I Wildey

Rev J M Lawson J Hanson S A Wing

Trustees J Hanson (Chair from 28 September 2017)\*

T Stevens (Vice Chair from 28 September 2017)
Rev J M Lawson (Chair to 27 September 2017)\*

S H Trout (Staff trustee)

S A Wing\*

A Sheard (Staff trustee)

C L Young

J Sweeney\* (Staff trustee) (resigned 31 December 2017)

A Dean\* (resigned 11 September 2017)

L O'Brien R Fox M Dillon

H David (appointed 25 January 2018) R Marsh (Principal and ex-officio)

\* member of finance committee

Company Secretary Oakwood Corporate Secretary Limited (until 28 February 2018)

Senior Management Team:

Principal R Marsh
 Senior Vice Principal K Cafferky
 Vice Principal J Harrison
 Assistant Vice Principal S Pinder

Assistant Vice Principal
 M Schofield (until 31 December 2017)

Assistant Vice Principal L Nicholson

Company Name The Cathedral Church of England Academy Trust (Wakefield)

Principal and Registered Office Thornes Road

Wakefield WF2 8QF

Company Registration Number 07846823 (England and Wales)

Independent Auditor Gibson Booth Chartered Accountants and Statutory Auditors

New Court

Abbey Road North

Shepley Huddersfield HD8 8BJ

Bankers Lloyds Bank plc

17 Westgate Wakefield WF1 1JZ

Solicitors Wrigleys

19 Cookridge Street

Leeds LS2 3AG

#### Trustees' Report

The trustees present their final annual report together with the financial statements and auditors' report of the charitable company for the period ended 28 February 2018. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The trust operates an academy for pupils aged 11-19 serving a deprived catchment area of Wakefield, it has a total pupil capacity of 1,050. As at October 2017 census it has a pupil roll of 709 years 7 to 11 and 51 Post 16 students.

#### Structure, Governance and Management

#### Constitution

The Academy Trust is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are the primary governing documents of the Academy Trust.

The Charitable Company was incorporated on 14 November 2011 and opened as an academy on 1 January 2012. The trustees act as the trustees for the charitable activities of Cathedral Academy and are also the directors of the Charitable Company for the purposes of company law.

Details of the trustees who served throughout the period except as noted are included in the Reference and Administrative Details on page 1.

#### Members' Liability

Each member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### Trustees' Indemnities

In accordance with normal commercial practice the academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £10,000,000 on any one claim and the cost of this insurance cannot be separately identified but is included in the total insurance cost.

A trustee may benefit from any indemnity insurance purchased at the Academy Trust's expense to cover the liability of trustees which by virtue of any law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy.

#### **Principal Activities**

The principal activity of the Charitable Company is the operation of Cathedral Academy to provide education for pupils of different abilities between the ages of eleven and nineteen.

#### Method of Recruitment and Appointment or Election of Trustees

The number of trustees shall be not less than three but shall not be subject to any maximum. Each trustee (excluding the Principal) will serve a term of four years. Subject to remaining eligible to be a particular type of trustee, any trustee may be reappointed or re-elected.

Members of the Academy Trust may appoint up to twelve trustees. The members may also appoint staff trustees through any process they see fit, provided that the total number of trustees (including the Principal) who are employees of the Academy Trust does not exceed one third of the total number of trustees. There must be at least two parent trustees, elected by parents of pupils at the Academy. Parent trustees must be parents of pupils on roll at the Academy at the point at which the parent trustee is elected. If there are fewer parents nominated for election than vacancies available, the trustees shall appoint a person who is the parent of a registered pupil at the Academy, or where it is not reasonably practical to do so, a person who is the parent of any child of compulsory school age. The Principal is an ex-officio trustee of the Academy. The trustees may appoint up to three coopted trustees. Trustees are appointed or co-opted to bring specific skills and experience to the board for the benefit of the Academy. The Secretary of State may appoint additional trustees.

#### Policies and Procedures Adopted for the Induction and Training of Trustees

The trustees have a designated Training Trustee who has responsibility for ensuring that all new trustees are adequately inducted and trained in order to fulfil their duties. The trustees' accessed training provided by Wakefield LA Trustee Training services which provides a full range of training for new and established trustees. All trustees are provided with copies of relevant policies, procedures, minutes, budgets, reports and other documents which they will need in order to discharge their responsibilities as trustees, directors and trustees. All trustees are also a member of the National Trustee's Association and also attend an annual conference with the leadership team.

#### Trustees' Report (continued)

#### Organisational Structure

The Governing Body meets at least five times per year, having one Annual General Meeting. Their roles and responsibilities are as stipulated in the Academy Funding Agreement and Articles of Association.

There are additional trustee committees with their own terms of reference and constitution, which are agreed annually at the first meeting of each academic year.

There are four Policy Committees which are Finance and Personnel Committee (responsible for finance, human resources, health and safety, premises and contracts), Curriculum, Teaching and Learning (responsible for learning and teaching, curriculum, student outcomes and quality assurance), Students, Families & Community (responsible for student behaviour management) and Foundation & Ethos Trustees. The committees usually meet three times per year.

Lastly, the Performance Management Committee meets annually to agree the Principal's performance management objectives for the year and assess performance against the previous year.

The trustees delegate the day to day operation of the school to the Leadership Team, which for the period ended 28 February 2018, comprises the Principal (who is also the Accounting Officer), 1 Senior Vice Principal, 1 Vice Principals and 3 Assistant Vice Principals. Each has their own particular area of the school to lead and this is reviewed annually.

Other schools leaders have responsibility for different areas of the school. The staffing structure, including responsibilities, is reviewed on an annual basis.

#### Arrangements for setting pay and remuneration of key management personnel

The arrangements and range of remuneration packages for key management personnel are set by the Governors and managed operationally by the Performance Management Committee throughout the year and in full annually. The benchmarks and parameters for setting remuneration packages for key roles are based on local schools relative to the size of institution and accountability of the role. These roles are managed by the Principal and are held to account accordingly. The Principal is held to account through Performance Management Committee review directly of which the Chair of Governors is a member.

#### Related Parties and other Connected Charities and Organisations

As a church school, the Cathedral Academy works very closely with the Anglican Diocese of Leeds.

#### **Objectives and Activities**

#### **Objects and Aims**

The object of the Academy Trust, as set out in its articles of association, is specifically restricted to: to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum.

As stated above, the principal activity of the charitable company is the operation of Cathedral Academy, offering a broad and balanced curriculum, to provide education for pupils of different abilities between the ages of 11 and 19 with an emphasis on performing arts at post 16.

#### **Objectives, Strategies and Activities**

The Leadership Team have developed an Academy Strategic Plan which has been shared with trustees and staff and identifies six focus areas all encompassing Teaching and Learning at the heart of what we do:

- CPD
- Data
- Behaviour for Learning
- Leadership
- Curriculum Development
- Quality Assurance

The latest OFSTED judgement is from an inspection in November 2016. The school was judged overall as "Requires Improvement" but has shown excellent signs of rapid improvement picking up a "Good" grade for 'Effectiveness of Leadership and Management', and 'Personal Development, Behaviour and Welfare.' The support from Trinity Multi Academy Trust is highlighted within the report as having a positive impact and this has been formulated with a move into this trust as at 1 March 2018.

#### Trustees' Report (continued)

#### Summary of key findings for parents and pupils

#### The school has the following strengths

The Principal has an accurate view of what needs to improve. He leads with vision, energy and complete commitment, with the backing of all staff.

Students in the sixth form receive a high-quality specialist performing arts education that is an example of its kind

Leadership at middle and senior level have ensured that the rate of improvement is rapid and sustained The curriculum is vibrant, interesting and rich. The arts have a profound positive effect on pupils' spiritual, moral, social and cultural development

The school has benefited enormously from its relationship with Trinity Multi-Academy Trust. This has been central to improving teachers' skills and improving leadership at all levels.

Pupils behave well at all times, both in and out of classrooms. Bullying is rare and the school is a friendly, cohesive environment for pupils to learn in.

#### What does the school need to do to improve further?

Improve the quality of teaching and outcomes further so they become good, by:

- improving teaching for all pupils, particularly in science and humanities subjects
- ensuring that in mathematics, good teaching practice is shared more widely to raise standards further.

Improve the quality of teaching and outcomes for pupils who have special educational needs and/or disabilities, by:

- improving the training given to all staff so they have a good understanding of how best to support pupils in the classroom
- ensuring that teachers and teaching assistants help pupils to become confident, independent learners rather than over supporting them.

Raise achievement and increase the challenge for the most able pupils, including the disadvantaged most able, by:

- increasing the opportunities for pupils to write longer, unaided answers to questions, particularly in science and humanities subjects
- ensuring that pupils have more opportunities to solve problems and work independently rather than receiving too much support from teachers.

#### **Public Benefit**

The Academy Trust trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers. The principal public benefit delivered by the Academy Trust is the provision of a high-quality education to students, in line with the articles of association.

#### Strategic Report

### **Achievements and Performance**

During 2017/18 Cathedral Academy had an October 2017 census of 709 students on roll plus 51 pupils at Post 16. Our aim was to improve on the previous year's results and show a positive Progress 8 score, Progress 8 shows how well pupils progress between the end of primary school and the end of secondary school at Key Stage 4. Our Progress 8 score was +0.47 which ranked us 3<sup>rd</sup> out of the 32 other secondary schools in the Wakefield area. More details are included in Key Performance Indicators below.

#### **Key Performance Indicators**

In 2016-17, Cathedral Academy's Progress 8 confirmed results are +0.54 (from a validated 0.10 last year) – this means that students make roughly half of a grade more progress in their suite of 8 subjects at Cathedral Academy, than other students of the same ability nationally. It puts the results in the top 10% of schools nationally and as the second highest performing secondary school in the local authority. The basics measure which looks at the proportion of students achieving a grade 5 or higher in English and mathematics showed an impressive result of 31%. This is generally regarded as a new measure following the gradation change where a grade 5 reflects a high 'C' or low 'B.'

Cathedral Academy's post-16 results were again very strong producing an average point score per academic entry of 38.28 (from 38.9 last year) and an average point score per applied general entry of 47.07 (from 47.4 last year). These measures have been reformed recently so comparisons year on year are generally incomparable.

## Attendance

Average attendance figures for the academic year ended 31 August 2017 was 94.55% for Years 7 -13.

#### Trustees' Report (continued)

#### **Going Concern**

After making appropriate enquiries, the Board of Trustees have a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies. All activities, assets and liabilities of the academy trust were transferred to Trinity MAT on 1 March 2018 for no consideration.

#### **Financial Review**

The majority of the Academy's income is obtained from the ESFA in the form of the General Annual Grant (GAG). The Academy also receives other grants such as pupil premium and Special Needs funding. In accordance with SORP (Statement of Recommended Practice) these items are shown as restricted funding. The Academy also receives unrestricted funds which include facility hire and school to school consultancy and other services.

During the period ended 28 February 2018 GAG and other restricted incoming resources (excluding capital grants) of £2,855,000 exceeded the total restricted expenditure (excluding capital expenditure) of £2,825,000 by £30,000. There is a surplus on the GAG carried forward of £55,000. The excess of income over expenditure on unrestricted funds was £5,000 for the period. There is a deficit on unrestricted funds carried forward of £139,000. Details of the action being taken in respect of this deficit is included below in the reserves policy.

The Academy opted into the DfE's RPA scheme from 1 September 2014. The RPA aims to protect academy trusts against losses due to any unforeseen and unexpected event. The intention is that the RPA will, as a minimum, cover risks normally included in a standard schools insurance policy.

The RPA includes enhanced levels of protection including:

- · advance payments under the material damage protection
- · unlimited employers liability and public liability

There is no cost or premium to join the RPA. ESFA deduct £20 per pupil at source from an academy's general annual grant (GAG). This equated to a cost of £7,220.

#### **Reserves Policy**

The Trustees of the Academy consider it prudent that the Academy Trust maintains sufficient reserves to meet unexpected expenditure, a formal target level of reserves is one month's salary costs at the time of review.

At 28 February 2018, the Academy had a deficit of £139,000 on unrestricted free reserves but had a surplus of £68,000 on restricted general funds (not including pension liability). The trustees have more confidence in the accuracy of an intrinsically detailed budget position moving forward, aided by the strategic financial support of Trinity MAT. The academy is also waiting on the decision of a business case under review with the ESFA, on this basis the trustees believe the funds are sufficient for the future operational requirements of the academy and believe the academy restricted and unrestricted reserves (not including the pension liability) will move into an overall surplus position within the next financial period.

The deficit in the Local Government Pension Scheme (LGPS) of £1,102,000 is recognised in the balance sheet as per the requirements of FRS102. The pension deficit is not expected to have any material impact on the financial viability of the organisation and is underwritten by the Government.

#### **Investment Policy**

The funds of the Academy are held in bank deposit and current accounts, which are low risk investments.

#### **Principal Risks and Uncertainties**

The academy has previously faced the difficulty of a falling roll as a consequence of stable numbers entering in Year 7 but larger groups departing in Year 11. In the new accounting period this trend is bucked and the intake of year 7 students is 181 with a prospective 210 students for September 2018 compared to a cohort of year 11 students of 116 leaving the academy trust in August 2017 and 98 leaving in August 2018. This all relates to the ESFA business case as stated earlier within the financial statements as the lagged funding effect is currently having a restrictive impact on the improvements in the school.

These risks have been identified by the trustees and have been reviewed and systems/procedures have been established to manage these risks, the planned movement into a local multi academy trust will only strengthen the financial skillset received by the academy to ensure these risks are mitigated in the future.

#### **Risk Management**

The trustees have assessed the major risks to which the Academy Trust is exposed, in particular those relating to teaching, provision of facilities, financial, health and safety and other operational areas of the Academy. Systems, policies, procedures and training have been established to manage those risks.

#### Trustees' Report (continued)

#### Financial and Risk Management Objectives and Policies

The Academy's dealings with financial instruments are limited to bank accounts, creditors and debtors. This limitation serves to minimise credit and liquidity risks when this is combined with the nature of the Academy's debtors (being principally Government bodies and other schools) and therefore the risk to cash flow is also minimal.

#### **Plans for Future Periods**

This is the final report for Cathedral Academy as a single academy trust and following the finalising of accounts the company will be wound up on Companies House. During the 2017/18 academic year, the move towards Trinity MAT (as the best placed MAT to support Cathedral Academy) has been finalised and the academy joined the MAT on the 1 March 2018. The lead school in the trust Trinity Academy Halifax has a similar context to Cathedral Academy and the KS2 levels on entry are also similar so the benefit of collaboration and improvements will continue across both academies in future periods. The MAT currently has The Maltings College and Akroydon Primary Academy in the trust, they formally joined in October 2016 and February 2017 respectively.

The Principal takes on the role of Accounting Officer and signs the Annual Report and Financial Statements as required.

In this accounting period the school didn't recruit a year 12 cohort due to the new performing arts Free School in Enhance MAT. We believe that Enhance MAT will be recruiting to their own year 12 in coming periods but a future arrangement that ensures temporary accommodation for this Free School whilst the new project is finalised is hoped to be concluded in the next accounting period.

#### **Funds Held as Custodian Trustee for Others**

The academy trust does not hold any funds as custodian trustee for other persons or organisations.

#### **Auditors**

In so far as the Trustees are aware:

- · There is no relevant audit information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit
  information and to establish that the auditor is aware of that information.

The trustees' report, incorporating a strategic report, was approved by order of the members of the Board of Trustees on 18 October 2018 and signed on its behalf by:

J Hanson

Chair of Trustees

#### **Governance Report (continued)**

## Scope of Responsibility

As trustees, we acknowledge we have overall responsibility for ensuring that Cathedral Academy has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Governing Body has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Cathedral Academy and the Secretary of State for Education. They are also responsible for reporting to the Governing Body any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' responsibilities. The board of trustees has formally met three times from September 2017 to February 2018.

Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings Attended	Out of a possible
J Hanson (Chair)	3	3
T Stevens (Vice Chair)	3	3
Rev J M Lawson	2	3
S A Wing	3	3
C L Young	2	3
A Dean	0	0
L O'Brien	2	3
R Fox	2	3
S H Trout (Staff trustee)	1	3
J Sweeney (Staff trustee)	1	2
A Sheard (Staff trustee)	2	3
M Dillon	3	3
H David	1	1
R Marsh (Principal)	3	3

The Finance and Personnel Committee is a sub-committee of the main governing body. Its purpose is to ensure value for money and financial planning and compliance, and ensure the effective use of resources. Attendance at meetings in the year was as follows:

Trustee	Meetings Attended	Out of a possible
A Dean (Chair - resigned in year)	0	0
Rev J M Lawson	2	2
J Hanson	2	2
T Stevens	2	2
S A Wing	0	2
J Sweeney	0	2

#### **Review of Value for Money**

As accounting officer of The Cathedral Church of England Academy Trust, the principal has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayers resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during the academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered improved value for money during the year by:

## Improving educational results

#### **Targeted Improvement**

The staffing structure is reviewed on an annual basis in line with budget planning and the curriculum review. Subject mentors are deployed to support targeted intervention strategies for students identified as at risk of underachievement. The curriculum model is reviewed annually and a new pathway was introduced at Key Stage 3 (KS3) to allow students to specialise in the performing arts area.

#### Focus on Individual Students

As detailed above mentors are deployed to provide targeted intervention. The Academy provides language and learning support programs for students with specific English as an Additional Language (EAL) needs and a Learning Support provision for students with specific learning needs. Guided choices at KS4 are made to ensure more able students make the most appropriate option choices.

# **Governance Report (continued)**

### Collaboration

The Academy has an onsite behaviour unit called CASCADE. The aim of CASCADE is to minimise exclusions and promote restorative practice. This provision is available for other schools to use therefore reducing costs for all.

The Academy works within a network of secondary schools and with its primary feeder schools and shares training events for all staff.

#### Robust governance and oversight of Academy Trust finances

The Academy receives support throughout the year from its External Auditors on compliance and accounting practices.

The Accounting Officer receives monthly financial monitoring reports and monthly management accounts are also produced. The Finance and Personnel Committee receive copies of these financial reports and also receive verbal reports from the Finance Manager about the academy's expenditure compared to its budget. The academy has experienced an unstable period of staffing but this will be stabilised within the next accounting period with a clear focus on accurate and timely financial reporting.

The Trustees approve the budget each year and is mindful of the need to balance expenditure against income and ensure the Academy Trust remains a 'going concem'. The budget is then reviewed termly to ensure efficiencies are balanced, Governors are fully aware of the financial position of the academy trust and are hopeful of a positive response from the ESFA.

The Trust also receives and approves the Annual Accounts and the External Auditors Management Report.

Ensuring the operation of the Trust demonstrates good value for money and efficient and effective use of resources. The Academy regularly benchmarks financial performance against other academy trusts to demonstrate that the Trust provides good value for money.

Tender exercises are regularly undertaken to ensure that high value contracts are assessed against the marketplace on a regular basis to ensure that long term contracts (3 to 5 years) remain competitive. The Academy benefitted from funding secured through the Capital Improvement Fund and worked with an externally appointed Project Manager to ensure all work undertaken was competitively sourced.

For purchases above £2,500, but below the tender limit, at least 3 quotes are required.

#### The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Cathedral Academy for the period ended 28 February 2018 and up to the date of approval of the annual report and financial statements.

## **Capacity to Handle Risk**

The board of trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period ending 28 February 2018 and up to the date of approval of the annual report and financial statements. A Risk Register is in place and responsibility lies with the Finance & Personnel Sub Committee to review the register taking into consideration feedback from the Chairs of the other sub-committees. This process is regularly reviewed by the board of trustees.

#### The Risk and Control Framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive half termly budgeting and monitoring systems with an annual budget and periodic financial reports which
  are reviewed and agreed by the Governing Body;
- regular reviews by the Resources Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- clearly defined purchasing guidelines;
- open accounting procedures;
- monthly reviews of all delegated budgets with budget holders ensure that the financial information is accurate and expenditure is on track;
- · delegation of authority and segregation of duties;
- · identification and management of risks.

#### **Governance Report (continued)**

#### **Review of Effectiveness**

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditor;
- the work of the internal reviewer;
- the financial management and governance self-assessment process;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

The arrangements made to safeguard the resources and assets of Cathedral Academy are, in the trustees' opinion, robust and fit for purpose. However, the current arrangements can provide only reasonable and not absolute assurance.

Approved by order of the members of the board of trustees on 18 October 2018 and signed on its behalf by:

J Hanser
Chair of Trustees

R Marsh Accounting Officer

R.n.

## Statement of Regularity, Propriety and Compliance

As accounting officer of Cathedral Church of England Academy Trust, Wakefield I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook.

I confirm that I and the Academy Trust Board of Trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.

R Marsh Accounting Officer

18 October 2018

#### Statement of Trustees' Responsibilities

The trustees (who act as governors of The Cathedral Church of England Academy Trust (Wakefield) and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures
  disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform to the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 18 October 2018 and signed on its behalf by:

J Hanson <

Chair of trustees

# Independent Auditor's Report to the Members of The Cathedral Church of England Academy Trust (Wakefield)

#### **Opinion**

We have audited the financial statements of The Cathedral Church of England Academy Trust (Wakefield) for the period ended 28 February 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" the charities SORP 2015 and the Accounts Direction 2017 to 2018 issued by the Education and Skills Funding Agency.

This report is made solely to the academy trust's members, as a body, in accordance with chapter 3 of section 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy trust's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy trust and its members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the academy trust's affairs as at 28 February 2018 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education and Skills Funding Agency.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate;
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt
  about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve
  months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Independent Auditor's Report to the Members of The Cathedral Church of England Academy Trust (Wakefield) (continued)

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year
  for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 11, the trustees (who are also the directors of the academy trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the academy trust or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Alistair Russell FCA (Senior Statutory Auditor)

ART Runell

For and on behalf of

Gibson Booth Chartered Accountants

& Statutory Auditor

**New Court** 

Abbey Road North

Shepley

Huddersfield

HD8 8BJ

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# Independent Reporting Accountant's Assurance Report on Regularity to The Cathedral Church of England Academy Trust (Wakefield) and the Education Funding Agency

In accordance with the terms of our engagement letter dated 20 October 2017 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Cathedral Church of England Academy Trust (Wakefield) during the period from 1 September 2017 to 28 February 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Cathedral Church of England Academy Trust (Wakefield) and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Cathedral Church of England Academy Trust (Wakefield) and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Cathedral Church of England Academy Trust (Wakefield) and ESFA, for our work, for this report, or for the conclusion we have formed.

# Respective responsibilities of The Cathedral Church of England Academy Trust (Wakefield)'s accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of The Cathedral Church of England Academy Trust (Wakefield)'s funding agreement with the Secretary of State for Education dated 21 December 2011 and the Academies Financial Handbook, extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period from 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw our conclusions includes:

- an initial risk assessment, the results of which were used to tailor a specific work programme to ensure sufficient appropriate evidence could be obtained to support the conclusion;
- a review of the academy trust's accounting and internal control procedures; and
- consideration and review of the evidence supporting the accounting officer's statement on regularity, propriety and compliance.

#### Conclusion

In the course of our work nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period from 1 September 2017 to 28 February 2018 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Gibson Booth Chartered Accountants

Coten Booth

New Court Abbey Road North Shepley Huddersfield HD8 8BJ

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# The Cathedral Church of England Academy Trust (Wakefield) Statement of Financial Activities for the period ended 28 February 2018 (including Income and Expenditure Account)

		Unrestricted Funds	Restricted General Funds	Restricted Fixed Asset Funds	Period ended 28 Feb 18	Year ended 31 Aug 17
						(restated)
Income and endowments from:	Note	£000	£000	£000	£000	£000
Donations and capital grants	2	1	458	-	459	17
Charitable activities:						
Funding for the academy trust's						
educational operations	3	-	2,281		2,281	4,438
Other trading activities	4	24	116	-	140	352
Total	_	25	2,855		2,880	4,807
			_			
Expenditure on:						
Raising funds	5	20	6	-	26	158
Charitable activities:						
Academy trust educational operations	6	-	2,905	167	3,072	5,717
Total	-	20	2,911	167	3,098	5,875
	-					
Net income / (expenditure)		5	(56)	(167)	(218)	(1,068)
Other recognised gains / (losses):						
Actuarial gains / (losses) on defined						
benefit pension schemes	15,20	-	170	-	170	1,139
Impairment of land and buildings		-	-	(2,584)	(2,584)	
Net movement in funds	•	5	114	(2,751)	(2,632)	71
Reconciliation of funds						
Total funds brought forward as previously reported		(144)	(1,266)	13,824	12,414	12,342
Prior year adjustment	22	-	118		118	119
Total funds brought forward restated	•	(144)	(1,148)	13,824	12,532	12,461
Total funds carried forward	•	(139)	(1,034)	11,073	9,900	12,532
				_		

# Balance Sheet as at 28 February 2018

		28 Feb 18	31 Aug 17
	Note	£000	(restated) £000
Fixed assets	Note	2000	2000
Intangible assets	10	2	2
Tangible assets	11	11,071	13,822
•		11,073	13,824
Surrent consists			
Current assets	40		-
Stock	12	-	5
Debtors	13	289	211
Cash at bank and in hand		192	328
		481	544
Creditors: Amounts falling due within one year	14	(552)	(650)
Net current liabilities		(71)	(106)
Total assets less current liabilities		11,002	13,718
Net assets excluding pension liability		11,002	13,718
Defined benefit pension scheme liability	20	(1,102)	(1,186)
Total assets		9,900	12,532
Funds of the academy trust:			
Restricted funds			
Fixed asset fund	15	11,073	13,824
Restricted income fund	15	68	38
Pension reserve	15	(1,102)	(1,186)
Total restricted funds		10,039	12,676
Unrestricted income funds	15	(139)	(144)
Total funds		9,900	12,532
i van iunus		<del></del>	12,332

The financial statements on pages 15 to 36 were approved by the trustees, and authorised for issue on 18 October 2018 and are signed on their behalf by:

J Hanson

Chair of Trustees

Company Registration Number: 07846823

# The Cathedral Church of England Academy Trust (Wakefield) Statement of Cash Flows for the period ended 28 February 2018

		Period ended 28 Feb 18	Year ended 31 Aug 17 (restated)
	Note	£000	£000
Cash flows from operating activities			
Net cash provided/(used in) by operating activities	18	322	(58)
Cash flows from investing activities			
Proceeds from sale of tangible fixed assets		-	1
Purchase of intangible fixed assets		-	(3)
Purchase of tangible fixed assets		-	(12)
Capital grants from DfE/ESFA		(458)	(17)
		(458)	(31)
Change in cash and cash equivalents in the reporting period		(136)	(89)
Cash and cash equivalents at 1 September 2017		328	417
Cash and cash equivalents at the 28 February 2018		192	328

#### Notes to the Financial Statements for the period ended 28 February 2018

#### 1 Statement of Accounting Policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **Basis of Preparation**

The financial statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

All the activities, assets and liabilities of the academy trust were transferred to Trinity MAT on 1 March 2018 and therefore the financial statements cover a 6 month period to 28 February 2018. Comparatives are not entirely comparable and the 6 month period has been agreed by the ESFA.

#### **Going Concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that, depiste all the activities, assets and liabilities of the academy trust being transferred to Trinity MAT on 1 March 2018, there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

#### **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other Income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Notes to the Financial Statements for the period ended 31 August 2017

#### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### **Expenditure on Raising Funds**

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### **Charitable Activities**

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

#### **Intangible Fixed Assets**

Intangible assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment.

Amortisation is provided on intangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Purchased computer software

25% straight line

#### **Tangible Fixed Assets**

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Leasehold land Over 125 years, ther term of the lease

 Leasehold buildings
 2% straight line

 Computer equipment
 25% straight line

 Fixtures & fittings
 25% reducing balance

 Motor Vehicles
 25% reducing balance

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

#### Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods of services it must provide.

#### **Leased Assets**

Rentals under operating leases are charged on a straight line basis over the lease term.

#### Notes to the Financial Statements for the period ended 31 August 2017

#### Stock

Unsold uniforms are valued at the lower of cost or net realisable value.

#### Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Pensions Benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 20, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### **Fund Accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education Funding Agency/Department for Education.

#### Notes to the Financial Statements for the period ended 31 August 2017

#### Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pensions liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 28 February. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on economic utilisation and the physical condition of the assets. See note 11 for the carrying amount of the tangible assets, and accounting policies for the depreciation rates used for each class of assets.

#### Critical areas of judgement

No significant judgementshave been made in the process of applying the entity's accounting policies.

# Notes to the Financial Statements for the period ended 28 February 2018 (continued)

# 2 Donations and capital grants

2	Donations and capital grants			<b>-</b>
		Unrestricted	Restricted	Total Period ended
		Funds	Funds	28 Feb 18
		£000	£000	£000
	Capital Grants	-	458	458
	Donations	1	-	1
		1	458	459
		Unrestricted	Restricted	Total Year ended
		Funds	Funds	31 Aug 17
				(restated)
		£000	£000	£000
	Capital Grants	-	17	17
			17	17
3	Funding for the Academy Trust's Educational Operations			
				Total
		Unrestricted Funds	Restricted Funds	Period ended 28 Feb 18
		£000	0003	0003
	DfE / ESFA grants	2000	2000	2000
	General Annual Grant (GAG)	_	2,009	2,009
	Pupil premium	_	144	144
	Other DfE/ESFA grants	-	23	23
	out of E. Zo. 71 grants		2,176	2,176
	Other Government grants			
	SEN funding	-	15	15
	Other grants		11	11
	•		26	26
•	Other income from the academy	_	79	79
	trust's educational operations			
			2,281	2,281
				Total
		Unrestricted Funds	Restricted Funds	Year ended 31 Aug 17
		(restated)	(restated)	(restated)
		2000	£000	£000
	DfE / ESFA grants			
	General Annual Grant (GAG)	•	4,072	4,072
	Pupil premium	-	289	289
	Other DfE/ESFA grants	-	41	41
	•		4,402	4,402
	Other Government grants	-		
	SEN funding	-	33	33
	Other grants	-	3	3
			36	36
		-	4,438	4,438

# 4 Other trading activities

	Unrestricted Funds	Restricted Funds	Total Period ended 28 Feb 18
	£000	£000	£000
Performances	7	-	٠7
Hire of facilities	1	-	1
Consultancy	6	-	6
School trips	-	9	9
Catering	-	107	107
Other income	10	-	10
	24	116	140
	Unrestricted Funds	Restricted Funds	Total Year ended 31 Aug 17
	(restated)	(restated)	(restated)
	£000	£000	£000
Performances	37	-	37
Hire of facilities	5	-	5
Consultancy	71	-	71
School trips	•	39	39
Catering	-	170	170
Other income	30		30
	143	209	352

# 5 Expenditure

5	Expenditure				
		Staff Costs	Non Pay Expen	diture	Total
				•	Period ended 28 Feb 18
		2000	Premises	Other	
		£000	000£	000£	£000
•	Expenditure on raising funds:	_			
	Direct costs	6	-	8	14
	Allocated support costs	3	1	8	12
	Academy's educational operations:				
	Direct costs	1,519	166	196	1,881
	Allocated support costs	322	629	240	1,191
		1,850	796	452	3,098
		Staff Costs	Non Pay Expen	diture	Total Year ended
			Premises	Other	31 Aug 17
		(restated)	(restated)	(restated)	(restated)
		£000	£000	£000	£000
	Expenditure on raising funds:				
	Direct costs	63	-	42	105
	Allocated support costs	9	2	42	53
	Academy's educational operations:				
	Direct costs	3,500	365	340	4,205
	Allocated support costs	855	188	469	1,512
		4,427	555	893	5,875
	Net income/(expenditure) for the period includes:				
				Period ended 28 Feb 18	Year ended 31 Aug 17
				0003	(restated) £000
	Occuption large weeks			14	28
	Operating lease rentals			167	365
	Depreciation			107	303
	Amortisation of intangible fixed assets (included within Charitable Academy trust educational operations)	Activities –		-	1
	Fees payable to auditor for:				
	- audit			5	5
	- other services			1	2

# 6 Charitable Activities

	Total Period ended 28 Feb 18	Total Year ended 31 Aug 17
		(restated)
	0003	£000
Direct costs – educational operations	1,881	4,205
Support costs – educational operations	1,191	1,512
-	3,072	5,717
Analysis of support costs		
	Total Period ended	Total Year ended
	28 Feb 18	31 Aug 17
		(restated)
	£000	£000
Support staff costs	322	855
Premises costs	629	187
Other support costs	221	455
Governance costs	19	15
Total support costs	1,191	1,512

# Notes to the Financial Statements for the period ended 28 February 2018 (continued)

#### 7 Staff

#### a. Staff costs

Staff costs during the period were:	Total Period ended 28 Feb 18	Total Year ended 31 Aug 17
		(restated)
	2000	£000
Wages and salaries	1,353	3,001
Social security costs	127	278
Operating costs of defined benefit pension schemes	266	625
	1,746	3,904
Supply staff costs	104	344
Staff restructuring costs	<del>.</del>	179
	1,850	4,427
Staff restructuring costs comprise:		
Severance payments	-	179
	<del></del>	179

# b. Non statutory/non contractual staff severance payments

Included in staff restructuring costs are non-statutory/non-contractual severance payments totalling £Nil (31 Aug 17: £178,544). Individually, in the previous year the payments were: £8,157, £6,992, £16,676, £25,028, £11,054, £41,523, £11,520, £12,523, £2,905, £26,830 and £15,336.

# c. Staff numbers

The average number of persons employed by the academy during the period was as follows:

	Period ended	Year ended
	28 Feb 18	31 Aug 17
		(restated)
	No.	No.
Teachers	43	40
Administration and support	73	76
Management	6	8
	122	124

## d Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	Period ended 28 Feb 18	Year ended 31 Aug 17
		(restated)
	No.	No.
£60,001 - £70,000	•	1
£70,001 - £80,000	-	2

### e Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £130,442 (31 Aug 17: £502,855).

#### Notes to the Financial Statements for the period ended 28 February 2018 (continued)

#### 8 Related Party Transactions - Governors' Remuneration and Expenses

One or more governors has been paid remuneration or has received other benefits from an employment with the academy trust. The principal and other staff governors only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment.

The value of trustees' remuneration and other benefits was as follows:

#### S Trout (staff governor):

- . Remuneration £5,000 £10,000 (31 Aug 17: £15,000 £20,000)
- . Employer's pension contributions paid £Nil £5,000 (31 Aug 17: £Nil £5,000)

#### A Sheard (staff governor):

- . Remuneration £20,000 £25,000 (31 Aug 17: £40,000 £45,000)
- . Employer's pension contributions paid £Nil £5,000 (31 Aug 17: £5,000 £10,000)

#### J Sweeney (staff governor):

- . Remuneration £10,000 £15,000 (31 Aug 17: £40,000 £45,000)
- . Employer's pension contributions paid £Nil £5,000 (31 Aug 17: £5,000 £10,000)

#### R Marsh (Principal and governor):

- . Remuneration £40,000 £45,000 (31 Aug 17: £30,000 £35,000)
- . Employer's pension contributions paid £5,000 £10,000 (31 Aug 17: £5,000 £10,000)

During the period ended 28 February 2018, travel and subsistence expenses totalling £305 was reimbursed to 1 trustees (31 Aug 17: £829 to 3 trustees).

Other related party transactions involving the trustees are set out in note 21.

#### 9 Governors' and Officers' Insurance

In accordance with normal commercial practice the academy has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £10,000,000 on any one claim and the cost of this insurance cannot be separately identified but is included in the total insurance cost.

### 10 Intangible Fixed Assets

	Software
Cost	£000
At 1 September 2017 and 28 February 2018	3
Amortisation At 1 September 2017 and 28 February 2018	1
Carrying amount	
At 1 September 2017 and 28 February 2018	2

Computer

# 11 Tangible Fixed Assets

• •						
		Leasehold Land and Buildings	Fumiture and Equipment	Computer Hardware	Motor Vehicles	Total
		£000	£000	£000	£000	£000
	Cost					
	At 1 September and 28 February 2018	14,976	590	484	31	16,081
	Depreciation					
	At 1 September 2017	1,419	375	440	25	2,259
	Charged in year	127	27	12	1	167
	Impairment	2,584	-	-	-	2,584
	At 28 February 2018	4,130	402	452	26	5,010
	Net book values					
	At 28 February 2018	10,846	188	32	5	11,071
	At 26 February 2016	10,640				
	At 31 August 2017	13,557	215	44	6	13,822
12	Stock					
					28 Feb 18	31 Aug 17 (restated)
					000£	£000
	Clothing				-	2
	Catering				-	3
						5
13	Debtors					
					28 Feb 18	31 Aug 17
						(restated)
	Tondo debáses				. £000	£000
	Trade debtors				13 28	9
	VAT recoverable				∠8 6	24 17
	Other debtors				242	161
	Prepayments and accrued income				289	211
					209	211
14	Creditors: Amounts Falling due within on	e year				
	-				28 Feb 18	31 Aug 17
					0000	(restated)
	Total and disco				£000	£000
	Trade creditors				358	143
	Other taxation and social security Other creditors				62 3	74 8
	Accruals and deferred income				129	425
	Accidais and deletted income				552	650
	Deferred in come				00.5-1-40	24 6::- 47
	Deferred income				28 Feb 18	31 Aug 17
					conc	(restated)
	Deferred income at 1 September 2017				£000 290	£000 16
	Released from previous years				(290)	(16)
	Resources deferred in the year				(2 <del>9</del> 0) 65	290
	Deferred Income at 28 February 2018				65	290
	Deleneu illourie at 20 rebluary 2010					230

The deferred income represents funds received in advance from the DfE.

## 15 Funds

	Balance at 1 Sep 17 £000	Income £000	Expenditure £000	Gains, losses and transfers £000	Balance at 28 Feb 18 £000
Restricted general funds					
General Annual Grant (GAG)	38	2,009	(1,981)	(11)	55
Pupil Premium	•	144	(144)	-	-
Other DfE/ESFA grants	-	23	(23)	-	-
Other government grants	-	15	(15)	-	-
Other grants	-	11	(11)	-	-
Catering	-	107	(121)	14	•
School trips	-	9	(6)	(3)	-
Devolved capital grant	• •	9	(9)	-	-
Capital grant	-	449	(448)	•	1
Insurance proceeds	-	79	(67)	-	12
Pension reserve	(1,186)		(86)	170	(1,102)
	(1,148)	2,855	(2,911)	170	(1,034)
Restricted fixed asset funds					
Transfer on conversion	13,053	-	(2,650)	•	10,403
Devolved capital grant	69	-	(9)	-	60
Capital maintenance grant	319	•	(39)	-	280
Capital expenditure from GAG	383	-	(53)	<u>-</u>	330
	13,824	<u> </u>	(2,751)		11,073
Total restricted funds	12,676	2,855	(5,662)	170	10,039
Total unrestricted funds	(144)	25	(20)		(139)
Total funds	12,532	2,880	(5,682)	170	9,900

The specific purposes for which the funds are to be applied are as follows:

Under the funding agreement with Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 28 February 2018.

The other restricted general funds relate to grants and other income receivable from the DfE, ESFA and other sources towards the operating activities of the academy trust.

The restricted fixed asset funds represent the net book values of donated fixed assets purchased out of income from other sources which are held for the continuing use of the academy trust.

Catering deficit is funded from the GAG.

# 15 Funds (continued)

Comparative information in respect of the preceeding year is as follows:

	Balance at 1 Sep 16 £000	Income £000	Expenditure £000	Gains, losses and transfers £000	Balance at 31 Aug 17 £000
Restricted general funds					
General Annual Grant (GAG)	119	4,072	(4,479)	326	38
Pupil Premium	-	291	(291)	-	-
Other DfE/ESFA grants	•	41	(41)	-	-
Other government grants	-	33	(33)	-	• -
Other grants	-	<b>3</b> ,	(3)	-	-
Catering	•	170	(235)	65	•
School trips	•	39	(38)	(1)	-
Devolved capital grant	-	11	(11)	•	-
Pension reserve	(2,065)	-	(260)	1,139	(1,186)
	(1,946)	4,660	(5,391)	1,529	(1,148)
Restricted fixed asset funds					
Transfer on conversion	13,309	-	(256)		13,053
Devolved capital grant	76	6	(13)	-	69
Capital maintenance grant	363	-	(44)	-	319
Capital expenditure from GAG	428	-	(53)	8	383
	14,176	6	(366)	8	13,824
Total restricted funds	12,230	4,666	(5,757)	1,537	12,676
Total unrestricted funds	231	143	(120)	(398)	(144)
Total funds	12,461	4,809	(5,877)	1,139	12,532

# 15 Funds (continued)

A current period 6 months and prior year 12 months combined position is as follows:

	Balance at	la sama	Funnaditus	Gains, losses and transfers	Balance at 28 Feb 18
	1 Sep 16	Income	Expenditure		
	£000	£000	£000	£000	£000
Restricted general funds			/- ·\		
General Annual Grant (GAG)	119	6,081	(6,460)	315	55
Pupil Premium	-	435	(435)	-	-
Other DfE/ESFA grants	-	64	(64)	-	-
Other government grants	-	48	(48)	•	-
Other grants	-	14	(14)	•	
Catering	-	277	(356)	. 79	-
School trips	•	48	(44)	(4)	-
Devolved capital grant	-	20	(20)	-	-
Capital grant	-	449	(448)	-	1
Insurance proceeds	-	79	(67)	-	12
Pension reserve	(2,065)	. <del>-</del>	(346)	1,309	(1,102)
	(1,946)	7,515	(8,302)	1,699	(1,034)
Restricted fixed asset funds					
Transfer on conversion	13,309 .		(2,906)	-	10,403
Devolved capital grant	76	6	(22)	-	60
Capital maintenance grant	363	-	(83)	-	280
Capital expenditure from GAG	428	-	(106)	8	330
	14,176	6	(3,117)	8	11,073
Total restricted funds	12,230	7,521	(11,419)	1,707	10,039
Total unrestricted funds	231	168	(140)	(398)	(139)
Total funds	12,461	7,689	(11,559)	1,309	9,900

### 16 Analysis of Net Assets between Funds

Fund balances at 28 February 2018 are represented by:

	Unrestricted Funds	Restricted General Funds	Restricted Fixed Asset Funds	Total Funds
	000£	£000	£000	£000
Intangible fixed assets	-	-	2	2
Tangible fixed assets	-	-	11,071	11,071
Current assets	•	481	-	481
Current liabilities	(139)	(413)	-	(552)
Pension scheme liability	<u>-</u>	(1,102)	-	(1,102)
Total net assets	(139)	(1,034)	11,073	9,900

## Comparative information in respect of the preceeding year is as follows:

	Unrestricted Funds	Restricted General Funds	Restricted Fixed Asset Funds	Total Funds
	000£	£000	£000	£000
Intangible fixed assets	-	•	2	2
Tangible fixed assets	-		13,822	13,822
Current assets	-	544	-	544
Current liabilities	(144)	(506)	-	(650)
Pension scheme liability	-	(1,186)	-	(1,186)
Total net assets	(144)	(1,148)	13,824	12,532

### 17 Commitments under operating leases

At 31 August 2017 the total of the Academy's future minimum lease payments under non-cancellable operating leases was:

	28 Feb 18	31 Aug 17 (restated)
	£000	£000
Amounts due within one year	24	28
Amounts due between one and five years	21	28
	45	56
18 Reconciliation of Net expenditure to Net Cash Flow from		
Operating Activities	28 Feb 18	31 Aug 17 (restated)
	£000	£000
Net expenditure for the reporting period	(218)	(1,068)
Amortisation (note 11)	-	1
Depreciation charges (note 11)	167	365
Capital grants from DfE and other capital income (note 2)	458	17
Defined benefit pension scheme cost less contributions payable (note 20)	71	220
Defined benefit pension scheme finance cost (note 20)	15	. 40
Decrease/(increase) in stock	5	(2)
Increase in debtors	(78)	(48)
(Decrease)/increase in creditors	(98)	417
Net cash provided by/(used in) Operating Activities	322	(58)

## 19 Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

#### 20 Pension and Similar Obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by West Yorkshire Pension Fund (WYPF). Both are multi-employer defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### **Teachers' Pension Scheme**

#### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million, giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- The assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

During the year the employer contribution rate was 14.1% The TPS valuation for 2012 determined an employer rate of 16.4% from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The pension costs paid to TPS in the period amounted to £151,000 (31 Aug 17: £292,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy has set out above the information available on the scheme.

### 20 Pension and Similar Obligations (continued)

#### **Local Government Pension Scheme**

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds.

The total contribution made for the period ended 28 February 2018 was £62,000 (31 Aug 17: £171,000), of which employer's contributions totalled £44,000 (31 Aug 17: £113,000) and employees' contributions totalled £18,000 (31 Aug 17: £58,000) The agreed contribution rates for future years are 14.20% for employers and between 5.50% and 6.80% for employees depending on earnings.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

The academy trust has no agreement to make additional contributions to WYPF to reduce the scheme deficit.

#### **Principal Actuarial Assumptions**

**CPI rate -0.1%** 

	28 Feb 18	31 Aug 1/
Rate of increase in salaries	3.35%	3.25%
Rate of increase for pensions in payment/inflation	3.20%	2.00%
Rate of revaluation in pension account	2.10%	2.00%
Discount rate for scheme liabilities	2.70%	2.50%
Inflation assumption (CPI)	2.00%	2.00%
Commutation of pensions to lump sums	50.00%	50.00%
, , ,		

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	28 Feb 18	31 Aug 17
Retiring today		
Males	22.1	22.1
Females	25.3	25.2
Retiring in 20 years		
Males	23.1	23.0
Females	27.1	27.0
Sensitivity analysis on defined benefit obligations		
	28 Feb 18	31 Aug 17
	£000	£000
Discount rate +0.1%	5,367	5,281
Discount rate -0.1%	5,630	5,540
Mortality assumption - 1 year increase	5,334	5,246
Mortality assumption - 1 year decrease	5,661	5,573
CPI rate +0.1%	5,534	5,446

5,460

5,373

# 20 Pension and Similar Obligations (continued)

The academy's share of the assets in the scheme were:

	Fair value at	Fair value at
	28 Feb 18	31 Aug 17
	£000	£000
Equity instruments	3,279	3,256
Debt instruments		-
Bonds	628	570
Property	185	190
Other	303	207
Total market value of assets	4,395	4,223
Present value of scheme liabilities	(5.407)	(F 400\
- funded Deficit in scheme	(5,497)	(5,409)
Dencit in scheme	(1,102)	(1,180)
The actual return on scheme assets was £116,000 (31 Aug 17: £378,000).		
	28 Feb 18	31 Aug 17
	£000	£000
Current service cost	115	333
	15	40
Net interest cost	130	373
Total operating charge	130	
Changes in the present value of defined benefit obligations were as follows:		
Onanges in the present value of defined benefit obligations were as follows:	00 Fab 40	24 Aug 47
	28 Feb 18 £000	31 Aug 17 £000
At 1 September	5,409	5,807
Current service cost	115	333
Interest cost	67	116
Employee contributions	18	58
Actuarial (gain)/loss	(106)	(837)
Benefits paid	(6)	(68)
At 31 August	5,497	5,409
·		
Changes in the fair value of academy's share of scheme assets:		
	28 Feb 18	31 Aug 17
	0003	0003
At 1 September	4,223	3,742
Return on plan assets (excluding net interest on the net defined pension liability)	52	76
Actuarial gain	64	302
Employer contributions	44 18	113 58
Employee contributions	18 (6)	(68)
Benefits paid	4,395	4,223
At 31 August	4,395	4,223

#### 21 Related Party Transactions

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trust has an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and with academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place int he financial period.

	28 Feb 18	31 Aug 17 (restated)
	£	£
Payments were made to the following related parties:		
The Diocese of Leeds	-	125
D Lunn Associates Limited (David Lunn, the network manager, has an interest)	-	9,569
Wakefield Glass and Aluminium Co (the spouse of a governor has an interest)	41	349
The carrying amount of fixed assets were sold to the following related parties:		
T Fallon (company secretary)	-	517
Balances were due to the following related parties at the period end:		
Wakefield Glass and Aluminium Co (the spouse of a governor has an interest)	(50)	(224)

#### 22 Prior Year Adjustment

A prior year adjustment was required due to a change in the recognition of Pupil Premium income. Payments are now being treated as being paid in arrears. This has resulted in total funds being increased by £119,000 at 1 September 2016 and £118,000 at 31 August 2017. The net movement in funds for the year ended 31 August 2017 was increased by £1,000.

#### 23 Events after the end of the period

All the activities, assets and liabilities of the academy trust were transferred to Trinity MAT on 1 March 2018 for no consideration.