

**Northaw Transistion CIC**

**Directors' Report and Unaudited Financial Statements  
for the Period 1st January to 31st December 2016**

**Company Registration No: 07791387**

***Community Accounting North East CIC***

***Pinetree Centre***

***Durham Road***

***Co. Durham***

***DH3 2TD***



## **Northaw Transistion CIC**

| <b>Contents</b>                             | <b>Page No's</b> |
|---|------------------|
| <b>Company Information</b>                  | <b>1</b>         |
| <b>Directors' Report</b>                    | <b>2</b>         |
| <b>Accountant's Report</b>                  | <b>3</b>         |
| <b>Profit and Loss Account</b>              | <b>4</b>         |
| <b>Balance Sheet</b>                        | <b>5</b>         |
| <b>Notes to the Accounts</b>                | <b>6 - 7</b>     |
| <b>Detailed Trading and Profit and Loss</b> | <b>8</b>         |

## **Northaw Transistion CIC**

### **Company Information**

|                          |   |
|--------------------------|---|
| <b>Directors</b>         | Jane Brook<br>Angelina Khan<br>Karen Lawton   |
| <b>Company Number</b>    | 07791387  |
| <b>Registered Office</b> | The Old Bakery<br>9 Northaw Road West<br>Northaw<br>Hertfordshire<br>EN6 4NW                |
| <b>Accountants</b>       | Community Accounting North East CIC<br>Pinetree Centre<br>Durham Road<br>Birtley<br>DH3 2TD |

## **Northaw Transistion CIC**

### **Directors' Report for the Period 1st January to 31st December 2016**

The directors present their report and financial statements for the period ended 31 December 2015

#### **Principal Activities**

The principal activity of the company is to promote sustainability

#### **Directors**

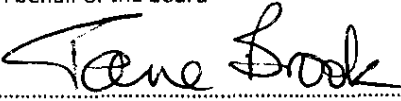
The following directors have held office during the period

Jane Brook  
Angelina Khan  
Karen Lawton

#### **Exemptions**

The report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

On behalf of the board

  
.....

**Jane Brook (Director)**

## **Northaw Transistion CIC**

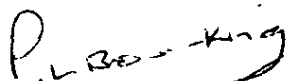
### **Accountants Report to the Board of Directors on the preparation of the unaudited Statutory Financial Statements of Northaw Transistion CIC for the Year ended 31 December 2016**

In accordance with our agreed duties, in order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Northaw Transistion CIC set out on pages 1 of 8 from the company's accounting records and from information and explanations you have given us.

This report is made solely for the Board of Directors of Northaw Transistion CIC. Our work has been undertaken solely to prepare for your approval the financial statements of Northaw Transistion CIC.

It is your duty to ensure that Northaw Transistion CIC has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Northaw Transistion CIC. You consider that Northaw Transistion CIC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Northaw Transistion CIC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.



**Community Accounting North East CIC**  
**Pinetree Centre**  
**Durham Road**  
**Co. Durham**  
**DH3 2TD**

# Northaw Transistion CIC

## Profit and Loss Account For the Period ended 31 December 2016

|  |          | 2016                  | 2015                 |
|--|----------|-----------------------|----------------------|
|  | Notes    | £                     | £                    |
| <b>Turnover</b>                                      | <b>1</b> | 2854                  | 77,513               |
| Cost of Sales  |          | 2572                  | 50,200               |
| <b>Gross Surplus</b>                                 |          | <u>282</u>            | <u>27,313</u>        |
| Administrative Expenses                              |          | 7202                  | 13,402               |
| <b>Profit on Ordinary Activities before Taxation</b> |          | <u>(6,920)</u>        | <u>13,911</u>        |
| Tax on Profit on Ordinary Activities                 |          | 0                     | 0                    |
| <b>Profit for the Year</b>                           | <b>6</b> | <u><u>(6,920)</u></u> | <u><u>13,911</u></u> |

# Northaw Transistion CIC

## Balance Sheet as at 31 December 2016

|  | Notes | 2016<br>£    | 2015<br>£     |
|--|-------|--------------|---------------|
| <b>Fixed Assets</b>                    |       |              |               |
| Tangible Assest                        | 3     | 6,281        | 12,561        |
| <b>Current Assets</b>                  |       |              |               |
| Debtors                                | 4     | 216          | 359           |
| Cash at Bank and in Hand               |       | 2,809        | 3,706         |
|  |       | <u>3,025</u> | <u>4,065</u>  |
| <b>Creditors: Amounts falling due</b>  |       |              |               |
| Within one year                        | 5     | 2,315        | 4,044         |
| <b>Net Current Assets(Liabilities)</b> |       | <u>710</u>   | <u>21</u>     |
| <b>Total Assets less Current</b>       |       | <u>6,991</u> | <u>12,582</u> |
| <b>Liabilities</b>                     |       |              |               |
| <b>Reserves</b>                        |       |              |               |
| Profit and Loss Account                | 6     | 6,991        | 12,582        |
| <b>Total Funds</b>                     |       | <u>6,991</u> | <u>12,582</u> |

For the period ended 31 December 2015, the Company was entitled to exemption under Section 477 of the Companies Act 2006 relating to small companies

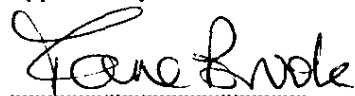
The members have not required the Company to obtain an audit of its accounts for the year in question in accordance with Section 476.

The directors acknowledge their responsibilities for complying with the provisions applicable to companies subject to the small companies regime.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 20/9/17



Jane Brook

(Director)

Company Registration Number 07791387

## Northaw Transistion CIC

### Notes to the Financial Statements For the Period ended 31 December 2016

#### 1 Accounting Policies

##### a) Accounting Convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Small Entities (effective 2008)

##### b) Compliance with Accounting Standards

The financial statements are prepared in accordance with the applicable United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice) which have been applied consistently (except as otherwise stated)

##### c) Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts

##### d) Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is calculated to write off the cost less estimated residual value of each asset over its expected useful life.

#### 2 Operating Surplus/ Deficit

The operating surplus (deficit) is stated after charging

|                             | 2016<br>£   | 2015<br>£   |
|-----------------------------|-------------|-------------|
| Depreciation - owned assest | <u>6280</u> | <u>6280</u> |

#### 3 Tangible Fixed Assets

|                       | Plant and<br>Machinery<br>£ |
|-----------------------|-----------------------------|
| <b>Cost</b>           |                             |
| At 1 January 2016     | <u>18,841</u>               |
| <b>Depreciation</b>   |                             |
| At 1 January 2016     | 6,280                       |
| Charge for year       | 6,280                       |
| At 31 December 2015   | <u>12,560</u>               |
| <b>Net Book Value</b> |                             |
| At 31 December 2016   | <u><u>6,281</u></u>         |
| At 31 December 2015   | <u><u>12,561</u></u>        |



# Northaw Transistion CIC

## Notes to the Financial Statements For the Year ended 31 December 2016

|          |                            |              |              |
|----------|----------------------------|--------------|--------------|
| <b>4</b> | <b>Debtors</b>             | <b>2015</b>  | <b>2014</b>  |
|          |                            | <b>£</b>     | <b>£</b>     |
|          | Insurance Prepayment       | 216          | 359          |
|          |                            | <u>216</u>   | <u>359</u>   |
| <b>5</b> | <b>Creditors</b>           | <b>2015</b>  | <b>2014</b>  |
|          |                            | <b>£</b>     | <b>£</b>     |
|          | Project Management Fee     | 2200         | 2200         |
|          | Accountancy and Filing Fee | 115          | 515          |
|          | Deferred Grant             | 0            | 1,329        |
|          |                            | <u>2,315</u> | <u>1,844</u> |
| <b>6</b> | <b>Reserves</b>            |              |              |
|          | At 1st January 2016        |              | 13,911       |
|          | Surplus (Deficit) for year |              | (6,920)      |
|          | Corporation Tax            |              | 0            |
|          | As at 31 December 2016     |              | <u>6,991</u> |

## Northaw Transistion CIC

### Detailed Trading and Profit and Loss Account For the Period ended 31 December 2016

|                                      | 2016<br>£      | 2015<br>£     |
|--------------------------------------|----------------|---------------|
| <b>Turnover</b>                      |                |               |
| Grants     Grantscape                |                | 74,160        |
| WHBC                                 |                | 2,000         |
| Mark Mills - Bishop                  |                | 500           |
| Hertfordshire                        | 500            |               |
| Sales                                | 2354           | 842           |
| Interest                             |                | 10            |
| Miscellaneous Income                 |                | 1             |
|                                      | <u>2,854</u>   | <u>77,513</u> |
| <b>Cost of Sales</b>                 |                |               |
| Landscaping and Other Building Costs | 2316           | 36,480        |
| Plants                               |                | 3,685         |
| Water                                | 256            | 5,450         |
| Other Direct Costs                   |                | 4,585         |
|                                      | <u>2,572</u>   | <u>50,200</u> |
| <b>Gross Surplus</b>                 | <u>282</u>     | <u>27,313</u> |
| <b>Administrative Expenses</b>       |                |               |
| Service Providers                    |                | 4,661         |
| Insurance                            | 805            | 1,152         |
| Post and Stationery                  | 2              | 2             |
| Garage Rental                        |                | 92            |
| Training                             |                | 260           |
| Legal Fees                           |                | 440           |
| Accountancy and Filing               | 115            | 515           |
| Depreciation                         | 6280           | 6,280         |
| Deferred Grant                       |                | 0             |
| <b>Total Administration Expenses</b> | <u>7,202</u>   | <u>13,402</u> |
| <b>Net Surplus (Deficit)</b>         | <u>(6,920)</u> | <u>13,911</u> |

200038 / 15

**CIC 34****Community Interest Company Report**

**For official use**  
(Please leave blank)

**Please  
complete in  
typescript, or  
in bold black  
capitals.**

**Company Name in  
full**

Northaw Transistion CIC

**Company Number**

07791387

**Year Ending**

31<sup>st</sup> December 2016

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

See Continuation sheet

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

See continuation sheet

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No Remuneration was received

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made'

*(Please continue on separate continuation sheet if necessary.)*

**(N.B. Please enclose a cheque for £15 payable to Companies House)**

## PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

Tene Brook

Date

18<sup>th</sup> Sept.  
2016

Office held (tick as appropriate) ☒ Director ☐ Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

|                             |             |
|-----------------------------|-------------|
| The Old Bakery              |             |
| 9 Northaw Rd West, Northaw, |             |
| Herts, EN6 4NW              |             |
| Telephone                   |             |
| DX Number                   | DX Exchange |

**When you have completed and signed the form, please send it to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

## **CIC 34    Community Interest Company Report for Northaw Transition CIC Company Number 07791387**

### **Continuation sheet**

#### **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

Northaw Transition CIC's major project is Northaw Community Orchard. This is a public space, owned by Welwyn Hatfield Borough Council, leased to Northaw and Cuffley Parish Council and sub-let by them to Northaw Transition CIC to manage. The orchard has **benefited the local community** by giving them the opportunity to improve their health and wellbeing and increase their knowledge of conservation and fruit production. It has created a community spirit around the orchard and brings residents and local groups together. Some of the ways we have involved the community are listed below:

##### **Activities**

1. The orchard was created on two fields which were previously inaccessible to the public, one of which is a County Wildlife Site. Pedestrian access is now available to the community 24/7, paths have been created and picnic tables and benches provided. Interpretation boards give information about the site and the wildlife found there.
2. Volunteers from within the community, and also from businesses outside the community, helped to plant 750 hedging plants and assisted in other tasks such as weeding, clearance, hay raking and bulb planting.
3. Over the summer, volunteers watered the trees weekly from May to September
4. We also held monthly volunteer work parties

We have joined with other community groups in activities at the orchard in particular the 1<sup>st</sup> Northaw Scouts who adjoin the site and Friends of Northaw Great Wood. We are able to use the facilities of the Scout site in exchange for mowing their lawn with our tractor.

##### **Events**

We held 3 free events in the orchard during the year which were well attended by the local community. In January we held a traditional Wassail which was particularly popular with children. A Family Picnic Day in May included children's activities, refreshments, guided walks and stalls from local small social enterprises, businesses and volunteers. In October we held an Apple Day, with various stands, children's activities and also apple displays and tasting. In May and November we held free pruning workshops. We also supported the local Village Day with a joint stand with Friends of Northaw Great Wood promoting interest in trees.

### **Supporting small local businesses and crafts**

As a public space the orchard is a resource which has been used by small local businesses especially for educational purposes. For example:

- A beekeeper ran a 1-day workshop on Natural Beekeeping in the orchard.
- Sensory Solutions CIC held several educational workshops for community groups documenting plant diversity and medicinal herbs that are growing in the orchard.
- A local Yoga instructor held classes in our yurt
- A local business was paid to install a bench and to carry out various tasks in the orchard
- A local business who sponsored the hedging plants, participated in planting and used this activity as an example of their Corporate Social Responsibility
- At our Apple Day we hosted various local businesses involving Shiatsu Massage, Yoga Meditation, Palmistry, Art and Clay Workshops with a local artist and a Photo Booth provided by a professional photographer from Northaw.

### **PART 2 – CONSULTATION WITH STAKEHOLDERS**

Our stakeholders in this period were: Welwyn Hatfield Borough Council (the landowners), Northaw and Cuffley Parish Council (our landlords), local residents including those whose houses back onto the site, other community groups, local small businesses and social enterprises and volunteers.

We have **consulted our stakeholders** in the following way:

1. We report to our landlords Northaw and Cuffley Parish Council to appraise them of our progress and have acted upon their feedback and entered into discussions with them around improving physical access to one of the fields
2. Feedback and suggestions were obtained from attendees at our events, from local residents, and from volunteers. For example, we sought advice as to how we might improve access to one of the fields from a disabled resident. We also provided contact details directly to residents adjacent to the field
3. We discussed how the orchard might be used by Northaw School
4. We have a dedicated website which includes an opportunity to contact us with comments and suggestions
5. We provided a full page article in each edition of the parish magazine, 'Update' with news of progress in the orchard and contact details
6. We regularly contacted people interested in the orchard through an active email contacts list of 60+ people. We received feedback and suggestions. We also set up a Facebook page for the orchard.
7. We leafleted the whole village to publicise events and provided contact details.