

Chartered Accountants • Business Advisers

Trustees' Report and
Financial Statements for the Year Ended 31 August 2016

for

SENDAT

(A Company Limited by Guarantee)

The Company was formerly named 'Priory
School' and is generally known by that
name

\*A5MCG9WH\*

A34 22/12/2016 #533

COMPANIES HOUSE

Knights Lowe Limited
Chartered Accountants
and Statutory Auditors
Eldo House, Kempson Way
Suffolk Business Park
Bury St Edmunds
Suffolk
IP32 7AR

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# Reference and Administrative Details for the Year Ended 31 August 2016

**MEMBERS** 

Mr R Inman (appointed 1.9.15) Mrs R Varley (appointed 1.9.15) Lady K J Fisher (appointed 1.9.15) Dr N Savvas (appointed 1.9.15) Mr R A Carter (appointed 1.9.15)

**TRUSTEES** 

Mr L Chapman \*

Mrs R Varley (resigned 1.9.15) Mrs A Byham (resigned 31.12.15) Mrs S Hogg (resigned 31.12.15)

Mr R Inman \*
Mr N Kellett
Mrs B Parker \*
Mr M Attwood \*

Ms S E Jones (appointed 4.5.16)
Mrs G H Lewis (appointed 1.9.15)
Mrs A M Whatley (appointed 1.9.15)
Mr A J Maltpress (appointed 1.9.15)
Mr I G Morrison (appointed 13.7.16)
Mr M Redmond (appointed 27.4.16)

**COMPANY SECRETARY** 

Mrs B Parker

**REGISTERED OFFICE** 

Mount Road Bury St Edmunds

Suffolk IP32 7BH

**REGISTERED COMPANY NUMBER** 

07729941 (England and Wales)

**INDEPENDENT AUDITORS** 

Knights Lowe Limited Chartered Accountants and Statutory Auditors Eldo House, Kempson Way Suffolk Business Park Bury St Edmunds

Suffolk IP32 7AR

**BANKERS** 

Lloyds TSB plc Risbygate Street PO Box 1000 BX1 1L Page 1

<sup>\*</sup> members of the resources committee

# Reference and Administrative Details for the Year Ended 31 August 2016

**SOLICITORS** 

Browne Jacobson LLP 15th Floor 6 Bevis Marks London EC3A 7BA

#### <u>Trustees' Report</u> for the Year Ended 31 August 2016

The trustees present their annual report together with the financial statements and auditors' report of the charitable company for the 1 September 2015 to 31 August 2016. The annual report serves the purposes of both a trustees' report, and a directors' report under company law. The trust operates a special academy for pupils aged 8 to 18 serving a catchment area of all of West Suffolk. It has a pupil capacity of 148 and had a roll of 135 in the school census on 14 January 2016.

#### **OBJECTIVES AND ACTIVITIES**

In line with the Academy's Statement of Intent SENDAT promotes and seeks to achieve the following for every student:

- 1) High quality education, achieved by giving paramount consideration to the needs of the students social, emotional, educational and spiritual
- 2) Developing the school's capacity as an extended school; enhancing the range of experiences available to each student; offering them increasing opportunity for personal, social, intellectual, physical and spiritual development.
- 3) Continue to work to ensure Priory School has a central place within the wider community.
- 4) Disability equality.

#### Objects and Aims - in line with Trust's Development Plan

- 1) The Trust will continue to work on developing a continuum of specialist provision. Working with existing provision and developing new provision where a gap is identified. This will probably include free school applications.
- 2) The Trust will continue to strive for best value and look to further review costs. This will include "insourcing" of some services and providing services to other schools and provision.
- 3) The Trust will continue to further develop assessment and reporting systems without levels.
- 4) The Trust will extend the use of personalised learning, differentiation, interventions and data analysis to ensure pupils make maximum progress against the stated targets
- 5) The Trust will review its accounting software to ensure the product is fit for purpose as a Trust.
- 6) The Trust will review the leadership structure and succession planning at all levels..

#### Objectives, Strategies and Activities

The following is a brief summary of some of the main objectives of the Trust during the last year on which it acted:

The Trust has supported charitable activities nationally and locally. Charitable events are instigated through the school council and then promoted through charity activities including sponsored walks, cycle rides, discos and non-uniform days.

### Charities supported this year:

- British Heart Foundation
- St Nicholas Hospice
- Friends of Priory School
- Cancer Research
- Papworth Trust
- Shelter
- Riding for the Disabled Association

The main objectives of the Trust in its first year since becoming established in September 2015 include:

- Continue with financial control which has allowed for continuous monitoring of expenditure thus ensuring adequate funds for planned changes
- Review links with the Local Authority, buying in packages of support as needed
- Further develop the continuum of SEND provision.
- Continue to review skills of directors and the identification of areas needing strengthening
- Review and revise a rigorous, on-going Trust development plan
- Supporting other SEND provision and schools/academies to further improve outcomes for young people with SEND.

#### **Public Benefit**

The Academy Trust Directors have complied with their duty to have due regard to the guidance on public benefits as published by the Charity Commission.

The school provides the following public benefits:

#### <u>Trustees' Report</u> for the Year Ended 31 August 2016

#### **OBJECTIVES AND ACTIVITIES**

- Outreach services to other schools
- West Suffolk Wheelers cycle club club house and access to school field
- Samaritans use/access School Conference Room
- Fire & Rescue Service use/access School Conference Room
- Skills Centre workshops/Food Technology Room available for local use
- Conference facilities available for local use
- Archery GB Community Sports use/access of School Grounds

#### STRATEGIC REPORT

#### Achievement and performance

This is the first year of the MAT SENDAT. This is the third year with Lawrence Chapman as Head Teacher of Priory School. The systems for financial recording are well established and the budget is well managed. The stable teaching staff has been strengthened through the recruitment of new teachers who have brought additional skills to the Academy.

The audit of pupils needs was accurate and led to an increase in High Needs Funding.

External links with other special schools, the local colleges and other businesses have continued to grow.

The achievements of the pupils have been a strong feature of the school, as has their attainment in external accredited examination and their progress against school-based targets.

An analysis of pupil progress data for 2015/2016 shows that 98% of students are making expected or better than expected progress. Pupil performance in public examinations at KS4 resulted and GCSE passes including 3 A-C passes in Art. 88% of students achieved 8 Entry Level Qualifications.

#### **Key Performance Indicators**

Priory School and West Suffolk College, sponsors in the creation of SENDAT from 01/09/15.

Priory School converted to Academy status in September 2011 a school rated "outstanding" by OFSTED in November 2014.

The total number of students on roll in the year ended 31 August 2016 numbered 134. From 1 September 2016 the Academy has a PAN (Pupil Admissions Number) each year of 130. + 18 places for 6th form

The board of directors are aware of the increasing popularity of SENDAT/Priory School and the increasing propensity of parents to take the Tribunal route in order to secure a place at Priory School. During the Academic Year 2014/15 the Head Teacher and the LA Special Needs Officer have been mindful of the need to avoid Tribunals and have therefore offered places accordingly.

#### **Going Concern**

After the monitoring of all budget statements and financial information, the Board of Directors has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

## Financial review

The Academy's income is obtained from the Education Funding Agency (EFA) and the Local Authority in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the Education Funding Agency (EFA) and the Local Authority (LA) during the year ended 31st August 2016 and the associated expenditure are shown as restricted funds in the statement of financial activities.

During the year ended 31st August 2016, total expenditure of £3,764,383 was covered by recurrent grant funding from the EFA and LA, funds brought forward from last year together with other incoming resources. The excess of expenditure over income for the year (excluding restricted fixed asset funds) was £689,896. This excess expenditure was due to the revaluation of the pension liability in the year.

At 31st August 2016 the net book value of fixed assets was £5,638,469 and movements in tangible fixed assets are shown in the note 13 to the financial statements. The assets were used for providing education and the associated support services to the pupils of the Academy.

#### <u>Trustees' Report</u> for the Year Ended 31 August 2016

# STRATEGIC REPORT Financial review

In accordance with FRS102, the Academy received an actuarial assessment of pension scheme deficit. The deficit balance is included within the balance sheet as at 31st August 2016 and supporting notes to the accounts 22.

#### **Reserves Policy**

The Academy held fund balances at 31st August 2016 of £4,230,702 comprising of restricted funds, of which £5,646,045 relates to the restricted fixed asset fund, £275,368 the restricted general fund, £118,289 the unrestricted fund and a pension reserve deficit of £1,809,000.

The Trustees expect to maintain a positive fund balance. Priory School's long term policy is to maintain a cash balance in its bank account of £100,000 plus to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies, such as urgent maintenance.

#### **Investment Policy**

As in previous years, the school's financial position has not allowed for the development of investments. Should this position improve in the year 2016/2017 advice will be sought from an independent financial advisor with reference to the balance held in the Academy bank account.

#### Principal risks and uncertainties

The trustees have assessed the major risks to which the Academy is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the Academy and its finances. The trustees have implemented a comprehensive set of systems to assess risks that the school faces, especially in the operational areas (e.g., in relation to teaching, health and safety, bullying and school trips) and in relation to the control of finance. They have introduced systems, including operational procedures (e.g., vetting of new staff and visitors, supervision of school grounds) and internal financial controls (see below) in order to minimise risk. Where significant financial risk still remains they have ensured they have adequate insurance cover.

The Risk Matrix is reviewed termly by the trustees. The major risks to which the Academy is exposed are identified as unexpected costs which affect the budget plans, e.g. major resource replacements for IT, government initiatives which could impact on the number of children who are referred to the school and Special Educational Needs tribunals which could inflate the school roll without the necessary financial adjustments for a significant period of time after pupil admission. There could also be the development of more Free Schools focussing on the group of pupils admitted to Priory School. A number of systems are in place to ensure that teaching and learning are safeguarded as a priority.

Policies are well established and understood by all adults thus ensuring that any bullying is dealt with promptly. School trips follow established safety procedures and staff use the "Evolve" system to plan and risk assess these. Every attempt is made to minimise risk with continuous review of procedures

The school identifies and manages the impact of cash flow by projecting cash flow based on cash 'in flows' and 'out flows' at the start of the year and regular monitoring of bank statements. Future budgets are monitored in line with the School Development Plan and staffing levels/costs. The school is repaying pension deficit as per the actuary advice for Suffolk Pension Fund over 20 years.

As an academy trust, the level of financial risk mainly occurs around certainty of year on year funding, cash flow, staff salaries, High Needs Funding and actuarial assessed pension fund deficit.

#### **Future plans**

Plans for the Academic Year 2016/2017 are directly linked to the Trust Development Plan. Trustees are focused on the strategic vision of the school and holding Senior staff to account for the performance of the Trust.

The Trust is planning new provision for 16-25 year old students who have an EHCP and have difficulty accessing the current offer at colleges. This work is in partnership with West Suffolk College and The Local Authority.

Additional provision has been commissioned by the Local Authority for September 2016 to work with up to 6 students with Autistic Spectrum Disorders (ASD) who hope to be able to return to mainstream for their GCSE work at year 10.

#### <u>Trustees' Report</u> for the Year Ended 31 August 2016

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The trustees of SENDAT (Special Educational Needs and Disabilities Academy Trust) are also the directors of the charitable company for the purposes of company law. The charitable company is known as SENDAT.

Details of the directors who served throughout the year are included in the Reference and Administrative Details on page 1.

#### Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

## **Trustees' Indemnities**

There were no provisions required for third party indemnity.

#### Method of Recruitment and Appointment or Election of Trustees

The management of the company is the responsibility of the trustees who are appointed under the terms of the articles of association.

Trustees are subject to retirement after a term of 4 years. After the term they are eligible for re-election at the meeting at which they retire.

The recruitment of parent trustees is carried out by nomination of parents and an election if more than one is nominated.

Trustees are appointed with reference to their individual skill in order to maintain a full board representing education, health, social services, business, finance and the law. A skills audit is used to identify any significant gaps. The Trust has had success recruiting new directors thought the SGOSS service.

All new trustees will be given a tour of the Academy if they have no previous knowledge of the Academy. Opportunities are provided for meetings with staff and students. All directors are provided with copies of policies and procedures as required. They are given access to minutes, accounts, budgets, plans and other documents that they will need to undertake their role as directors. Five new directors have been appointed during this financial year, their induction has been undertaken by the new chair and CEO and has been tailored specifically to the individual taking into account previous knowledge and experience.

#### Policies and Procedures Adopted for the Induction and Training of Trustees

In the academic year 2015/2016 the trustees held 5 Full Board meetings, 5 Provision Committee meeting; 5 Resources Committee meetings (including 1 Pay Committee meeting). In addition, 2 meeting were held with the Members and the CEO.

The CEO attended 2 Local Authority Governor Briefing Sessions and other training was made available from external sources and accredited providers. The training and induction provided for new directors is dependent on their existing experience. Where necessary, induction will provide training on charity and educational legal and financial matters.

#### **Organisational Structure**

The management structure consists of 5 members and 11 directors, one is also a member and 4 sit on Priory School's Local Advisory Board (LAB). There are 2 directors committees, Provision and Resources. The Senior Leadership Team consisting of CEO/Headteacher, Deputy Head Teacher, Director of Business and Finance and Director of Residence and Safeguarding. The directors are responsible for setting the strategic vision, adopting an annual plan and budget, monitoring the Academy Trust by the use of budgets and making major decisions about the direction of the Academy Trust, capital expenditure and senior staff appointments.

#### <u>Trustees' Report</u> <u>for the Year Ended 31 August 2016</u>

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Committees of the Full Board have delegated responsibilities. The following committees have functioned during the 2015/2016 academic year: Members Committee, Resources Committee (incorporating the Pay Committee and Audit Committee) and Provision Committee.

The Senior Leadership Team controls the Academy Trust at an executive level implementing the policies laid down by the directors and reporting back to them. The CEO/Headteacher is the Accounting Officer.

#### Arrangements for setting pay and remuneration of key management personnel

The Trust has a Pay Policy which is updated at least annually. The Trust's Pay committee meets at the end of July to consider staff progress to targets and remuneration. The CEO targets were assessed in December 2015 by the Chair and Vice Chair. They made a recommendation on remuneration of the CEO to the Resources committee and then to the full board. Over the next two years the Trust aims to bring the timing of the CEO target assessment and remuneration in line with other staff for the end of June.

#### Related Parties and other Connected Charities and Organisations

The school is involved in a number of networks and provides multi-disciplinary teamwork as a key priority.

At local level the school:

- Leads the West Suffolk Outreach Service
- Works very closely with West Suffolk College to enhance and further develop post 16 SEND provision.
- Works with Lapwing (educational Charity) to support some of our most vulnerable students with bespoke curriculum and support.
- The Green Light Trust
- West Suffolk Wheelers
- The Samaritans
- Bury St Edmunds Scouts

#### At a local and regional level the school:

- moderation networks to ensure consistency of assessment.
- Institute of Outdoor Learning, further developing learning outside the classroom for students with SEND.
- The Education Management Team (EMT) is involved in network meetings with fellow professionals at local and regional level

#### At national and regional level the school:

- Development of special academies and Multi-academy Trusts.
- European Outdoor Education Network

The Outreach Service promotes SEN support at local, regional and national levels via network systems.

### **FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS**

No funds are held as Custodian Trustee on behalf of others.

#### **AUDITORS**

In so far as the directors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The auditors, Knights Lowe, are willing to continue in office and a resolution to appoint them will be proposed at the annual general meeting.

# <u>Trustees' Report</u> for the Year Ended 31 August 2016

Trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 7 December 2016 and signed on the board's behalf by:

Mr M Attwood - Trustee

# Governance Statement for the Year Ended 31 August 2016

#### Scope of Responsibility

As trustees we acknowledge we have overall responsibility for ensuring that SENDAT has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day to day responsibility to the headteacher as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Priory School Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustee's Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met six times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
M Attwood (Chairman)	. 5	6
L Chapman (Head and Accounting Officer)	6	6
N Kellett (Vice Chair)	6	6
S Hogg (Resigned 31 Dec 2015)	2	· 2
A Whatley	4	6
A Maltpress	6	6
R Inman	6	6
B Parker (staff)	5	6
M Redmond (Appointed 27 Apr 2016)	2	2
G Lewis (staff)	6	6
S Jones (Appointed 4 May 2016)	1	1
l Morrison (Appointed 13 Jul 2016)	0	1

### Changes in the composition

The Board of Directors decided to restructure its organisation to ensure the role of governor remains both effective and realistic of volunteers. Each committee is clear of its terms of reference and is empowered to make decisions or escalate recommendations for consideration of the full Board of Directors. In this way we are ensuring that matters are conducted effectively and efficiently with focus on raising attainment and best value for money.

During the year 1 director resigned (relocated for work) and 3 directors joined bringing with them a wide range of business expertise.

The Board of Directors has conducted a skills audit and regularly evaluates it meetings. The outcomes of these evaluations are that Directors feel well informed and able to contribute to meetings in a meaningful way. They feel empowered to ask challenging questions and ensure rigour in the leadership of the Trust. The audit identified that a lot of the Directors work in the public sector and it would be ideal to have more Directors from business.

The Resources Committee is a sub-committee of the main board of trustees. It usually meets ½ termly. This committee also performs the roles of the Audit committee and the Pay committee. The committee is focused on the strategic leadership of the trust including finance and staffing. They set robust targets for the CEO/headteacher and Leadership Team to implement and report back on. During the year ended 31 August 2016 they have dealt with a revised pay policy and developing new provision for September 2016. This also involved work on a free school bid.

During the year 1 director joined the resource committee Attendance at Resource meetings in the year was as follows:

# Governance Statement for the Year Ended 31 August 2016

Trustee	Meetings attended	Out of a possible
A Whatley	5	5
L Chapman (Head and Accounting Officer)	5	5
M Attwood	3	4
R Inman (Committee Chair)	3	5
B Parker	4	5
M Redmond	2	2
l Morrison (13 Jul 2016)	0	0

#### **Review of Value for Money**

As accounting officer the CEO/headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

- Auditing and further resourcing the support teams. Restructure of catering team, putting out to tender and then insourced in readiness for September 2016.
- Focus on achieving good outcomes for money, reviewing contracts as they arise:
- Installation of LED lighting across the school
- Reviewed energy suppliers (Gas/Electricity/biomass)
- Increase security with installation of electric gates
- Planning and receiving quotes for building works to the front of Priory School
- The number of visits for students has risen to 8619 with 365 student nights away. These are all really important to embed learning and develop self-confidence and independence.

#### The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in SENDAT for the period 1 September 2015 to 31 August 2016 and up to the date of approval for the annual report and financial statements.

#### **Capacity to Handle Risk**

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2015 to 31 August 2016 and up to the date of approval for the annual report and financial statements. This process is regularly reviewed by the board of trustees.

#### The Risk and Control Framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;

# Governance Statement for the Year Ended 31 August 2016

#### The Risk and Control Framework

- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- dentification and management of risks

The Board of Directors has considered the need for a specific internal control function and has decided to appoint Schools' Choice as an internal auditor. The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

- testing of payroll systems
- testing of purchase systems
- testing of income systems
- testing of management accounting systems

On a termly basis the auditor (Schools' Choice - Suffolk) report to the board of directors through the Resources committee on the operation of the systems of control and on the discharge of the board of directors' financial responsibilities. The appointed Responsible Officer (RO) director presents the reports on a termly basis to the Board of Directors. The reports include action points identifying any areas for improvement. The RO delivered their schedule of work as planned. There were no material control issues arising from the RO's work.

#### **Review of Effectiveness**

As accounting officer the headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditor;
- the financial management and governance self-assessment process (if relevant)

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- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the Resources Committee and a plan to address weaknesses where necessary and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 7 December 2016 and signed on its behalf by:

Mr M Attwood ATrustee

L Chapman - Accounting Officer

## Statement on Regularity, Propriety and Compliance for the Year Ended 31 August 2016

As accounting officer of SENDAT I have considered my responsibility to notify the charitable company board of trustees and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the charitable company and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2015.

I confirm that I and the charitable company board of trustees are able to identify any material irregular or improper use of funds by the charitable company, or material non-compliance with the terms and conditions of funding under the charitable company's funding agreement and the Academies Financial Handbook 2015.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and EFA.

L Chapman - Accounting Officer

Date: 7-12-16

# Statement of Trustees Responsibilities for the Year Ended 31 August 2016

The governors (who act as trustees of Priory School Academy Trust Limited and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Governor's Report and financial statements in accordance with the Annual Accounts Direction issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the governors to prepare financial statements for each financial year. Under company law the governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the EFA/DfE have been applied for the purpose intended.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the board of trustees on 7 December 2016 and signed on it's behalf by:

Mr M Attwood - Trustee

## Report of the Independent Auditors to the Members of SENDAT

We have audited the financial statements of SENDAT for the year ended 31 August 2016 on pages eighteen to forty. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Accounts Direction 2015 to 2016 issued by the Education Funding Agency (EFA).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Governors' Responsibilities, the governors (who are also the directors of the academy trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and Academies Accounts Direction 2015 to 2016.

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

# Report of the Independent Auditors to the Members of SENDAT

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Trustees' Report.

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D Mead (Senior Statutory Auditor)
for and on behalf of Knights Lowe Limited
Chartered Accountants
and Statutory Auditors
Eldo House, Kempson Way
Suffolk Business Park
Bury St Edmunds
Suffolk
IP32 7AR

Date: 16.12.2016

#### Independent Reporting Auditor's Assurance Report on Regularity to SENDAT and the Education Funding Agency

In accordance with the terms of our engagement letter dated 22 October 2012 and further to the requirements of the Education Funding Agency (EFA), as included in the Academies Accounts Direction 2015 to 2016, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by SENDAT during the period 1 September 2015 to 31 August 2016 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to SENDAT and the EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to SENDAT and the EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than SENDAT and the EFA, for our work, for this report, or for the conclusion we have formed.

# Respective responsibilities of SENDAT's accounting officer and the reporting auditor

The accounting officer is responsible, under the requirements of SENDAT's funding agreement with the Secretary of State for Education and the Academies Financial Handbook, extant from 1 September 2015, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2015 to 2016. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2015 to 31 August 2016 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### **Approach**

We conducted our engagement in accordance with the Academies: Accounts Direction 2014/15 issued by the EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

We have considered the general control environment of Priory School and carried out sampling testing of income and expenditure considering whether the activity is within the framework of authorities, the funding agreement or third party approval obtained. We have also performed analytical reviews to highlight potential issues and determine levels of risk, having regard to materiality.

# Independent Reporting Auditor's Assurance Report on Regularity to SENDAT and the Education Funding Agency

#### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2014 to 31 August 2015 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

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D Mead (Senior Statutory Auditor)
for and on behalf of Knights Lowe Limited
Chartered Accountants
and Statutory Auditors
Eldo House, Kempson Way
Suffolk Business Park
Bury St Edmunds
Suffolk
IP32 7AR

Date: 16.12.2016

# Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 August 2016

					2016	2015
	Notes	Unrestricted fund £	Restricted Fixed Asset Fund £	Restricted fund	Total funds £	Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and capital grants  Charitable activities  Funding for the academy's	2	10,271		-	10,271	7,970
educational operations	3	187,878	8,438	2,750,014	2,946,330	2,553,627
Other trading activities	4	116,896	-	-	116,896	70,180
Investment income	5	774	-	-	774	664
Other income		-	·	216	216	17,211
Total		315,819	8,438	2,750,230	3,074,487	2,649,652
EXPENDITURE ON						
Raising funds Charitable activities		3,506	•	7,766	11,272	10,954
Academy's educational operations		268,307	118,964	2,634,248	3,021,519	2,556,983
Other			<u> </u>	7,592	7,592	9,635
Total	6	271,813	118,964	2,649,606	3,040,383	2,577,572
Net gains/(losses) on investments		_	_	(724,000)	(724,000)	(47,000)
mvestments		<del></del>				
NET INCOME/(EXPENDITURE)	•	44,006	(110,526)	(623,376)	(689,896)	25,080
Transfers between funds	21	(43,368)	209,523	(166,155)		-
Net movement in funds		638	98,997	(789,531)	(689,896)	25,080
RECONCILIATION OF FUNDS						
Total funds brought forward		117,651	5,547,048	(744,101)	4,920,598	4,895,518
TOTAL FUNDS CARRIED FORWARD		118,289	5,646,045	(1,533,632)	4,230,702	4,920,598

# Balance Sheet At 31 August 2016

	Notes	2016 £	2015 £
FIXED ASSETS			
Intangible assets	13	19,236	
Tangible assets	14	5,619,233	5,567,143
		5,638,469	5,567,143
CURRENT ASSETS			
Stocks	15	988	1,895
Debtors	16	133,936	69,315
Cash at bank and in hand		695,450	815,452
		830,374	886,662
CREDITORS  Amounts falling due within one			
year	17	(429,141)	(489,207)
NET CURRENT ASSETS		401,233	397,455
TOTAL ASSETS LESS CURRENT LIABILITIES		6,039,702	5,964,598
PENSION LIABILITY	22	(1,809,000)	(1,044,000)
NET ASSETS		4,230,702	4,920,598
FUNDS	21		
Unrestricted funds: General Fund Restricted funds:		118,289	117,651
Restricted Pension Fund	والمرابعة والمستوري والمرابع والمستورة والمتعادية والمتعاد والمتعادية والمتعادية والمتعادية والمتعادية والمتعادية والمتعا	(1,809,000)	(1,044,000)
Restricted General Fund		275,368	299,899
Restricted Fixed Asset Fund		5,646,045	5,547,048
		4,112,413	4,802,947
TOTAL FUNDS		4,230,702	4,920,598

# Balance Sheet - continued At 31 August 2016

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 7 December 2016 and were signed on its behalf by:

Mr M Attwood -Trustee



# Cash Flow Statement for the Year Ended 31 August 2016

		2016	2015
	Notes	£	£
Cash flows from operating activities:		•	
Cash generated from operations	1	62,191	353,659
Interest paid		-	(269)
Finance costs		(342)	
Net cash provided by (used in) operating a	activities	61,849	353,390
		•	
Cash flows from investing activities:	•		
Purchase of intangible fixed assets		(18,764)	-
Purchase of tangible fixed assets		(171,525)	(109,635)
Capital grants from DfE/EFA		8,438	8,118
Net cash provided by (used in) investing a	ctivities	(181,851)	(101,517)
		·	
Change in cash and cash equivalents in the	2		
reporting period		(120,002)	251,873
Cash and cash equivalents at the beginnin	g of the	•	
reporting period	-	815,452	563,579
Cash and cash equivalents at the end of th	ne		
reporting period		695,450	815,452
		<u>—</u>	

# Notes to the Cash Flow Statement for the Year Ended 31 August 2016

# 1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

015
080
091
118)
000
269
-
001
338)
359)
033
659
(

# Notes to the Financial Statements for the Year Ended 31 August 2016

#### 1. ACCOUNTING POLICIES

#### **Basis of preparation**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Academies Accounts Direction 2015 to 2016 issued by the EFA, the Charities Act 2011 and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

SENDAT meets the definition of a public benefit entity under FRS 102.

Some of the FRS 102 recognition, measurement, presentation and disclosure requirements and accounting policy choices differ from previous UK GAAP. However, none of the adjustments as a result of the adoption of FRS102 result in a material adjustment that is needs to be disclosed in the accounts.

A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

#### Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 1. ACCOUNTING POLICIES - continued

#### Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

#### Sponsorship Income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

#### **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other Income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated goods are a fixed assets they are measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

#### Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 1. ACCOUNTING POLICIES - continued

#### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### Raising funds

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

#### **Charitable activities**

Costs of charitable activities are incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

#### **Governance costs**

These include the costs attributable to the academy trust's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

All resources expended are inclusive of irrecoverable VAT.

33%

#### Intangible fixed assets

Intangible assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment. Amortisation is provided on intangible fixed assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Computer software

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 1. ACCOUNTING POLICIES - continued

#### Tangible fixed assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of Financial Activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful lives, as follows:

Leasehold Land and Buildings	2%
Furniture and equipment	20%
Computer equipment and software	33%
Motor vehicles	20%

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

#### Stocks

Unsold uniform and heating fuels are valued at the lower of cost or net realisable value.

#### Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Grantor where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency and Department for Education.

#### **Leased assets**

Rentals under operating leases are charged to the SoFA as payable over the lease term.

### Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 1. ACCOUNTING POLICIES - continued

#### **Pensions benefits**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in Note 22, the TPS is a multi- employer scheme and the academy trust is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and gains and losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the Statement of Financial Activities if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period until vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount of other finance costs or credits adjacent to interest. Actuarial gains and losses are recognised immediately in other gains and losses.

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 1. ACCOUNTING POLICIES - continued

#### Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### **Provisions**

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

#### Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 22, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2016. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### 2. DONATIONS AND CAPITAL GRANTS

	2016	2015
	£	£
Donations	10,271	7,970
•		<del></del>

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

# 3. FUNDING FOR THE ACADEMY'S EDUCATIONAL OPERATIONS

4.

5.

		•	2016	2015
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
DfE/EFA revenue grant	-	-	. <b>-</b>	-
General Annual Grant(GAG)	_	1,354,162	1,354,162	1,370,463
· · · · · · · · · · · · · · · · · · ·	_	37,046	37,046	37,735
Other DfE Grants	. ·	-		
Pupil premium	<del>-</del>	53,011	53,011	60,339
	-	1,444,219	1,444,219	1,468,537
DfE/EFA capital grant				
Capital maintenance fund	-	8,438	8,438	8,118
Capital maintenance fund		0,100	0,.00	0,220
Other government grant				
Outreach funding	187,878	-	187,878	75,000
Other government grants	_	8,562	8,562	34,279
High needs funding	-	959,497	959,497	888,193
6th form funding	-	110,000	110,000	60,000
Student base funding	_	100,000	100,000	10,000
Teacher funding	_	3,236	3,236	9,500
	_	124,500	124,500	3,300
Development funding	<u> </u>			
	187,878	1,305,795	1,493,673	1,076,972
	187,878	2,758,452	2,946,330	2,553,627
OTHER TRADING ACTIVITIES				
				2045
			2016	2015
		•	£	£
Fundraising events			638	1,522
Hire of facilities			4,305	5,635
Items sold			3,992	4,326
Insurance claims			-	250
Academy trips		*	31,272	26,943
Catering income			16,365	15,667
Other activities		ı	60,324	15,837
			446.006	70.400
			116,896	70,180
INVESTMENT INCOME				
•				
			2016	2015
			£	£
Bank interest			774	664
				====

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

# 6. EXPENDITURE

7.

			2016	2015
	Non-pa	y expenditure		
Staff costs	Premises	Other costs	Total	Tota
£	£	£	£	£
		44 272	44 272	10.00
-	-	11,2/2	11,2/2	10,954
1,960,688	_	473,586	2,434,274	2,067,883
261,661	177,711	147,873	587,245	489,100
2,222,349	177,711	632,731	3,032,791	2,567,937
ated after charg	ing/(crediting):			
			2016	2015
•			£	£
			4,833	5,250
			118,629	109,092
			6,922	1,793
on			334	
DEMY'S EDUCAT	IONAL OPERATION	ONS		
			2016	2015
	Unrestricted	Restricted	Total	Tota
	funds	funds	funds	funds
	£	£	£	£
	261,075	2,173,199	2,434,274	2,067,883
	7,232	580,013	587,245 	489,100
	268,307	2,753,212	3,021,519	2,556,983
			2016	2015
			Total	Tota
			£	£
			261 661	232,053
				5,916
				134,895
				116,236
			587,245	489,100
•	1,960,688 261,661 2,222,349 atted after charg	1,960,688 261,661 2,222,349 177,711  atted after charging/(crediting):  Unrestricted funds f 261,075 7,232	1,960,688 261,661 177,711 2,222,349 177,711 632,731  atted after charging/(crediting):  Unrestricted funds f	Non-pay expenditure

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

## 8. TRUSTEES' REMUNERATION AND BENEFITS

The following trustees received remuneration in respect of their employment as staff:

	£ '000
Mr L Chapman	
Remuneration	80-85
Employer pension contribution	10-15
Mr M Truman	
Remuneration	60-65
Employer pension contribution	10-15
Mrs B Parker	
Remuneration	37-40
Employer pension contribution	5-10
Mrs G Lewis	
Remuneration	35-40
Employer pension contribution	5-10
Employer periorit continuation	<b>J</b> 10

#### Trustees' expenses

During the year ended 31 August 2016 expenses totalling £1,112 were reimbursed to 4 trustees, for curriculum resources, educational visits, equipment, stationery, administrative supplies and travel costs (2015: £1,226 was reimbursed to 4 trustees for similar costs).

Trustees only receive remuneration and have expenses reimbursed by virtue of their employment.

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 9. STAFF COSTS

	2016 £	2015 £
	<del></del>	-
Wages and salaries	1,716,031	1,628,387
Social security costs	123,155	100,186
Other pension costs	382,856	295,943
	2,222,042	2,024,516
		=====

The average number of persons (including senior management team) employed by the charitable company during the year was as follows:

	===	• • ====
	60	56
-		
Management	2	2
Administration and support	37	35
Teachers	21	19
	2016	2015

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

2016

2015

•	2010	2013
£60,001 - £70,000	1	-
£70,001 - £80,000	1	1
	2	1

The above employees participated in the Teachers' Pension Scheme. During the year ended 31 August 2016, pension contributions for these members of staff amounted to £23,484 (2015 - £10,308 for one employee).

#### 10. MATERIAL TRANSFERS

£166,155 has been transferred from the Restricted General Fund to the Restricted Fixed Asset Fund which relates to fixed assets purchased from restricted funds.

#### 11. TRUSTEES' AND OFFICERS' INSURANCE

In accordance with normal commercial practice the academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £5,000,000 on any one claim and the cost for the year ended 31 August 2016 was £978 (2015: £978).

The cost of this insurance is included in the total insurance cost.

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

# 12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

		Restricted		
	Unrestricted fund	Fixed Asset Fund	Restricted fund	Total funds
	£	£	£	£
INCOME AND ENDOWMENTS FROM				
Donations and capital grants  Charitable activities	7,970	-	<b>-</b>	7,970
Funding for the academy's educational operations	75,000	8,118	2,470,509	2,553,627
Other trading activities	70,180	-	-	70,180
Investment income	664	-	-	664
Other income		-	17,211	17,211
Total	153,814	8,118	2,487,720	2,649,652
EXPENDITURE ON				
Raising funds	4,357	1	6,596	10,954
Charitable activities Academy's educational operations	96,513	109,091	2,351,379	2,556,983
Other	·		9,635	9,635
Total	100,870	109,092	2,367,610	2,577,572
Net gains/(losses) on investments	-		(47,000)	(47,000)
NET INCOME/(EXPENDITURE)	52,944	(100,974)	73,110	25,080
Transfers between funds	(35,410)	104,999	(69,589)	-
Net movement in funds	17,534	4,025	3,521	25,080
RECONCILIATION OF FUNDS				
Total funds brought forward	100,118	5,543,023	(747,623)	4,895,518
TOTAL FUNDS CARRIED FORWARD	117,652	5,547,048	(744,102)	4,920,598
	<del></del>			

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

# 13. INTANGIBLE FIXED ASSETS

	Other intangible
	assets
,	£
COST	
Additions	18,764
Reclassification/transfer	2,728
At 31 August 2016	21,492
	<del></del>
AMORTISATION	
Charge for year	334
Reclassification/transfer	1,922
·	<u> </u>
At 31 August 2016	2,256
NET BOOK VALUE	
At 31 August 2016	19,236
	===
At 31 August 2015	_

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

14.	TANGIBLE FIXED ASSETS		Leasehold property	Assets under construction	Plant and machinery
			£	£	£
	COST				
	At 1 September 2015		5,671,808	153,113	5,829
	Additions		-	91,783	58,705
	Reclassification			-	
	At 31 August 2016	٠.	5,671,808	244,896	64,534
	,				
	DEPRECIATION				
	At 1 September 2015		327,798	-	-
	Charge for year		84,736	-	4,092
	Reclassification/transfer		-	-	-
	At 31 August 2016	·	412,534		4,092
	NET BOOK VALUE				
	At 31 August 2016		5,259,274	244,896	60,442
	At 31 August 2015		5,344,010	153,113	5,829
		Fixtures and	Motor	Computer	
		fittings	vehicles	equipment	Totals
		£	£	£	£
	COST	20.525	22.456	75.040	5 000 774
	At 1 September 2015 Additions	30,636	32,466	75,919	5,969,771
	Reclassification	•	-	21,037 (2,728)	171,525 (2,728)
	Reciassification	<u> </u>		(2,726)	(2,728)
	At 31 August 2016	30,636	32,466	94,228	6,138,568
	DEPRECIATION		•		
	At 1 September 2015	12,904	- 21,929	39,997	402,628
	Charge for year	5,450	4,360	19,991	118,629
	Reclassification/transfer		-	(1,922)	(1,922)
	At 31 August 2016	18,354	26,289	58,066	519,335
	NET BOOK VALUE				
٠	At 31 August 2016	12,282	6,177	36,162 	5,619,233 
	At 31 August 2015	17,732	10,537	35,922	5,567,143

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

15.	STOCKS		
		2016	2015
		£	£
	Stocks	988	1,895 ———
16.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2016	2015
		£	£
	Trade debtors	60,037	9,556
	VAT	24,803	9,965
	Prepayments and accrued income	49,096	49,794
		133,936	69,315
17.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2016	2015
		£	£
	Social security and other taxes	77,353	62,633
	Other creditors	163	1,054
	Accruals and deferred income	351,625	425,520
		429,141	489,207
	Deferred Income (included within the above)		
		2016	2015
		£	£
	Deferred Income at 1 September 2015	409,916	296,364
	Resources deferred in the year  Amounts released from previous years	343,324	409,916
	Deferred Income at 31 August 2016	(409,916) 343,324	(296,634) 409,916
	At the balance sheet date the Academy Trust was holding funds received in ad-	vance for:	
		2016	2015
		£	£
	High Needs Top Up Funding	334,147	303,233
	Capital grant	4,992	4 072
	DfE Visits	- Л 10E	4,873 1,810
	Place funding	4,185	1,810 100,000
	· race ramaning		·
		343,324 	409,916

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 18. OPERATING LEASE COMMITMENTS

At 31 August 2016 the total future minimum lease payments under non-cancellable operating leases are due for payment for each of the following periods:

	2016	2015
	£	£
Within one year	46,440	28,440
Between one and five years	209,760	203,760
In more than five years	367,096	253,736
	623,296	485,736

#### 19. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

#### 20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

				2016	2015
		Restricted			
	Unrestricted	Fixed Asset	Restricted	Total	Total
	fund	Fund	fund	funds	funds
	£	£	£	£	£
Fixed assets	•	5,638,469	-	5,638,469	5,567,143
Current assets	122,474	12,567	695,333	830,374	886,662
Current liabilities	(4,185)	(4,991)	(419,965)	(429,141)	(489,207)
Pension liability	<u>-</u>	-	(1,809,000)	(1,809,000)	(1,044,000)
	118,289	5,646,045	(1,533,632)	4,230,702	4,920,598

#### 21. MOVEMENT IN FUNDS

	n	Net novement in	Transfers between	
	At 1.9.15	funds	funds	At 31.8.16
	£	£	£	£
Unrestricted funds				
General Fund	117,651	44,006	(43,368)	118,289
Restricted funds				
Restricted Pension Fund	(1,044,000)	(765,000)	-	(1,809,000)
Restricted General Fund	299,899	141,624	(166,155)	275,368
Restricted Fixed Asset Fund	5,547,048	(110,526)	209,523	5,646,045
	4,802,947	(733,902)	43,368	4,112,413
TOTAL FUNDS	4,920,598	(689,896)	-	4,230,702

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

## 21. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	315,819	(271,813)	-	44,006
Restricted funds				
Restricted General Fund	2,750,230	(2,608,606)	-	141,624
Restricted Fixed Asset Fund	8,438	(118,964)	-	(110,526)
Restricted Pension Fund		(41,000)	(724,000)	(765,000)
	2,758,668	(2,768,570)	(724,000)	(733,902)
				<del></del>
TOTAL FUNDS	3,074,487	(3,040,383)	(724,000)	(689,896)

# 22. PENSION AND SIMILAR OBLIGATIONS

## Local government pension scheme

The amounts recognised in the balance sheet are as follows:

	Defined benefit pension plans		
	2016	2015	
	£	£	
Present value of funded obligations	(3,961,000)	(2,697,000)	
Fair value of plan assets	2,152,000	1,653,000	
	(1,809,000)	(1,044,000)	
Deficit	(1,809,000)	(1,044,000)	
Liability	(1,809,000)	(1,044,000)	

The amounts recognised in the statement of financial activities are as follows:

	Defined benefit pension plans	
	2016	2015
	£	£
Current service cost	199,000	190,000
Net interest from net defined benefit asset/liability	(137,000)	87,000
	62,000	277,000
Actual return on plan assets	241,000	4,000

# Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 22. PENSION AND SIMILAR OBLIGATIONS

#### - continued

The actuarial gains and losses for the current year are recognised in the statement of financial activities. The cumulative amount of actuarial gains and losses recognised in the statement of financial activities since the adoption of FRS 17 is a £1,169,000 loss (2015 - £445,000 loss).

Changes in the present value of the defined benefit obligation are as follows:

	·			Defined benefit pension plans	
				2016	2015
		•	• "	£	£
Defined benefit obligation	•		•	(2,697,000)	(2,367,000)
Current service cost				(199,000)	(190,000)
Contributions by scheme participants				(41,000)	(39,000)
Interest cost				(104,000)	(91,000)
Actuarial losses/(gains)				-	(23,000)
Benefits paid			•	33,000	13,000
Change in financial assumptions				(953,000)	-
				(3,961,000)	(2,697,000)

Changes in the fair value of scheme assets are as follows:

·	Defined benefit pension plans		
	2016	2015	
	£	£	
Fair value of scheme assets	1,653,000	1,409,000	
Contributions by employer	185,000	159,000	
Contributions by scheme participants	41,000	39,000	
Interest income	65,000	55,000	
Expected return	241,000	4,000	
Benefits paid	(33,000)	(13,000)	
	2,152,000	1,653,000	

The amounts recognised in other recognised gains and losses are as follows:

	Defined benefit per	Defined benefit pension plans	
	2016	2015	
	£	£	
Actuarial gains/(losses)	(724,000)	(47,000)	
	(724,000)	(47,000)	

The major categories of scheme assets as a percentage of total scheme assets are as follows:

	Defined benefit pension plans
	2016 2015
Equities	69% 66.97%
Bonds	20% 20.99%
Property	10% 11.01%
Cash	1% 1.03%

## Notes to the Financial Statements - continued for the Year Ended 31 August 2016

#### 22. PENSION AND SIMILAR OBLIGATIONS

- continued

Principal actuarial assumptions at the balance sheet date (expressed as weighted averages)

	2016	2015
Discount rate	2%	3.7%
Future salary increases	4.1%	4.5%
Future pension increases	2.1%	2.6%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

		2016(years)	2015(years)
Current pensioners			
Males		22.4	22.4
Females		24.4	24.4
Retiring in 20 years			
Males		24.3	24.3
Females		26.9	26.9
Amounts for the current and previous two periods are as follows	:		
· · ·	2016	2015	2014
	£	£	£
Defined benefit pension plans			
Defined benefit obligation	(3,961,000)	(2,697,000	) (2,367,000)
Fair value of scheme assets	2,152,000	1,653,000	1,409,000
Deficit	(1,809,000)	(1,044,000	(958,000)
Experience adjustments on scheme liabilities	•	2	(6)
Experience adjustments on scheme assets	-	(24)	

The employers best estimate of contributions expected to be paid to the scheme in the following period is £185,000.

#### 23. RELATED PARTY DISCLOSURES

The academy had the following transactions with related parties during the year:

Related Party	Name	Relationship	Type of transactions	2016£	2015£
Lapwing Suffolk Limited	Lawrence Chapman	Director	Educational consultancy	71,910	9,636

No amounts were owed by or to any related party.

All transactions were at arms' length and in accordance with financial regulations and procurement procedures.

#### 24. ULTIMATE CONTROLLING PARTY

There is no ultimate controlling party.