

COMPANY REGISTRATION NUMBER 7705234

**FRIENDS OF STATION ROAD GARDENS
(BILLINGSHURST) LIMITED**

COMPANY LIMITED BY GUARANTEE

UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 JULY 2013



Charity Number 1150336

CLARITY ACCOUNTING LIMITED

Chartered Accountants
Buckingham House
Myrtle Lane
Billingshurst
West Sussex
RH14 9SG

**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
LIMITED
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 JULY 2013

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**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
LIMITED
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 JULY 2013

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 31 July 2013.

REFERENCE AND ADMINISTRATIVE DETAILS

| | |
|------------------------------------|---|
| Registered charity name | Friends of Station Road Gardens (Billingshurst) Limited |
| Charity registration number | 1150336 |
| Company registration number | 7705234 |
| Registered office | Buckingham House Myrtle Lane Billingshurst West Sussex RH14 9SG |

The trustees

The trustees who served the company during the period were as follows

K Brown
P Perks
H Hotze
R Deefholts
G Braun
J Obank
S Traynor
R Skidmore

J Obank was appointed as a trustee on 2 November 2012

S Traynor was appointed as a trustee on 16 January 2013

| | |
|------------------|-----------|
| Secretary | S Traynor |
|------------------|-----------|

STRUCTURE, GOVERNANCE AND MANAGEMENT

OBJECTIVES AND ACTIVITIES

The company became a registered charity on 3 January 2013

The charity's objective is to develop the open green space in Station Road for the benefit of the inhabitants of Billingshurst and the neighbourhood

We have referred to guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities

**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
LIMITED
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 JULY 2013

ACHIEVEMENTS AND PERFORMANCE

During the twelve months to July 2013 the charity received a further £90,458 in grants and donations (2012 £40,337) this has enabled the trustees to continue with the planned development of the gardens

FINANCIAL REVIEW

The charity has made a deficit for the year of £4,805 (2012 surplus £6,829) All donations and grants received are used for the further development of the gardens on a timely basis. The charity carries out the work on the gardens in phases and only incurs expenditure for monies previously received

PLANS FOR FUTURE PERIODS

The development of the gardens has continued during the remainder of 2013 and into 2014 with the installation of new play equipment along with further planting and cultivation

INDEPENDENT EXAMINER

Trevor Hewitt FCCA has been re-appointed as independent examiner for the ensuing year

Registered office
Buckingham House
Myrtle Lane
Billingshurst
West Sussex
RH14 9SG

Signed on behalf of the trustees



K Brown
Trustee



R Deeholts
Trustee

25/4/14

**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
LIMITED
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST) LIMITED**

YEAR ENDED 31 JULY 2013

I report on the accounts of the company for the year ended 31 July 2013 which are set out on pages 5 to 8

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Friends of Station Road Gardens (Billingshurst) Limited for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

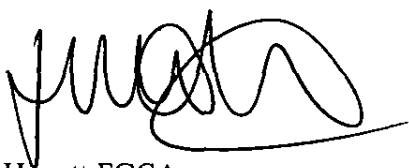
**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
LIMITED
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST) LIMITED
(continued)**

YEAR ENDED 31 JULY 2013

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Trevor Hewitt FCCA
Independent examiner

Buckingham House
Myrtle Lane
Billingshurst
West Sussex
RH14 9SG

25/4/14

**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
LIMITED
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 JULY 2013

| | Note | Total Funds Year to 31 Jul 13 £ | Total Funds Period from 14 Jul 11 to 31 Jul 12 £ |
|---|------|--|---|
| INCOMING RESOURCES | | | |
| Incoming resources from generating funds | | | |
| Voluntary income | 2 | <u>90,458</u> | <u>40,337</u> |
| TOTAL INCOMING RESOURCES | | <u>90,458</u> | <u>40,337</u> |
| RESOURCES EXPENDED | | | |
| Charitable activities | 3/4 | <u>(95,263)</u> | <u>(33,508)</u> |
| TOTAL RESOURCES EXPENDED | | <u>(95,263)</u> | <u>(33,508)</u> |
| NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR/NET (EXPENDITURE)/INCOME FOR THE YEAR | | (4,805) | 6,829 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | | <u>6,829</u> | <u>—</u> |
| TOTAL FUNDS CARRIED FORWARD | | <u><u>2,024</u></u> | <u><u>6,829</u></u> |

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

The notes on pages 7 to 8 form part of these financial statements

**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
LIMITED
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 JULY 2013

| | Note | 2013 £ | 2012 £ |
|---|------|---------------------|---------------------|
| CURRENT ASSETS | | | |
| Debtors | 6 | 328 | 298 |
| Cash at bank and in hand | | 9,964 | 6,862 |
| | | <u>10,292</u> | <u>7,160</u> |
| CREDITORS: Amounts falling due within one year | 7 | <u>(8,268)</u> | <u>(331)</u> |
| NET CURRENT ASSETS | | 2,024 | 6,829 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>2,024</u> | <u>6,829</u> |
| FUNDS | | | |
| Unrestricted income funds | 8 | <u>2,024</u> | <u>6,829</u> |
| TOTAL FUNDS | | <u>2,024</u> | <u>6,829</u> |

For the year ended 31 July 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Trustees' responsibilities

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These financial statements were approved by the members of the committee and authorised for issue on the 25/4/14 and are signed on their behalf by

K Brown 
Director

R Deeholts 
Director

Company Registration Number 7705234

The notes on pages 7 to 8 form part of these financial statements

**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
LIMITED
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 JULY 2013

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005)

2. VOLUNTARY INCOME

| | Unrestricted Funds | Total Funds 2013 | Total Funds 2012 |
|--------------------------|---------------------------|-------------------------|-------------------------|
| | £ | £ | £ |
| Donations | | | |
| Donations | 7,345 | 7,345 | 40,337 |
| Grants receivable | | | |
| Grants receivable | 83,113 | 83,113 | — |
| | <u>90,458</u> | <u>90,458</u> | <u>40,337</u> |

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

| | Unrestricted Funds | Total Funds 2013 | Total Funds 2012 |
|-------------------------------|---------------------------|-------------------------|-------------------------|
| | £ | £ | £ |
| Direct charitable expenditure | 94,677 | 94,677 | 32,454 |
| Support costs | 586 | 586 | 1,054 |
| | <u>95,263</u> | <u>95,263</u> | <u>33,508</u> |

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

| | Activities undertaken directly | Support costs | Total Funds 2013 | Total Funds 2012 |
|-------------------------------|---------------------------------------|----------------------|-------------------------|-------------------------|
| | £ | £ | £ | £ |
| Direct charitable expenditure | 94,677 | 586 | 95,263 | 33,508 |
| | <u>94,677</u> | <u>586</u> | <u>95,263</u> | <u>33,508</u> |

**FRIENDS OF STATION ROAD GARDENS (BILLINGSHURST)
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 JULY 2013

5. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year

6. DEBTORS

| | 2013 | 2012 |
|-------------|-------------------|-------------------|
| | £ | £ |
| Prepayments | 328 | 298 |
| | <u> </u> | <u> </u> |

7. CREDITORS: Amounts falling due within one year

| | 2013 | 2012 |
|-----------------|-------------------|-------------------|
| | £ | £ |
| Trade creditors | 8,268 | 331 |
| | <u> </u> | <u> </u> |

8. UNRESTRICTED INCOME FUNDS

| | Balance at 1 August 2012 | Incoming resources | Outgoing resources | Balance at 31 July 2013 |
|---------------|-----------------------------|-----------------------|-----------------------|----------------------------|
| | £ | £ | £ | £ |
| General Funds | 6,829 | 90,458 | (95,263) | 2,024 |
| | <u> </u> | <u> </u> | <u> </u> | <u> </u> |

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | Net current assets/ (liabilities) | Total |
|-----------------------------------|-----------------------------------|-------------------|
| | £ | £ |
| Unrestricted Income Funds: | | |
| Designated Funds | (2,024) | (2,024) |
| General Funds | 2,024 | 2,024 |
| | <u> </u> | <u> </u> |
| | - | - |
| | <u> </u> | <u> </u> |

10. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and each member of the company, in the event of the winding up of the charity, undertakes to contribute to the assets of the company, an amount not exceeding £1