Registered number: 07698707

# PRIORY COMMUNITY SCHOOL (A COMPANY LIMITED BY GUARANTEE)

# ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014





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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2014

Members

**Neville Coles** 

Gary Leece (resigned 5 February 2014)

Andrew McKenzie

Rod Sibley

**Trustees** 

Andrew McKenzie, Chair from 3 February 2014

Gary Leece, Chair until 6 December 2013 (resigned 6 December 2013)1,2,3,4

John Richardson, Vice Chair<sup>2</sup> Anne Bell, Staff Governor<sup>2,4</sup> Neville Coles, Principal<sup>1,2,3,4</sup> Rod Sibley, Responsible Officer<sup>1,2</sup> Sarah Capel (resigned 3 June 2014)3 Peter Coleman (appointed 19 May 2014) Charles Cox (appointed 16 November 2013)

Phil Hemming<sup>1</sup>

Robert Hicks (appointed 16 November 2013)

Tim Martin, Parent Governor<sup>1,2</sup>

Eleanor McKenzie (appointed 11 December 2013)

Fiona Richings<sup>2</sup> Kevin Rooke<sup>2,3</sup>

Graeme Rosenberg (appointed 16 November 2013)

Ian Walbridge (resigned 16 September 2014)

Fiona Waters<sup>3</sup>

Neil Tokelove (appointed 20 October 2014) Bernard Sleeman (appointed 5 November 2014)

- <sup>1</sup> Business and Site Committee
- <sup>2</sup> Learning Committee
- <sup>3</sup> Support Committee
- 4 Risk Management Committee

Company registered

number

07698707

Principal and Registered Queensway

office

Weston-Super-Mare

**BS22 6BP** 

**Accounting officer** 

**Neville Coles** 

Leadership Team

Neville Coles, Principal

Martin Kerslake, Director of Finance and Business Services

Jane McBride, Vice-Principal Rob Berry, Vice-Principal Rhys Phillips, Vice-Principal Jason Edwards, Vice-Principal Justin Dodd, Vice-Principal Sarah Gibbon, Assistant Principal Ian Shopland, Assistant Principal Jacqui Scott, Assistant Principal David Pye, Assistant Principal Louise Daniels, Assistant Principal

Tania Caulfield, Principal PA/Clerk to Governors

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2014

### Administrative details (continued)

Independent auditors Bishop Fleming LLP

> **Chartered Accountants Statutory Auditors** 16 Queen Square

Bristol **BS1 4NT** 

Lloyds Bank PLC High Street **Bankers** 

Worle

Weston-Super-Mare

**BS22 6JS** 

**Solicitors** Veale Wasbrough Vizards LLP

**Orchard Court** Orchard Lane Bristol **BS15WS** 

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2014

The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 August 2014. The annual report serves the purpose of both a Trustees' report, and a Directors' report under company law.

The Trust operates an academy for pupils aged 11 to 16 in Weston-Super-Mare. It has a pupil capacity of 1,200 and had a roll of 1,242 in the school census on 16 January 2014.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Constitution

The Academy is a company limited by guarantee and an exempt charity. The charitable company's Memorandum and Articles of Association are the primary governing documents of the Academy.

The Trustees of Priory Community School are also the directors of the charitable company for the purposes of company law.

Details of the Trustees who served throughout the year, except as noted, are included in the Reference and Administrative Details on pages 1 to 2.

#### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the Company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they cease to be a member.

### **Trustees' Indemnities**

Trustees benefit from indemnity insurance purchased at the Academy's expense to cover the liability of the Trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy, provided that any such insurance shall not extend to any claim arising from any act or omission which the Trustees knew to be a breach of trust or breach of duty or which was committed by the Trustees in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Trustees in their capacity as Directors of the Academy. The limit of this indemnity is £25m.

### **TRUSTEES**

### Method of recruitment and appointment or election of Trustees

On 1 September 2011 the Trustees appointed all those Governors that served the predecessor school to be Trustees of the newly formed Academy. These Trustees were appointed for a term of office that would end when their original term at the predecessor school would have ended, thus ensuring a staggered re-election or replacement process.

The Academy shall have the following Trustees as set out in its Articles of Association and funding agreement:

- a. Up to 7 Governors appointed by Trustees
- b. 1 Teacher Trustee elected by teachers
- c. 1 Support Staff Trustee elected by support staff
- d. Up to 1 Trustee appointed by the LA or the Governors
- e. A minimum of 8 Parent Trustees
- f. The Principal
- g. Any Additional Trustees appointed by the Secretary of State

Trustees are appointed for a four year period, except that this time limit does not apply to the Principal. Subject to remaining eligible to be a particular type of Trustee, any Trustee can be re appointed or re elected.

When appointing new Trustees, the Board will give consideration to the skills and experience mix of existing

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

Trustees in order to ensure that the Board has the necessary skills to contribute fully to the Academy's development.

#### Policies and Procedures adopted for the Induction and Training of Trustees

The training and induction provided for new Trustees will depend upon their existing experience but would always include a tour of the Academy and a chance to meet staff and students. All Trustees are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Trustees. As there are normally only two or three new Trustees a year, induction tends to be done informally and is tailored specifically to the individual. Advantage is taken of specific courses offered by the Local Authority and other bodies.

Trustees are provided with regular training opportunities.

#### **Organisational Structure**

The Board of Trustees normally meets three times a year. The Board establishes an overall framework for the governance of the Academy and determines membership, terms of reference and procedures of Committees and other groups. It receives reports including policies from its Committees for ratification. It monitors the activities of the Committees through the minutes of their meetings. The Board may from time to time establish Working Groups to perform specific tasks over a limited timescale.

There are 5 committees as follows:

- The Business and Site Committee this meets termly and is responsible for monitoring, evaluating and reviewing policy and performance in relation to financial management, compliance with reporting and regulatory requirements and reporting, receiving reports from the Responsible Officer and drafting the annual budget including setting staffing levels. It also incorporates the role of an audit committee and agrees site development priorities and plans.
- The Learning Committee this meets bi termly to monitor, evaluate and review Academy policy, practice and performance in relation to curriculum planning, communications, target setting and assessment, examinations and all pastoral issues.
- The Support Committee this meets once a term to discuss safeguarding, staff and student welfare.
- The Risk Management Committee this meets once a term to discuss and set policy and practice with regard to Health and Safety. It also monitors the risk register.
- The Strategic Forum Committee this meets bi termly to discuss strategic direction.

The following decisions are reserved for the Full Governing Body; to consider any proposals for changes to the status or constitution of the Academy and its committee structure, to appoint or remove the Chairman and/or Vice Chairman, to appoint the Principal and Clerk to the Trustees, to approve the annual School Development Plan (SDP) and budget.

The Trustees and Board of Trustees have devolved responsibility for day to day management of the Academy to the Principal and Leadership Team (LT).

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

The Leadership Team (LT) consists of the Principal, Director of Finance and Business Services, 5 Vice Principals, 5 Assistant Principals and the Principal's PA. The LT controls the Academy at an executive level, implementing the policies laid down by the Trustees and reporting back to them. The Principal, Director of Finance and Business Services and Business and Site Committee are responsible for the authorisation of spending within agreed budgets; a summary of this is in the Scheme of Delegation. Some spending control is devolved to Budget Holders, which must be authorised in line with the Scheme of Delegation. The Principal is responsible for the appointment of staff, though appointment panels for teaching posts often include a Trustee. It would always include a Trustee for roles at Central Leader level and above.

The Principal is the Accounting Officer.

### Connected Organisations, including Related Party Relationships

Priory Community School Enterprises Ltd is a wholly owned subsidiary. Mr Kerslake, Mr Sibley, Mr Walbridge and Ms Crickson are Directors of Priory Community School Enterprises Ltd. The transactions with Priory Community School Enterprises Ltd are undertaken at arm's length and are disclosed in note 16 of these financial statements.

There are no related parties which either control or significantly influence the decisions and operations of Priory Community School. There are no sponsors or formal Parent Teacher Associations associated with the Academy.

#### **OBJECTIVES AND ACTIVITIES**

#### **Objects and Aims**

To advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum; and

To promote for the benefit of the inhabitants of Weston-Super-Mare and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

The aims of the Academy during the year ended 31 August 2014 are summarised below:

- To promote a happy school community where students come first and all staff are valued and cherished
- To develop the whole child as a successful learner, a confident individual and a responsible citizen
- To raise standards for all learners by sustaining and enhancing performance especially in the core areas of English, mathematics and science
- To meet the needs of all learners with appropriate challenge for all through a broad and balanced curriculum that increasingly is personalized in the upper school years 14 16
- To fulfil our moral purpose by engaging and collaborating to help improve the life chances of all young people, locally, nationally and globally
- To continue to raise the standard of educational attainment and achievement of all pupils
- To ensure wider aspects of schooling are valued and supported at PCSA sport, art, music and all period
   6 activities
- To develop the Academy site so that it enables students to achieve their full potential
- To ensure that every child enjoys the same high quality education in terms of resourcing, tuition and care
- To improve the effectiveness of the Academy by keeping the curriculum and organisational structure under continual review
- To maximise the number of students who achieve 5 A\*-C GCSE grades including English and Maths ("FM")
- To provide value for money for the funds expended
- To comply with all appropriate statutory and curriculum requirements
- To maintain close links with industry and commerce
- To develop the Academy's capacity to manage change

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

- To conduct the Academy's business in accordance with the highest standards of integrity, probity and openness
- To be the first choice for parents/carers and students in Weston-Super-Mare we have developed a 'raving fans' approach to customer service

At Priory Community School Academy (PCSA) we aim to get the best for, and from, each child. We intend to enable each child to realise his or her full academic, creative and physical potential and to develop positive social and moral values. Our Academy is a community in which children, staff and parents should be part of a happy and caring environment.

#### Objectives, Strategies and Activities

Our aim is to provide our learners with the best education that meets their needs. Whilst economic wellbeing, which is enhanced by academic achievement, is paramount, we also value the development of our students as citizens equipped for life and work in the twenty first century.

Key priorities for the year are contained in our School Development Plan (SDP), which is available from Tania Caulfield (Principal's PA). An extract from the PCSA SDP is provided here:

Our ultimate aim remains that 80%+ of students gain both English and mathematics at GCSE. Our 2014 English results were 79% and our mathematics 77% with an overall 5+ with EM DfE figure at 67% - although 72% of the students actually left with 5+ with EM. Our 4-year average is 71%.

We are always looking to improve and 2015 is no different. We need to accept that the move from 5+EM at 38% in 2008 has been hugely significant and we should celebrate this widely. Everyone connected with PCSA should be very proud of the way in which from 'day in day out actions' students have been leaving us with far higher outcomes than before and, thus, much brighter life chances.

- 1. 70% students will achieve five level 2 including EM qualifications by the time they leave us in 2015
- 2. 80% of students will gain C+ GCSE mathematics and 80% of students will gain GCSE C+ English
- 3. Three levels of progress will be at 80% in English and mathematics
- 4. PCSA Attendance is outstanding at 97%
- 5. English Baccalaureate conversions are at 95% we will achieve national average E Bacc of 25% + in 2016
- 6. A/A\* All subject areas will meet their targeted levels in 2015
- 7. PPI there will be less than 5% 'expected progress' gap between PPI attainment and the rest of the school population

More specific improvement focuses identified for this year include:

- Site Development fitting out the fitness suite, capital bids for new food technology rooms and new science block
- Improving literacy and marking across the school improved feedback through marking
- Outstanding teaching and learning leading to another year of 70%+ 5AC with EM
- Ambitious targets have been set for the end of KS4 for 5AC and for progress in English and maths
- Provision of smaller class sizes through more staffing in maths and English
- Science GCSE for all and moving away from BTEC science
- Analysis of our Progress 8 measure and the introduction of the new NC at PCSA

#### **Public Benefit**

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the Academy's aims and objectives and in planning its future activities.

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

The Academy aims to advance for the public benefit, education in Weston-Super-Mare and the surrounding area. In particular, but without prejudice to the generality of the forgoing by estimating, maintaining, managing and development schools, offering a broad curriculum with a strong emphasis on, but in no way limited to the specialism of technology.

The Academy provides facilities for recreational and other leisure time occupation for the community at large in the interests of social welfare and with the interest of improving the life of the said community.

As an Academy we have a duty to support other schools / colleges:

- We have been supporting Worlebury St Paul's Primary School in Weston-Super-Mare with PE teaching –
   2 hours per week
- We are supporting Weston College with High Needs provision at the NSETC 3 hours per week
- We are supporting Becket primary school in Weston-Super-Mare with languages provision 3 hours per week
- We are supporting Weston College with post 19 PE teaching 1 day per week
- We are supporting Weston College with staff working within the rugby academy 3 days per week
- We have supported various Cardiff schools through a Teaching and Learning contract with the Welsh Government – 20 days per year
- We support Chilton Trinity school, Bridgwater, Somerset with maths support 3 days per year

#### STRATEGIC REPORT

#### **Achievements and Performance**

The Academy is in its third year of operation and has exceeded the forecast number of students. The total number of students in the year ended 31 August 2014 was 1236 but this has increased to 1266 in September 2014 due to another increased Year 7 intake of 261.

The Academy is full in all groups and oversubscribed in many.

Pupil numbers on roll in September 2014 are 1266. This has increased beyond our Pupil Admission Number of 1200. Of those students, 313 are entitled to receive additional funding from the Pupil Premium, which equates to 24.7% of the school population.

As a result of our popularity we agreed to an increase in the pupil admission number to 256 for 2013 - 14. Upon appeal we took in 261 with 314 applying (first choice) for a place.

The Academy is heavily oversubscribed. There were 314 first preference applicants for the 256 places available in Year 7 in September 2014.

The exam outcomes at PCSA are:

#### 5 A to C with EM

2011 - 2014 average 71%

0044	070/ 700/ 1 (1 14 540 14 544)
2014	67% - 72% left with 5AC with EM from 'early entry'
2013	75%
2012	70%
2011	69%
2010	54%
2009	45%
2008	38%
2007	38%
2006	33%
2005	30%
2004	28%

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

2015 FFT D target is 69% 5 A to C EM.

In January 2012 on a HMI subject inspection 5/6 lessons seen were judged as outstanding.

To ensure that standards are continually assessed, the Academy operates a programme of lesson observations and faculty reviews, which are undertaken by the Leadership Team. One Faculty per term (six per year) are inspected.

The Academy was subject to a full Section 5 inspection by Ofsted in June 2010 and was judged to be 'good with outstanding features'. The Academy was awarded 20 good grades and 4 outstanding grades.

As an Academy we have secured numerous grants of £2.9m and have replaced the old boilers, developed a new Sir Richard Branson SEN Centre (SEN), installed new windows, installed new roofs, built a new sports building, updated sports changing facilities and refurbished the sports hall.

Summer 2014 we find ourselves with

- High results as shown on OFSTED dashboard against both 'similar' and all schools.
- Having 314 first choice 15% of market again with 261 entering school in 2014.
- Awaiting an Ofsted inspection which hopefully will confirm our SEF judgement of being 'outstanding'
- High quality self-motivated leadership, which is proactive at all levels this applies equally to site/ network and teaching teams
- More capacity on Leadership Team with successful Central Leaders and Assistant Principals
- New performance standards for teachers to be applied to underperformance in the classroom and that of Central Leaders
- Teacher development a key lever in the next steps for school sustainability of good/outstanding
- Expanding links with Weston College
- Expanding links with Primary Schools

#### **Key Performance Indicators**

As funding is based on pupil numbers this is a key performance indicator. Pupil numbers for January 2014 census were 1242, an increase of 22 over 2013. It is anticipated that this number will continue to rise.

Another key financial performance indicator is staffing costs as a percentage of GAG. For 2014 this was 82.6%, compared to 84.8% in 2013.

#### **Going Concern**

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements.

#### **FINANCIAL REVIEW**

#### **Financial Review**

Most of the Academy's income is obtained from the DfE via the EFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the year ended 31 August 2014 and the associated expenditure are shown as Restricted Funds in the Statement of Financial Activities.

The Academy also receives grants for fixed assets from the DfE which are shown in the Statement of Financial Activities as restricted income in the Fixed Asset Fund. The Restricted Fixed Asset Fund balance is reduced by annual depreciation charges over the useful life of the assets concerned, as defined in the Academy's accounting policies.

During the year ended 31 August 2014, total expenditure of £6,845,949 was covered by recurrent grant funding from the DfE, together with other incoming resources of £7,167,147. The excess of income over expenditure for the year (excluding restricted fixed asset funds) was £320,030.

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

At 31 August 2014 the net book value of fixed assets was £14,458,072 and movements in tangible fixed assets are shown in note 15 to the financial statements. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

Key financial policies adopted or reviewed during the year include the Finance Policy which lays out the framework for financial management, including financial responsibilities of the Board, Head Principal, managers, budget holders and other staff, as well as delegated authority for spending. Other policies reviewed and updated included Charges and Lettings, Asset Management and Insurance.

#### **Reserves Policy**

The Trustees review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Trustees take into consideration the future plans of the Academy, the uncertainty over future income streams and other key risks identified during the risk review.

The defined benefit pension scheme reserve has a negative balance. The effect of the deficit position of the pension scheme is that the Academy is paying higher employers' pension contributions over a period of years. The higher employers' pension contributions will be met from the Academy's budgeted annual income. Whilst the deficit will not be immediately eliminated, there should be no actual cash flow deficit on the fund, nor any direct impact on the free reserves of the Academy.

#### **Investment Policy**

Trustees are committed to ensuring that all funds under their control are managed in such a way as to maximise return whilst minimising risk. Day to day management of the surplus funds is delegated to the Principal and Finance Director within strict guidelines approved by the Board of Trustees.

### PRINCIPAL RISKS AND UNCERTAINTIES

The Board of Trustees has reviewed the major risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks.

The principal risks and uncertainties facing the Academy are as follows:

Financial - the Academy has considerable reliance on continued Government funding through the EFA. In the last year 95% of the Academy's incoming resources were ultimately Government funded and whilst this level is expected to continue, there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

At the year end, the Academy had no significant liabilities arising from trade creditors or debtors that would have a significant effect on liquidity.

The Board of Trustees recognises that the defined benefit pension scheme deficit (Local Government Pension Scheme), which is set out in Note 27 to the financial statements, represents a significant potential liability. However as the Trustees consider that the Academy is able to meet its known annual contribution commitments for the foreseeable future, this risk from this liability is minimised.

Failures in governance and/or management - the risk in this area arises from potential failure to effectively manage the Academy's finances, internal controls, compliance with regulations and legislation, statutory returns, etc. The Trustees continue to review and ensure that appropriate measures are in place to mitigate these risks.

Reputational - the continuing success of the Academy is dependent on continuing to attract applicants in sufficient numbers by maintaining the highest educational standards. To mitigate this risk Trustees ensure that student success and achievement are closely monitored and reviewed.

Safeguarding and child protection - the Trustees continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety and discipline.

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

Staffing - the success of the Academy is reliant upon the quality of its staff and so the Trustees monitor and review policies and procedures to ensure continued development and training of staff as well as ensuring there is clear succession planning.

Fraud and mismanagement of funds - The Academy has appointed a Responsible Officer/internal audit to carry out checks on financial systems and records as required by the Academy Financial Handbook. All finance staff receive training to keep them up to date with financial practice requirements and develop their skills in this area.

The Academy has continued to strengthen its risk management process throughout the year by improving the process and ensuring staff awareness. A risk register is maintained and reviewed and updated on a regular basis.

#### **PLANS FOR FUTURE PERIODS**

The Academy will continue to strive to provide outstanding education and improve the levels of performance of its students at all levels. The Academy will continue to aim to attract high quality teachers and support staff in order to deliver its objectives. It will continue to support initial teacher training (ITT).

The Academy will continue to work with partner schools to improve the educational opportunities for students in the wider community, especially the local primary schools through its investment in additional PE staff providing sporting opportunities in our community. Currently, PE staff work with Worlebury Primary School and others work at Weston College.

We plan to maintain small class sizes with academic outcomes being improved. This will especially be the case in the upper school within English and maths classes.

Due to our success in working with other schools, we have been asked to continue this work.

Full details of our plans for the future are given in our School Development Plan, which is available from the Clerk to the Trustees.

### **FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS**

The Academy and its Trustees do not act as the Custodian Trustees of any other Charity.

#### **AUDITORS**

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The auditors, Bishop Fleming LLP, are willing to continue in office and a resolution to appoint them will be proposed at the annual general meeting.

Trustees' report, incorporating a strategic report, approved by order of the Board of Trustees, as company directors, on 15 December 2014 and signed on the board's behalf by:

Andrew McKenzie Chair of Trustees

#### **GOVERNANCE STATEMENT**

#### **SCOPE OF RESPONSIBILITY**

As Trustees, we acknowledge we have overall responsibility for ensuring that Priory Community School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Priory Community School and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

#### **GOVERNANCE**

The information on governance included here supplements that described in the Trustees' report and in the Trustees' responsibilities statement. The Board of Trustees has formally met 6 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Andrew McKenzie	5	6
Gary Leece	1	1
John Richardson	4	6
Anne Bell, Staff Governor	5	6
Neville Coles	6	6
Rod Sibley	6	6
Sarah Capel	2	6
Peter Coleman	1	6
Charles Cox	4	5
Phil Hemming	2	6
Robert Hicks	. 4	5
Tim Martin	5	6
Eleanor McKenzie	3	5
Fiona Richings	5	6
Kevin Rooke	5	6
Graeme Rosenberg	4	5
lan Walbridge	5	6
Fiona Waters	4	6
Neil Tokelove	0	0
Bernard Sleeman	0	0

The Business and Site Committee is a sub-committee of the main Board of Trustees. Attendance at meetings in the year was as follows:

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
Andrew McKenzie	5	6
Gary Leece	2	2
Neville Coles	5	6
Rod Sibley	6	6
Charles Cox	2	4
Robert Hicks	2	4
Phil Hemming	0	6
Tim Martin	4	6
John Richardson	2	2
Kevin Rooke	1	1
lan Walbridge	3	6

### **GOVERNANCE STATEMENT (continued)**

#### THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Priory Community School for the year 1 September 2013 to 31 August 2014 and up to the date of approval of the annual report and financial statements.

#### CAPACITY TO HANDLE RISK

The Board of Trustees has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy's significant risks, that has been in place for the year 1 September 2013 to 31 August 2014 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

#### THE RISK AND CONTROL FRAMEWORK

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Business and Site Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Trustees has considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However, the Trustees have appointed Rod Sibley, a Trustee, as Responsible Officer (RO).

The RO's role includes giving advice on financial matters and performing a range of checks on the Academy's financial systems. On a quarterly basis, the RO reports to the Board of Trustees on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

The RO visited the school and carried out the following checks: Expenditure January 2014, Payroll May 2014, Income June 2014 and Accounting systems August 2014. No significant matters were noted.

### **GOVERNANCE STATEMENT (continued)**

#### **REVIEW OF EFFECTIVENESS**

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the Responsible Officer;
- the work of the external auditors;
- the work of the executive managers within the Academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Business and Site Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 15 December 2014 and signed on its behalf, by:

Andrew McKenzie Chair of Trustees Neville Coles, Principal Accounting Officer

### STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Priory Community School I have considered my responsibility to notify the Academy Board of Trustees and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the Academy and the Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook.

I confirm that I and the Academy Board of Trustees are able to identify any material, irregular or improper use of funds by the Academy, or material non-compliance with the terms and conditions of funding under the Academy's funding agreement and the Academies Financial Handbook.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and EFA.

Neville Coles, Principal Accounting Officer

Date: 15 December 2014

### TRUSTEES' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 AUGUST 2014

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report (including the Strategic report) and the financial statements in accordance with the Annual Accounts Direction issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from EFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees and signed on its behalf by:

Andrew McKenzie Chair of Trustees

Date: 15 December 2014

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF PRIORY COMMUNITY SCHOOL

We have audited the financial statements of Priory Community School for the year ended 31 August 2014 which comprise the Statement of financial activities, the Balance sheet, the Cash flow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Academies Accounts Direction 2013 to 2014 issued by the Education Funding Agency.

This report is made solely to the Academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the Academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Academy's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Academies Accounts Direction 2013 to 2014 issued by the Education Funding Agency.

### OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Trustees' report, incorporating the Strategic report, for the financial year for which the financial statements are prepared is consistent with the financial statements.

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF PRIORY COMMUNITY SCHOOL

#### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Joseph Scaife FCA DChA (Senior Statutory Auditor)

for and on behalf of **Bishop Fleming LLP Chartered Accountants Statutory Auditors** 16 Queen Square

**Bristol** 

**BS1 4NT** 

# INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO PRIORY COMMUNITY SCHOOL AND THE EDUCATION FUNDING AGENCY

In accordance with the terms of our engagement letter dated 27 August 2013 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2013 to 2014, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Priory Community School during the year 1 September 2013 to 31 August 2014 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Priory Community School and EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Priory Community School and EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Priory Community School and EFA, for our work, for this report, or for the conclusion we have formed.

# RESPECTIVE RESPONSIBILITIES OF PRIORY COMMUNITY SCHOOL'S ACCOUNTING OFFICER AND THE REPORTING ACCOUNTANT

The accounting officer is responsible, under the requirements of Priory Community School's funding agreement with the Secretary of State for Education dated 17 August 2011, and the Academies Financial Handbook extant from 1 September 2013, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2013 to 2014. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2013 to 31 August 2014 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **APPROACH**

We conducted our engagement in accordance with the Academies Accounts Direction 2013 to 2014 issued by EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy's income and expenditure.

Our work on regularity included a review of the internal controls policies and procedures that have been implemented and an assessment of their design and effectiveness to understand how the academy complied with the framework of authorities. We also reviewed the reports commissioned by the trustees to assess the internal controls throughout the year.

We performed detailed testing based on our assessment of the risk of material irregularity, impropriety and non-compliance. This work was integrated with our audit on the financial statements where appropriate and included analytical review and detailed substantive testing of transactions.

### INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO PRIORY **COMMUNITY SCHOOL AND THE EDUCATION FUNDING AGENCY (continued)**

### CONCLUSION

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2013 to 31 August 2014 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Joseph Scaife FCA DChA (Reporting Accountant)

**Bishop Fleming LLP** Chartered Accountants **Statutory Auditors** 16 Queen Square Bristol

B\$1 4NT 18/12/14 Date:

STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account and statement of total recognised gains and losses) FOR THE YEAR ENDED 31 AUGUST 2014

INCOMING RESOURCES Incoming resources from generated funds:  Voluntary income 2 - 6,871 - 6,871 Activities for generating funds 3 98,828 7,244 - 106,072 91, Investment income 4 103,717 - 103,717 104, Incoming resources from charitable activities 262,715 6,389,821 297,951 6,950,487 8,840,  TOTAL INCOMING RESOURCES 465,260 6,403,936 297,951 7,167,147 9,037,  RESOURCES EXPENDED Costs of generating funds: Cost of generating funds 96,265 - 96,265 91, Charitable activities 7 234,553 6,204,245 296,783 6,735,581 6,495, Governance costs 10 - 14,103 - 14,103 18,  TOTAL RESOURCES EXPENDED 6 330,818 6,218,348 296,783 6,845,949 6,605,  NET INCOMING RESOURCES BEFORE TRANSFERS 134,442 185,588 1,168 321,198 2,432,  Transfers between Funds 20 - (168,493) 168,493 -  NET INCOME FOR THE YEAR 134,442 17,095 169,661 321,198 2,432,  Actuarial gains and losses on defined benefit pension		Note	Unrestricted funds 2014 £	Restricted funds 2014	Restricted fixed asset funds 2014	Total funds 2014 £	Total funds 2013 £
Incoming resources from generated funds:	INCOMING RESOURCES	HOLE	-	~	•	~	2
Incoming resources from charitable activities   262,715   6,389,821   297,951   6,950,487   8,840,	Incoming resources from generated funds: Voluntary income Activities for generating funds	3			- -	106,072	560 91,514 104,633
RESOURCES EXPENDED  Costs of generating funds:     Cost of generating funds			262,715	6,389,821	297,951	6,950,487	8,840,705
Costs of generating funds:         96,265         -         96,265         91,           Charitable activities         7         234,553         6,204,245         296,783         6,735,581         6,495,           Governance costs         10         -         14,103         -         14,103         18,           TOTAL RESOURCES EXPENDED         6         330,818         6,218,348         296,783         6,845,949         6,605,           NET INCOMING RESOURCES BEFORE TRANSFERS         134,442         185,588         1,168         321,198         2,432,           Transfers between Funds         20         -         (168,493)         168,493         -           NET INCOME FOR THE YEAR         134,442         17,095         169,661         321,198         2,432,4           Actuarial gains and losses on defined benefit pension         20         -         17,095         169,661         321,198         2,432,4			465,260	6,403,936	297,951	7,167,147	9,037,412
Cost of generating funds 96,265 - 91, Charitable activities 7 234,553 6,204,245 296,783 6,735,581 6,495, Governance costs 10 - 14,103 - 14,103 18, TOTAL RESOURCES EXPENDED 6 330,818 6,218,348 296,783 6,845,949 6,605, NET INCOMING RESOURCES BEFORE TRANSFERS 134,442 185,588 1,168 321,198 2,432, Transfers between Funds 20 - (168,493) 168,493 - NET INCOME FOR THE YEAR 134,442 17,095 169,661 321,198 2,432, Actuarial gains and losses on defined benefit pension	RESOURCES EXPENDED		·	•			
EXPENDED         6         330,818         6,218,348         296,783         6,845,949         6,605,           NET INCOMING RESOURCES BEFORE TRANSFERS         134,442         185,588         1,168         321,198         2,432,333           Transfers between Funds         20         -         (168,493)         168,493         -           NET INCOME FOR THE YEAR         134,442         17,095         169,661         321,198         2,432,333           Actuarial gains and losses on defined benefit pension         .         .         .         .	Cost of generating funds Charitable activities				- 296,783 -	6,735,581	91,485 6,495,111 18,550
BEFORE TRANSFERS       134,442       185,588       1,168       321,198       2,432,3         Transfers between Funds       20       -       (168,493)       168,493       -         NET INCOME FOR THE YEAR       134,442       17,095       169,661       321,198       2,432,3         Actuarial gains and losses on defined benefit pension       .       .       .		6	330,818	6,218,348	296,783	6,845,949	6,605,146
NET INCOME FOR THE YEAR 134,442 17,095 169,661 321,198 2,432,55 Actuarial gains and losses on defined benefit pension			134,442	185,588	1,168	321,198	2,432,266
Actuarial gains and losses on defined benefit pension	Transfers between Funds	20		(168,493)	168,493	-	•
defined benefit pension	NET INCOME FOR THE YEAR		134,442	17,095	169,661	321,198	2,432,266
	defined benefit pension		-	(473,000)	-	(473,000)	143,000
NET MOVEMENT IN FUNDS FOR THE YEAR 134,442 (455,905) 169,661 (151,802) 2,575,2			134,442	(455,905)	169,661	(151,802)	2,575,266
Total funds at 1 September 2013			552,435	(1,800,289)	14,288,411	13,040,557	10,465,291
TOTAL FUNDS AT 31 AUGUST 2014 686,877 (2,256,194) 14,458,072 12,888,755 13,040,8			686,877	(2,256,194)	14,458,072	12,888,755	13,040,557

All activities relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 23 to 42 form part of these financial statements.

### PRIORY COMMUNITY SCHOOL

# (A COMPANY LIMITED BY GUARANTEE) REGISTERED NUMBER: 07698707

BALANCE SHEET AS AT 31 AUGUST 2014

	Note	£	2014 £	£	2013 £
FIXED ASSETS					
Tangible assets	15		14,458,072		13,364,769
Investments	16		1		1
			14,458,073		13,364,770
CURRENT ASSETS					
Debtors	17	360,477		1,159,570	
Cash at bank and in hand		1,023,725		930,902	
		1,384,202		2,090,472	
CREDITORS: amounts falling due within one year	18	(495,520)		(501,628)	
NET CURRENT ASSETS			888,682		1,588,844
TOTAL ASSETS LESS CURRENT LIABILITY	IES		15,346,755		14,953,614
CREDITORS: amounts falling due after more than one year	19		-		(6,057)
NET ASSETS EXCLUDING PENSION SCHEME LIABILITY			15,346,755		14,947,557
Defined benefit pension scheme liability	27		(2,458,000)		(1,907,000)
NET ASSETS INCLUDING PENSION SCHEME LIABILITY			12,888,755		13,040,557
FUNDS OF THE ACADEMY					
Restricted funds:					
Restricted funds	20	201,806		106,711	
Restricted fixed asset funds	20	14,458,072		14,288,411	
Restricted funds excluding pension liability Pension reserve		14,659,878 (2,458,000)		14,395,122 (1,907,000)	
Total restricted funds			12,201,878		12,488,122
Unrestricted funds	20		686,877		552,435
TOTAL FUNDS			12,888,755		13,040,557

The financial statements were approved by the Trustees, and authorised for issue, on 15 December 2014 and are signed on their behalf by:

Andrew McKenzie Chair of Trustees

The notes on pages 23 to 42 form part of these financial statements.

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 AUGUST 2014

Note         £           Net cash flow from operating activities         22         287,284         184,1           Returns on investments and servicing of finance         23         56,851         47,4           Capital expenditure and financial investment         23         (241,341)         (283,2           CASH INFLOW/(OUTFLOW) BEFORE FINANCING         102,794         (51,6           Financing         23         (9,971)         (10,0           INCREASE/(DECREASE) IN CASH IN THE YEAR         92,823         (61,7           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS         2014         20           FOR THE YEAR ENDED 31 AUGUST 2014         2014         20         20           Increase/(Decrease) in cash in the year         92,823         (61,7         20           Cash outflow from decrease in debt and lease financing         9,971         10,0         10           MOVEMENT IN NET FUNDS IN THE PERIOD         102,794         (51,6         66,5           Net funds at 1 September 2013         914,874         966,5				
Returns on investments and servicing of finance       23       56,851       47,4         Capital expenditure and financial investment       23       (241,341)       (283,2         CASH INFLOW/(OUTFLOW) BEFORE FINANCING       102,794       (51,6         Financing       23       (9,971)       (10,0         INCREASE/(DECREASE) IN CASH IN THE YEAR       92,823       (61,7         RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS FOR THE YEAR ENDED 31 AUGUST 2014       2014       20         Increase/(Decrease) in cash in the year       92,823       (61,7         Cash outflow from decrease in debt and lease financing       9,971       10,0         MOVEMENT IN NET FUNDS IN THE PERIOD       102,794       (51,6         Net funds at 1 September 2013       914,874       966,5		Note		2013 £
Returns on investments and servicing of finance       23       56,851       47,4         Capital expenditure and financial investment       23       (241,341)       (283,2         CASH INFLOW/(OUTFLOW) BEFORE FINANCING       102,794       (51,6         Financing       23       (9,971)       (10,0         INCREASE/(DECREASE) IN CASH IN THE YEAR       92,823       (61,7         RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS FOR THE YEAR ENDED 31 AUGUST 2014       2014       20         Increase/(Decrease) in cash in the year       92,823       (61,7         Cash outflow from decrease in debt and lease financing       9,971       10,0         MOVEMENT IN NET FUNDS IN THE PERIOD       102,794       (51,6         Net funds at 1 September 2013       914,874       966,5	Net cash flow from operating activities	22	287.284	184,169
Capital expenditure and financial investment         23         (241,341)         (283,22)           CASH INFLOW/(OUTFLOW) BEFORE FINANCING         102,794         (51,6           Financing         23         (9,971)         (10,0           INCREASE/(DECREASE) IN CASH IN THE YEAR         92,823         (61,7           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS FOR THE YEAR ENDED 31 AUGUST 2014         2014 £         20           Increase/(Decrease) in cash in the year         92,823         (61,7           Cash outflow from decrease in debt and lease financing         9,971         10,0           MOVEMENT IN NET FUNDS IN THE PERIOD         102,794         (51,6           Net funds at 1 September 2013         914,874         966,5		23	•	47,405
Financing   23		23	•	(283,226)
Financing   23	CASH INFLOW/(OUTFLOW) BEFORE FINANCING		102,794	(51,652)
RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS FOR THE YEAR ENDED 31 AUGUST 2014  2014 £ Increase/(Decrease) in cash in the year Cash outflow from decrease in debt and lease financing 9,971 10,0  MOVEMENT IN NET FUNDS IN THE PERIOD 102,794 (51,6 Net funds at 1 September 2013 914,874 966,5	Financing	23	•	(10,070)
## PRICE THE YEAR ENDED 31 AUGUST 2014  2014 £  Increase/(Decrease) in cash in the year  Cash outflow from decrease in debt and lease financing  92,823 (61,7)  Cash outflow from decrease in debt and lease financing  9,971 10,0  MOVEMENT IN NET FUNDS IN THE PERIOD  102,794 (51,6)  Net funds at 1 September 2013 914,874 966,5	INCREASE/(DECREASE) IN CASH IN THE YEAR		92,823	(61,722)
Increase/(Decrease) in cash in the year 92,823 (61,7 Cash outflow from decrease in debt and lease financing 9,971 10,0 MOVEMENT IN NET FUNDS IN THE PERIOD 102,794 (51,6 Net funds at 1 September 2013 914,874 966,5	·	IN NET FUNDS		
Cash outflow from decrease in debt and lease financing 9,971 10,0  MOVEMENT IN NET FUNDS IN THE PERIOD 102,794 (51,6)  Net funds at 1 September 2013 914,874 966,5				
Cash outflow from decrease in debt and lease financing 9,971 10,0  MOVEMENT IN NET FUNDS IN THE PERIOD 102,794 (51,6)  Net funds at 1 September 2013 914,874 966,5				2013 £
Net funds at 1 September 2013 914,874 966,5	Increase/(Decrease) in cash in the year		3	£
<u> </u>			£ 92,823	
1017 669 91/19	Cash outflow from decrease in debt and lease financing		£ 92,823 9,971	£ (61,722)
NET FUNDS AT 31 AUGUST 2014 1,017,668 914,8	Cash outflow from decrease in debt and lease financing  MOVEMENT IN NET FUNDS IN THE PERIOD		£ 92,823 9,971 ————————————————————————————————————	£ (61,722) 10,070

The notes on pages 23 to 42 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

#### 1. ACCOUNTING POLICIES

#### 1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, the Academies Accounts Direction 2013 to 2014 issued by EFA, applicable accounting standards and the Companies Act 2006.

#### 1.2 FUND ACCOUNTING

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Department for Education.

Investment income, gains and losses are allocated to the appropriate fund.

#### 1.3 INCOMING RESOURCES

All incoming resources are included in the Statement of financial activities when the Academy has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the year for which it is receivable and any unspent amount is reflected as a balance in the restricted general fund.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 1. ACCOUNTING POLICIES (continued)

#### 1.4 RESOURCES EXPENDED

Expenditure is recognised in the period in which a liability is incurred and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Governance costs include the costs attributable to the Academy's compliance with constitutional and statutory requirements, including audit, strategic management and Trustees' meetings and reimbursed expenses.

#### 1.5 GOING CONCERN

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The Trustees conclude that it is appropriate to prepare accounts on the going concern basis for the year ended 31 August 2014.

#### 1.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets costing more than £10,000 are capitalised.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of financial activities and are carried forward in the Balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the Academy's depreciation policy. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of the fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are stated at cost less depreciation. Depreciation is not charged on freehold land. Depreciation on other tangible fixed assets is provided at rates calculated to write off the cost of those assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property - 2% straight line
Plant and machinery - 15% straight line
Motor vehicles - 25% straight line
Fixtures and fittings - 15% straight line
Computer equipment - 25% straight line

Assets under construction - depreciated once complete

### 1.7 INVESTMENTS

Subsidiary Investments are stated at cost at the balance sheet date.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

#### 1. ACCOUNTING POLICIES (continued)

#### 1.8 OPERATING LEASES

Rentals under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

#### 1.9 TAXATION

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.10 PENSIONS

Retirement benefits to employees of the Academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes and the assets are held separately from those of the Academy.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in note 27, the TPS is a multi-employer scheme and the Academy is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the Academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and gains and losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the Statement of financial activities if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period until vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount of other finance costs or credits adjacent to interest. Actuarial gains and losses are recognised immediately in other gains and losses.

### 1.11 GROUP ACCOUNTING

In preparing the financial statements the Academy has taken the exemption under FRS 2 and has not consolidated the results of the trading subsidiary Priory Community School Enterprises Limited on the basis that these are immaterial to the group. Further information on the trading subsidiary can be found in note 16.

2.	VOLUNTARY INCOME				
		Unrestricted funds 2014 £	Restricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
	Donations	<u> </u>	6,871	6,871	560 ———
3.	ACTIVITIES FOR GENERATING FUNDS				
		Unrestricted funds 2014 £	Restricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
	Lettings Other	1,000 97,828	- 7,244	1,000 105,072	1,114 90,400
		98,828	7,244	106,072	91,514
4.	INVESTMENT INCOME				
		Unrestricted funds 2014 £	Restricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
	Gift Aid donation from subsidiary Bank interest	102,078 1,639	-	102,078 1,639	102,951 1,682
		103,717	-	103,717	104,633

			Unrestricted	Restricted	Total	Total
			funds	funds	funds	funds
			2014 £	2014 £	2014 £	2013 £
	DfE/EFA grants		~	~	~	<i>*</i> -
	General Annual Grant		_	5,949,243	5,949,243	5,719,746
	Other DfE/EFA grants		-	331,574	331,574	243,540
	Capital Grants		•	79,547	79,547	2,585,168
				6,360,364	6,360,364	8,548,454
	Other government grants					
	High Needs		-	54,162	54,162	112,824
	Other government grants nor		-	4,842	4,842	41,216
	Other government grants: cap	oital	<u>-</u>	218,404	218,404	
			-	277,408	277,408	154,040
	Other funding					
	Income for hosting trainee tea School trips and other income		28,311	- -	28,311	20,911
	Nursery income funded	=	133,184 76,710	50,000	183,184 76,710	11,706 85,812
	Nursery income unfunded/fee	paying	24,510	•	24,510	19,782
			262,715	50,000	312,715	138,211
			262,715	6,687,772	6,950,487	8,840,705
6.	RESOURCES EXPENDED					
		Staff costs	_	Expenditure	Total	Total
		2014	Premises 2014	Other 2014	2014	2013
		£ 2014	£ 2014	£	£	2013 £
	Costs of generating funds	-	-	96,265	96,265	91,485
	COSTS OF GENERATING					<del></del>
	FUNDS		-	96,265	96,265	91,485
	Direct costs	3,245,795	-	899,952	4,145,747	3,985,319
	Support costs	1,668,580	475,985	445,269	2,589,834	2,509,792
		4.044.275	475,985	1,345,221	6,735,581	6,495,111
	CHARITABLE ACTIVITIES	4,914,375	470,000		-,,	0, 100, 111
	CHARITABLE ACTIVITIES GOVERNANCE	4,914,375	-	14,103	14,103	18,550

7.	EXPENDITURE BY CHARITABLE ACTIVITY				
	SUMMARY BY FUND TYPE				
		restricted funds 2014 £	Restricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
	Education =	234,553	6,501,028	6,735,581	6,495,111
8.	DIRECT COSTS				
			Education 2014 £	Total 2014 £	Total 2013 £
	Pension finance costs Educational supplies Examination fees Staff development School trips and other costs		70,000 278,682 133,812 17,965 102,710	70,000 278,682 133,812 17,965 102,710	77,000 205,035 157,544 23,011 14,053
	Supply teachers Wages and salaries National insurance Pension cost Depreciation		12,255 2,675,693 193,012 364,835 296,783	12,255 2,675,693 193,012 364,835 296,783	20,345 2,670,541 202,210 352,070 263,510
			4,145,747	4,145,747	3,985,319
9.	SUPPORT COSTS				
			Education 2014 £	Total 2014 £	Total 2013 £
	Other costs Recruitment and other staff costs Maintenance of premises and equipment Cleaning Rent and rates Heat and light Insurance Security and transport Catering		1,812 37,305 299,375 25,009 45,190 106,411 78,934 13,728 49,343	1,812 37,305 299,375 25,009 45,190 106,411 78,934 13,728 49,343	5,890 36,014 278,949 19,340 42,713 101,005 72,702 14,387 43,924
	Technology costs Office overheads Professional fees, including legal, purchased se subscriptions Bank interest and charges Wages and salaries	rvices and	66,398 67,966 129,526 257 1,377,693	66,398 67,966 129,526 257 1,377,693	86,009 77,065 98,920 71 1,337,670
	National insurance Pension cost		77,333 213,554	77,333 213,554	84,285 210,848
			2,589,834 	2,589,834	2,509,792

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

10.	GOVERNANCE COSTS				
		Unrestricted funds 2014 £	Restricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
	Auditors' remuneration Auditors' non audit costs Legal and Professional Support services and other costs	: : :	6,850 4,775 1,188 1,290	6,850 4,775 1,188 1,290	6,700 9,650 2,200
		-	14,103	14,103	18,550
11.	NET INCOMING RESOURCES				
	This is stated after charging:				
				2014 £	2013 £
	Depreciation of tangible fixed assets:		_	296,783 6,850 4,775 10,016	263,510 6,700 9,650 <b>3,394</b>
12.	STAFF				
	a. Staff costs				
	Staff costs were as follows:				
				2014 £	2013 £
	Wages and salaries Social security costs Other pension costs (Note 27)			4,029,642 270,345 578,389	3,977,086 286,495 562,918
	Supply teacher costs Staff restructuring costs			4,878,376 12,255 23,744	4,826,499 14,755 31,125
				4,914,375	4,872,379

### b. Staff severance payments

Included in staff restructuring costs are 2 non-statutory/non-contractual severance payments totalling £23,744 (2013: £31,125). Both exceeded £5,000 individually and these were for £7,389 and £16,355.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

#### 12. STAFF (continued)

#### c. Staff numbers

The average number of persons employed by the Academy during the year expressed as full time equivalents was as follows:

	2014 No.	2013 No.
Teachers	61	62
Administration and Educational Support	84	78
Management	11	. 10
	156	150

### d. Higher paid staff

The number of employees whose emoluments fell within the following bands was:

	2014 No.	2013 No.
in the band £60,001 - £70,000 In the band £90,001 - £100,000	1	1 1
	2	2

One (2013: One) of the above employees participated in the Teachers' Pension Scheme. Annual equivalent pension contributions during the period ended 31 August 2014 for these staff members amounted to £13,224 (2013: £13,106). The remaining employee participated in the Local Government Pension Scheme. Annual equivalent pension contributions during the period ended 31 August 2014 for this staff member amounted to £7,652 (2013: £7,292).

#### 13. DIRECTORS REMUNERATION DETAILS

Principal and staff trustees only receive remuneration in respect of services they provide undertaking the roles of Principal and staff and not in respect of their services as trustees. Other trustees did not receive any payments, other than expenses, from the Academy in respect of their role as trustees. The value of the remuneration fell within the following bands: N Coles £105,000-£110,000 (2013: £105,000-£110,000), A Bell £50,000-£55,000 (2013: £50,000-£55,000) and E Mckenzie £5,000-£10,000 (2013: £nil).

During the year retirement benefits were accruing to 2 Trustees (2013: 2) in respect of defined benefit pension schemes.

During the year, no Trustees received any reimbursement of expenses (2013: £NIL).

#### 14. TRUSTEES' AND OFFICERS' INSURANCE

In accordance with normal commercial practice the Academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £25,000,000 and the cost for the year ended 31 August 2014 and 31 August 2013 was included in the total insurance cost.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

#### 15. TANGIBLE FIXED ASSETS

	Freehold property £	Plant, machinery, furniture and fittings £	Motor vehicles £	Computer equipment £	Assets under constructio n £	Total £
COST						
At 1 September 2013 Additions Transfer between	13,195,006 228,412	56,340 -	14,745 -	243,258 -	418,073 1,161,674	13,927,422 1,390,086
classes	1,579,747	-	<b>-</b>	-	(1,579,747)	co
At 31 August 2014	15,003,165	56,340	14,745	243,258	-	15,317,508
DEPRECIATION						
At 1 September 2013 Charge for the year	412,209 240,984	19,865 10,498	7,526 3,686	123,053 41,615	-	562,653 296,783
At 31 August 2014	653,193	30,363	11,212	164,668		859,436
NET BOOK VALUE						
At 31 August 2014	14,349,972	25,977	3,533	78,590		14,458,072
At 31 August 2013	12,782,797	36,475	7,219	120,205	418,073	13,364,769

Included in land and buildings is freehold land at valuation of £1,887,547 which is not depreciated.

### 16. FIXED ASSET INVESTMENTS

Shares in group undertakings £ 1

COST

At 1 September 2013 and 31 August 2014

**SUBSIDIARY UNDERTAKINGS** 

The following were subsidiary undertakings of the company:

Name Holding
Priory Community School Enterprises Limited 100%

The aggregate of the share capital and reserves as at 31 August 2014 and of the profit or loss for the year ended on that date for the subsidiary undertakings were as follows:

Aggregate of share capital and reserves	Profit/(loss)
1	-
	share capital

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 16. FIXED ASSET INVESTMENTS (continued)

#### **TRANSACTIONS**

During the year ended 31 August 2014 Priory Community School (the Academy) was reimbursed £99,933 (2013: £117,762) by Priory Community School Enterprises Limited (PCSE) for expenditure (including staff costs) paid for by the Academy. PCSE paid the Academy the agreed charge of £1,000 (2013: £1,000) for the use of the facilities and at the year end the Academy accrued £102,078 (2013: £57,228) as a Gift Aid donation from PCSE. At the year end the Academy was owed £102,064 (2013: £55,253).

#### 17. DEBTORS

	2014 £	2013 £
Trade debtors	706	3,619
Amounts owed by group undertakings	102,064	55,253
VAT recoverable	45,298	55,820
Other debtors	13	3,742
Prepayments and accrued income	212,396	1,041,136
<del>-</del>	360,477	1,159,570
18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2014 £	2013 £
Loans	6,057	9,971
Other taxation and social security	86,955	87,256
Other creditors	75,120	69,241
Accruals and deferred income	327,388	335,160
- -	495,520	501,628
DEFERRED INCOME		£
		70 740
Deferred income at 1 September 2013		78,746
Resources deferred during the year		90,648
Amounts released from previous years		(78,746)
Deferred income at 31 August 2014		90,648

At the balance sheet date the Academy was holding EFA funding and school trips income received in advance for the 2014-15 academic year.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

19.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		
		2014 £	2013 £
	Loans	<b>G</b>	6,057

The loans were transferred on conversion, are unsecured and interest is charged at a nominal rate.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

STATEMENT OF FU						
	Brought Forward £	Incoming resources	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
UNRESTRICTED FUNDS						
General funds	552,435	465,260	(330,818)			686,877
RESTRICTED FUNI	DS					
General Annual						
Grant (GAG)	44,852	5,949,243	(5,748,088)	(109,615)	-	136,392
High Needs	-	50,639	(50,639)	œ <b>-</b>	-	85
Pupil premium Devolved Formula	-	274,813	(274,813)	čas		<b>30</b>
Capital	44,492	24,460	-	(58,878)	-	10,074
Other EFA funding	17,367	40,666	(52,693)	•	-	5,340
Weston College Other restricted	-	50,000	-	Ca.	-	50,000
funds	-	14,115	(14,115)	•	-	(0.450.00)
Pension reserve	(1,907,000)		(78,000)	<b>ta</b>	(473,000)	(2,458,000)
	(1,800,289)	6,403,936	(6,218,348)	(168,493)	(473,000)	(2,256,194)
RESTRICTED FIXE	D ASSET FUN	DS				
Fixed assets transferred on						
conversion Fixed assets purchased from GAG and other	11,210,228	<b></b>	(208,961)	æ	•	11,001,267
restricted funds DfE/EFA and other	221,066	-	(33,808)	168,493	•	355,751
Government			(54,014)	_	_	3,101,054
	2,857,117	297,951	(01,011,			3,101,034
Government	2,857,117	297,951	(296,783)	168,493		14,458,072
Government		-		<del> </del>	(473,000)	

The specific purposes for which the funds are to be applied are as follows:

### **RESTRICTED FUNDS**

General Annual Grant - Income from the EFA which is to be used for the normal running costs of the Academy, including education and support costs.

High Needs - Funding received from the Local Authority to fund further support for students with additional needs.

Pupil Premium - Funding represents amounts received from the EFA to cater for disadvantaged pupils.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 20. STATEMENT OF FUNDS (continued)

Devolved Formula Capital - Funding received from the EFA to cover the maintenance and purchase of the Academy's assets.

Other EFA Funding - Income received from the EFA towards Y7 Catch Up Premium and Summer School.

Weston College - Funding received from Weston College to assist with the installation of a fitness suite.

Pension reserve - Represents the Academy's share of the assets and liabilities in the Local Government Pension Scheme.

Other restricted funds - Income received from school trip contributions, staff recoveries and other donations.

#### **FIXED ASSET FUNDS**

Fixed assets transferred on conversion to an Academy represent the building and equipment donated to the school from North Somerset Council.

Fixed assets purchased from GAG and other restricted funds represent amounts spent on fixed assets from the GAG and devolved formula capital funding received from the EFA.

DfE/EFA and Local Authority Capital grants includes devolved capital funding, amounts received from the Academies Capital Maintenance Fund (ACMF) and section 106 monies from the Local Authority.

Under the funding agreement with the Secretary of State, the Academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2014.

### **SUMMARY OF FUNDS**

	Brought Forward £-	Incoming resources	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
General funds	552,435	465,260	(330,818)	-		686,877
Restricted funds	(1,800,289)	6,403,936	(6,218,348)	(168,493)	(473,000)	(2,256,194)
Restricted fixed asset funds	14,288,411	297,951	(296,783)	168,493	tos	14,458,072
	13,040,557	7,167,147	(6,845,949)	•	(473,000)	12,888,755

21.	ANALYSIS OF NET ASSETS B	ETWEEN FUNI	os			
		Unrestricted funds 2014 £	Restricted funds 2014	Restricted fixed asset funds 2014	Total funds 2014 £	Total funds 2013 £
	Tangible fixed assets Fixed asset investments Current assets Creditors due within one year Creditors due in more than one	1 727,492 (40,616)	552,275 (350,469)	14,458,072 104,435 (104,435)	14,458,072 1 1,384,202 (495,520)	13,364,769 1 2,090,472 (501,628)
	year Pension scheme liability	a.	- (2,458,000)	<b>.</b>	(2,458,000)	(6,057) (1,907,000)
		686,877	(2,256,194)	14,458,072	12,888,755	13,040,557
22.	Net incoming resources Returns on investments and ser Depreciation of tangible fixed as Capital grants from DfE and Loc Increase in debtors (Decrease)/increase in creditors Defined benefit pension scheme	vicing of finance sets al Authority adjustments			2014 £ 321,198 (56,851) 296,783 (297,951) (51,701) (2,194) 78,000	2013 £ 2,432,266 (47,405) 263,510 (1,661,526) (1,005,344) 119,668 83,000
23.	ANALYSIS OF CASH FLOWS	FOR HEADINGS	S NETTED IN (	CASH FLOW	STATEMENT 2014 £	2013 £
	RETURNS ON INVESTMENTS Interest received Income from investments	AND SERVICIN	IG OF FINANC	CE .	1,639 55,212	1,682 45,723
	NET CASH INFLOW FROM RE AND SERVICING OF FINANC		ESTMENTS		56,851	47,405

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 23. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN CASH FLOW STATEMENT (continued)

	2014 £	2013 £
CAPITAL EXPENDITURE AND FINANCIAL INVESTMENT		
Purchase of tangible fixed assets Capital grants from the DfE and Local Authority	(1,390,086) 1,148,745	(1,944,842) 1,661,616
NET CASH OUTFLOW FROM CAPITAL EXPENDITURE	(241,341)	(283,226)
	2014 £	2013 £
FINANCING		
Repayment of loans	(9,971)	(10,070)

#### 24. ANALYSIS OF CHANGES IN NET FUNDS

	1 September 2013	Cash flow	Other non-cash changes	31 August 2014
	£	£	£	£
Cash at bank and in hand:  DEBT:	930,902	92,823	-	1,023,725
Debts due within one year Debts falling due after more than one year	(9,971) (6,057)	9,971 -	(6,057) 6,057	(6,057) -
NET FUNDS	914,874	102,794		1,017,668

### 25. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

#### 26. CAPITAL COMMITMENTS

At 31 August 2014 the Academy had capital commitments as follows:		
	2014	2013
	£	£
Contracted for but not provided in these financial statements	-	1,000,189

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

#### 27. PENSION COMMITMENTS

The Academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by North Somerset Council. Both are defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2004 and of the LGPS 31 March 2013.

Contributions amounting to £30,027 were payable to the scheme at 31 August 2014 (2013: 27,111) and are included within creditors.

#### **Teachers' Pension Scheme**

#### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Teachers' Pensions Regulations require an annual account to be kept of receipts and expenditure (including the cost of pensions' increases). From 1 April 2001, the account has been credited with a real rate of return, which is equivalent to assuming that the balance in the account is invested in notional investments that produce that real rate of return.

### Valuation of the Teachers' Pension Scheme

The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%);
- total scheme liabilities for service to the effective date of £191,500 million, and notional assets of £176,600 million, giving a notional past service deficit of £14,900 million; and
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations.

The new employer contribution rate is applicable from 1 April 2015 and will be implemented for the TPS from September 2015.

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 27. PENSION COMMITMENTS (continued)

#### **Teachers' Pension Scheme Changes**

Lord Hutton made recommendations in 2011 about how pensions can be made sustainable and affordable, whilst remaining fair to the workforce and the taxpayer. The Government accepted Lord Hutton's recommendations as the basis for consultation with trade unions and other representative bodies. In March 2012 the Department for Education published proposals for the design for a reformed TPS.

The key provisions of the reformed scheme include: a pension based on career average earnings; an accrual rate of 1/57th; and a Normal Pension Age equal to State Pension Age, but with options to enable members to retire earlier or later than their Normal Pension Age. Pension benefits built up before 1 April 2015 will be fully protected.

In addition, the proposed final agreement includes a Government commitment that those within 10 years of Normal Pension Age on 1 April 2012 will see no change to the age at which they can retire, and no decrease in the amount of pension they receive when they retire. There will also be further transitional protection, tapered over a three and a half year period, for people who would fall up to three and a half years outside of the 10 year protection.

In his interim report of October 2010, Lord Hutton recommended that short-term savings were also required, and that the only realistic way of achieving these was to increase member contributions. At the Spending Review 2010 the Government announced an average increase of 3.2 percentage points on the contribution rates by 2014-15. The increases have been phased in from April 2012 on a 40:80:100% basis.

The Department for Education has continued to work closely with trade unions and other representatives bodies to develop the reformatted Teachers' Pension Scheme and regulations giving effect to it came into force on 1 April 2014. Communications are being rolled out and the reformatted scheme will commence on 1 April 2015.

Under the definitions set out in Financial Reporting Standard (FRS 17) Retirement Benefits, the TPS is a multi-employer pension scheme. The Academy is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, the Academy has taken advantage of the exemption in FRS 17 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy has set out above the information available on the scheme.

#### **Local Government Pension Scheme**

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2014 was £340,000, of which employer's contributions totalled £254,000 and employees' contributions totalled £86,000. The agreed contribution rates for future years are 12.6% for employers and 5.5% - 7.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding local government pension scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 27. PENSION COMMITMENTS (continued)

The Academy's share of the assets and liabilities in the scheme and the expected rates of return were:

	Expected return at 31 August 2014 %	Fair value at 31 August 2014 £	Expected return at 31 August 2013 %	Fair value at 31 August 2013 £
Equities Government Bonds Property Cash Other Bonds Other	7.00 2.90 6.20 0.50 3.80 7.00	770,000 120,000 106,000 46,000 149,000 205,000	7.00 3.40 5.70 0.50 4.40 7.00	795,000 132,000 88,000 22,000 109,000 88,000
Total market value of assets Present value of scheme liabilities		1,396,000 (3,854,000)		1,234,000 (3,141,000)
Deficit in the scheme		(2,458,000)		(1,907,000)
The amounts recognised in the Balance	sheet are as fol	lows:		
			2014 £	2013 £
Present value of funded obligations Fair value of scheme assets			(3,854,000) 1,396,000	(3,141,000) 1,234,000
Net liability		_	(2,458,000)	(1,907,000)
The amounts recognised in the Statemen	nt of financial ac	ctivities are as follo	ows:	
			2014 £	2013 £
Current service cost Interest on obligation Expected return on scheme assets			(262,000) (152,000) 82,000	(234,000) (130,000) 53,000
Total			(332,000)	(311,000)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 27. PENSION COMMITMENTS (continued)

Movements in the present value of the defined benefit obligation were as follows:

	2014 £	2013 £
Opening defined benefit obligation	3,141,000	2,756,000
Current service cost	262,000	234,000
Interest cost	152,000	130,000
Contributions by scheme participants	86,000	77,000
Actuarial losses	246,000	(50,000)
Benefits paid	(33,000)	(56,000)
Closing defined benefit obligation	3,854,000	3,141,000
Movements in the fair value of the Academy's share of scheme assets	<b>s:</b>	
•	2014	2013
	£	£
Opening fair value of scheme assets	1,234,000	789,000
Expected return on assets	82,000	53,000
Actuarial gains and (losses)	(227,000)	143,000
Contributions by employer	254,000	228,000
Contributions by employees	86,000	77,000
Benefits paid	(33,000)	(56,000)
	1,396,000	1,234,000

The cumulative amount of actuarial losses recognised in the Statement of total recognised gains and losses was £356,000 (2013: gain of £117,000).

The Academy expects to contribute £274,000 to its Defined benefit pension scheme in 2015.

The major categories of scheme assets as a percentage of total scheme assets are as follows:

	2014	2013
Equities	55.10 %	64.50 %
Government bonds	8.60 %	10.70 %
Other bonds	10.70 %	8.80 %
Property	7.60 %	7.10 %
Cash	3.30 %	1.80 %
Other	14.70 %	7.10 %

Principal actuarial assumptions at the Balance sheet date (expressed as weighted averages):

	2014	2013
Discount rate for scheme liabilities	4.00 %	4.60 %
Expected return on scheme assets at 31 August	5.66 %	5.89 %
Rate of increase in salaries	3.70 %	3.90 %
Rate of increase for pensions in payment / inflation	2.20 %	2.40 %
Inflation assumption (CPI)	2.20 %	2.40 %

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 27. PENSION COMMITMENTS (continued)

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2014	2013	
	23.3 years 25.8 years	22.9 years 25.9 years	
	25.7 years 28.7 years	25.2 years 28.2 years	
Experience adjustments for the current period are as follows:			
2014 £	2013 £	2012 £	
(3,854,000) 1,396,000	(3,141,000) 1,234,000	(2,756,000) 789,000	
(2,458,000)	(1,907,000)	(1,967,000)	
(246,000) (227,000)	143,000	(113,000) (26,000)	
	2014 £ (3,854,000) 1,396,000 (2,458,000) (246,000)	23.3 years 25.8 years 25.7 years 28.7 years 28.7 years 2014 2013 £ £ (3,854,000) (3,141,000) 1,396,000 (1,907,000) (2,458,000) (1,907,000)	

### 28. OPERATING LEASE COMMITMENTS

At 31 August 2014 the Academy had annual commitments under non-cancellable operating leases as follows:

• .	2014	2013
	£	£
EXPIRY DATE:		
Within 1 year	2,900	3,780
Between 2 and 5 years	5,300	6,896
	<del> </del>	

### 29. RELATED PARTY TRANSACTIONS

Owing to the nature of the Academy's operations and the composition of the Board of Trustees being drawn from local public and private sector organisation, it is likely that transactions will take place with organisations in which a member of the board of trustees may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy's financial regulations and normal procurement procedures.

No such transactions have occurred during the period.

During the period there were various transactions with the Academy's subsidiary company as described in note 16.