

Registration number: 07740632

# Cartmel Priory Church of England School Academy Trust

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2019



Stables Thompson & Briscoe  
Chartered Accountants & Statutory Auditor  
Lowther House  
Lowther Street  
Kendal  
Cumbria  
LA9 4DX

# **Cartmel Priory Church of England School Academy Trust**

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## **Cartmel Priory Church of England School Academy Trust**

### **Reference and Administrative Details**

<b>Members</b>	Dorothy Lownds, Chairperson Carlisle Diocesan Board of Finance The Right Reverend James Newcome Archdeacon of Westmorland & Furness
<b>Governors</b>	Dorothy Lownds, Chairperson Susan Dean Reverend Nick Devenish Stephen Bell Doctor Paul Williams, Staff Governor (resigned 31 August 2019) Irene Allan Louise Shrapnel Gemma Brown, Staff Governor Andrew Robinson Doctor Belinda Heyes, Staff Governor Diane Davies Doctor Ian George Simon McCleery Sarah Beestone (appointed 1 September 2019)
<b>Company Secretary</b>	Joanne Coulston
<b>Head Teacher</b>	Sarah Beestone
<b>Senior Management Team</b>	Doctor Paul Williams (resigned 31st August 2019), Principal Sarah Beestone (appointed 1st September 2019), Principal Catherine Ashcroft, Deputy Principal Joanne Coulston, School Business Manager
<b>Principal and Registered Office</b>	Cartmel Priory Church of England School Headless Cross Cartmel Grange-over-Sands Cumbria LA11 7SA
<b>Company Registration Number</b>	07740632

## **Cartmel Priory Church of England School Academy Trust**

### **Reference and Administrative Details (continued)**

<b>Auditors</b>	Stables Thompson & Briscoe Chartered Accountants & Statutory Auditor Lowther House Lowther Street Kendal Cumbria LA9 4DX
<b>Bankers</b>	Barclays Bank Plc 9 Highgate Kendal Cumbria LA9 4DF
<b>Solicitors</b>	Schofield Sweeney Springfield House 76 Wellington Street Leeds West Yorkshire LS1 2AY

## **Cartmel Priory Church of England School Academy Trust**

### **Trustees' Report for the Year Ended 31 August 2019**

The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 August 2019. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

#### **Structure, governance and management**

##### ***Constitution***

The Academy Trust is a company limited by guarantee and is an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the Academy Trust. The trustees of Cartmel Priory Church of England School Academy Trust are also the directors of the charitable company for the purpose of company law. The charitable company is known as Cartmel Priory Church of England School Academy Trust and the company registration number is 07740632.

Details of the trustees who served throughout the year except as noted are included in the Reference and Administrative Details on page 1.

##### **Membership**

The Members of the academy trust shall comprise of five members:  
the signatories to the Memorandum who are:

- the Diocesan Board of Finance;
- the Diocesan Bishop;
- the Archdeacon of Westmorland & Furness;
- the Incumbent;
- the Chair of the Governors.

One person may be appointed by the Secretary of State, in the event that the Secretary of State appoints a person for this purpose.

The Full Governing Body is responsible to the academy trust members and to the school, its staff, students and parents/carers for the successful leadership and management of the school. The governors also act as the directors for the charitable activities of Cartmel Priory Church of England Academy Trust. The charitable company is known as Cartmel Priory Church of England School Academy Trust.

##### ***Members' liability***

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

##### ***Trustees' indemnities***

Governors indemnity insurance is purchased by the academy school to protect the governors in carrying out their work with due diligence.

**Cartmel Priory Church of England School Academy Trust**  
**Trustees' Report for the Year Ended 31 August 2019 (continued)**

***Method of recruitment and appointment or election of Trustees***

The Governors are appointed under the terms of the academy's articles of association as follows:-

- not less than nine foundation governors – appointed by the trust members;
- up to three staff governors – appointed by the trust members after being elected by members of staff;
- up to one Local Authority governor – appointed by the Local Authority;
- two parent governors – elected by the parents of students registered at the academy;
- the Principal/Headteacher – ex officio;
- any additional governors – appointed by the Secretary of State;
- The academy trust may also have co-opted governors if agreed by the Diocesan Board of Education.

The term of office for all governors, except the Headteacher, is four years. The Headteacher's term of office runs in parallel with their contract of employment.

***Policies and procedures adopted for the induction and training of Trustees***

During the period under review, the governors held seven meetings. An induction pack is provided for all new governors. Where necessary, an induction will provide training on charity and educational legal and financial matters. All new governors are given a tour of the academy and the chance to meet with staff and students. All governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as directors of the charitable company. We did have an additional formal Board meeting to confirm the appointment of the new Head Teacher - a specific requirement.

***Arrangements for setting pay and remuneration of key management personnel***

The pay and remuneration range of the academy's key management personnel who are teachers is set by the Governors based on the requirements of the school pay policy and the School Teachers' Pay and Conditions Document. The pay and remuneration range of the academy's key management personnel who are not teachers is set by Governors considering comparability of pay with employees holding similar posts in similar establishments. Information from other sources including the Academy's accountants for budget information and union and government guidelines is also considered. Decisions about pay movement within these defined parameters are made by the Pay Sub-committee of the Governors.

***Organisational structure***

As specified in the Memorandum of Association, the governors are responsible for setting general policy, adopting an annual plan and budget, monitoring the academy by the use of budgets and making major decisions about the direction of the academy, and senior staff appointments. The governors are responsible for the monitoring and performance of the Head Teacher.

The Senior Leadership Team (SLT) members for the academy are the Headteacher, Deputy Headteacher and Business Manager. These managers control the academy at an executive level, implementing the policies laid down by the governors and reporting back to them. As a group, the SLT is responsible for the authorisation of spending within agreed budgets and the appointment of staff, through appointment boards for the post of the SLT always containing a governor. Some spending control is devolved to members of the leadership team, with limits above which a senior manager must countersign. The SLT is supported by members of the extended SLT, that is the Director of Pastoral Care and the Director of Specialist Science School.

## **Cartmel Priory Church of England School Academy Trust**

### **Trustees' Report for the Year Ended 31 August 2019 (continued)**

#### ***Risk management***

The governors have assessed the major risks to which the academy is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the academy, and its finances. The governors have implemented, or reviewed a number of systems, to assess risks that the school faces, in particular in operational areas (e.g. in relation to teaching, health and safety, safeguarding and educational visits) and in relation to the control of finance. They have introduced systems, including operational procedures (e.g. vetting of staff, procedures for visitors etc.) and internal financial controls (see below) to minimise risk. Where significant financial risk still remains, they have ensured they have adequate insurance cover where this can be put into place. The academy has an effective system of internal financial controls and this is explained in more detail in the statement on internal control.

#### ***Connected organisations, including related party relationships***

Cartmel Priory Church of England School is a member of the South Lakes Federation. The South Lakes Federation is made up of nine secondary schools, a special school within the South Lakes area, Kendal College and the University of Cumbria. There is close collaboration between all the schools within the federation providing an opportunity for curriculum enrichment, access for students to vocational courses and support for the most able students. The federation also provides a strong and rigorous accountability structure which ensures all members are monitored and supported in their aspiration to provide the very best education for the students of the South Lakes Federation area.

#### **Objectives and activities**

##### ***Objects and aims***

The principal object and activity of the charitable company is the operation of the academy to provide education for pupils of different abilities between the ages of 11 and 16.

In accordance with the articles of association, the charitable company has adopted a 'Scheme of Government' approved by the Secretary of State for Education. The Scheme of Government specifies, amongst other things, the basis for admitting students to the Academy and that the curriculum should comply with the requirements of the Department for Education.

**Cartmel Priory Church of England School Academy Trust**  
**Trustees' Report for the Year Ended 31 August 2019 (continued)**

***Objectives, strategies and activities***

This school is founded on Christian principles of care and mutual respect, and a belief that all children are loved by God. The school provides excellent support for its students in a secure and happy environment where each individual student is challenged to reach their full potential.

Our mission statement 'Run Faster; Reach Further; Aim Higher; Grow Tall; Work Harder; Think Deeper; Laugh Louder; Love All' reflects our commitment to do our best to help every pupil to fulfil their potential academically, physically, socially, morally and spiritually. This is supported by our chosen scripture quote John 10:10 'I have come that you may have life and live it to the full'.

The governor's specific objectives for 2018-19 were:

- To support effective governance and management at all levels;
- To support and challenge the school in achieving its high academic targets;
- To support the continued development of high quality teaching and learning;
- To ensure that the school's distinctive Christian ethos is reflected in all areas of school life;
- To ensure that every student's welfare and academic progress is core to the working of the school.
- To effectively control academy funds and resources through efficient financial management in order to meet the Academy Trusts' objectives.

The strategies for achieving these objectives are laid out in detail in the school development plan 2019-22 which has detailed actions under each of the following key headings:

- Overall Effectiveness.
- The Quality of Education.
- Behaviour and Attitudes.
- Personal Development.
- Leadership and Management.
- Future Sustainability.

***Principal activities***

The academy trust's object is to advance education for the public benefit in the United Kingdom, in particular, but without prejudice, to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school with a designated Church of England religious character. The academy trust offers a broad and balanced curriculum conducted in accordance with the principles, practices and tenets of the Church of England both generally and, in particular, in relation to arranging for religious education and daily acts of worship (as required by the funding agreement), and in having regard to the advice of the Diocesan Board of Education.

***Public benefit***

In setting the objectives, the governors have given careful consideration to the Charity Commission's general guidance on public benefit and, in particular, to its supplementary public benefit guidance on advancing education.

The objective of the academy is to advance for the public benefit education in the peninsula and in the surrounding area, offering a broad curriculum.



# Cartmel Priory Church of England School Academy Trust

## Trustees' Report for the Year Ended 31 August 2019 (continued)

### Strategic Report

#### Achievements and performance

##### Exam results summary 2019 (October 2019 provisional)

	All	FFT 50	FFT 20	Boy	Girl	PP
<b>Attainment 8</b>	57	52	55	53	61	37
% 4+ in E & M	80	72	79	75	85	40
% 5+ in E & M	52	50	58	44	61	0
% E-Bacc*	17			8	9	0

Attainment 8	2018	2019	Progress 8	2018	2019
Overall	49.6	56.9	Overall	0.23	0.51
English	10.6	11.7	English	0.21	0.39
Maths	10.2	10.9	Maths	0.48	0.35
E-Bacc	13.9	16.3	E-Bacc	0.12	0.41
Open	15.0	18.0	Open	0.17	0.78
			Low	-0.13	0.76
			Middle	0.22	0.81
			High	0.35	0.25
			Disadvantaged	-0.30	-0.56

#### Other achievements

On the wider school front, there was an extremely successful and well attended humanities visit to Belgium, a ski trip to Austria and an excellent production of 'The Greatest Show' last year.

Over 50 Y7 students completed the John Muir Discovery Award and 16 Y8 and Y9 students the John Muir Explorer Award with students caving, fell walking and ghyll scrambling.

Students performed well in the British Schools Orienteering Championships, a wide variety of sports, the Mock Trial and the Rotary Technology competition. In relation to the BAE Top of the Form Competition, Cartmel won the title, an achievement of which we are incredibly proud.

Students also contributed generously to charities locally, nationally and internationally with the school continuing to sponsor the education of two children in Uganda.

#### Attendance

Overall attendance for the year 2018-2019 was 95%, which was above the national average for the data currently available (2017/18 - 94.5%). The percentage of students who are classed as persistent absentees (attendance<90%) was 9.8%, which was below the national average for 2017-18 (13.9%).

#### Exclusions

There were no permanent exclusions in 2018-19. 3.8% of students (12 students) were excluded for a fixed term during the year.

## **Cartmel Priory Church of England School Academy Trust**

### **Trustees' Report for the Year Ended 31 August 2019 (continued)**

#### **Strategic Report**

##### *Christian character and ethos*

SIAMS 2015 identified the following strengths:

- The quotation from 10:10 'I have come that they may have life and have life to the full' is clearly the guiding principle for all decisions made in the school and ensures that a wide range of opportunities is available for students and staff, including those that promote their personal well-being and spiritual, moral, social and cultural (SMSC) development;
- The deeply embedded and explicitly articulated belief that all people are loved by God ensures that staff and students alike receive care and support of the highest quality;
- Close, positive relationships with local clergy and churches enrich the Christian ethos of the school and develop a good understanding of diverse Christian traditions;
- The school, through its distinctive Christian character is outstanding in meeting the needs of all learners.

##### *Going concern*

After making appropriate enquiries, the Governing Body has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

##### **Fundraising**

Fundraising is primarily coordinated by the Parents/carers, Friends and Teachers Association which is a separate registered organisation.

The academy employs our Clerk to the Governors on an informal basis to write bids to external organisations with regards to capital projects. The academy takes the opportunities to apply for grants as and when required.

Paragraph with title

Paragraph body

##### **Financial review**

Cartmel Priory Church of England School Academy Trust's financial statements are for the period from 1 September 2018 to 31 August 2019.

The vast majority of the academy's income is obtained from the Education, Skills and Funding Agency (ESFA) in the form of grants, the use of which is restricted to particular purposes. The grants received from the ESFA during the period ended 31 August 2019 and the related expenditure are shown as restricted funds in the statement of financial activities.

##### *Financial and risk management objectives and policies*

The governors rigorously assess and monitor any risks and uncertainties facing the academy trust on an ongoing basis.

Under Financial Reporting Standard 17, it is necessary to charge projected deficits on the Local Government Pension Scheme, which is provided to support staff, to a restricted fund. This results in reducing reserves shown in the total funds of the academy. It should be noted that this does not present the academy with any liquidity problem. The employer contributions have been assessed and the contributions rate has been amended as per the guidance to bring a reduction in this pension deficit in future, although this may not be achieved until stock market investment values start to recover. The current percentages used to calculate contributions will now not change before 2020.

## **Cartmel Priory Church of England School Academy Trust**

### **Trustees' Report for the Year Ended 31 August 2019 (continued)**

#### **Strategic Report**

##### ***Reserves policy***

The level of reserves held takes into account the nature of the income and expenditure streams, the need to match them with commitments, including future capital projects, and the nature of the reserves. The governors will keep the level of reserves under review.

Reserves at the end of the year were made up of fixed asset funds £101,716, the pension deficit £(1,116,000) and unrestricted funds of £357,427, a total deficit of £(656,857).

##### ***Risk management***

The governors have assessed the major risks to which the academy is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the academy, and its finances. The governors have implemented, or reviewed a number of systems, to assess risks that the school faces, in particular in operational areas (e.g. in relation to teaching, health and safety, safeguarding and educational visits) and in relation to the control of finance. They have introduced systems, including operational procedures (e.g. vetting of staff, procedures for visitors etc.) and internal financial controls (see below) to minimise risk. Where significant financial risk still remains, they have ensured they have adequate insurance cover where this can be put into place. The academy has an effective system of internal financial controls and this is explained in more detail in the statement on internal control.

##### ***Investment policy***

The academy school holds funds only to be assured of liquidity to finance current expenditure and neither has nor expects to acquire funds for investment to generate income or cover significant capital provisions.

##### ***Principal risks and uncertainties***

The governors have assessed the major risks to which the academy is exposed, in particular those relating to the specific teaching, provision of facilities, other operational areas of the academy, future potential demographic changes and its finances. The governors have implemented, or reviewed a number of systems, to assess risks that the school faces, in particular in operational areas (e.g. in relation to teaching, health and safety, safeguarding and educational visits, data protection and management and in relation to the control of finance. They have introduced systems, including operational procedures (e.g. vetting of staff, procedures for visitors etc.) and internal financial controls (see below) to minimise risk. Where significant financial risk still remains, they have ensured they have adequate insurance cover where this can be put into place. The academy has an effective system of internal financial controls and this is explained in more detail in the statement on internal control.

##### ***Plans for future periods***

The academy trust is intending to continue with internal and external improvements to the building in line with the premises plan. The provision of a new sports hall facility is high priority but funding streams are not readily available and the trust actively seeks external funding and support to ensure this can go ahead in future years. The academy secured funding for the upgrading of the electrical installation through the ESFA Conditions Improvement Fund and this was completed during the academic year 2018/2019, with further work potentially planned for the end of the academic 2019/20.

##### **Funds held as Custodian Trustee on behalf of others**

The academy does not hold funds as custodian trustee.

##### **Auditor**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and

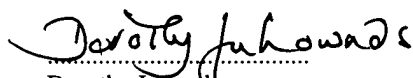
## **Cartmel Priory Church of England School Academy Trust**

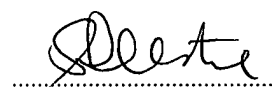
### **Trustees' Report for the Year Ended 31 August 2019 (continued)**

#### **Strategic Report**

- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Trustees' Report, incorporating a Strategic Report, was approved by order of the members of the Governing Body on 2 December 2019 and signed on its behalf by:

  
Dorothy Lowndes  
Member

  
Sarah Beestone  
Head Teacher

# **Cartmel Priory Church of England School Academy Trust**

## **Governance Statement**

### **Statement on governance and internal control**

The system of internal control is designed to reduce and manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Cartmel Priory Church of England School Academy Trust for the year ended 31 August 2018 and up to the date of approval of the annual report and financial statements.

### **Scope of responsibility**

As trustees, we acknowledge we have overall responsibility for ensuring that Cartmel Priory Church of England School Academy Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Governing Body has delegated the day-to-day responsibility to Mrs Sarah Beestone, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Cartmel Priory Church of England School Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the Governing Body any material weaknesses or breakdowns in internal control.

### **Governance**

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Governing Body has formally met 7 times during the year. Attendance during the year at meetings of the Governing Body was as follows:

<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Irene Allan	7	7
Stephen Bell	5	7
Gemma Brown	7	7
Diane Davies	6	7
Susan Dean	7	7
Reverend Nick Devenish	5	7
Doctor Ian George	6	7
Doctor Belinda Heyes	7	7
Dorothy Lownds	7	7
Simon McCleery	6	7
Andrew Robinson	5	7
Louise Shrapnel	7	7
Doctor Paul Williams	6	7

## **Cartmel Priory Church of England School Academy Trust**

### **Governance Statement (continued)**

#### **Governance reviews**

The Governors have introduced their own self-evaluation processes in order to review their effectiveness and this has already led to a closer linking of the school development plan priorities to the work of individual sub-committees and the introduction of on-going process of self-review which is being led and developed further under the guidance of the Chair of Governors.

The Finance and Premises Committee is a sub-committee of the main board of trustees. Its purpose is to:

- consider the academy's indicative funding, notified annually by the DfE, and to assess its implications for the academy, in consultation with the Headteacher, in advance of the financial year, drawing any matters of significance or concern to the attention of the governing body;
- consider and recommend acceptance/non-acceptance of the academy's budget, at the start of each financial year;
- contribute to the formulation of the academy's development plan, through the consideration of financial priorities and proposals, in consultation with the Headteacher, with the stated and agreed aims and objectives of the academy;
- receive and make recommendations on the broad budget headings and areas of expenditure to be adopted each year, including the level and use of any contingency fund or balances, ensuring the compatibility of all such proposals with the development priorities set out in the development plan;
- monitor and review the income and expenditure on a regular basis and ensure compliance with the overall financial plan for the academy, and with the financial regulations of the DfE, drawing any matters of concern to the attention of the governing body;
- monitor and review procedures for ensuring the effective implementation and operation of financial procedures, on a regular basis, including the implementation of bank account arrangements and, where appropriate to make recommendations for improvement;
- prepare the financial statement to form part of the annual report of the governing body to parents and for filing in accordance with Companies Act and Charity Commission requirements;
- receive auditors' reports and to recommend to the full governing body action as appropriate in response to audit findings;
- recommend to the full governing body the appointment or reappointment of the auditors of the academy;
- advise the Governing Body on priorities, including Health and Safety for the maintenance and development of the school's premises subject to governing body policy;
- oversee arrangements for repairs and maintenance to the site and premises;
- establish and keep under review a Premises Management Plan;
- ensure and review the implementation of the lettings policy;
- perform the role of the Health & Safety Committee.

The most significant issue for the committee has been to ensure the continued sound financial status of the school in a time of falling rolls when we continue to be hampered by severe capping of our budget due to historical underfunding by Cumbria Local Authority. Attendance at meetings during the year was as follows:

<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Diane Davies	3	5
Susan Dean	5	5
Doctor Ian George	5	5
Simon McCleery	3	5
Louise Shrapnel	5	5
Doctor Paul Williams	5	5

## Cartmel Priory Church of England School Academy Trust

### Governance Statement (continued)

The Steering Committee is a sub-committee of the main board of trustees. Its purpose is to:

- establish and keep under review policies and procedures, other than those specifically identified for other sub committees;
  - ensure suitable arrangements are in place for formulating and monitoring the School Improvement Plan, including school self-evaluation procedures;
  - make recommendations to the governing body to establish exceptional working arrangements where particular circumstances arise, e.g. a joint committee to oversee a building project;
  - be available and respond to matters of particular difficulty, sensitivity or emergency and offer advice to the Headteacher in relation to staffing issues;
  - undertake tasks delegated to them by the governing body;
  - ensure the school staffing complement supports the school's Christian Ethos and is affordable including determining staffing levels and the staffing structure;
  - support strategic planning for staffing;
  - review the Appraisal Policy and its implementation in line with National and Local guidelines and report to the governing body;
  - oversee the appointment and induction procedures for all staff;
  - ensure policies are in place for staff discipline, grievance, capability and redundancy based on appropriate guidance;
  - keep under review staff work/life balance, working conditions and well-being including the monitoring of absence;
  - review professional development for all staff;
  - ensure the Annual Report is prepared;
  - monitor school marketing and publicity.
- there has been a particular focus on developing effective self-evaluation by the governors this year. Attendance at meetings during the year was as follows:

Trustee	Meetings attended	Out of a possible
Reverend Nick Devenish	5	5
Dorothy Lownds	5	5
Louise Shrapnel	3	5
Doctor Paul Williams	5	5

#### Review of value for money

As accounting officer the member has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

- Regularly reviewing the staffing structure
- Collaboration with the South Lakes Federation and the Cumbrian Association of System Leaders
- Using a number of approved suppliers in order to obtain the best prices
- Obtaining several quotations for utility contracts and comparing contract lengths in order to secure the best deals

## **Cartmel Priory Church of England School Academy Trust**

### **Governance Statement (continued)**

#### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Cartmel Priory Church of England School Academy Trust for the year ended 31 August 2019 and up to the date of approval of the annual report and financial statements.

#### **Capacity to handle risk**

The Governing Body has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Governing Body is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year ended 31 August 2019 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Governing Body.

#### **The risk and control framework**

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Governing Body;
- regular reviews by the Finance and General Purposes Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Governing Body has considered the need for a specific internal audit function and has decided:

- to appoint Stables Thompson & Briscoe as internal auditor

The auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems.

Three times a year, the auditor reports to the Governing Body on the operation of the systems of control and on the discharge of the Governing Body's financial responsibilities.

There were no material control or other issues reported by the Responsible Officer to date.

#### **Review of effectiveness**

As Accounting Officer, Mrs Sarah Beestone has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor ;
- the work of the external auditor;
- the financial management and governance self assessment process;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

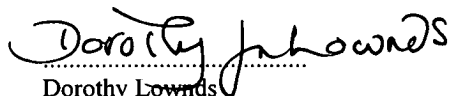


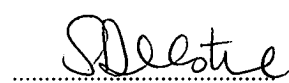
## **Cartmel Priory Church of England School Academy Trust**

### **Governance Statement (continued)**

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Audit Committee Finance and General Purposes Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Governing Body on 2 December 2019 and signed on its behalf by:

  
Dorothy Lownds  
Member

  
Sarah Beestone  
Accounting officer  
Head Teacher

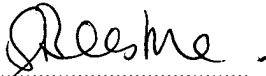
## **Cartmel Priory Church of England School Academy Trust**

### **Statement on Regularity, Propriety and Compliance**

As Accounting Officer of Cartmel Priory Church of England School Academy Trust I have considered my responsibility to notify the academy trust Governing Body and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the academy trust Governing Body are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Governing Body and ESFA.



Mrs Sarah Beestone  
Accounting officer

2 December 2019

## **Cartmel Priory Church of England School Academy Trust**

### **Statement of Trustees' Responsibilities**

The Trustees (who act as governors of Cartmel Priory Church of England School and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Academies Accounts Direction published by the Education Funding Agency.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

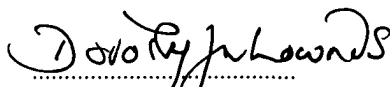
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the EFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board on 2 December 2019 and signed on its behalf by:

  
Dorothy Lownds  
Member

## **Cartmel Priory Church of England School Academy Trust**

### **Independent Auditor's Report on the Financial Statements to the Members of Cartmel Priory Church of England School Academy Trust**

#### **Opinion**

We have audited the financial statements of Cartmel Priory Church of England School Academy Trust (the 'Academy') for the year ended 31 August 2019, which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy trust's affairs at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and Annual Accounts Direction issued by the Education Funding Agency.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information (covers the Reference and Administrative Details, the Trustees' Report and Strategic Report and the Governance Statement)**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Cartmel Priory Church of England School Academy Trust**

### **Independent Auditor's Report on the Financial Statements to the Members of Cartmel Priory Church of England School Academy Trust (continued)**

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 17], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.

## **Cartmel Priory Church of England School Academy Trust**

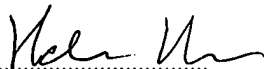
### **Independent Auditor's Report on the Financial Statements to the Members of Cartmel Priory Church of England School Academy Trust (continued)**

- Conclude on the appropriateness of the Trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Academy's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Academy to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Academy to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the Academy audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Use of our report**

This report is made solely to the Academy's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Helen Holmes BSc FCA (Senior Statutory Auditor)  
For and on behalf of Stables Thompson & Briscoe, Statutory Auditor

Lowther House  
Lowther Street  
Kendal  
Cumbria  
LA9 4DX

Date: 5/12/19

## **Cartmel Priory Church of England School Academy Trust**

### **Independent Reporting Accountant's Report on Regularity to Cartmel Priory Church of England School Academy Trust and the Education & Skills Funding Agency**

In accordance with the terms of our engagement letter dated 22 October 2014 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2015 to 2016, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Cartmel Priory Church of England School Academy Trust during the period 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Cartmel Priory Church of England School Academy Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to Cartmel Priory Church of England School Academy Trust and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Cartmel Priory Church of England School Academy Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

#### **Respective responsibilities of the Governing Body's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of the Governing Body's funding agreement with the Secretary of State for Education dated and the Academies Financial Handbook extant from 1 September 2014, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2015. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year from 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2015 to 2016 issued by EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- We obtained information on the Academy's control environment and activities and considered whether these have been complied with the Academies Accounts Direction 2015 to 2016 and whether the activities conformed to the Academy Trust's framework of authorities.
- When testing expenditure the authorisation was checked and the nature of the activity was confirmed as permissible within the Academy Trust's framework of authorities. A review was made of related parties and the register of business interests. This was used to identify any related party transactions.
- Formal representations were obtained from the governing body and the accounting officer acknowledging their responsibilities including disclosing all non-compliance with laws and regulations specific to the authorising framework, access to accounting records, provision of information and explanations, and other matters where direct evidence was not available.

**Cartmel Priory Church of England School Academy Trust**

**Independent Reporting Accountant's Report on Regularity to Cartmel Priory Church  
of England School Academy Trust and the Education & Skills Funding Agency  
(continued)**

**Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year from 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Helen Holmes BSc FCA

For and on behalf of Stables Thompson & Briscoe, Chartered Accountants & Registered Auditors

Lowther House  
Lowther Street  
Kendal  
Cumbria  
LA9 4DX

Date: 5/12/19



**Cartmel Priory Church of England School Academy Trust**

**Statement of Financial Activities for the Year Ended 31 August 2019  
(including Income and Expenditure Account)**

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	2018/19 Total £
<b>Income and endowments from:</b>					
Donations and capital grants	2	36,236	3,984	-	40,220
<i>Charitable activities:</i>					
Funding for the Academy trust's educational operations	3	136,734	2,271,178	-	2,407,912
Other trading activities	4	23,601	2,786	-	26,387
Investments		1,264	-	-	1,264
Other Incoming Resources		7,640	-	-	7,640
Total		<u>205,475</u>	<u>2,277,948</u>	<u>-</u>	<u>2,483,423</u>
<b>Expenditure on:</b>					
Raising funds	5	-	33,622	-	33,622
<i>Charitable activities:</i>					
Academy trust educational operations	6	<u>130,713</u>	<u>2,362,066</u>	<u>30,329</u>	<u>2,523,108</u>
Total		<u>130,713</u>	<u>2,395,688</u>	<u>30,329</u>	<u>2,556,730</u>
Net income/(expenditure)		74,762	(117,740)	(30,329)	(73,307)
Transfers between funds		(6,099)	(5,601)	11,700	-
<b>Other recognised gains and losses</b>					
Actuarial gains on defined benefit pension schemes	19	<u>-</u>	<u>(355,000)</u>	<u>-</u>	<u>(355,000)</u>
Net movement in funds/(deficit)		68,663	(478,341)	(18,629)	(428,307)
<b>Reconciliation of funds</b>					
Total funds/(deficit) brought forward at 1 September 2018		<u>288,764</u>	<u>(637,659)</u>	<u>120,345</u>	<u>(228,550)</u>
Total funds/(deficit) carried forward at 31 August 2019		<u>357,427</u>	<u>(1,116,000)</u>	<u>101,716</u>	<u>(656,857)</u>

**Cartmel Priory Church of England School Academy Trust**

**Statement of Financial Activities for the Year Ended 31 August 2018  
(including Income and Expenditure Account)**

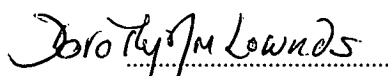
	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total (As restated) 2018 £
<b>Income and endowments from:</b>					
Donations and capital grants	2	18,046	3,188	-	21,234
<i>Charitable activities:</i>					
Funding for the Academy trust's educational operations	3	131,475	2,041,356	-	2,172,831
Other trading activities	4	35,768	644	-	36,412
Investments		958	-	-	958
Other Incoming Resources		10,914	-	-	10,914
Total		<u>197,161</u>	<u>2,045,188</u>	<u>-</u>	<u>2,242,349</u>
<b>Expenditure on:</b>					
Raising funds	5	-	34,719	-	34,719
<i>Charitable activities:</i>					
Academy trust educational operations	6	<u>139,560</u>	<u>2,093,159</u>	<u>34,000</u>	<u>2,266,719</u>
Total		<u>139,560</u>	<u>2,127,878</u>	<u>34,000</u>	<u>2,301,438</u>
Net income/(expenditure)		57,601	(82,690)	(34,000)	(59,089)
Transfers between funds		-	(6,499)	6,499	-
<b>Other recognised gains and losses</b>					
Actuarial gains on defined benefit pension schemes	19	<u>-</u>	<u>189,000</u>	<u>-</u>	<u>189,000</u>
Net movement in funds/(deficit)		57,601	99,811	(27,501)	129,911
<b>Reconciliation of funds</b>					
Total funds/(deficit) brought forward at 1 September 2017		<u>231,163</u>	<u>(737,470)</u>	<u>147,846</u>	<u>(358,461)</u>
Total funds/(deficit) carried forward at 31 August 2018		<u>288,764</u>	<u>(637,659)</u>	<u>120,345</u>	<u>(228,550)</u>

# **Cartmel Priory Church of England School Academy Trust**

**(Registration number: 07740632)**  
**Balance Sheet as at 31 August 2019**

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	10	101,716	120,345
<b>Current assets</b>			
Stocks		10,380	9,691
Debtors	11	120,925	79,121
Cash at bank and in hand		<u>591,321</u>	<u>437,009</u>
		722,626	525,821
Creditors: Amounts falling due within one year	12	<u>(365,199)</u>	<u>(217,716)</u>
Net current assets		<u>357,427</u>	<u>308,105</u>
Total assets less current liabilities		<u>459,143</u>	<u>428,450</u>
Net assets excluding pension liability		459,143	428,450
Pension scheme liability	19	<u>(1,116,000)</u>	<u>(657,000)</u>
Net liabilities including pension liability		<u><u>(656,857)</u></u>	<u><u>(228,550)</u></u>
<b>Funds of the Academy:</b>			
<b>Restricted funds</b>			
Restricted general fund		-	19,341
Restricted fixed asset fund		101,716	120,345
Restricted pension fund		<u>(1,116,000)</u>	<u>(657,000)</u>
		(1,014,284)	(517,314)
<b>Unrestricted funds</b>			
Unrestricted general fund		<u>357,427</u>	<u>288,764</u>
Total funds		<u><u>(656,857)</u></u>	<u><u>(228,550)</u></u>

The financial statements on pages 23 to 45 were approved by the Trustees, and authorised for issue on 2 December 2019 and signed on their behalf by:

  
Dorothy Lownds  
Member

**Cartmel Priory Church of England School Academy Trust**

**Statement of Cash Flows for the Year Ended 31 August 2019**

	Note	2019 £	2018 £
Net cash inflow from operating activities	16	164,748	52,517
Returns on investments and servicing of finance		1,264	958
Capital expenditure and financial investment	17	<u>(11,700)</u>	<u>(6,499)</u>
Increase in cash in the year		<u>154,312</u>	<u>46,976</u>

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019**

### **1 Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **Basis of preparation**

The financial statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2018 to 2019 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The Academy Trust meets the definition of a public benefit entity under FRS 102.

#### **Going concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **Income**

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are spent on capital projects in line with the terms and conditions of the grant. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

## **Cartmel Priory Church of England School Academy Trust**

### **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

#### **1 Accounting policies (continued)**

##### ***Sponsorship income***

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

##### ***Donations***

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

##### ***Other income***

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

##### ***Donated goods, facilities and services***

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

##### ***Donated fixed assets***

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

##### ***Expenditure***

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

##### ***Expenditure on raising funds***

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

## Cartmel Priory Church of England School Academy Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)

#### 1 Accounting policies (continued)

##### *Charitable activities*

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

##### **Tangible fixed assets**

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of Financial Activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the Academy Trust's depreciation policy. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Cartmel Priory Church of England School Academy Trust (the academy trust company) occupies land (including buildings) which are owned by its Trustees who are Carlisle Diocesan Board of Finance Limited. The Trustees are the providers of the academy on the same basis as when the academy was a maintained school. The academy trust company occupies the land (and buildings) under a mere licence. This continuing permission of their Trustees is pursuant to, and subject to, the Trustees' charitable objects, and is part of the Church of England's contribution to provide State funded education in partnership with the State. The licence delegates aspects of the management of the land (and buildings) to the academy trust company for the time being, but does not vest any rights over the land in the academy trust company. The Trustees have given an undertaking to the Secretary of State that they will not give the academy trust company less than two years notice to terminate the occupation of the land (including buildings). Having considered the factual matrix under which the academy trust company is occupying the land (and buildings) the directors have concluded that the value of the land and buildings occupied by the academy trust company will not be recognised on the balance sheet of the company.

As the academy only has a right to occupy free of charge and no formal lease the trustees consider that the notional rental value would be unnecessarily costly to procure and would not improve the readers understanding of the accounts and have therefore not included a notional donation from the Diocese and equivalent notional rent charge in the accounts.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset over its expected useful lives, per the table below.

<b>Asset class</b>	<b>Depreciation method and rate</b>
Computer equipment	20% straight line
Furniture and equipment	15% reducing balance

##### **Liabilities**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

## **Cartmel Priory Church of England School Academy Trust**

### **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

#### **1 Accounting policies (continued)**

##### ***Provisions***

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

##### **Stock**

Unsold uniforms and catering stocks are valued at the lower of cost or net realisable value.

##### **Taxation**

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

##### **Pension benefits**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.



## Cartmel Priory Church of England School Academy Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)

#### 1 Accounting policies (continued)

##### Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

##### Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31/08/2016. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### 2 Donations and capital grants

	Unrestricted funds £	Restricted funds £	2018/19 Total £	2017/18 Total £
Donations	36,236	3,984	40,220	21,234

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

### **3 Funding for the Academy Trust's educational operations**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total 2019 £</b>	<b>Total 2018 £</b>
<b>DfE/EFA capital grants</b>				
DfE Capital Grants/CIF bids	-	241,909	241,909	-
<b>DfE/EFA revenue grants</b>				
General Annual Grant (GAG)	-	1,823,529	1,823,529	1,791,308
Other DfE/EFA Grants	-	130,640	130,640	174,412
	<u>-</u>	<u>1,954,169</u>	<u>1,954,169</u>	<u>1,965,720</u>
<b>Non-government grants and other income</b>				
Catering Income	127,230	4,021	131,251	127,924
Educational Trips and Visits	-	71,079	71,079	71,307
Music Tuition Fees	9,504	-	9,504	7,880
	<u>136,734</u>	<u>75,100</u>	<u>211,834</u>	<u>207,111</u>
<b>Total grants</b>	<u><u>136,734</u></u>	<u><u>2,271,178</u></u>	<u><u>2,407,912</u></u>	<u><u>2,172,831</u></u>

### **4 Other trading activities**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2018/19 Total £</b>	<b>2017/18 Total £</b>
Hire of facilities	2,459	-	2,459	3,491
Other sales	21,142	2,786	23,928	32,921
	<u>23,601</u>	<u>2,786</u>	<u>26,387</u>	<u>36,412</u>

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

### **5 Expenditure**

	<b>Non Pay Expenditure</b>			<b>2018/19</b>	<b>2017/18</b>
	<b>Staff costs</b>	<b>Premises</b>	<b>Other costs</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Expenditure on raising funds</b>					
Direct costs	-	-	33,622	33,622	34,719
<b>Academy's educational operations</b>					
Direct costs	1,315,493	-	184,430	1,499,923	1,552,636
Allocated support costs	458,531	412,872	151,782	1,023,185	714,083
	<u>1,774,024</u>	<u>412,872</u>	<u>369,834</u>	<u>2,556,730</u>	<u>2,301,438</u>

**Net income/(expenditure) for the year includes:**

	<b>2018/19</b>	<b>2017/18</b>
	<b>£</b>	<b>£</b>
Operating leases - other leases	10,309	8,011
Fees payable to auditor - audit	3,550	3,650
- other audit services	<u>4,530</u>	<u>4,690</u>

### **6 Charitable activities**

	<b>Total</b>	<b>Total</b>
	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Direct costs - educational operations	1,499,923	1,552,636
Support costs - educational operations	<u>1,023,185</u>	<u>714,083</u>
	<u>2,523,108</u>	<u>2,266,719</u>

	<b>Educational operations</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Analysis of support costs</b>			
Support staff costs	458,531	458,531	417,928
Depreciation	30,329	30,329	34,000
Premises costs	382,543	382,543	103,522
Other support costs	<u>151,782</u>	<u>151,782</u>	<u>158,633</u>
Total support costs	<u>1,023,185</u>	<u>1,023,185</u>	<u>714,083</u>

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

### **7 Staff**

#### **Staff costs**

	<b>2018/19</b>	<b>2017/18</b>
	<b>£</b>	<b>£</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	1,321,947	1,350,091
Social security costs	115,908	120,211
Pension costs	336,169	298,127
	<u>1,774,024</u>	<u>1,768,429</u>

#### **Staff numbers**

The average number of persons employed by the academy trust during the year was as follows:

	<b>2018/19</b>	<b>2017/18</b>
	<b>No</b>	<b>No</b>
<b>Charitable Activities</b>		
Teachers	18	19
Administration and support	18	19
Management	3	3
	<u>39</u>	<u>41</u>

#### **Higher paid staff**

The number of employees whose emoluments exceeded £60,000 was:

	<b>2019</b>	<b>2018</b>
	<b>No</b>	<b>No</b>
£60,001 - £70,000	-	1
£70,001 - £80,000	<u>1</u>	<u>-</u>

#### **Key management personnel**

The key management personnel of the Academy Trust comprise the trustees and senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Academy Trust was £277,912 (2017: £272,495).

### **8 Related party transactions - trustees' remuneration and expenses**

One or more trustees has been paid remuneration or has received other benefits from employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their role as trustees. The value of trustees' remuneration and other benefits was as follows:

## Cartmel Priory Church of England School Academy Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)

#### 8 Related party transactions - trustees' remuneration and expenses (continued)

Doctor Paul Williams (Principal and Trustee):

Remuneration: £70,000 - £75,000 (2018 - £65,000 - £70,000)

Employer's pension contributions: £10,000 - £15,000 (2018 - £10,000 - £15,000)

Gemma Brown (Staff Trustee):

Remuneration: £35,000 - £40,000 (2018 - £25,000 - £30,000)

Employer's pension contributions: £5,000 - £10,000 (2018 - £0 - £5,000)

Doctor Belinda Heyes (Staff Trustee):

Remuneration: £30,000 - £35,000 (2018 - £30,000 - £35,000)

Employer's pension contributions: £5,000 - £10,000 (2018 - £5,000 - £10,000)

During the year ended 31 August 2019, travel and subsistence expenses totalling £179 (2018 - £375) were reimbursed or paid directly to 1 trustees (2018 - 3).

Other related party transactions involving the trustees are set out in note 20.

#### 9 Trustees' and officers' insurance

The Academy Trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

#### 10 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Total £
<b>Cost</b>			
At 1 September 2018	100,661	205,232	305,893
Additions	-	11,700	11,700
At 31 August 2019	<u>100,661</u>	<u>216,932</u>	<u>317,593</u>
<b>Depreciation</b>			
At 1 September 2018	43,732	141,816	185,548
Charge for the year	<u>8,631</u>	<u>21,698</u>	<u>30,329</u>
At 31 August 2019	<u>52,363</u>	<u>163,514</u>	<u>215,877</u>
<b>Net book value</b>			
At 31 August 2019	<u>48,298</u>	<u>53,418</u>	<u>101,716</u>
At 31 August 2018	<u>56,929</u>	<u>63,416</u>	<u>120,345</u>

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

### **11 Debtors**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Trade debtors	7,745	6,881
VAT recoverable	31,033	17,170
Other debtors	42,503	12,718
Prepayments	39,644	42,352
	<u>120,925</u>	<u>79,121</u>

### **12 Creditors: amounts falling due within one year**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Trade creditors	75,926	66,485
Other taxation and social security	27,351	33,508
Other creditors	8,386	6,338
Accruals	163,740	16,537
Deferred income	63,469	68,424
Pension scheme creditor	26,327	26,424
	<u>365,199</u>	<u>217,716</u>

	<b>2019</b>
	<b>£</b>
<b>Deferred income</b>	
Deferred income at 1 September 2018	68,424
Resources deferred in the period	63,469
Amounts released from previous periods	<u>(68,424)</u>
Deferred income at 31 August 2019	<u>63,469</u>

Deferred Income as at 31 August 2019 relates to funding received in the period which relates to the period from 1 September 2019.

**Cartmel Priory Church of England School Academy Trust**

**Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

**13 Funds**

	<b>Balance at 1 September 2018 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Gains, losses and transfers £</b>	<b>Balance at 31 August 2019 £</b>
<b>Restricted general funds</b>					
General Annual Grant (GAG)	19,341	2,277,948	(2,291,688)	(5,601)	-
<b>Restricted fixed asset funds</b>					
Fixed Asset Fund	120,345	-	(30,329)	11,700	101,716
<b>Restricted pension funds</b>					
Pension Reserve	<u>(657,000)</u>	<u>-</u>	<u>(104,000)</u>	<u>(355,000)</u>	<u>(1,116,000)</u>
Total restricted funds	(517,314)	2,277,948	(2,426,017)	(348,901)	(1,014,284)
<b>Unrestricted funds</b>					
Unrestricted general funds	<u>288,764</u>	<u>205,475</u>	<u>(130,713)</u>	<u>(6,099)</u>	<u>357,427</u>
Total funds	<u><u>(228,550)</u></u>	<u><u>2,483,423</u></u>	<u><u>(2,556,730)</u></u>	<u><u>(355,000)</u></u>	<u><u>(656,857)</u></u>

**Cartmel Priory Church of England School Academy Trust**

**Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

**13 Funds (continued)**

Comparative information in respect of the preceding period is as follows:

	<b>Balance at 1 September 2017 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Gains, losses and transfers £</b>	<b>Balance at 31 August 2018 £</b>
<b>Restricted general funds</b>					
General Annual Grant (GAG)	45,530	2,045,188	(2,064,878)	(6,499)	19,341
<b>Restricted fixed asset funds</b>					
Fixed Asset Fund	147,846	-	(34,000)	6,499	120,345
<b>Restricted pension funds</b>					
Pension Reserve	(783,000)	-	(63,000)	189,000	(657,000)
Total restricted funds	(589,624)	2,045,188	(2,161,878)	189,000	(517,314)
<b>Unrestricted funds</b>					
Unrestricted general funds	231,163	197,161	(139,560)	-	288,764
Total funds	(358,461)	2,242,349	(2,301,438)	189,000	(228,550)



**Cartmel Priory Church of England School Academy Trust**  
**Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

**13 Funds (continued)**

A current year 12 months and prior year 12 months combined position is as follows:

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

### **14 Analysis of net assets between funds**

Fund balances at 31 August 2019 are represented by:

	<b>Unrestricted funds £</b>	<b>Restricted general funds £</b>	<b>Restricted fixed asset funds £</b>	<b>Total funds £</b>
Tangible fixed assets	-	-	101,716	101,716
Current assets	722,627	-	-	722,627
Current liabilities	(365,200)	-	-	(365,200)
Pension scheme liability	-	(1,116,000)	-	(1,116,000)
<b>Total net assets</b>	<b>357,427</b>	<b>(1,116,000)</b>	<b>101,716</b>	<b>(656,857)</b>

Comparative information in respect of the preceding period is as follows:

	<b>Unrestricted funds £</b>	<b>Restricted general funds £</b>	<b>Restricted fixed asset funds £</b>	<b>Total funds £</b>
Tangible fixed assets	-	-	120,345	120,345
Current assets	296,563	192,651	-	489,214
Current liabilities	(7,799)	(173,310)	-	(181,109)
Pension scheme liability	-	(657,000)	-	(657,000)
<b>Total net assets</b>	<b>288,764</b>	<b>(637,659)</b>	<b>120,345</b>	<b>(228,550)</b>

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

### **15 Commitments under operating leases**

#### *Operating leases*

At 31 August 2019 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2019 £	2018 £
Amounts due within one year	655	6,372
Amounts due between one and five years	-	655
	<u>655</u>	<u>7,027</u>

### **16 Reconciliation of net expenditure to net cash inflow/(outflow) from operating activities**

	2019 £	2018 £
Net expenditure	(73,307)	(59,089)
Depreciation	30,329	34,000
Interest receivable	(1,264)	(958)
Defined benefit pension scheme obligation inherited	104,000	63,000
Increase in stocks	(689)	(2,834)
Increase in debtors	(41,804)	(2,283)
Increase in creditors	<u>147,483</u>	<u>20,681</u>
Net cash provided by Operating Activities	<u>164,748</u>	<u>52,517</u>

### **17 Cash flows from investing activities**

	2018/19 £	2017/18 £
Dividends, interest and rents from investments	27,651	37,370
Purchase of tangible fixed assets	<u>(11,700)</u>	<u>(6,499)</u>
Net cash provided by investing activities	<u>15,951</u>	<u>30,871</u>

### **18 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

## **Cartmel Priory Church of England School Academy Trust**

### **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

#### **19 Pension and similar obligations**

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Cumbria Local Government Pension Scheme. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £(26,327) (2018 - £(26,424)) were payable to the schemes at 31 August and are included within creditors.

#### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### **Valuation of the Teachers' Pension Scheme**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

## **Cartmel Priory Church of England School Academy Trust**

### **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

#### **19 Pension and similar obligations (continued)**

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 September 2019.

The employer's pension costs paid to TPS in the period amounted to £135,536 (2018: £135,778). A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

#### **Local government pension scheme**

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

### **19 Pension and similar obligations (continued)**

#### **Principal actuarial assumptions**

	<b>2019</b>	<b>2018</b>
	<b>%</b>	<b>%</b>
Rate of increase in salaries	3.60	3.60
Rate of increase for pensions in payment/inflation	2.20	2.20
Discount rate for scheme liabilities	1.80	2.80
Inflation assumptions (CPI)	<u>2.10</u>	<u>2.10</u>

The current mortality assumptions include sufficient allowance for future improvements in the mortality rates. The assumed life expectations on retirement age 65 are:

	<b>2019</b>	<b>2018</b>
<b>Retiring today</b>		
Males retiring today	23.30	23.20
Females retiring today	25.90	25.80
<b>Retiring in 20 years</b>		
Males retiring in 20 years	25.60	25.50
Females retiring in 20 years	<u>28.60</u>	<u>28.50</u>

The academy trust's share of the assets in the scheme were:

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Equities	631,000	560,000
Government bonds	235,000	202,000
Other bonds	80,000	73,000
Property	74,000	105,000
Cash and other liquid assets	60,000	68,000
Other	<u>226,000</u>	<u>144,000</u>
Total market value of assets	<u>1,306,000</u>	<u>1,152,000</u>

The actual return on scheme assets was £94,000 (2018 - £53,000).

# **Cartmel Priory Church of England School Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

### **19 Pension and similar obligations (continued)**

#### **Amounts recognised in the statement of financial activities**

	<b>2018/19</b>	<b>2017/18</b>
	<b>£</b>	<b>£</b>
Current service cost	122,000	139,000
Past service cost	59,000	-
Interest income	17,000	19,000
Admin expenses	2,000	2,000
Total amount recognised in the SOFA	<u>200,000</u>	<u>160,000</u>

#### **Changes in the present value of defined benefit obligations were as follows:**

	<b>2018/19</b>	<b>2017/18</b>
	<b>£</b>	<b>£</b>
At start of period	1,809,000	1,829,000
Current service cost	122,000	139,000
Interest cost	50,000	45,000
Employee contributions	22,000	22,000
Actuarial (gain)/loss	417,000	(162,000)
Benefits paid	(57,000)	(64,000)
Past service cost	59,000	-
At 31 August	<u>2,422,000</u>	<u>1,809,000</u>

#### **Changes in the fair value of academy's share of scheme assets:**

	<b>2018/19</b>	<b>2017/18</b>
	<b>£</b>	<b>£</b>
At start of period	1,152,000	1,046,000
Interest income	33,000	26,000
Actuarial gain/(loss)	62,000	27,000
Employer contributions	96,000	97,000
Employee contributions	22,000	22,000
Benefits paid	(57,000)	(64,000)
Effect of non-routine settlements	(2,000)	(2,000)
At 31 August	<u>1,306,000</u>	<u>1,152,000</u>

### **McCloud**

The decisions of the Court of Appeal in the Sargeant/McCloud cases (generally referred to for the LGPS as "McCloud") have ruled that the transitional protections afforded to older members when the Public Service Pension Schemes were amended constituted unlawful age discrimination. At this stage it is uncertain whether or not there will be an issue for the LGPS and its employers, nor is it clear what the exact extent would be of any required changes, but this note sets out some approximate effects of the costs if the transitional protections need to be extended to younger members.

## **Cartmel Priory Church of England School Academy Trust**

### **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

#### **19 Pension and similar obligations (continued)**

The Government Actuary's Department (GAD) has carried out some costings of the potential effect of McCloud on the LGPS as a whole, which are set out in their paper dated 10 June 2019. This note uses the results of GAD's costings and should be read in conjunction with their paper. For the LGPS as a whole, GAD's calculations indicate a potential balance sheet effect of additional liabilities of about 3.2% of active member liabilities at 31 March 2019 (around 3.5% of active member liabilities as at 31 August 2019), and a potential increase in service cost of about 3% of pensionable pay, when measured on IAS19/FRS102 actuarial assumptions as at 31 August 2019 assuming real pay growth of 1.5% p.a. above CPI.

For the above employer, the IAS19/FRS102 liabilities which Mercer have used in their calculations is: £2,364,000

Applying the above calculations to the employer's estimated active member liabilities and service cost at 31 August 2019 gives the following figures:

Additional past service liabilities as at 31 August 2019: (based on approximately 3.5% of active member liabilities) £59,000

Additional projected service cost for the year commencing 1 September 2019: (based on 3% of the active membership pensionable payroll) £12,000

The additional costs are very sensitive to the assumptions made. For example, the above figures are based on an assumed future real pay growth of 1.5% p.a. above CPI. Were the assumed future real pay growth instead to be set at zero then the potential additional costs in relation to McCloud would not be significant and could be taken as zero. Figures for other levels of real pay growth could be obtained approximately by interpolation from the above. For example, assuming future real pay growth of 0.75% p.a. above CPI would result in (approximate) additional past service of liabilities as at 31 August 2019 of £30,000 and an additional projected service cost for the year commencing 1 September 2019 of £6,000.

#### **GMP Equalisation**

UK and European law requires pension schemes to provide equal benefits to men and women in respect of service after 17 May 1990 (the date of the "Barber" judgment) and this includes providing equal benefits accrued from that date to reflect the differences in GMPs. Previously, there was no consensus or legislative guidance as to how this might be achieved in practice for ongoing schemes, but the 26 October 2018 Lloyds Bank court judgment has now provided further clarity in this area.

However, in response to this judgment HM Treasury stated that "public sector schemes already have a method to equalise guaranteed minimum pension benefits, which is why we will not have to change our method as a result of this judgment", clearly implying that the Government (who have the overall power to determine benefits provision) believe the judgment itself will not affect the benefits. Therefore, the natural conclusion for the main public service pension schemes including the Local Government Pension Scheme is that it is not appropriate for any provision to be included for the effect of the Lloyds Bank judgment, at least at the present time, and so Mercer have not made any allowance for any additional liabilities at this stage. This is consistent with previous accounting disclosures.

There is a separate wider potential issue in relation to GMP equality in general. At present, the public service schemes are required to provide full CPI pension increases on GMP benefits for members who reach State Pension Age between 6 April 2016 and 5 April 2021. The UK Government may well extend this at some point in the future to include members reaching State Pension Age from 6 April 2021 onwards. In due course there may therefore be a further cost to the LGPS and its employers in connection with this, and Mercer will consider this issue as and when the Government makes any further announcement (albeit we do not think any additional costs will be substantial). At present Mercer have allowed for the existing provisions of full CPI pension increases on GMP benefits for members who reach State Pension Age between 6 April 2016 and 5 April 2021.



## **Cartmel Priory Church of England School Academy Trust**

### **Notes to the Financial Statements for the Year Ended 31 August 2019 (continued)**

#### **20 Related party transactions**

Owing to the nature of the academy trust and the composition of the board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions.