

# Outsource Me Limited

Annual Report and Unaudited Financial Statements  
for the Year Ended 30 September 2017

# **Outsource Me Limited**

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# **Outsource Me Limited**

## **Company Information**

<b>Director</b>	Mrs A Belton
<b>Registered office</b>	Lydden Hill Burton Milford Haven SA73 1NX
<b>Bankers</b>	Nat West Haverfordwest 18 High Street Haverfordwest Pembrokeshire SA61 2DE

# Outsource Me Limited

## (Registration number: 7790952) Balance Sheet as at 30 September 2017

	Note	2017 £	2016 £
<b>Fixed assets</b>			
Tangible assets	<u>4</u>	570	671
<b>Current assets</b>			
Debtors	<u>5</u>	-	1,644
Cash at bank and in hand		<u>2,627</u>	<u>3,566</u>
		2,627	5,210
<b>Creditors: Amounts falling due within one year</b>	<u>6</u>	<u>(5,047)</u>	<u>(5,379)</u>
<b>Net current liabilities</b>		<u>(2,420)</u>	<u>(169)</u>
<b>Net (liabilities)/assets</b>		<u>(1,850)</u>	<u>502</u>
<b>Capital and reserves</b>			
Called up share capital		100	100
Profit and loss account		<u>(1,950)</u>	<u>402</u>
<b>Total equity</b>		<u>(1,850)</u>	<u>502</u>

For the financial year ending 30 September 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Director's responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The director acknowledges her responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

These financial statements have been delivered in accordance with the provisions applicable to companies subject to the small companies regime and the option not to file the Profit and Loss Account has been taken.

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Approved and authorised by the director on 29 June 2018

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Mrs A Belton

Director

The notes on pages 3 to 6 form an integral part of these financial statements.

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# **Outsource Me Limited**

## **Notes to the Financial Statements for the Year Ended 30 September 2017**

### **1 General information**

The company is a private company limited by share capital, incorporated in Wales.

The address of its registered office is:

Lydden Hill  
Burton  
Milford Haven  
SA73 1NX

These financial statements were authorised for issue by the director on 29 June 2018.

### **2 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

#### **Basis of preparation**

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

#### **Revenue recognition**

Turnover comprises the fair value of the consideration received or receivable for the sale of goods and provision of services in the ordinary course of the company's activities. Turnover is shown net of sales/value added tax, returns, rebates and discounts.

The company recognises revenue when:

The amount of revenue can be reliably measured;  
it is probable that future economic benefits will flow to the entity;  
and specific criteria have been met for each of the company's activities.

#### **Tax**

The tax expense for the period comprises current tax. Tax is recognised in profit or loss, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates taxable income.

#### **Tangible assets**

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

# **Outsource Me Limited**

## **Notes to the Financial Statements for the Year Ended 30 September 2017**

### **Depreciation**

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Office equipment	Reducing balance 15%

### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

### **Share capital**

Ordinary shares are classified as equity. Equity instruments are measured at the fair value of the cash or other resources received or receivable, net of the direct costs of issuing the equity instruments. If payment is deferred and the time value of money is material, the initial measurement is on a present value basis.

### **Dividends**

Dividend distribution to the company's shareholders is recognised as a liability in the financial statements in the reporting period in which the dividends are declared.

### **3 Staff numbers**

The average number of persons employed by the company (including the director) during the year, was 2 (2016 - 1).

# Outsource Me Limited

## Notes to the Financial Statements for the Year Ended 30 September 2017

### 4 Tangible assets

	Office equipment £	Total £
<b>Cost or valuation</b>		
At 1 October 2016	1,150	1,150
At 30 September 2017	1,150	1,150
<b>Depreciation</b>		
At 1 October 2016	479	479
Charge for the year	101	101
At 30 September 2017	580	580
<b>Carrying amount</b>		
At 30 September 2017	570	570
At 30 September 2016	671	671

### 5 Debtors

	2017 £	2016 £
Trade debtors	-	1,644
	-	1,644

### 6 Creditors

#### Creditors: amounts falling due within one year

	Note	2017 £	2016 £
<b>Due within one year</b>			
Trade creditors		985	935
Directors loan account	7	34	1,162
Taxation and social security		3,362	1,101
Other creditors		666	2,181
		5,047	5,379



# Outsource Me Limited

## Notes to the Financial Statements for the Year Ended 30 September 2017

### 7 Related party transactions

#### Transactions with directors

	At 1 October 2016 £	Repayments by director £	At 30 September 2017 £
<b>2017</b>			
<b>Mrs A Belton</b>			
Interest free loan with no fixed repayment terms	(1,162)	1,128	(33)

	At 1 October 2015 £	Advances to directors £	At 30 September 2016 £
<b>2016</b>			
<b>Mrs A Belton</b>			
Interest free loan with no fixed repayment terms	(9,855)	8,693	(1,162)

### 8 Transition to FRS 102

There are no FRS 102 adjustments to report.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.