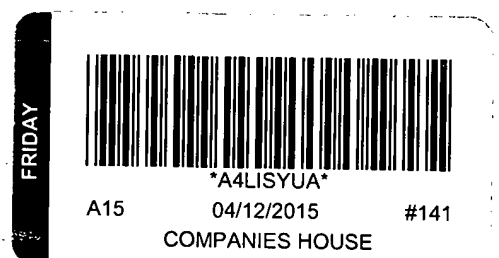


REGISTERED COMPANY NUMBER: 07743643 (England and Wales)  
REGISTERED CHARITY NUMBER: 1150486

REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 MARCH 2015  
FOR  
BERKSHIRE COUNTY SPORTS PARTNERSHIP

M R Salvage Limited  
Chartered Accountants  
and Statutory Auditors  
7/8 Eghams Court  
Boston Drive  
Bourne End  
Buckinghamshire  
SL8 5YS



BERKSHIRE COUNTY SPORTS PARTNERSHIP  
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FOR THE YEAR ENDED 31 MARCH 2015

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## **BERKSHIRE COUNTY SPORTS PARTNERSHIP**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2015**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

07743643 (England and Wales)

##### **Registered Charity number**

1150486

##### **Registered office**

Bisham Abbey National Sports Centre  
Bisham  
Marlow  
Buckinghamshire  
SL7 1RR

##### **Trustees**

|                 |                              |                      |
|-----------------|------------------------------|----------------------|
| Ms A K Foister  | Chief Executive of Longridge |                      |
| L Mason         | Chief Executive              | - resigned 19.9.2014 |
| N Howe          | Chief Executive              |                      |
| D J Peaple      | Head Teacher                 |                      |
| J O Bolan       | Partner Founder              |                      |
| M James         | Head of Participation        |                      |
| A F Couldrick   | Chief Executive              |                      |
| Dr C W H Bird   | Chief Executive              |                      |
| Mrs S J Anstiss | Managing Director            |                      |

##### **Company Secretary**

B A Nicholls

##### **Auditors**

M R Salvage Limited  
Chartered Accountants  
and Statutory Auditors  
7/8 Eghams Court  
Boston Drive  
Bourne End  
Buckinghamshire  
SL8 5YS

##### **Bankers**

Barclays Bank  
Leicester  
LE87 2BB

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The company is governed by its Memorandum and Articles of Association dated 17 August 2011 as amended by Special Resolution dated 7 December 2012, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

## **BERKSHIRE COUNTY SPORTS PARTNERSHIP**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2015**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Induction and training of new trustees**

The Directors operate a continuing training programme designed to keep them informed and updated on current issues in the sector and regulatory requirements.

##### **Organisational structure**

During the period ended 31 March 2012, the Company entered into an agreement with Reading Borough Council for the transfer of its activities of assisting sporting bodies within Berkshire, previously carried out by the Berkshire Sport Partnership.

The company commenced trading in August 2011, and the transfer from Reading Borough Council was completed in February 2012.

The Company became a registered charity with effect from 14 January 2013 (registered with the Charity Commission number 1150486) and also operates under the name of 'Get Berkshire Active'.

The Directors give their time freely and no remuneration was paid in the year.

The Directors meet as a Board at least three times a year to determine the general policy of the Charitable Company and to review its overall management and control for which they are legally responsible. The day to day running of the Company is delegated to the Company Secretary, Brett Nicholls, in his capacity as Chief Executive, and the management team.

##### **Risk management**

The Directors have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Directors continue to keep the Company's activities under review, particularly with regards to any major risks that may arise from time to time as well the systems and procedures to manage them.

The Directors are satisfied that for all major risks identified appropriate controls have been put in place and maintained to mitigate those risks adequately. It is recognised that systems can provide only reasonable but not absolute assurance that major risks have been managed.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The Objects of the Charitable Company, in accordance with its Memorandum of Association, are for the public benefit to promote community participation in healthy recreation for the benefit of the inhabitants of Berkshire in particular by:

- 1) Working with and through local agencies to increase levels of participation in sport and physical activity;
- 2) Promoting and providing programmes and services for sport, recreation, physical activity, informal education and other leisure time occupation for healthy recreation;
- 3) Promoting and providing facilities and services for recreational, sporting or other leisure time occupation in the interests of social welfare for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities and services;
- 4) The improvement and preservation of good health and well-being through participation in healthy recreation;
- 5) Education, training and coaching courses which promote physical health and fitness; and
- 6) Facilitating and providing impact evaluation, performance measurement and related intelligence for public benefit in the context of sport, recreation, physical activity and wider health and well-being.

In setting their objectives and planning their activities the Board have given careful consideration to the Charity Commission's guidance on public benefit.

## **BERKSHIRE COUNTY SPORTS PARTNERSHIP**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2015**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Sport England Report 2014-2015**

Get Berkshire Active (GBA) was delighted to once again achieve an overall Green rating from Sport England for the year ending 2014-2015. Our 'Delivery' constituted 1 x Gold (Sportivate), 10 x Green and 3 x Amber ratings. There were no outstanding 'Actions' noted by Sport England.

We were also subject this year to a full Sport England external audit which made no observations or recommendations.

##### **Continuous Improvement**

GBA elected to participate in a full Quest Audit (Quest is the nationally recognised provider for the sports industry). As a company only 3 years old we were delighted with our overall 'Good' result. We scored excellent in the following categories: Business Planning, Continuous Improvement, Financial Management, Governance and Leadership. We achieved 'Good' in the following categories: QMS/IMS, Partnerships, Skills Development, Working with National Governing Bodies and Improving Health. We scored three 'satisfactory' ratings in Marketing, customer insight and measuring impact.

##### **NGBs**

GBA provided generic services including promotion, sports forums, funding advice and links to local partners to 41 NGB's. Specific actions to support WSP's were delivered for 22 NGB's and tracked through one to one meetings, regional engagement days, local tracking document and quarterly reporting. NGB engagement has now recorded two consecutive Green RAG ratings.

##### **Sportivate**

During Year 4 of this programme, which seeks to encourage less active young people back into sport and physical activity, over 3,800 young people (over 200% of our Year 3 target) have been engaged. Over 7590 projects took place in a whole variety of sports including: Handball, Dance, Water-skiing, Basketball Boxing, Zumba, Ultimate Frisbee and Climbing.

##### **Volunteering**

Our Team Berkshire Volunteering programme has continued to grow. We communicate with over 600 individuals that have expressed an interest in volunteering each month, in the last year, 34 Team Berkshire Volunteers have supported 27 local sporting events over 80 of these individuals have volunteered at a local sporting event since the programme event, equating to over 1000480 hours of their time.

##### **Coaching**

Over 550 coaches registered on the local coaching database received support and advice on their development, funding information and opportunities for deployment and employment. 158 coaches attended MOS workshops with 36 coaches accessing additional CPD sessions. Project 500 is specifically targeting female coaches with over 117 Berkshire coaches registered and receiving targeted support including coach forums, bursaries and links to Sport England and NGB participation programmes.

##### **School Games**

Get Berkshire Active and our local School Games Network continue to be recognised by Sport England and Youth Sport Trust at national level. The Sainsbury's School Games in Berkshire yet again provided an inspirational stage for sporting talent and youth leadership opportunities as well as giving young people the chance to try new activities in a diverse Cultural Village. The games provided an opportunity for:

- o Over 2000 young people involved in a county sporting competition- 10% SEND
- o 16 sports including a number of inclusive formats
- o Over 300 young leaders & officials involved

##### **Disability Sport**

GBA worked with EFDS to develop our local understanding of disabled people's organisations in Berkshire. We attended regional disability forums, chaired county meetings and provided a quarterly e-news update in support of local delivery. Led by SportsAble and supported by GBA, Inclusive Sport Berkshire were successful in securing Sport England Inclusive Funding (£157,200) to drive the development of disability sport in the county from 2014 - 2017.

## **BERKSHIRE COUNTY SPORTS PARTNERSHIP**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2015**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Berkshire Inspiration & Participation Awards**

Get Berkshire Active was delighted to honour the fantastic people and projects that make community sport and physical activity in Berkshire happen, when it hosted the third annual Berkshire Inspiration and Participation Awards at the Blue Mountain Golf Club and Conference Centre on Friday 6th February 2015.

More than 250 guests attended to support 30 shortlisted nominees, who were selected from over 100 nominations put forward by the local sporting community; all nominated for their remarkable contributions to sport in Berkshire in 2014.

The award categories covered everyone from international athletes to community sport activists and dedicated volunteers. The evening was attended by sports stars and local dignitaries including Mayors from across the County. As well as recognising sporting talent and volunteering it provided excellent publicity for GBA, featuring in a number of local newspapers and across social media. Significant cost savings were made from the previous two years by gaining the support of multiple sponsors and securing strong ticket sales in addition to reducing supplier costs.

##### **Stakeholder Forum**

The 3rd GBA Annual Stakeholder Event took place on Friday 11th November 2014 and provided a key opportunity for our partners and stakeholders to get involved in shaping the strategic direction of the organisation. This year we focused on the topic of 'The Power of Sport and Physical Activity to Transform' (Individual lives, communities, workplaces and society) and had a key note address from Frank Dick MBE. It provided open and transparent feedback results to our stakeholders and thus an opportunity for our work to be scrutinised

##### **Strategic Engagement**

Our strategic engagement continues to grow locally and regionally. We have good working relationships with the 6 LAs (Public health and sports development teams) and our connections into the business community continue to expand. This year we joined the Thames Valley Chamber of Commerce.

##### **Satellite Clubs**

In the second year of the programme Get Berkshire Active has worked in conjunction with National Governing Bodies and our School Games Organiser colleagues to have:

- o 45 satellite clubs delivering
- o In 17 different sports
- o 779 participants taking part
- o At least 3 satellite clubs in each area of the county

We are now working on Year 3 of the programme

##### **Primary Scholl Sports Premium (PSSP)**

Get Berkshire Active has a mandated role from the DCMS to support primary schools to effectively utilise their new Government funding for PE and sport (the PSSP). This year, we have worked with our School Games Organisers to support and heavily subsidise a family engagement project called Family FUNS. We have also supported primaries who have asked for further guidance on how they can allocate their PSSP as well as keeping up to date records on how schools are allocating funding (producing area pictures), developing cluster groups in parts of the county and continuing to provide local links to clubs, NGBs and other providers.

##### **Workplace Challenge**

This programme seeks to encourage workplaces to be more active. The second launched in January 2015 with the Activity Log challenge which took place in January and February 2015 involved. Over 6550 workers (100 more than 2014) from over 850 workplaces logged a total of 15,219 18,702 activities, 5,926 trips, covering 30,45837,513 miles (7000 more than 2014) greater than the circumference of the world! and saving 2220.8Kg of CO2.

## **BERKSHIRE COUNTY SPORTS PARTNERSHIP**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2015**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Further Education**

CSP's representatives from Berks, Bucks and Oxfordshire have come together to facilitate a regional FE networking group. Individuals with a role in the provision of recreational sport and physical activity for its students from colleges within these counties attend. The main aim of the group is to share good practice and seek opportunities to work in partnership where a need is identified. This network group provides NGB's with an opportunity to present their FE offer to local colleges. In the past year; Canoeing, Handball and Badminton are just some of the NGB's that have attended a network meeting. In addition, Get Berkshire Active have facilitated the development of a new Sports Strategy at East Berkshire College, this has led to the college securing funding from Sport England for a Sports Development post who will lead on key actions within the strategy.

##### **All Sports for All Sorts**

The West Berkshire Public Health Team have awarded Get Berkshire Active funding for a new programme targeting 4 - 11 year olds which seeks to encourage lifelong participation. Delivery started in April 2014, and so far, 17 projects have been delivered, engaging 273 children. Sports and activities delivered include; Watersports, climbing, girls football and tennis. Get Berkshire Active continues to seek funding opportunities to sustain this programme.

##### **GBA Week**

GBA Week is a countywide campaign which seeks to encourage Berkshire residents to kick-start a more active lifestyle or to try something new. Sports clubs and organisations from across the county are encouraged to add free and discounted sessions to the Get Berkshire Active online activity finder. All promotion material involved in this campaign signposts individuals to this finder. In 2015, 283 sessions, organised by 62 clubs featured on the website, 1202 hits to the website. Of the 11 clubs that replied to our survey, they collectively had about 101 new participants.

##### **Equality Standard**

Get Berkshire Active is committed to tackling discrimination in all its forms and has committed to treating everyone with dignity and respect. It promotes equal opportunities in both the employment and management of staff and volunteers, and in the delivery of its services. We are continuing to promote this by having Equality as one of our Continuous Improvement tasks for 2015. As part of our commitment to promoting equality in sport, we have achieved the Foundation Level of the Equality Standard for Sport; a framework for assisting sports organisations to widen access and reduce inequalities in sport and physical activity from under represented individuals, groups and communities.

##### **Safeguarding**

Get Berkshire Active is committed to ensuring that the safeguarding and protection of young people is at the heart of all we do. In the last 12 months, as part of our commitment to safeguarding young people Get Berkshire Active has:

- o Delivered the 2014-2015 Safeguarding Implementation plan
- o Delivered Safeguarding training for 127 coaches and volunteers
- o Sustained Green following annual review with the CPSU.
- o Updated staff handbook to reflect safeguarding being at the centre of our organisation
- o Updated GBA website to ensure relevant information is available for the public and our partners.

##### **Investment**

It is part of Get Berkshire Active's role to source funding for sport and physical activity in the community. During this period £136,000 has been secured for programmes in Berkshire from non-Sport England sources and some £785,000 has been invested in the county through Sport England's investment in our programmes.

## **BERKSHIRE COUNTY SPORTS PARTNERSHIP**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2015**

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The company will set aside a sum by way of a reserve against unforeseen contingencies. This sum will be used in the event of the organisation being threatened with closure, for redundancy payments, to cover long term sickness liabilities and maternity pay.

The company will seek to maintain reserves equivalent to three month's budgeted expenditure and will include a sum for this operating reserve in budget planning.

##### **Results for the year**

The results are set out in the Statement of Financial Activities on page 9.

Incoming resources for the year were £922,594 (2014: £677,709), resources expended were £863,874 (2014: £631,899) and the surplus for the year was £58,720 (2014: surplus £45,810).

The fund balances carried forward at 31 March 2015 were £143,940 (2014: £85,220) which represented unrestricted funds of £143,940 (2014: £85,220) and restricted funds of £Nil (2014: £Nil), after fund transfers of £58,720 (2014: £51,936).

#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Berkshire County Sports Partnership for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Approved by order of the board of trustees on 3/12/15 and signed on its behalf by:

  
J O Bolan - Trustee



**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF**  
**BERKSHIRE COUNTY SPORTS PARTNERSHIP**

We have audited the financial statements of Berkshire County Sports Partnership for the year ended 31 March 2015 on pages nine to fifteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees Responsibilities set out on page six, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF**  
**BERKSHIRE COUNTY SPORTS PARTNERSHIP**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

*M R Salvage Limited*

Meyrick Field FCA (Senior Statutory Auditor)  
for and on behalf of M R Salvage Limited  
Chartered Accountants  
and Statutory Auditors  
7/8 Eghams Court  
Boston Drive  
Bourne End  
Buckinghamshire  
SL8 5YS

Date: ..... 3/12/2015 .....

**BERKSHIRE COUNTY SPORTS PARTNERSHIP**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2015**

|  | Notes | Unrestricted<br>fund<br>£ | Restricted<br>fund<br>£ | 2015<br>Total<br>funds<br>£ | 2014<br>Total<br>funds<br>£ |
|--|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| <b>INCOMING RESOURCES</b>                              |       |                           |                         |                             |                             |
| <b>Incoming resources from generated funds</b>         |       |                           |                         |                             |                             |
| Investment income                                      | 2     | -                         | 1,731                   | 1,731                       | 1,188                       |
| <b>Incoming resources from charitable activities 3</b> |       |                           |                         |                             |                             |
| Sport England  |       | -                         | 784,714                 | 784,714                     | 562,663                     |
| Other Programmes                                       |       | -                         | 136,149                 | 136,149                     | 113,858                     |
|  |       |                           |                         |                             |                             |
| <b>Total incoming resources</b>                        |       | -                         | 922,594                 | 922,594                     | 677,709                     |
| <b>RESOURCES EXPENDED</b>                              |       |                           |                         |                             |                             |
| <b>Charitable activities</b>                           |       |                           |                         |                             |                             |
| Sport England  | 4     | -                         | 784,714                 | 784,714                     | 562,663                     |
| Other Programmes                                       |       | -                         | 71,113                  | 71,113                      | 64,213                      |
| <b>Governance costs</b>                                | 6     | -                         | 8,047                   | 8,047                       | 5,023                       |
|  |       |                           |                         |                             |                             |
| <b>Total resources expended</b>                        |       | -                         | 863,874                 | 863,874                     | 631,899                     |
| <b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>         |       |                           |                         |                             |                             |
|  |       | -                         | 58,720                  | 58,720                      | 45,810                      |
| <b>Gross transfers between funds</b>                   | 12    | 58,720                    | (58,720)                | -                           | -                           |
| <b>Net incoming/(outgoing) resources</b>               |       | 58,720                    | -                       | 58,720                      | 45,810                      |
| <b>RECONCILIATION OF FUNDS</b>                         |       |                           |                         |                             |                             |
| <b>Total funds brought forward</b>                     |       | 85,220                    | -                       | 85,220                      | 39,410                      |
|  |       |                           |                         |                             |                             |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                     |       | 143,940                   | -                       | 143,940                     | 85,220                      |

The notes form part of these financial statements

**BERKSHIRE COUNTY SPORTS PARTNERSHIP**

**BALANCE SHEET**  
**AT 31 MARCH 2015**

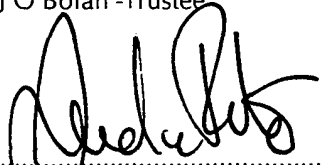
|  | Notes | Unrestricted<br>fund<br>£ | Restricted<br>fund<br>£ | 2015<br>Total<br>funds<br>£ | 2014<br>Total<br>funds<br>£ |
|--|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| <b>CURRENT ASSETS</b>                        |       |                           |                         |                             |                             |
| Debtors                                      | 10    | -                         | 28,067                  | 28,067                      | 37,704                      |
| Cash at bank and in hand                     |       | 143,940                   | 312,066                 | 456,006                     | 415,720                     |
|  |       | <u>143,940</u>            | <u>340,133</u>          | <u>484,073</u>              | <u>453,424</u>              |
| <b>CREDITORS</b>                             |       |                           |                         |                             |                             |
| Amounts falling due within one year          | 11    | -                         | (340,133)               | (340,133)                   | (368,204)                   |
| <b>NET CURRENT ASSETS</b>                    |       | <u>143,940</u>            | <u>-</u>                | <u>143,940</u>              | <u>85,220</u>               |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>143,940</u>            | <u>-</u>                | <u>143,940</u>              | <u>85,220</u>               |
| <b>NET ASSETS</b>                            |       | <u><u>143,940</u></u>     | <u><u>-</u></u>         | <u><u>143,940</u></u>       | <u><u>85,220</u></u>        |
| <b>FUNDS</b>                                 | 12    |                           |                         |                             |                             |
| Unrestricted funds                           |       |                           |                         | 143,940                     | 85,220                      |
| Restricted funds                             |       |                           |                         | -                           | -                           |
| <b>TOTAL FUNDS</b>                           |       |                           |                         | <u><u>143,940</u></u>       | <u><u>85,220</u></u>        |

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 3/12/15 and were signed on its behalf by:



.....  
J O Bolan -Trustee



.....  
Ms A K Foister -Trustee

The notes form part of these financial statements

## **BERKSHIRE COUNTY SPORTS PARTNERSHIP**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31 MARCH 2015**

#### **1. ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Exemption from preparing a cash flow statement**

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grant income is recognised in the statement of financial activities in accordance with the terms of the grant so as to match income with related expenditure. Grant income relating to projects and activities in future periods is included in deferred income and recognised in the period when the expenditure is incurred.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants are deferred over the lifetime of the related activity.

##### **Allocation and apportionment of costs**

Charitable activities expenditure represents all costs incurred which are directly attributable to projects. Costs of generating funds represents expenditure incurred to promote the charity.

##### **Taxation**

The company's activities are considered to fall within the exemptions from corporation tax available to charities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Fixed asset capitalisation policy**

The charity has a policy not to capitalise assets under £500.

##### **Pension costs and other post - retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

For the year to 31 March 2015 the company made contributions at 7.5% to individual employees' defined contribution pension schemes. From 1 April 2015 the company has operated a group defined contribution pension scheme for its employees and contributed at a rate of 10%.

**BERKSHIRE COUNTY SPORTS PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2015**

**2. INVESTMENT INCOME**

|                        | 2015         | 2014         |
|------------------------|--------------|--------------|
|                        | £            | £            |
| Bank interest received | <u>1,731</u> | <u>1,188</u> |

**3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

|        |                  | 2015           | 2014           |
|--------|------------------|----------------|----------------|
|        | Activity         | £              | £              |
| Grants | Sport England    | 784,714        | 562,663        |
| Grants | Other Programmes | <u>136,149</u> | <u>113,858</u> |
|        |                  | <u>920,863</u> | <u>676,521</u> |

All grants received in the year related to the primary objects and activities of the charity.

Grants received, included in the above, are as follows:

|              | 2015           | 2014           |
|--------------|----------------|----------------|
|              | £              | £              |
| Other grants | <u>920,863</u> | <u>676,521</u> |

**4. CHARITABLE ACTIVITIES COSTS**

**Year Ended 31 March 2015**

|   | Direct costs   | Support costs(Note 5) | Totals         |
|---|----------------|-----------------------|----------------|
|   | £              | £                     | £              |
| Sport England and other programme delivery (restricted) | <u>448,973</u> | <u>406,854</u>        | <u>855,827</u> |

**Year Ended 31 March 2014**

|   | Direct costs   | Support costs(Note 5) | Totals         |
|---|----------------|-----------------------|----------------|
|   | £              | £                     | £              |
| Sport England and other programme delivery (restricted) | <u>309,408</u> | <u>317,468</u>        | <u>626,876</u> |

**BERKSHIRE COUNTY SPORTS PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2015**

**5. SUPPORT COSTS**

**Year Ended 31 March 2015**

|                               | Unrestricted funds<br>£ | Restricted funds<br>£ | Total<br>£ |
|-------------------------------|-------------------------|-----------------------|------------|
| Wages                         | -                       | 279,479               | 279,479    |
| Social security               | -                       | 22,827                | 22,827     |
| Pensions                      | -                       | 24,994                | 24,994     |
| Recruitment                   | -                       | 291                   | 291        |
| Rent                          | -                       | 17,803                | 17,803     |
| Travel                        | -                       | 15,822                | 15,822     |
| Insurance                     | -                       | 1,397                 | 1,397      |
| Partnership meetings          | -                       | 3,108                 | 3,108      |
| Post, printing and stationery | -                       | 2,300                 | 2,300      |
| Telephone                     | -                       | 1,834                 | 1,834      |
| Network communications        | -                       | 17,563                | 17,563     |
| Computer and website costs    | -                       | 4,407                 | 4,407      |
| Other office costs            | -                       | 15,029                | 15,029     |
|                               | -                       | 406,854               | 406,854    |

**Year Ended 31 March 2014**

|                               | Unrestricted funds<br>£ | Restricted funds<br>£ | Total<br>£ |
|-------------------------------|-------------------------|-----------------------|------------|
| Wages                         | -                       | 199,342               | 199,342    |
| Social security               | -                       | 17,806                | 17,806     |
| Pensions                      | -                       | 25,795                | 25,795     |
| Recruitment                   | -                       | 9,740                 | 9,740      |
| Rent                          | -                       | 14,461                | 14,461     |
| Travel                        | -                       | 16,100                | 16,100     |
| Insurance                     | -                       | 1,380                 | 1,380      |
| Partnership meetings          | -                       | 5,965                 | 5,965      |
| Post, printing and stationery | -                       | 2,778                 | 2,778      |
| Telephone                     | -                       | 3,035                 | 3,035      |
| Network communications        | -                       | 13,259                | 13,259     |
| Computer and website costs    | -                       | 1,950                 | 1,950      |
| Other office costs            | -                       | 5,857                 | 5,857      |
|                               | -                       | 317,468               | 317,468    |

**BERKSHIRE COUNTY SPORTS PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2015**

**6. GOVERNANCE COSTS**

|                               | 2015         | 2014         |
|-------------------------------|--------------|--------------|
|                               | £            | £            |
| Legal fees                    | 648          | 266          |
| Governance and Board meetings | 4,836        | 2,194        |
| Auditors' remuneration        | 2,563        | 2,563        |
|                               | <u>8,047</u> | <u>5,023</u> |

**7. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

|                        | 2015         | 2014         |
|------------------------|--------------|--------------|
|                        | £            | £            |
| Auditors' remuneration | <u>2,563</u> | <u>2,563</u> |

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2015 nor for the year ended 31 March 2014.

**Trustees' expenses**

Trustees expenses of £1,436 were paid during the year ended 31 March 2015 (2014 : £1,978).

**9. STAFF COSTS**

No employee received a salary at a rate of more than £60,000 per annum in the period.

The average numbers of staff during the year was 11 (2014 : 8).

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                                | 2015          | 2014          |
|--------------------------------|---------------|---------------|
|                                | £             | £             |
| Trade debtors                  | 25,361        | 33,311        |
| Prepayments and accrued income | 2,706         | 4,393         |
|                                | <u>28,067</u> | <u>37,704</u> |

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                                 | 2015           | 2014           |
|---------------------------------|----------------|----------------|
|                                 | £              | £              |
| Trade creditors                 | 23,289         | 6,643          |
| Social security and other taxes | 11,219         | 10,370         |
| Other creditors                 | 18,276         | 4,377          |
| Accruals and deferred income    | 287,349        | 346,814        |
|                                 | <u>340,133</u> | <u>368,204</u> |



**BERKSHIRE COUNTY SPORTS PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2015**

**12. MOVEMENT IN FUNDS**

The fund balances are held for the following purposes:

**General fund**

- Represents unrestricted funds held for the general running and administration of the charitable company as well as all funds transferred from Reading Borough Council.

**Restricted funds**

- Represents all grants and related expenditure where the donor has specified how the funds should be applied, for example grants from Sport England, The Dame Kelly Holmes Legacy Trust, and other local organisations.

**Transfers between funds**

During the year £58,720 was transferred between restricted and unrestricted funds representing the surplus for the year ended 31 March 2015 (2014:£51,936).

**13. ULTIMATE CONTROLLING PARTY**

The operations of the charitable company are controlled by the Directors.

**14. SHARE CAPITAL**

The charitable company has no share capital, being limited by guarantee under the provisions of the Companies Act 2006.

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

|   | Restricted<br>funds<br>£ | General<br>funds<br>£ | Total<br>funds<br>£ |
|---|--------------------------|-----------------------|---------------------|
| Fund balances at 31 March 2015 are represented by:- |                          |                       |                     |
| Tangible fixed assets                               | -                        | -                     | -                   |
| Current assets                                      | 340,013                  | 143,940               | 483,953             |
| Current liabilities                                 | (340,013)                | -                     | (340,013)           |
|   | <u>£-</u>                | <u>£143,940</u>       | <u>£143,940</u>     |

**16. COMPARATIVE FIGURES FOR THE YEAR ENDED 31 MARCH 2014**

The comparative figures for incoming resources from charitable activities have been re-classified to correct an error in presentation. Sport England income is now £562,663 (previously shown as £398,949) and other programme income is £113,858 (previously shown as £277,572). There was no change in the reported surplus for the year.