

Registered Charity Number
1145452



Registered Company Number
07742115

Stafell Fyw Caerdydd / Living Room Cardiff

Report and Unaudited Accounts

31 March 2013

THURSDAY



A01 19/12/2013 #167
COMPANIES HOUSE

Cross & Bowen
Chartered Accountants
11 Calvert Terrace
Swansea
SA1 6AT



Stafell Fyw Caerdydd / Living Room Cardiff
Report and accounts
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Stafell Fyw Caerdydd / Living Room Cardiff
Company Information



Directors

Rev Denzil I John
Baroness Randerson - resigned September 2012
Dr Morfydd Keen
Rev Glyn Tudwal Jones
Mr Geraint Rees
Rt Hon Alun Michael - resigned September 2012
Mr Jeffrey Zorko
Dr Dai Lloyd
Simon Green
John Albert Evans
Rev Susan Stevenson
Leon Oxenham

Secretary

Mr Alun Daniel - resigned December 2012
Ms Sharon Anne Jenkins - appointed December 2012

Accountants

Cross & Bowen
11 Calvert Terrace
Swansea
SA1 6AT

Bankers

HSBC Bank PLC

Registered office

56-58 Richmond Road
Cardiff
CF24 3ET

Registered number

07742115

Stafell Fyw Caerdydd / Living Room Cardiff
Report of Trustees
For the year ended 31st March 2013

The Report was presented to the Trustees at a meeting on 20th November 2013. The Trustees have met regularly during the year and the Executive Committee is also meeting regularly.

Constitution

Stafell Fyw Caerdydd/Living Room Cardiff (the Charity) is registered as a Charity with the Charity Commission and at Companies House as a Company Limited by Guarantee. The constitution has been presented to, and accepted by the Charity Commission and Companies House and a copy can be supplied if required.

Staff

Mr Wynford Ellis Owen is the Chief Executive of the Charity supported by Ms Sharon Jenkins (Centre Administrator) and 2 part time staff.

Trustees

The serving Trustees at 31st March 2013 were Rev Denzil I John (Chairman), Leon Oxenham, Rev Susan Stevenson, Simon Green (Treasurer), John Albert Evans, Geraint Rees, Dr Dai Lloyd, Dr Morfydd Keen, Rev Glyn Tudwal Jones and Jeffrey Zorko. Mr Wynford Ellis Owen and Ms Sharon Jenkins attended our meetings. Rt Hon Alun Michael MP and Baroness Jenny Randerson resigned as Trustees in September 2012 and Alun Daniel (Director) resigned his position in December 2012.

Main Issues

The Charity occupies premises at 58 Richmond Road Cardiff as tenants of the South Wales Baptist College on a tenancy agreement subject to 3 months' notice.

Stafell Fyw Caerdydd/Living Room Cardiff is a free bilingual day-care rehabilitation Centre providing on-going emotional and psychological support in a peer-led community setting with professional help from experienced recovery coaches for people experiencing difficulties relating to alcohol, drugs (prescribed or illicit) or any other dependency. The Centre was formally opened on 8th September 2011.

It is the Charity's intention to establish other similar Centres in other parts of Wales subject to funding being available.

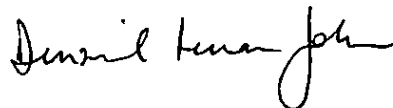
Finance

The principal funding for the Charity was provided by its associated Charity, the Welsh Council on Alcohol & Other Drugs (the Council) which provided the funds for the refurbishment of the premises at 58 Richmond Road Cardiff for the establishment of the Centre. The Trustees of the Council originally resolved that the funds were to be treated as an unsecured loan to the Charity to be repaid as and when funds become available. At the Council's trustee meeting on 12th September 2013 it was formally agreed that the "debt" become a gift and repayment would not be required. The Charity also receives donations from churches and individuals.

On 7th October 2013, the Charity's board formally agreed to become a wholly owned subsidiary of CAIS and officially and legally merged with the organisation.

The Accounts show that, at present, the work of the Charity is viable and is secured due to the recent merger with CAIS.

Signed on behalf of the Trustees



Rev Denzil I John, Chairman

Stafell Fyw Caerdydd / Living Room Cardiff
Independent Examiners' Report



Report of the independent examiners

to the trustees of Stafell Fyw Caerdydd / Living Room Cardiff

We report on the accounts of the company for the year ended 31st March 2013, which are set out on pages 5 to 13

Respective responsibilities of trustees and examiners

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is our responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to our attention.

Basis of independent examiners' opinion

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe that, in any material respect, the requirements (a) to keep accounting records in accordance with section 386 of the Companies Act 2006, and (b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) have not been met, or to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Cross & Bowen
Chartered Accountants and Registered Auditors
11 Calvert Terrace
Swansea
SA1 6AT

The date upon which our opinion is expressed is -
20 November 2013

Stafell Fyw Caerdydd / Living Room Cardiff
Statement of Financial Activities
for the year ended 31 March 2013



	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
Notes	2013 £	2013 £	2013 £	2012 £
Incoming resources				
<i>Incoming resources from generated funds</i>				
Voluntary Income	254,570	-	254,570	27,464
Activities for generating funds	75	-	75	12
Total incoming resources	254,645	-	254,645	27,476
<i>Costs of charitable activities</i>	89,066	-	89,066	90,706
<i>Governance costs</i>	816	-	816	680
Total resources expended	89,882	-	89,882	91,386
Net incoming resources/(net outgoing resources) before transfers between funds	164,763	-	164,763	(63,910)
Gross transfers between funds	-	-	-	-
Net incoming resources/(net outgoing resources) before Other recognised gains and losses	164,763	-	164,763	(63,910)
Other recognised gains and losses				
Net movement in funds	164,763	-	164,763	(63,910)
Reconciliation of funds				
<i>Total funds brought forward</i>	(63,910)	-	(63,910)	-
Total Funds carried forward	100,853	-	100,853	(63,910)

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 9 as required by the said statement

All activities derive from continuing operations

The notes on pages 8 to 11 form an integral part of these accounts.

Stafell Fyw Caerdydd / Living Room Cardiff
Statement of Financial Activities
for the year ended 31 March 2013



Income and Expenditure Account as required by the Companies Act
for the year ended 31 March 2013

	2013	2012
	£	£
Turnover	254,645	27,476
Direct costs of turnover	89,066	90,706
Gross surplus/(deficit)	<u>165,579</u>	<u>(63,230)</u>
Governance costs	816	680
Operating surplus/(deficit)	<u>164,763</u>	<u>(63,910)</u>
Surplus/(deficit) on ordinary activities before tax	<u>164,763</u>	<u>(63,910)</u>
Surplus/(deficit) for the financial year	<u>164,763</u>	<u>(63,910)</u>
Gift Aid Payments	-	-
Retained surplus/(deficit) for the financial year	<u>164,763</u>	<u>(63,910)</u>

All activities derive from continuing operations

The notes on pages 8 to 11 form an integral part of these accounts.

Jennil Llewellyn Jones

Stafell Fyw Caerdydd / Living Room Cardiff
Statement of Financial Activities
for the year ended 31 March 2013



Statement of Total Recognised Gains and Losses
for the year ended 31 March 2013

	2013	2012
Excess of Expenditure over income before realisation of assets	164,763	(63,910)
Loss per Profit and Loss account	164,763	(63,910)
Grants for the acquisition of fixed assets	-	-
Net Movement in funds before taxation	164,763	(63,910)

Movements in revenue and capital funds
for the year ended 31 March 2013

Revenue accumulated funds	Unrestricted Funds	Restricted Funds	Total Funds	Last year Total Funds
	2013	2013	2013	2012
	£	£	£	£
Accumulated funds brought forward	(63,910)	-	(63,910)	-
Recognised gains and losses before transfers	164,763	-	164,763	(63,910)
Closing revenue accumulated funds	100,853	-	100,853	(63,910)

The notes on pages 8 to 11 form an integral part of these accounts.

Summary of funds	Designated Funds	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	2013	2013	2013	2013	2012
Revenue accumulated funds	-	100,853	-	100,853	(63,910)

The statement of changes in resources applied for fixed assets for Charity use is shown in the notes to the accounts

The notes on pages 8 to 11 form an integral part of these accounts.



Stafell Fyw Caerdydd / Living Room Cardiff
Company Number 07742115
Balance Sheet
as at 31 March 2013

	Notes	2013 £	2012 £
<i>The assets and liabilities of the charity</i>			
Fixed assets			
Tangible assets	7	90,038	92,266
Total fixed assets		90,038	92,266
Current assets			
Cash at bank and in hand		11,493	19,262
Creditors:-			
amounts due within one year	8	(678)	(175,438)
Net current assets/(liabilities)		10,815	(156,176)
Total assets less current liabilities		100,853	(63,910)
Creditors:-			
amounts due after more than one year		-	-
Net assets/(liabilities) including pension asset / liability		100,853	(63,910)
<i>The funds of the charity :</i>			
Unrestricted income funds			
Unrestricted revenue accumulated funds		100,853	- 63,910
Designated revenue funds		-	-
Unrestricted capital funds			
Designated fixed asset funds		-	-
Total unrestricted funds		100,853	- 63,910
Total charity funds		100,853	(63,910)

For the year in question, the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts

Rev.Denzil I John
Trustee

Denzil I John

Approved by the trustees on 20 November 2013

The notes on pages 8 to 11 form an integral part of these accounts.

1 Accounting policies

Basis of preparation of the accounts

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005, (revised June 2008) The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Acts, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008) requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP

The charity has taken advantage of the exemption in the FRSSE from the requirement to produce a cash flow statement

The particular accounting policies adopted are set out below

Accounting convention

The financial statements are prepared, on a going concern basis, under the historical cost convention The charity is entirely dependent on continuing support from the Welsh Council on Alcohol and Other Drugs and as a consequence the going concern basis is also dependent on that continuing support

Incoming Resources

Incoming resources are accounted for on a receivable basis

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles

Fixed assets and depreciation

All tangible fixed assets, are stated at cost less depreciation

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives

Property improvements	2% straight line
Plant and machinery	25% straight line

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities

Stafell Fyw Caerdydd / Living Room Cardiff
Notes to the Accounts
for the year ended 31 March 2013



2 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity

This is stated after crediting :-

Revenue Turnover from ordinary activities	254,645	27,476
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and after charging:-

Depreciation of owned fixed assets	2,228	-
Rentals under operating leases	14,000	9,322
Independent Examiner's Fees	816	-
Auditors' Remuneration	-	680

3 Statement that no expenses were paid to trustees or connected persons

No expenses were paid to trustees or persons connected with them

4 Detailed analysis of certain transactions required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005)

Various items of support costs and charitable expenditure which are required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005 and revised in June 2008) to be disclosed in the notes to the accounts are set out in the Detailed Schedule to the Statement of Financial Activities on pages 14 to 16, which should be read together with these notes

5 Staff Costs and Emoluments	2013	2012
	£	£
Staff costs	51,114	46,815

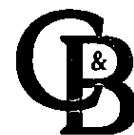
Numbers of full time employees or full time equivalents	2013	2012
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Engaged on charitable activities	3	-
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There were no fees or other remuneration paid to the trustees

There were no employees with emoluments in excess of £60,000 per annum

Stafell Fyw Caerdydd / Living Room Cardiff
Notes to the Accounts
for the year ended 31 March 2013



6 Trustees' Remuneration

Neither the trustees nor any persons connected with them have received any remuneration in the current year

7 Tangible functional fixed assets

	Property improvements £	Plant, Machinery & Vehicles £	Total £
Asset cost, valuation or revalued amount			
At 1 April 2012	90,601	1,665	92,266
At 31 March 2013	90,601	1,665	92,266
Accumulated depreciation and impairment provisions			
Depreciation on revaluation	-	-	-
Charge for the year	1,812	416	2,228
At 31 March 2013	1,812	416	2,228
Net book value			
At 31 March 2013	88,789	1,249	90,038
At 31 March 2012	90,601	1,665	92,266

8 Creditors: amounts falling due within one year

	2013 £	2012 £
Amount due to Welsh Council on Alcohol and Other Drugs	-	174,760
Accrued expenses	678	678
	678	175,438

9 Analysis of the Net Movement in Funds

	2013 £	2012 £
Net movement in funds from Statement of Financial Activities	164,763	(63,910)
Net resources applied on functional fixed assets	-	(92,266)
Net movement in funds available for future activities	164,763	(156,176)

Stafell Fyw Caerdydd / Living Room Cardiff
Notes to the Accounts
for the year ended 31 March 2013



10 Particulars of Individual Funds and analysis of assets and liabilities representing funds
At 31 March 2013

	Unrestricted funds	Designated funds	Restricted funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	90,038	-	-	90,038
Current Assets	11,493	-	-	11,493
Current Liabilities	(678)	-	-	(678)
	<u>100,853</u>	<u>-</u>	<u>-</u>	<u>100,853</u>

	Unrestricted funds	Designated funds	Restricted funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	92,266	-	-	92,266
Current Assets	19,262	-	-	19,262
Current Liabilities	(175,438)	-	-	(175,438)
	<u>(63,910)</u>	<u>-</u>	<u>-</u>	<u>(63,910)</u>

The individual funds included above are :-

	Funds at 2012	Movements in Funds as below	Transfers Between funds	Funds at 2013
	£	£	£	£
General unrestricted funds	(63,910)	164,763	-	100,853
	<u>(63,910)</u>	<u>164,763</u>	<u>-</u>	<u>100,853</u>

Analysis of movements in funds as shown in the table above

	Incoming Resources	Outgoing Resources	Gains & Losses	Movement in funds
	£	£	£	£
General unrestricted funds	254,645	89,882	-	164,763
	<u>254,645</u>	<u>89,882</u>	<u>-</u>	<u>164,763</u>

11 Share Capital

The charity is incorporated under the Companies Act 2006 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter

Stafell Fyw Caerdydd / Living Room Cardiff
Schedule to the Statement of Financial Activities
for the year ended 31 March 2013
Status of this schedule to the Statement of Financial Activities

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2013	2013	2013	2012
	£	£	£	£
Incoming Resources				
Incoming Resources from generated funds				
Non government and non public bodies				
Incoming resources of a revenue nature				
Church donations	739	-	739	22,700
Personal donations	3,104	-	3,104	2,601
Grants received	16,440	-	16,440	-
Ecumenical Appeal	10,139	-	10,139	-
Reardon Smith concert	270	-	270	-
Gift from Welsh Council on Alcohol and Other Drugs	223,213	-	223,213	-
Total	253,905	-	253,905	25,301
Total Grants, Legacies & Donations Received	253,905	-	253,905	25,301
Other voluntary income				
Sundry income	665	-	665	2,163
Total other voluntary income	665	-	665	2,163
Total Voluntary Income	254,570	-	254,570	27,464
Activities for generating funds				
Sales other than for the benefit of beneficiaries	75	-	75	12
Total of activities for generating funds	75	-	75	12
Total Incoming Resources	254,645	-	254,645	27,476
Charitable expenditure				
Support costs of charitable activities				
Direct support costs				
Gross wages and salaries - charitable activities	38,335	-	38,335	35,475
Travel and Subsistence - Charitable Activities	(100)	-	(100)	181
	38,235	-	38,235	35,656
Management and administration costs				
in support of charitable activities				
Staff costs in support of charitable activities				
Salaries - Administrative staff	12,779	-	12,779	11,340
	12,779	-	12,779	11,340
Indirect employee costs				
Training and welfare	1,958	-	1,958	1,333
Travel and subsistence	272	-	272	-
	2,230	-	2,230	1,333

Stafell Fyw Caerdydd / Living Room Cardiff
Schedule to the Statement of Financial Activities
for the year ended 31 March 2013
Status of this schedule to the Statement of Financial Activities

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2013	2013	2013	2012
	£	£	£	£
Premises Costs				
Rent payable	14,000	-	14,000	9,322
Insurance	1,033	-	1,033	1,217
Premises repairs and renewals	824	-	824	-
Establishment expenses	-	-	-	901
	15,857	-	15,857	11,440
General administrative expenses.				
Telephone and fax	1,394	-	1,394	1,244
Postage	122	-	122	170
Stationery and printing	1,840	-	1,840	1,507
Information and publications	-	-	-	2,586
Subscriptions	167	-	167	10
Computer costs and website	1,529	-	1,529	2,956
Conference fees	-	-	-	150
Advertising and PR	56	-	56	2,100
Sundry expenses	2,974	-	2,974	1,495
	8,082	-	8,082	12,218
Professional fees in support of charitable activities				
Accountancy fees other than examiners/auditors	-	-	-	240
	-	-	-	240
Other support costs				
Depreciation of assets used for charitable purposes	2,228	-	2,228	-
Consultancy fees	278	-	278	15,979
	2,506	-	2,506	15,979
Total Support costs	79,689	-	79,689	88,206
 Grants paid as shown in the detailed schedule	 9,377	 -	 9,377	 2,500
Support costs for grants paid				
Total Expended on Charitable Activities	89,066	-	89,066	90,706

Stafell Fyw Caerdydd / Living Room Cardiff
Schedule to the Statement of Financial Activities
for the year ended 31 March 2013
Status of this schedule to the Statement of Financial Activities

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2013	2013	2013	2012
	£	£	£	£
<i>Governance costs that are not direct management functions inherent in generating funds, service delivery and programme or project work (including management and administration costs)</i>				
<i>Specific governance costs</i>				
Auditors' remuneration	-	-	-	680
Independent Examiner's Fees	816	-	816	-
Total governance costs	816	-	816	680

A Detailed schedule of grants paid to achieve the objects of the charity

			2013 £	2012 £
Grants to Institutions				
Grant for Recovery Walk	572	-	572	2,500
Recovery Sunday	715	-	715	-
Telephone recovery support	2,094	-	2,094	-
Outcome measurement	5,421	-	5,421	-
Volunteer Development Programme	575	-	575	-
Total Institutional grants	9,377	-	9,377	2,500
Total of all grants paid	9,377	-	9,377	2,500