

Registered number: 7759820
Charity number: 1144146

UNIVERSITY OF MANCHESTER STUDENTS' UNION
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023



UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

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UNIVERSITY OF MANCHESTER STUDENTS' UNION

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 JULY 2023**

Trustees

Kathleen Violet Brook (resigned 31 July 2023)²
Vicii Kirkpatrick (resigned 31 July 2023)³
Peter Ptashko (appointed 1 September 2019)³
Jennifer Burton (resigned 31 July 2023)³
Tesnime Safraou, City & Community Officer (appointed 1 August 2022)¹
Xuan Kang, Biology, Medicine & Health Officer (appointed 1 August 2022)¹
Shauna Rogers, Science & Engineering Officer (appointed 1 August 2022)¹
Emily Turvey, Humanities Officer (appointed 1 August 2022)¹
Celina Pereira, Wellbeing & Liberation officer (appointed 1 August 2022)¹
Samantha Bronheim, Union Affairs Officer (appointed 1 August 2022)¹
Muhammad Ansab Ali, Research Officer (appointed 1 August 2022)¹
Robert Beale, Activities & Culture Officer (appointed 1 August 2022)¹
Anne Margaret Bennett (appointed 3 August 2021)²
Rochelle Smicle-Thompson (appointed 3 August 2021)²

- ¹ Officer Trustees
² Student Trustees
³ External Trustees

**Company registered
number**

7759820

**Charity registered
number**

1144146

Registered office

Steve Biko Building
Oxford Road
Manchester
M13 9PR

Chief executive officer

Ben Ward

Accountants

Crowe U.K. LLP
3rd floor
The Lexicon
Mount Street
Manchester
M2 5NT

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 JULY 2023**

Advisers (continued)

Solicitors

JMW Solicitors LLP
1 Byrom Place
Spinningfields
Manchester
M3 3HG

DAC Beachcroft
3 Hardman Street
Manchester
M3 3HF

Bates, Wells & Braithwait
10 Queen Street Place
London
EC4R 1BE

Bankers

Santander Bank plc
Bootle
Merseyside
L30 4GB

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2023

The Trustees present their annual report together with the audited financial statements of the Company for the year 1 August 2022 to 31 July 2023. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the group and the Company qualify as small under section 383 of the Companies Act 2006, the Group Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Purpose, Activities, and Impact

Aims and objectives

The fundamental purpose of the Union is to improve student life for the 46,000 students at the University of Manchester and everything the Union does pushes us towards that goal. Our vision is that all students should be able to feel a part of the Manchester community where they can develop, prepare for their future and make a difference in the world around them.

The charitable objects of the Union as set out in the Articles of Association are the advancement of education of students at the University of Manchester for the public benefit by:

1. Promoting the interests and welfare of students at the University of Manchester during their course of study and representing, supporting and advising students;
2. Being the recognised representative channel between students and the University of Manchester and any other external bodies; and
3. Providing social, cultural, sporting and recreational activities and forums for discussions and debate for the personal development of its students.

The Union's mission and guiding purpose is to be the voice of students at the University of Manchester, effecting change and enriching student life together.

The Union's values are:

We put students at the heart of our work:

We believe that student experiences are a priority and that we need to help students make the most of their journey while studying at University of Manchester. We are committed to supporting our students in their education, employment and activities by integrating student opinions into our work. We will seek to empower and represent our students as we believe we know our students better than anyone else.

We provide a 'great experience' service

We believe that to have a lasting positive experience, we need to provide the best levels of service to students, colleagues and external stakeholders. We endeavour to provide the best support and service while promoting positivity and friendliness.

We believe in improvement/progression

We believe that to be the best we can be as a union we should be striving to develop new ideas and improve existing services to support the diverse and fast-changing needs of our students. By continually reflecting and reviewing what we do and acknowledging areas for improvement and growth we can become a sector-leading organisation. We are committed to listening to our students and our stakeholders to gain useful feedback and ideas that we can use to constantly improve every aspect of our business.

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We are a community

We believe that seeking opportunities to work with students, colleagues, and external stakeholders is necessary to develop ideas and deliver activities as we recognise the passion, knowledge and creativity of Manchester. This is important as we look at the bigger picture – we gain multiple perspectives which leads to better planning and more inclusivity. We will try and foster communities to create a sense of belonging as we continually seek to learn from our communities.

We are open and transparent

We believe that a great union should communicate openly and provide a clear reasoning in its decision making to earn the trust from students, staff and stakeholders. We must maintain active communication with students, making sure that they are a part of our decision-making process and being transparent about both our successes and failures. We need to deliver on the outcomes of our democratic processes, never diverting from the truth or creating false narratives.

We are inclusive

We believe that our work and priorities should reflect the whole of the diverse community we serve in way that recognises and celebrates our differences. To do this we are seeking to include a diverse range of voices, beliefs and values in all our work. We will identify the barriers and structures in place that are limiting students, staff and stakeholders; seek to bring these barriers down; and examine our role in creating them.

b. Strategies for achieving objectives

The previous strategic plan and underlying framework was designed to take the Union from 2016 to 2021. As the strategy was due for review the COVID pandemic struck which delayed the development of the new strategic plan. The last two years saw us begin to lay the foundations of the new strategic plan with a major piece of stakeholder research.

As the new plan is developed, the board approved short-term objectives. This approach has covered the entirety of the reporting period of these accounts. These can be summarised as:

1. Be the experts and utilise our expertise in students to transform our student voice work.

We will enhance our research and reach into faculties and schools to ensure our academic representation work is having real impact. We will deliver a first-class student written submission in support of the Teaching Excellence Framework review.

2. Focus relentlessly on improving the student leader experience.

We will develop clear, consistent, and well-supported student leader journeys across the organisation. We will ramp up their visibility, reward and recognition and support them to take part in our programmed activity themes.

3. Embed our new democratic structure.

We will create models for full-time and part-time officer support, ensuring we are demonstrating the impact of our representative work. We will create agile decision-making structures, enabling our students to see their ideas turned into action.

4. Prioritise support for dealing with the cost-of-living crisis.

We will work closely with the University to create programmes of funding and support for students as the effects of rising costs start to impact on students' abilities to participate in activity.

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5. Develop a new, long-term sustainable future for the Students' Union.

We will develop a new 3–4-year strategy, aligned with a sustainable financial model, focused on the needs of students now.

Throughout the last year, we have been refining our longer-term strategic plan, and have further built our insight function to deliver over 19,700 pieces of individual student feedback on our plans and satisfaction with our performance. We have built predictive models to understand the drivers of engagement. The research has also been used for a range of policy and practice related change – from cost of living work to consent and housing quality work. We have now fully embedded our new CRM system, which matches our ambition to hold a single point of truth on how each student is engaged and involved in extra-curricular activities.

c. Main activities undertaken to further the charity's purpose for the public benefit

The Union undertakes numerous activities in support of the students of Manchester and for the broader benefit of the public:

Advice

The Union provides a specialist advice service which supports student needs around housing, money, welfare and academic issues.

Education Engagement

We provide representation and peer leadership for curriculum development, quality assurance and enhancement of our members' education. We represent students on all major decision-making bodies at the University.

Democracy & Campaigning

We run a range of social justice and campaigning projects that supports the development of civic participation in our members. These are focused on enhancing rights and liberating under-represented groups.

Insight & research

Our insight unit develops a range of student-focused research projects which help our aspiration to become the experts on the realities of our students' lives and ensure all of our activity is insight driven.

Student activities & volunteering

We support hundreds of groups offering students opportunities for social and skills development across a range of interests. We support student-led volunteering, facilitating a range of volunteering, widening participation and fundraising opportunities.

Community development

We support a range of student groups around where they live such as hall students, off-campus, mature, part-time and distance learners. We provide services that increase their sense of belonging, wellbeing and the ability to form lasting friendships.

Bars & catering outlets

We run a range of commercial facilities that provide great value products and services, whilst providing relaxing environments for students to meet and interact.

Venues & events

We host a busy programme of live music and other entertainment events acting as cultural assets for the campus and the City. The venues are also a great facility for our student groups to tap in to and during the year host our freshers events and student examinations.

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d. Our Impact

Some of our impact measures from the last year are:

29,000 involved students

Over 29,000 students at the University have been involved at least one deep engagement activity type at the Union over the last year

+17 NPS as an employer

Out net promoter score as an employer was plus 17 in the year end pulse staff survey

£9million back in students pockets

We worked in partnership with the University to ensure students were supported with payments in light of the cost of living crisis.

19,700 student researchers

We had 19,700 students participate in our stakeholder research, delivering outstanding student voice reports across the year.

342,167 live music fans

We have had over 342,000 live music fans at 428 shows across 4 venues.

3,278 advice cases

We have received 18,000 advice enquiries, translating into 3,278 cases, a 25% increase on prior year and through our advice work saved £48,000 for students.

60,000 readers of our on line media articles

We have an editorial team for our student media of 62 students, supporting 300 contributors to create 12 print editions of the Mancunian and over 2000 articles, broadcasting 40 hours a week of live radio.

£762,400 in student staff wages

We now employ students in almost every function of the Union and paid £762,400 in student staff wages in the year.

1,512 course rep

1,512 course reps recruited and supported reaching every area of the University

6,129 volunteer hours

6,129 volunteer hours logged across 40 student led volunteering projects

21,900 students involved in societies

We have 21,900 student involved in groups holding 41,848 memberships across 510 societies with 3,742 committee members

20,000 students voting in our elections

Across Lead MCR, two referendums and new policy voting, over 20,300 students voted in at least one election

Educate North Students' Union of the year

We won the Educate North SU of the year award for the first time, ahead of over 75 other Students' Unions

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Achievements and performance

a. Key financial performance indicators

The table below summarises the Union's performance against key financial indicators:

Indicator	Target met	Comment
Reserves in line with policy	Yes	The minimum required reserves was £721k, the general funds balance as at 31 st July 2023 was 1,430,463 which exceeds the minimum.
Commercial surpluses	Yes	The commercial areas returned a contribution of £1,035k an improvement against budget of over £300k.
Year-end operating surplus	Yes	The Union altered the KPI to deliver an operating surplus, i.e. before depreciations, following the transfer of the pension deficit. The Union achieved the target making a surplus of £693,000 before depreciation.
Spend in line with budget	Yes	The Union approved an operating budget of £412,000 (loss of £139,000 after depreciation) the Union has exceeded this target with a net surplus of £125,300.

b. Review of activities and factors relevant to achieve objectives

Championing the Voice of Students

Cost of Living

Through the joint cost of living task force, we have achieved some amazing outcomes and support for students. This has included investment of over £9 million into direct payments to all students and top up payments for those in greater need. This has been a great achievement, a true manifestation of what strong partnership working looks like in practice. Other items have been creation of 'cosy campus' rooms to support students preparing their own food, SU Eats which has seen the SU give away recipes with ingredients and further discounts in food outlets across campus.

Course & Programme level representation

Over the last year, the Union has elected, trained and supported over 1500 course reps. It is clear that students want to have a more active role in shaping their educational experience, and we have removed electoral barriers and allowing all students who would like to become reps to do so. We have trained over 90% of those reps, which reflect every part of the institution. We have worked closely with Manchester Doctoral College to develop a new model for PGR representatives. In the most recent research, over 85% of reps were satisfied with the support received by the Students' Union. We developed our student written submission for the TEF and published in January 2023. This landmark piece of work was based on over 10,000 student participating in research about their experiences at Manchester. We will now publish this each year, measuring progress across previous recommendations between the TEF cycle. We would like to thank the University for funding additional resources to allow us to continue this valuable work.

We held our annual student-led teaching awards in May. These awards recognise excellent teaching and support practice across the institution. Given some of the public criticism we have seen around teaching, we were delighted to have received over 600 nominations from students for teaching and professional services staff.

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Insight & Research

We have a strategic ambition to be the experts on Manchester students, understanding and amplifying the realities of their lives. We have conducted a range of research projects across the year and have spoken to over 19,700 different students as part of this research. This has grown exponentially in recent years (from 6040 in 2018-19). Some of the projects undertaken are:

Survey	Type	Number
Cost of living research	Survey	5310
Build your MCR research mk 2	Survey	5230
Build your MCR research mk1	Survey	8003
Lead MCR experience	Survey	2325
Student accommodation research	Survey	877
New halls exec research	Survey	604
Harm reduction approach research	Focus Groups/survey	447
TEF Street team	Citizen research	387
Alumni longitudinal outcome research	Survey/interviews	276
Refreshers satisfaction research	Survey	251
SU food research	Citizen research	167
Cost of living (SU Eats)	Citizen research	127
Manchester Academy annual satisfaction research	Survey	4600

We aim for these research projects to be useful to our officers, reps and the University itself, and hope to complement many of the other national surveys (such as NSS & PTES). We have worked closely with the Institute of Teaching & Learning to co-chair a new survey strategy group to ensure students aren't over-surveyed across the institution. We need to ensure students are able to link our work in these areas on academic advocacy in NSS. We achieved a satisfaction score in question 26 of the National Student survey of 74%, an increase from 41.3% a year earlier. This is the highest increase across the HE sector this year.

Following passing of the student representation policy, we now have no gaps across the institution for the first time. This is aligned to the relationship agreement developed in May 2021 and has helped the role of our officers on the many University Committees (92 across the institution) and the identification of joint priorities through UURC. The creation of Faculty Officers has been an overwhelmingly positive development for our work.

Work has continued (and in some cases drawn to a close) on a number of OFS funded projects. These have included the Diversity & Inclusion ambassador scheme which looked to tackle some of the issues linked to the Black attainment gap and support initiatives to get these students to engage in different ways with their learning, curriculum design, access to support services.

Advice

We have invested additional resources in our Advice Service over the last year to ensure we are able to better manage demand, triage cases to the right experts and create more self-help resources. We have handled over 18,000 enquiries and 3278 cases, broken down into 1339 academic, 749 finance and debt, 706 general wellbeing and 484 housing cases. The level of complexity and multi-faceted nature of the cases continues, and we have had over 60 significant outcomes recorded. These are cases which could include substantial appeal or legal/financial success. We have also run drop in services with third party organisations across the year such as Eclypse drug and alcohol support, Trafford Rape Crisis Centre and the UoM Social Prescribing team. 90% of students who use the advice service would recommend/had a positive experience of using it.

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Democracy and Campaigning

This is the first year of our new officer and underpinning democratic structure. This has included faculty level representation as well as representation to the city and local government. 5 out of the 8 officers are focused specifically on education work, and we have seen much greater relationship building and advocacy in each of the 3 faculties. We have also strengthened the underpinning staff support structure to enable this to work.

We have created a new digital first policy making process which ended the time intensive Union Senate structure which has been in place for many years. The old structure was vulnerable to elite capture, with often narrow interests being tackled by the process. We are keen to ensure many more students are involved in generating policy responses, using deliberative methods rather than traditional summative and adversarial approaches. We have had 17 policies submitted through this system, with over 1500 students voting on policy implementation (many more than the 50-60 who may have done so previously).

The Union held its annual elections during late February/Early March. The turnout was 10,347 votes, which is the highest in the UK this year. We were the only Russell Group SU which saw an increase in voter numbers. We had 56 candidates standing for election, and the following have been elected as officers for 2023/24:

Union Affairs Officer (General Secretary) – Hannah Mortimer
Activities & Culture Officer – Robert Beale (re-elected)
Wellbeing & Liberation Officer – Aisha Akram
Humanities Officer – Katie Jackson
Science & Engineering Officer – Raheel Ansari
Biology, Medicine & Health Officer – Raluca-Elana Valcescu
City & Community Officer – Tesnime Safraou (re-elected)
Research Officer – Muhammad Ansab Ali (re-elected)

There was a referendum held (a requirement every three years) to ask whether the SU should remain a member of the National Union of Students (NUS). Over 80% of those voting (on a turnout of 7000) voted to remain. We also held a referendum following a student petition in relation to the rent strike campaign. Around 11,000 students voted in this. Overall, 20,368 students have voted in at least one election over the last twelve months.

Our liberation campaigns continue to deliver some important work on behaviour change and education to students. We held our annual Reclaim the Night march in November 2022 (its 46th year). This tied in well with increased concern around consent, sexual assault and UUK and OfS' concern about the application of better support in institutions around this subject. We have improved support for our liberation campaign groups (women, Black, Disabled and LGBT) ensuring a range of high-profile campaigns such as Black History Month, Disabled History Month and LGBT History month have been properly programmed and delivered really engaging online activity. We have created a new EDI Unit in the Students' Union which will complement the University's own strategic focus in this area.

We have continued to strongly advocate on student safety issues within the City following our research and that of the University. Following the successful pilot last year, we have continued to roll out our 'student angel' scheme to support vulnerable students in the night-time economy. Over the course of the academic year, we have ensured over 850 people were kept out of A&E and supported over 1000 to get home safely. Manchester City Council have already confirmed funding for future years. Many medical and related students volunteer in the scheme to give them early valuable experience. We have also established a drink spiking partnership with the Mayor of Greater Manchester and the Night-Time Economy Advisor which has developed a compliance framework for licenced premises in the city.

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Community work

We have once again had representatives take part in the Manchester City Council student strategy partnership, taking a far more proactive approach to community engagement. We have totally redeveloped our representative structures in the halls of residence around voice and event reps. This has removed much outdated bureaucracy and enabled students to better work with the Reslife teams to programme activity in the residential estate.

We have relaunched and embedded the Greater Manchester Student Assembly with the five other Students' Unions across the city region. We are progressing a GM Student Strategy which will supplement the GM Civic Universities Charter and aim to demonstrate the city-region is the best place to be a student in the UK. The mayor has regularly engaged with our work, including hosting meet the mayor events with us and supporting training of election candidates.

We have continued our interfaith work, given the challenges facing campuses in relation to Antisemitism & Islamophobia. We will be looking to continue this work next year, but not through the current mechanisms via St Peter's House. We have co-chaired the faith strategy group in the University and are excited about the potential of new faith spaces across campus.

c. Activities that create a sense of belonging and happiness

Societies & Student Development

Our student groups (clubs & societies) have continued to provide the bedrock of our student involvement channels. We have set new records in terms of the number of events, memberships and activities throughout the year. We have supported 510 societies, the largest total in the UK by some distance. Individual society memberships have continued to rise to 41,848. Nearly 1 in 2 students are involved in at least one student group, totalling 21,900 students (including sports clubs). This is an increase on pre-pandemic levels, and is mainly driven by growth in academic related societies and cultural groups which support international students. Strategically, we are looking whether we can offer automatic membership to an academic society to every student. We know being part of an academic community makes the difference to engagement, satisfaction and belonging. We have doubled the amount of funding to student groups to aid growth, distributing over £95,000 to host a range of innovative events and activities.

Our groups have invited over 250 visiting speakers to their events, giving students the chance to debate and be exposed to wider social issues. We have not stopped any external speaker during the course of the year and take our duties under the Code of Practice on Freedom of Speech very seriously. We have continued to engage with the parliamentary passage of the Freedom of Speech (Universities) Act and welcome its focus on ensuring freedom of speech can be promoted as well as protected. Our strong partnership through the joint code of practice with the University ensures we take a sector-leading approach to this controversial policy area. We submitted amendments to the bill and are playing an active role in a local working group to implement its requirements.

We have fully housed both UoM Sport and Manchester Student Homes in our building. This brings two additional student involvement/support channels into our facilities, with Sport also utilising our digital systems. We have ensured common codes of practice and rules for our societies and sports clubs to ensure consistent expectations for any student leaders.

We continue to partner closely on the implementation of the Stellify scheme, and all our key student leadership roles feed into credit on the 'step up and lead' part of the award. We are taking part in the review of the scheme and are particularly keen to extend its reach to Postgraduate students.

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We have formally resolved the merger of The International Society, through joint resolutions at the two Trustee Boards. Work is almost complete on TUPE requirements for the transfer of their staff to the Students' Union. Our student media groups have had a strong year, with the Mancunion newspaper winning 9 awards at the Student Publication Association Awards. Fuse FM has broadcast over 50 hours a week of original content and won 4 awards at the Student Radio Association Awards. Fuse TV won 5 awards at the NASTA Awards. The Women in Media conference (now in its 6th year) attracted over 300 delegates from across the UK and hosted over 100 speakers to help women students take the first step in this challenging industry.

RAG and Volunteering

Over 2000 students have volunteered through our projects and programmes, returning back to face-to-face activities. There have been over 40 projects throughout the year, supporting families, learning-disabled children and older residents across Greater Manchester. This has equated to over 6000 hours of logged activity which contributes towards Stellify and wider University targets. So far this year, our Rag group has raised over £110,000 for local and national charities and we have continued our fundraising efforts to support the conflict in Ukraine.

As part of the cost of living work, we have established the Access to Recreation fund to support student participation in extra-curricular activities to students from marginalised and bursary receiving backgrounds. We have distributed over £30,000 to 300 students. We have also established an Access to Graduation fund to support with costs of graduation to similar groups of students. At the time of writing, we have distributed £49,000 to 304 students, contributing costs of travel and gown hire.

Environmental volunteering continues to be extremely popular with students, and two initiatives in particular have won awards over the last year. Our 'Want not Waste' zero waste shop has moved into larger premises to enable a greater range of products, recycling centre for unusual items and clothes upcycling. Our 'Biko Bikes' cycling co-operative has refurbish and rented out over 150 bikes to students. We have utilised the grant of £50,000 to establish a student-led sustainability projects fund (The Steve Biko Fund).

Partnership– Once again, we have worked in partnership with the University this year on three particularly exciting areas of work:

Access– Our innovative Widening Participation and Access work is now intrinsic to the University's Access & Participation Plan and supports students to lead projects encouraging young people to consider University as an option. Access All Areas has over 40 different projects with over 500 students volunteering.

Off-Campus Students– In the seventh year of the project, we have continued our support for non-traditional students, which now include mature, part time and student parents. Although many more students have counted as 'living at home' we have concentrated on those from the local area from widening participation backgrounds. We have worked with an Institute of Teaching & Learning Fellow to examine where the project is taken over the next three years.

Performance of our Services

We are by some distance the most commercially successful Students' Union in the UK. Our services have had a strong year, delivering an overall operating surplus to the SU of over £1.27million. Whilst we set cautious budgets given the unknown trading patterns following the bounce back year last year and the impact of the cost of living crisis, demand for live events continues to be strong. The Academy Venues team have returned to full normality with a turnover of around £3.5million and will contribute over £500k to the Union for second year in succession. The programme for 2023/24 is also looking strong, although we do face an increasingly competitive landscape in the city for these events. Over 342,000 people have attended our 450 live events, and it is important we see these as part of the cultural fabric of the city. We often bring people onto the University campus for the first time. In recent customer surveys, satisfaction with our venues stands at +61 (on a sample size of over 4600).

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We are now looking to create a new outdoor events terrace on the roof of the Academy Building and refurbish the toilets following many years of use. This project is now at RIBA stages 2-3 and will be delivered in summer 2024 subject to funding being in place.

Our media sales agency (13 Media) has also delivered around £400k contribution to the Union, which is a low overhead activity. We have reframed our strategy for this work on our own campus, as other (venture capital backed) competitors target students' unions, and our previous plan to attract more unions into our portfolio will not yield results in the short term.

Our Jobshop has continued to grow, as many employers in the City have struggled to recruit and retain staff (particularly in hospitality). We have merged the function with our own HR team to link recruitment and skills development in the longer term. We have employed over 400 students in the Union itself, putting around £762,000 back into students' pockets. Longer term plans will see it develop into an agency style model, and we have already recruited staff for IT Services using this model.

We have continued our partnership work with Masood Entrepreneurship Centre to promote enterprise activity to our students. We created an inter-society business competition called 'Pitch it' which has given grants to activities such as a student-led music festival, and markets for student businesses.

d. Investment policy & performance

The Union's investments are made after due consideration is given by the Trustees to both environmental and ethical matters and are subject to constant review to ensure that these criteria are met. Investment income for the year amounted to £0 (£0 2022).

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. These included being part way through a new three-year block grant deal with our principal funder; the University of Manchester. Our commercial areas have continued to recover well from the pandemic and throughout the 2022/23 financial year, have once again exceeded budget expectations. For these reasons, they continue to adopt the going concern basis in preparing the financial statements. Further details of the adoption of the going concern basis can be found in the Accounting Policies.

b. Financial risk management objectives & policies

In the year to the 31st July 2023 the Union has recorded a surplus of £122,177 (£69,913 surplus 2022). Following the continued uncertainty of the COVID pandemic, we have continued to take a very cautious approach to budgeting with a loss-making budget approved of £135,000. Our venue activity in particular recovered much more quickly than anticipated and in spite of the cost of living concerns so far we have seen strong customer spending at live music events.

We are grateful for the continued support from the University in terms of our block grant settlement which, which was increased by around 10% to £2,816,089 (£2,537,348 2021/22) and the additional grants to accelerate projects relating to access, wellbeing, inclusion ambassadors, residents' associations, international students and off-campus students. We also recognise the significant investment in the Students' Union building and the transfer of our pension scheme in the previous financial year and are grateful for the University's recognition of the mutual benefit of a high performing Students' Union. The net asset position of the Union is £4,819,344 (net assets £4,749,345 2021/22)

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

Principal funding sources

Our primary funder is the University of Manchester from whom we received a block grant in year of £2,816,089 (£2,537,348 2021/22). We also received £144,481 (£109,930 2021/22) in restricted grants of which around 90% is from the University of Manchester. Our second primary funding source is income generated from our commercial services, in 2022/23 this was £4,819,344 (£4,749,345 2021/22).

Expenditure

Our expenditure has been in line with the overall strategic aims of the Union. Due to the successful delivery of commercial activity, we have been able to make some much-needed investment in our building facilities and digital equipment.

By far our biggest expense is staffing costs that make up around 46% of our total expenditure. The increase in the block grant has allowed us to conduct a full review of our job evaluation process. This was implemented at the end of the previous financial year and has given staff some much-needed support in the cost of living crisis

c. Principal risks and uncertainties

The key financial risks faced by the Union are outline below:

Loss of key personnel	Historically we have seen high levels of staff turnover that is costly in terms of direct costs and the indirect cost of knowledge lost and on boarding new staff. In year, we have focused on addressing the two most cited issues for staff leaving, pay and progression. We launched a new learning management system and a job evaluation process. This still remains one of our most significant risks as there is a high level of knowledge held with key individuals
Loss of commercial profit	The contribution from our commercial areas is all reinvested back into developing our student facings services and allows the Union to increase services above and beyond that which can be funded from the block grant. Loss of commercial income can have a significant impact on our ability to maintain services. In addition there has been a rise in the cost of goods pushing the cost base up and profitability down
Investments	The investments held by the Union are in the name of old trustees. We continue to work to liquidate the assets. It has been problematic engaging with the named asset holder.
Cost of living	The cost of living crisis is impacting across a range of areas and cost of living is rising at a greater rate in the Manchester area. Firstly, in terms of the personal impact on staff and their wellbeing, including how as an employer we can support staff. Secondly inflation will hit hard in terms of the cost of purchasing goods and the affordability of inflationary pay increases

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

d. Reserve Policy

Overall approach

Each year as a part of the planning process, a review of our reserve policy is conducted to ensure that it is accurately capturing and providing for our financial risks. Our financial budgets are prepared and set in detail for three years and then from this income and expenditure are projected forward to produce a 10 year reserve forecast.

The Union hold the following classes of reserves

Unrestricted	Previously this was a combination of the pension liability and free cash and the reserve policy related to the free cash element of unrestricted reserves. Following the deficit transfer this is now free cash only.
Restricted	Small balances of unspent grant monies held until funds are returned or a suitable similar purpose is identified.
Designated	This includes Fixed assets – funds held in fixed assets Investments – fund held in investments Other – funds designated or ring fenced by the board – these currently include hardship funds and money received from the Armitage trust

Reserve policy

The reserve policy makes a provision for

- Staff notice and redundancy payments
- Legal fees in the event the Union is wound up
- Provision for loss of revenue

The minimum unrestricted reserve balance is £721,000. As at the 31st July 2023, free reserves were £1,482,287 that is in excess of the minimum reserve requirement. We hold excess reserves to facilitate future capital investment and project work.

Structure, governance and management

a. Constitution

Governance, structure and management

University of Manchester Students' Union is the Students' Union of the University of Manchester within the meaning of section 22 of the Education Act 1994. It registered as a Private Company Limited by Guarantee on 1st September 2011 and as a Charity on 5th October 2011.

Governing document

University of Manchester Students' Union (henceforth referred to as "the Union") is governed by the Articles of Association.

The Union is required by the Education Act 1994 to be run in accordance with the Code of Practice on the Students' Union as revised from time to time by The University of Manchester.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

b. Methods of appointment or election of Trustees

The Directors of the Union are the Trustees for the purposes of Charity Law (they are referred to collectively from now onwards as "the Trustees"). The Board of Trustees comprises of up to eight Officer Trustees, up to three Student Trustees and up to three External Trustees.

The Officer Trustees are elected to serve a 12-month term by the student membership of the Union in accordance with the Byelaw on Elections. Officer Trustees must be students or Officer Trustees at their time of election, and can run for a second consecutive or non-consecutive term of office. They serve in office from 1st August to 31st July in the following year. An Officer Trustee is automatically a member of the Union for their term of office.

The Student Trustees are appointed by the Trustees on the recommendation of the Appointments Panel. They can serve one term of up to two years or until they cease to be a student, whichever is sooner.

The External Trustees are appointed by the Trustees on the recommendation of the Appointments Panel. They serve a term of three years. They are eligible for re-appointment once and can serve a second term. In the term covering these accounts one external Trustee has resigned.

c. Policies adopted for the induction and training of Trustees

All Trustees are given a formal induction upon their appointment. The Trustees are offered a variety of training opportunities throughout their time as Trustees, and the Union reviews this regularly. The Chief Executive ensures that ongoing training needs are monitored and responded to.

d. Pay policy for senior staff

The senior staff pay policy is outlined in the remuneration policy approved by the People and Culture committee. Senior salaries are benchmarked against other students' unions and third sector organisations to ensure that they remain at a level that is competitive and promotes the retention of talent within the Union. This is reviewed annually.

e. Organisational structure & decision making

Organisational structure

The organisation has a staff team headed up by the Chief Executive who is responsible for delivery of activity in line with the strategic framework. Some aspects of decision-making are delegated to the staff team as detailed in the scheme of delegated authority. This is reviewed annually and approved by the trustee board

Senior Leadership Team

The following individuals comprise the Group Senior Leadership Team for the Charity and its' subsidiary undertakings:

Ben Ward – Chief Executive Officer
Rebeca Eley – Chief Operating Officer
Anneessa Mahmood – Director of Student Engagement
Ann Louise Elliott – Director of Venues
Jonathan Murray – Director of Marketing & Development

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

Decision making processes

The Trustees hold ultimate responsibility and decision-making power regarding the affairs of the Union. They are responsible for maintaining legal, financial and reputational integrity of the Union, as well as setting strategy, overseeing governance and directing management and administration. The Trustees are the guardians of all Union assets.

The Union is a democratic organisation and as such, there are mechanisms for members of the Union to influence the direction and activities of the Union.

Trustee Board Committees

The Board is supported in its work by five Board Committees:

Governance & appointments

This works on behalf of the Board to interview potential new Trustees and make recommendations. It also makes recommendations on the governance structure of the organisation.

Audit & risk

This committee is responsible for conducting assurance and risk management on behalf of the Board. In this regard, it conducts detailed scrutiny into the Union's finances and reviews the Union's risk register. It also is responsible for assessing the effectiveness of the Union's internal controls. The Committee is responsible for overseeing the Union's relationship with its External Auditors.

People & Culture

This committee is responsible for oversight of employee policies and for managing matters concerning the remuneration of the Chief Executive and Officer Trustees

Student engagement & participation

This committee is responsible for oversight and scrutiny of the Union's student engagement work around representation, development and activities. It monitors student satisfaction and develops plans to improve this.

MAV & commercial

This board is responsible for oversight of all income generating services, ensuring commercial strategies are developed and deployed to maximise income for core purpose activities. It also provides specific oversight of all and any trading subsidiaries.

Executive Committee

The Officer Trustees comprise the Executive Committee. The Executive Committee is responsible for representing the views of students, for the implementation of all democratically adopted policy and for providing the political leadership of the Union.

Union Assembly and Referendums

The Union convenes the Union Assembly on a regular basis. This is the democratic governing body for the union and makes policy that can be submitted by any student. Each Assembly is attended by any student member. All policy is referred to a vote of all members to ensure any decision made is representative of the view of students at a given time. Political policy is valid for a period of three academic years.

f. Risk management

The Trustee Board is responsible for ensuring that the Students' Union has a robust approach to the management of opportunities and risks, and the Audit and Risk Sub-committee reviews the highest strategic level risks on a regular basis through a delegation of authority. The risk register is reviewed annually with staff and trustees and key risks delegated across all sub committees for oversight of risk mitigating strategies.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

Financial and control risks are mitigated through a robust budget management process and supporting policies and procedures for the authorisation and processing of transactions. Procedures are also in place to ensure legal compliance with Health and Safety and Employment law and to safeguard staff, volunteers and participants in all activities organised by the Students' Union. These procedures are regularly reviewed to ensure that they meet the needs of the Students' Union. The Trustees believe that all major risks are appropriately addressed and mitigated.

g. Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission regarding public benefit.

h. Effective Governance

The Union has adopted the Code of Good Governance for the Voluntary Sector, and has applied all recommended standards to its work. The trustees have conducted a full audit against the standards, and this will remain an annual commitment on the cycle of business for the board.

The trustees took part in an external audit of board effectiveness provided by the National Union of Students (NUS) three years ago and will undergo the same during the course of the forthcoming financial year. This audit assessed the board against a series of indicators specifically developed for Students' Union boards. A resultant action plan has been developed to drive improvements.

Plans for future periods

Outlined below are some of the headline plans for 23/24 and beyond:

Our new organisational strategy will be published in the Autumn, following further refinement of our operating plans for the first year of its delivery. However, the following framework is an example of the type of programmes and projects we will be working on, and the strategic outcomes we have identified:

Vision: Every Student Makes the most of Manchester

Students have a powerful voice	Total transformation of our voice work Develop a joint student voice strategy with the University Create an annual cycle linked to the academic assurance framework Deeper investment into school networks Grow insight function and publish regular cycle of research Future influence within FLP
Students feel part of a community	An academic community for every student Grow taster and 'give it a go' programmes to develop more active campus Embed the SU into new campus developments (both student hubs and Fallowfield)
Students feel well supported	New projects to tackle student loneliness More self-help support through advice service Work in partnership on Mental Health Charter and other programmes Grow support for APP target groups in conjunction with student success teams
Students have a better future	New student leadership programmes to give greater consistency of experience Grow on campus student employment Cost of living lens for the next few years Work together on new employability initiatives

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

Underpinning strategies	Estates strategy People strategy Environmental Sustainability Strategy – working with ES team Income Generation Strategy – Opening more venues in other cities Civic engagement – with other SUs based on Civic Universities plan
Enabling policies	Powered by data and insight Environmentally sustainable Equity & liberation by design Bring the campus alive

We will also be working on the following continued strategic projects which will ensure a stable footing for the Union over the coming years:

Employability	We want to support our students with work during their time as a student and ensuring that they are developing career building skills through their engagement with the Union. We will be developing our Job shop model and working in partnership with the University to achieve this
Investing in our venues	We are working to develop our venues and commercial entertainment offering to both enhance the offer for our students and grow our commercial revenue. As the plans for this work are developed we will be bringing a sustainability focus to the project as we have an aim to be the most sustainable venues in the UK
Student leadership	We are embarking on a major project to understand who our student leaders are and ensure that they are developing leadership capacity that enriches their student experience and future employability prospects
Environmental sustainability	We will be working on a sustainability strategy placing a particular emphasis on our commercial operations

Funds held as custodian

The University of Manchester Students' Union acts as custodian for several activities:

Clubs & Societies

We held £914,329 (£797,843 2021/22) which includes £333,760 (£373,266 2021/22) held on behalf of the student resident committees

RAG

We held £4,989 (£18,887 2021/22)

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

Related parties and subsidiaries

a. Relationship with the University of Manchester

Under the Education Act 1994, the University of Manchester has a statutory duty to take such steps as are reasonably practicable to ensure the Union operates in a fair and democratic manner and is held to account for its finances. The Union therefore works alongside the University of Manchester in ensuring that the affairs of the Union are properly conducted and that the educational and welfare needs of the Union's members are met. The formal relationship with the University is governed by a Code of Practice and the Union works closely with the University and its students to develop appropriate Byelaws for its working practices. The University of Manchester is not a related party as defined by the Charities FRS 102 Statement of Recommended Practice (SORP).

The Senior Management of the University, the Officer Trustees and the Union's senior management team meet regularly in the University-Union Relations Committee, which examines the activities and finances of the Union. Two Officer Trustees are members of the University Board of Governors and sit on its Senate and General Assembly. The Union is financially dependent upon the support of the University; in 2022/23 its block grant comprised £2,834,300.

b. Subsidiary Undertakings

During the year, the Union operated two trading subsidiaries, Manchester Academy Venues Ltd (company number 8638433) and Th1rt3en Media Ltd (company number 10854553). Manchester Academy Venues Ltd and Th1rt3en Media Ltd are related parties under FRS8, and the Union is the controlling party.

Disclosure of information to auditors

a. Relationship to the National Union of Students

The Students' Union is a member of the National Union of Students (NUS). This is a national federation of Students' Unions. The Students' Union co-operates with NUS and other Student Unions in pursuit of some of its charitable objectives. This co-operation relates mainly to campaigning on national student issues and support from NUS with organisational development as well as membership of a purchasing consortium.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

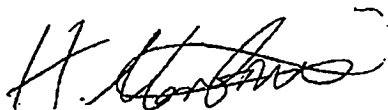
Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the Company and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are *reasonable and prudent*;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on and signed on their behalf by:

Hannah Mortimer, Director



6/2/2024

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF UNIVERSITY OF MANCHESTER
STUDENTS' UNION**

Qualified opinion

We have audited the financial statements of the University of Manchester Students' Union (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 July 2023 which comprise the Consolidated Statement of Financial Activities, Consolidated Balance Sheet, Union Balance Sheet, Consolidated Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, except for the possible effects of the matter described in the basis for qualified opinion section of our report, in our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 July 2023 and of the group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for qualified opinion

We were unable to confirm the existence of a cash investment fund held by the University of Manchester Students' Union as at the reporting date included within the fixed asset investment in the financial statements. The most recent statement dated 8 May 2020, details a material balance of £170,423 which is held in an account in the Students' Union's name. However no documentation was available to confirm whether this balance was still held in the aforementioned account as at the reporting date and therefore we were unable to obtain sufficient appropriate audit evidence as to the existence and ownership of these funds as at the reporting date.

Similarly we were unable to obtain sufficient appropriate audit evidence as to the ownership of a further £738,660 of investments held as fixed asset investments in the financial statements with another four institutions in the Students' Unions name as at the reporting date. The value included in the financial statements is based on market data and the number of units held as at the last received statement date for each account which range from 31 July 2020 to 5 April 2021, as adjusted for the proceeds arising from a disposal by one of the institutions in the prior year ended 31 July 2022.

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF UNIVERSITY OF MANCHESTER
STUDENTS' UNION (CONTINUED)**

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

Except for the possible effects of the matter described in the basis for qualified opinion section of our report, in our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the Group Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report and the Group Strategic Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

Except for the matter described in the basis for qualified opinion section of our report, in the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Group Strategic Report.

Arising solely from the limitation of scope of our work relating to investments, referred to above:

- we have not obtained all the information and explanations that we considered necessary for the purpose of the audit; and
- we were unable to determine whether adequate accounting records have been kept.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF UNIVERSITY OF MANCHESTER STUDENTS' UNION (CONTINUED)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks within which the company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, the Charities Act 2011 and taxation legislation and the Charities SORP (FRS 102).

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the group and charitable company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the group and charitable company for fraud.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF UNIVERSITY OF MANCHESTER
STUDENTS' UNION (CONTINUED)**

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the override of controls by management and recognition of income. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing of income against supporting documents and trace to bank, sample testing on the posting of journals, reviewing accounting estimates for biases and reading minutes of meetings of those charged with governance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

These inherent limitations are particularly significant in the case of misstatement resulting from fraud as this may involve sophisticated schemes designed to avoid detection, including deliberate failure to record transactions, collusion or the provision of intentional misrepresentations. A further description of our responsibilities for the audit of the financial statements is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Michael Jayson (Senior Statutory Auditor)

for and on behalf of
Crowe U.K. LLP
Statutory Auditor
3rd floor
The Lexicon
Mount Street
Manchester
M2 5NT
Date: 14 March 2024

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND
EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JULY 2023**

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	2	144,481	2,816,089	2,960,570	2,683,322
Charitable activities	3	-	54,013	54,013	98,561
Trading activities	4	-	4,759,919	4,759,919	4,174,132
Total income		144,481	7,630,021	7,774,502	6,956,015
Expenditure on:					
Trading activities	5	-	5,076,169	5,076,169	4,552,190
Charitable activities	6	170,627	2,457,721	2,628,348	2,333,812
Total expenditure		170,627	7,533,890	7,704,517	6,886,002
Net (expenditure)/income		(26,146)	96,131	69,985	70,013
Transfers between funds	16	11,220	(11,220)	-	-
Net movement in funds before other recognised gains		(14,926)	84,911	69,985	70,013
Other recognised gains:					
Transfer of pension obligation		-	-	-	7,166,401
Net movement in funds		(14,926)	84,911	69,985	7,236,414
Reconciliation of funds:					
Total funds brought forward		26,473	4,722,886	4,749,359	(2,487,069)
Total funds carried forward		11,547	4,807,797	4,819,344	4,749,345

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.
The notes on pages 30 to 49 form part of these financial statements.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)
REGISTERED NUMBER: 7759820

**CONSOLIDATED BALANCE SHEET
AS AT 31 JULY 2023**

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	9	2,271,035	2,727,004
Investments	10	909,085	909,085
		<u>3,180,120</u>	<u>3,636,089</u>
Current assets			
Stocks	11	89,281	80,290
Debtors	12	990,319	843,374
Investments	13	183,885	183,885
Cash at bank and in hand		3,375,713	2,653,957
		<u>4,639,198</u>	<u>3,761,506</u>
Creditors: amounts falling due within one year	14	(2,999,974)	(2,648,250)
Net current assets		<u>1,639,224</u>	<u>1,113,256</u>
Total assets less current liabilities		<u>4,819,344</u>	<u>4,749,345</u>
Net assets		<u>4,819,344</u>	<u>4,749,345</u>
Total net assets		<u><u>4,819,344</u></u>	<u><u>4,749,345</u></u>
Charity funds			
Restricted funds	16	11,547	26,473
Unrestricted funds	16	4,807,797	4,722,872
Total funds		<u><u>4,819,344</u></u>	<u><u>4,749,345</u></u>

The financial statements were approved and authorised for issue by the Trustees on 6 | 2 | 2024 and signed on their behalf by: 

Hannah Mortimer, Director

The notes on pages 30 to 49 form part of these financial statements.

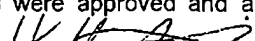
UNIVERSITY OF MANCHESTER STUDENTS' UNION

**(A Company Limited by Guarantee)
REGISTERED NUMBER: 7759820**

**COMPANY BALANCE SHEET
AS AT 31 JULY 2023**

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	9	2,271,035	2,727,004
Investments	10	909,101	909,101
		<u>3,180,136</u>	<u>3,636,105</u>
Current assets			
Stocks	11	89,281	80,290
Debtors	12	1,804,475	1,524,261
Investments	13	183,885	183,885
Cash at bank and in hand		2,023,469	1,451,987
		<u>4,101,110</u>	<u>3,240,423</u>
Creditors: amounts falling due within one year	14	(2,461,835)	(2,173,549)
Net current assets		<u>1,639,275</u>	<u>1,066,874</u>
Total assets less current liabilities		<u>4,819,411</u>	<u>4,702,979</u>
Net assets		<u>4,819,411</u>	<u>4,702,979</u>
Total net assets		<u>4,819,411</u>	<u>4,702,979</u>
Charity funds			
Restricted funds		11,547	26,473
Unrestricted funds		4,807,864	4,676,506
Total funds		<u>4,819,411</u>	<u>4,702,979</u>

The Company's net movement in funds for the year was £116,432 (2022 - £7,279,462).

The financial statements were approved and authorised for issue by the Trustees on 6/2/2024 and signed on their behalf by: 

Hannah Mortimer, Director

The notes on pages 29 to 48 form part of these financial statements.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

**(A Company Limited by Guarantee)
REGISTERED NUMBER: 7759820**

**CONSOLIDATED STATEMENT OF CASH FLOWS
AS AT 31 JULY 2023**

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	19	<u>839,752</u>	<u>(6,048,050)</u>
Cash flows from investing activities:			
Purchase of fixed assets		(117,996)	(712,789)
Proceeds from sale of investments		-	174,175
Net cash used in investing activities		<u>(117,996)</u>	<u>(538,614)</u>
Cash flows from financing activities:			
Transfer of pension deficit		-	7,166,401
Net cash provided by financing activities		<u>-</u>	<u>7,166,401</u>
Change in cash and cash equivalents in the year		721,756	579,737
Cash and cash equivalents brought forward		<u>2,837,842</u>	<u>2,258,105</u>
Cash and cash equivalents carried forward	20	<u>3,559,598</u>	<u>2,837,842</u>

The notes on pages 29 to 48 form part of these financial statements.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

University of Manchester Students' union meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

University of Manchester Students' union constitutes a public benefit entity as defined by FRS 102.

The Consolidated Statement of Financial Activities (SOFA) and Consolidated Balance Sheet consolidate the financial statements of the Company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The Company has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of Financial Activities in these financial statements.

University of Manchester Students' union is a private charitable company limited by guarantee, incorporated in England and Wales. Further general information can be found on page 1.

1.2 Company Status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Going concern

UMSU meets its day-to-day working capital requirements through its banking facilities, cash holdings and the strong relationships it has with its funders. The Union's original forecasts and projections, taking account of previous likely changes in student numbers, show that UMSU should be able to operate within the level of its current facility and is assessing opportunities to generate cash to ensure liquidity in the medium term.

In the previous year the Union secured an increased block grant agreement and the transfer of the pension liability. The Union ended the year with a net asset position of £4,819,344.

The Trustees have undertaken planning and forecasting and continue to closely monitor the developing situation with a base scenario, areas where variables may differ and the impact of these. The Trustees believe that the company's financial resources and contingency planning is sufficient to ensure the ability of the company to continue as a going concern for the foreseeable future, being at least twelve months from the date of approval of these financial statements and there is not a material uncertainty as to whether the company can continue as a going concern and have prepared the financial statements on a going concern basis.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

1. Accounting policies (continued)

1.4 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.5 Expenditure

UMSU meets its day-to-day working capital requirements through its banking facilities, cash holdings and the strong relationships it has with its funders. The Union's original forecasts and projections, taking account of previous likely changes in student numbers, show that UMSU should be able to operate within the level of its current facility and is assessing opportunities to generate cash to ensure liquidity in the medium term.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities

1.6 Basis of consolidation

The financial statements consolidate the accounts of University of Manchester Students' union and all of its subsidiary undertakings ('subsidiaries').

The company has taken advantage of the exemption contained within section 408 of the Companies Act 2006 not to present its own Income and Expenditure Account.

The income and expenditure account for the year dealt with in the accounts of the company was a £69,985 surplus (2022 - £7,236,414).

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

1. Accounting policies (continued)

1.7 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Long-term leasehold property	- Over 55 years
Academy refurbishment	- 5% - 20% straight line
Fixtures and fittings	- 5% - 33% straight line
Union refurbishment	- 10% - 20% straight line

1.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Consolidated Statement of Financial Activities.

1.9 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.10 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.12 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

UNIVERSITY OF MANCHESTER STUDENTS' UNION
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

1. Accounting policies (continued)

1.13 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated Statement of Financial Activities as a finance cost.

1.14 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The charity participates in the NUS Pension Scheme (NUSPS), a defined contributions scheme. Contributions are accounted for as paid throughout the year.

1.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

1. Accounting policies (continued)

1.17 Critical accounting estimates and areas of judgement

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The Union occupies the premises on a rent free basis from the University. No donation in kind can be estimated in respect of this arrangement due to the bespoke nature of the building and its location.

Critical areas of judgment:

The items in these financial statements where these judgements and estimates have been made include assumptions around financial assets and liabilities of pension scheme contributions, the discount rate applied thereto and the valuation of fixed asset investments.

The pension obligation was transferred to University of Manchester in the previous year. The asset and liabilities were estimated by an independent, qualified actuary who assessed the value for SUSS as a whole and based on this, a deficit recovery plan was agreed between the participating employers, the Union of which is one, and the SUSS trustees. The discount rate applied to the aforementioned obligatory future deficit contribution payments was equivalent to that of a high quality corporate bond with a maturity date the same as the mandatory repayment period, being 15 years.

Fixed asset investments are valued according to the prevailing market rates for those investments. All such rates are publicly available.

Clubs and societies affiliated with the University and Union are considered to be separate legal entities from the Union. The Union holds funds on their behalf which is accounted for as if the Union is an agent. Funds are therefore recognised on the balance sheet.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

2. Income from donations

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Other voluntary income	144,481	-	144,481
University block grant	-	2,816,089	2,816,089
	<u>144,481</u>	<u>2,816,089</u>	<u>2,960,570</u>

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Other voluntary income	120,874	-	120,874
University block grant	-	2,562,448	2,562,448
	<u>120,874</u>	<u>2,562,448</u>	<u>2,683,322</u>

3. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £
Membership support	35,606	35,606
Education & Advocacy	2,266	2,266
Communications	6,913	6,913
Other	9,228	9,228
	<u>54,013</u>	<u>54,013</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

3. Income from charitable activities (continued)

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Membership support	50,093	50,093
Education & Advocacy	3,794	3,794
Communications	33,161	33,161
Other	11,513	11,513
	<u>98,561</u>	<u>98,561</u>

4. Income from trading activities

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Bars	739,719	739,719
Catering & Retail	383,763	383,763
Job shop	21,907	21,907
Visitor Services	2,169	2,169
Turnover from trading subsidiaries	3,612,361	3,658,808
	<u>4,759,919</u>	<u>4,804,981</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

4. Income from trading activities (continued)

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Bars	660,922	660,922
Catering & Retail	241,333	241,333
Job shop	6,222	6,222
Turnover from trading subsidiaries	3,260,334	3,260,334
Visitor services	5,321	5,321
	<u>4,174,132</u>	<u>4,174,132</u>

5. Expenditure on raising funds

Cost of trading activities

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Bars	268,026	268,026
Catering & retail	196,247	196,247
Job shop	1,159	1,159
Visitor services	297	297
Trading subsidiaries	1,621,013	1,621,013
Allocated support costs	1,221,761	1,221,761
Pay costs	1,301,633	1,301,633
Depreciation	466,031	466,031
	<u>5,076,169</u>	<u>5,076,169</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

5. Expenditure on raising funds (continued)

Cost of trading activities (continued)

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Bars	253,623	253,623
Catering & retail	123,316	123,316
Job Shop	2,431	2,431
Visitor Services	892	892
Expenditure of trading subsidiaries	1,615,930	1,615,910
Allocated support costs	556,994	556,994
Staff Costs	1,511,407	1,511,407
Depreciation & FA write offs	487,597	487,597
	<u>4,552,190</u>	<u>4,552,190</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

6. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total 2023 £
Membership support	-	275,686	275,686
Education & Advocacy	-	131,072	131,072
Grant funded projects	19,125	-	19,125
Allocated support costs	-	959,953	959,953
Staff costs	151,503	1,073,351	1,224,854
Depreciation	-	11,956	11,956
Other	-	5,702	5,702
	<u>170,628</u>	<u>2,457,720</u>	<u>2,628,348</u>
	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total 2022 £</i>
Membership support	-	956,390	956,390
Education & Advisory	-	1,173,068	1,173,068
Grant funded projects	144,828	7,256	152,084
Governance costs	-	52,270	52,270
	<u>144,828</u>	<u>2,188,984</u>	<u>2,333,812</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

7. Staff costs

	Group 2023 £	Group 2022 £	Company 2023 £	Company 2022 £
Wages and salaries	3,231,683	2,649,504	2,546,965	2,101,441
Social security costs	243,597	190,217	200,541	155,416
Contribution to defined contribution pension schemes	91,431	80,592	75,099	69,414
	<u>3,566,711</u>	<u>2,920,313</u>	<u>2,822,605</u>	<u>2,326,271</u>

There was a severance settlement in the year of £11,336.

The average number of persons employed by the Company during the year was as follows:

	Group 2023 No.	Group 2022 No.
Student Voice	23	19
Overheads	16	12
Venues & Front of House	13	10
Union Commercial Services	7	10
Membership Services	14	10
Marketing & Communications	9	7
Media Sales	2	3
Governance	1	1
	<u>85</u>	<u>72</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	Group 2023 No.	Group 2022 No.
In the band £60,001 - £70,000	2	2

Key management consists of officer trustees and the chief executive officer as detailed on page 1. Their aggregate remuneration (including employer pension costs) totalled £308,882 (2022 - £256,710) during the year.

8. Trustees' remuneration and expenses

During the year, Trustees received remuneration of £206,703 (2022 - £157,106).

During the year ended 31 July 2023, Trustee expenses were incurred of £520 (2022 - £141).

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

9. Tangible fixed assets

Group

	Leasehold Property £	Academy Refurb £	Fixtures and fittings £	Union Refurb £	Total £
Cost or valuation					
At 1 August 2022	1,247,798	3,989,220	2,060,138	3,366,531	10,663,687
Additions	-	-	-	117,996	117,996
Disposals	-	-	(211,595)	(83,349)	(294,944)
Adjustment/reclassification	-	76	26,769	234	27,079
At 31 July 2023	<u>1,247,798</u>	<u>3,989,296</u>	<u>1,875,312</u>	<u>3,401,412</u>	<u>10,513,818</u>
Depreciation					
At 1 August 2022	1,111,925	3,314,176	1,459,878	2,050,704	7,936,683
Charge for the year	22,646	194,451	184,671	149,196	550,964
On disposals	-	-	(211,596)	(66,049)	(277,645)
Adjustment/reclassification	-	137	(62,195)	94,839	32,781
At 31 July 2023	<u>1,134,571</u>	<u>3,508,764</u>	<u>1,370,758</u>	<u>2,228,690</u>	<u>8,242,783</u>
Net book value					
At 31 July 2023	<u>113,227</u>	<u>480,532</u>	<u>504,554</u>	<u>1,172,722</u>	<u>2,271,035</u>
At 31 July 2022	<u>135,873</u>	<u>675,044</u>	<u>600,260</u>	<u>1,315,827</u>	<u>2,727,004</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

9. Tangible fixed assets (continued)

Company

	Long-term leasehold property £	Short-term leasehold property £	Fixtures and fittings £	Other fixed assets £	Total £
Cost or valuation					
At 1 August 2022	1,247,798	3,989,220	2,060,138	3,366,531	10,663,687
Additions	-	-	-	117,996	117,996
Disposals	-	-	(211,595)	(83,349)	(294,944)
Adjustment/reclassification	-	76	26,769	234	27,079
At 31 July 2023	1,247,798	3,989,296	1,875,312	3,401,412	10,513,818
Depreciation					
At 1 August 2022	1,111,925	3,314,176	1,459,878	2,050,704	7,936,683
Charge for the year	22,646	194,451	184,671	149,196	550,964
On disposals	-	-	(211,596)	(66,049)	(277,645)
Adjustment/reclassification	-	137	(62,195)	94,839	32,781
At 31 July 2023	1,134,571	3,508,764	1,370,758	2,228,690	8,242,783
Net book value					
At 31 July 2023	<u>113,227</u>	<u>480,532</u>	<u>504,554</u>	<u>1,172,722</u>	<u>2,271,035</u>
At 31 July 2022	<u>135,873</u>	<u>675,044</u>	<u>600,260</u>	<u>1,315,827</u>	<u>2,727,004</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

10. Fixed asset investments

Group	Unlisted investments £
Cost or valuation	
At 1 August 2022	909,085
At 31 July 2023	<u>909,085</u>
Net book value	
At 31 July 2023	909,085
At 31 July 2022	<u>909,085</u>
Company	Unlisted investments £
Cost or valuation	
At 1 August 2022	909,101
At 31 July 2023	<u>909,101</u>
Net book value	
At 31 July 2023	909,101
At 31 July 2022	<u>909,101</u>

11. Stocks

	Group 2023 £	Group 2022 £	Company 2023 £	Company 2022 £
Finished goods and goods for resale	<u>89,281</u>	<u>80,290</u>	<u>89,281</u>	<u>80,290</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

12. Debtors

	Group 2023 £	Group 2022 £	Company 2023 £	Company 2022 £
Due within one year				
Trade debtors	349,856	406,990	162,661	196,242
Amounts owed by group undertakings	-	-	1,139,940	981,318
Other debtors	391,654	251,833	391,224	251,153
Prepayments and accrued income	248,809	185,231	110,664	95,548
	<u>990,319</u>	<u>843,374</u>	<u>1,804,475</u>	<u>1,524,261</u>

13. Current asset investments

	Group 2023 £	Group 2022 £	Company 2023 £	Company 2022 £
Unlisted investments	<u>183,885</u>	<u>183,885</u>	<u>183,885</u>	<u>183,885</u>

14. Creditors: Amounts falling due within one year

	Group 2023 £	Group 2022 £	Company 2023 £	Company 2022 £
Trade creditors	494,161	815,358	389,805	641,026
Amounts owed to group undertakings	-	-	-	-
Other taxation and social security	156,193	61,767	156,193	47,024
Other creditors	1,858,590	1,433,597	1,557,783	1,294,038
Accruals and deferred income	491,030	337,528	358,054	191,461
	<u>2,999,974</u>	<u>2,648,250</u>	<u>2,461,835</u>	<u>2,173,54</u>

UNIVERSITY OF MANCHESTER STUDENTS' UNION
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

15. Financial instruments

	Group 2023 £	Group 2022 £
Financial assets measured at amortised cost	<u>4,301,108</u>	<u>3,496,665</u>
Financial liabilities measured at amortised cost	<u>2,843,781</u>	<u>2,586,483</u>

Financial assets measured at amortised cost comprise of cash and cash equivalents and trade and other debtors.

Financial liabilities measured at amortised cost comprise of trade creditors, other creditors and accruals.

UNIVERSITY OF MANCHESTER STUDENTS' UNION

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

16. Statement of funds

Statement of funds - current year

	Balance at 1 August 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 July 2023 £
Designated funds					
Fixed asset reserve	2,721,455	-	(568,850)	117,996	2,270,601
Investment reserve	909,104	-	(1)	-	909,103
Robert Armitage Trust	53,097	-	-	-	53,097
Student Funds	100,000	-	-	44,533	144,533
	<u>3,783,656</u>	<u>-</u>	<u>(568,851)</u>	<u>162,529</u>	<u>3,377,334</u>
General funds					
General Funds	939,230	7,630,021	(6,965,039)	(173,749)	1,430,463
Total Unrestricted funds	<u>4,722,886</u>	<u>7,630,021</u>	<u>(7,533,890)</u>	<u>(11,220)</u>	<u>4,807,797</u>
Restricted funds					
Restricted projects	<u>26,473</u>	<u>144,481</u>	<u>(170,627)</u>	<u>11,220</u>	<u>11,547</u>
Total of funds	<u><u>4,749,359</u></u>	<u><u>7,774,502</u></u>	<u><u>(7,704,517)</u></u>	<u><u>-</u></u>	<u><u>4,819,344</u></u>

Designated funds relate to:

Fixed asset reserve - this represents the amount of funds which are tied up in intangible and tangible fixed assets and therefore are not necessarily available for use in day to day operations.

Investment reserve - this represents the amount of funds which are tied up in fixed asset investments and therefore not readily available for use by the charity.

Robert Armitage Trust - this fund has been set aside to further the Union's charitable objects. Plans for how these funds will be utilised are currently being developed.

Restricted funds relate to:

This relates to the residual balances of grant funded projects where the funds are restricted to spend on the original project aims.

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16. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 August 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2022 £
Designated funds						
Fixed asset reserve	2,583,408	-	(568,973)	707,020	-	2,721,455
Investment reserve	1,083,260	-	-	(174,156)	-	909,104
Robert Armitage Trust	35,253	25,000	(7,156)	-	-	53,097
Student funds	100,000	-	-	-	-	100,000
	<u>3,801,921</u>	<u>25,000</u>	<u>(576,129)</u>	<u>532,864</u>	<u>-</u>	<u>3,783,656</u>
General funds						
General Funds	1,143,319	6,810,141	(6,165,045)	(849,199)	-	939,216
SUSS pension deficit	(7,482,736)	-	-	316,335	7,166,401	-
	<u>(6,339,417)</u>	<u>6,810,141</u>	<u>(6,165,045)</u>	<u>(532,864)</u>	<u>7,166,401</u>	<u>939,216</u>
Total Unrestricted funds	<u>(2,537,496)</u>	<u>6,835,141</u>	<u>(6,741,174)</u>	<u>-</u>	<u>7,166,401</u>	<u>4,722,872</u>
Restricted funds						
Restricted projects	<u>50,427</u>	<u>120,874</u>	<u>(144,828)</u>	<u>-</u>	<u>-</u>	<u>26,473</u>
Total of funds	<u>(2,487,069)</u>	<u>6,956,015</u>	<u>(6,886,002)</u>	<u>-</u>	<u>7,166,401</u>	<u>4,749,345</u>

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18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	2,271,035	-	2,727,004
Fixed asset investments	909,085	-	909,085
Current assets	4,627,649	11,547	4,639,196
Creditors due within one year	(2,999,974)	-	(2,999,974)
Total	<u>4,722,872</u>	<u>11,547</u>	<u>4,819,344</u>
	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	2,727,004	-	2,727,004
Fixed asset investments	909,085	-	909,085
Current assets	3,735,033	26,473	3,761,506
Creditors due within one year	(2,648,250)	-	(2,648,250)
Total	<u>4,722,872</u>	<u>26,473</u>	<u>4,749,345</u>

19. Reconciliation of net movement in funds to net cash flow from operating activities

	Group
	2022
	£
Net income for the year (as per Statement of Financial Activities)	69,985
Adjustment for:	
Depreciation charges	550,964
Net effect of fixed asset adjustment	5,702
Loss on disposal of fixed assets	17,313
(Increase)/decrease in stocks	(8,991)
Increase in debtors	(146,945)
(Decrease)/increase in creditors	351,724
Net cash (used in)/provided by operating activities	<u><u>839,752</u></u>
	<u><u>(6,048,050)</u></u>

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20. Analysis of cash and cash equivalents

	Group	
	2023	2022
	£	£
Cash in hand	3,375,713	2,653,957
Notice deposits (less than 3 months)	183,885	183,885
Total	<u>3,559,598</u>	<u>2,837,842</u>

21. Related party transactions

The Union is in receipt of a recurrent grant from the University of Manchester of £2,816,089 (2022: 2,537,348). As explained in the Trustees Report, the University is not considered to be a related party.

In addition the Union occupies its building on a rent-free basis under an informal licence subject to the Union maintaining the building in a good state of repair. No donation in kind can be recognised in respect of this arrangement due to the bespoke nature of the building and its location.

The two trading subsidiaries are considered to be related parties. The available exemption for transactions with wholly owned subsidiaries under Section 20 FRS 102 has been taken.

22. Capital commitments

At 31 July 2023, the Union had capital commitments in respect of tangible fixed assets of £61,971 (2022: Nil).